



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Réception des soumissions - TPSGC / Bid
Receiving - PWGSC
1550 Avenue d'Estimauville
1550 D'Estimauville Avenue
Québec
Québec
G1J 0C7
FAX pour soumissions: (418) 648-2209

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
TPSGC - PWGSC
601 - 1550 Avenue d'Estimauville
Québec
Québec
G1J 0C7

Title - Sujet Pilgrim hydraulic pump and parts	
Solicitation No. - N° de l'invitation F3012-15N396/A	Date 2016-05-19
Client Reference No. - N° de référence du client F3012-15N396	
GETS Reference No. - N° de référence de SEAG PW-\$QCW-029-16764	
File No. - N° de dossier QCW-5-38340 (029)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-06-06	Time Zone Fuseau horaire Heure Avancée de l'Est HAE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Laliberté Seyer, Arlow	Buyer Id - Id de l'acheteur qcw029
Telephone No. - N° de téléphone (418) 649-2824 ()	FAX No. - N° de FAX (418) 648-2209
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: NGCC MARTHA L. BLACK MACHINES PÊCHES ET OCÉANS CANADA GARDE CÔTIÈRE 101 BOULEVARD CHAMPLAIN QUEBEC Québec G1K 7Y7 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée VOIR DOC	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 Trade Agreements

The requirement is subject to the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.1.1 SACC Manual Clauses

B4024T (2006-08-15) No Substitute Products
B1000T (2014-06-26) Condition of Material - Bid

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

You can also submit your bid by facsimile at (1) 418-648-2209, by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority arlow.lalibertesey@tpsgc-pwgsc.gc.ca no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory

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specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders must explain and demonstrate how they propose to meet the requirements detailed at **Annex A - Requirement**. Bidders should fill out the **Annex C - Table of mandatory technical evaluation criteria**.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment at **Annex B- Basis of Payment**. The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06) Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

a) The bidder must include with its proposal the datasheets of the products offered.

b) Although the bidders must proposed products that meet all the specifications described in the Annex A, at the closure date, bids will be evaluated on the following technical requirements at Annex C - Table of mandatory technical evaluation criteria.

IMPORTANT: The bidder should indicate, for each mandatory criteria, whether the proposed equipment complies or not by checking the relevant box. **The bidder must clearly demonstrate how the proposed equipment complies to each mandatory technical criteria at annex C. Simply stating that the criteria are met is not sufficient.** Where it is necessary to refer to other documentation that is included in the proposal, bidders should include the precise location of the reference material including the title of the document, and the page and paragraph numbers. It is the bidder's responsibility to provide enough details to permit a complete evaluation.

Any proposal that does not clearly demonstrate compliance with each of the technical requirements listed in the "Mandatory Technical Criteria" table (Annex C) will be considered non-responsive.

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) 2014-06-26, Evaluation of Price – Bid

Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.

The bidder must fill out and include with its proposal the **Annex B - Basis of Payment**.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation including the **Annex A - Requirement** and meet all mandatory technical evaluation criteria of the **Annex C** to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Requirement

The Contractor must provide the items detailed under the **"Requirement"** at **Annex "A"**.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2016-04-04) General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the contract is the contract award date, until the ending date of the warranty, inclusively.

6.4.2 Date of delivery

All the deliverables must be received on or before September 30 2016.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Arlow Laliberté Seyer
Title: Procurement Officer
Public Works and Government Services Canada
Acquisitions Branch
Address: 1550, Avenue d'Estimauville
Québec, QC G1J 0C7

Telephone: 418-649-2824
Facsimile: 418-648-2209
E-mail address: arlow.laliberteseyer@tpsgc-pwgsc.gc.ca

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The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Project Authority for the Contract is:

(Will be completed by Canada at the time of award)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

General enquiries:

Name: _____
Title: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

Delivery follow-up:

Name: _____
Title: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in in Annex B, for a cost of \$ _____ (insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Single Payment

[H1000C](#) (2008-05-12) Single Payment

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (04-04-2016), General Conditions - Goods (Medium Complexity)
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment
- (e) the Contractor's bid dated _____ (*insert date of bid*)

6.11 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.12 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered Delivered Duty Paid (DDP):

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NGCC Martha L. Black Machines, Fisheries and Oceans Canada – Coast Guard, 101 boulevard Champlain, Québec (QC) G1K 7Y7, Canada, Incoterms 2000 for shipments from a commercial contractor.

6.13 SACC Manual Clauses

[Excess Goods \(2006-06-16\) B7500C](#)

[Insurance \(2008-05-12\) G1005C](#)

ANNEX A - REQUIREMENT

A.1 Title : Pilgrim parts and pump for Pilgrim nut

A.2 Context

The Canadian Coast Guard has a requirement for the supply and delivery of a Pilgrim pump and multiple Pilgrim parts for a Pilgrim nut,

A.3 Requirement

A F3432 Pilgrim pump and multiple Pilgrim parts for a Pilgrim nut.

The products **must** meet the following technical specifications :

Mandatory technical requirements (must) :	
1. F3432 Hydraulic pump Pilgrim	
1.1. intensifier 30,000 psi	
1.2. complete with standard 20 ft. stainless steel tube assembly	
2. Pilgrim tire – PN-7	
2.1. 17,71 x 20,67 (1 1/4" diameter) for pilgrim nut	
2.2. synthetic nitril tire	
2.3. assembly complete with stems and fittings	
2.4. including assembly tools	

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Mandatory technical requirements (must) :
3. Pilgrim tire – PN-1
3.1. 10.63"ID x 12.40D
3.2. two (2) steel filling stems 2 1/8" long

A.4 Delivery location

Delivered Duty Paid (DDP) NGCC Martha L. Black Machines, Fisheries and Oceans Canada – Coast Guard, 101 boulevard Champlain, Québec (QC) G1K 7Y7, Canada, Incoterms 2000 for shipments from a commercial contractor.

A.5 Date of delivery

All the deliverables must be received on or before September 30 2016.

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ANNEX B – BASIS OF PAYMENT

Item	Quantity	Description	Unit price	Extended price
1	1	F3432 Pilgrim hydraulic pump in accordance with the technical specifications detailed at section 3 of Annex A.	_____ \$	_____ \$
2	2	Pilgrim tire – PN-7 in accordance with the technical specifications detailed at section 3 of Annex A.	_____ \$	_____ \$
3	1	Pilgrim tire – PN-1 in accordance with the technical specifications detailed at section 3 of Annex A.	_____ \$	_____ \$
4	1	Delivery: Delivered Duty Paid (DDP) NGCC Martha L. Black Machines, Fisheries and Oceans Canada – Coast Guard, 101 boulevard Champlain, Québec (QC) G1K 7Y7, Canada, Incoterms 2000, including all custom duties, handling and transportation.	_____ \$	_____ \$
*PROPOSAL EVALUATION COST – TOTAL (CAD) (EXCLUDING APPLICABLE TAXES)				_____ \$
<i>* Firm prices, all inclusive, DDP destination. Prices include Canadian customs duties and Applicable Taxes extra.</i>				

ANNEX C - MANDATORY TECHNICAL REQUIREMENTS EVALUATION TABLE

The bidder must include with its proposal the datasheets of the products offered.

Although the bidders must proposed products that meet all the specifications described in the Annex A, at the closure date, bids will be evaluated on the following technical requirements at Annex C - Table of mandatory technical evaluation criteria.

IMPORTANT: The bidder should indicate, for each mandatory criteria, whether the proposed equipment complies or not by checking the relevant box. **The bidder must clearly demonstrate how the proposed equipment complies to each mandatory technical criteria. Simply stating that the criteria are met is not sufficient.** Where it is necessary to refer to other documentation that is included in the proposal, bidders should include the precise location of the reference material including the title of the document, and the page and paragraph numbers. It is the bidder's responsibility to provide enough details to permit a complete evaluation.

Any proposal that does not clearly demonstrate compliance with each of the technical requirements listed in the "Mandatory Technical Criteria" table will be considered non-responsive.

MANDATORY TECHNICAL REQUIREMENTS (MUST) The products must be compliant with the technical specifications described below	Compliant	Non-compliant	Reference (page number)
1. F3432 Hydraulic pump Pilgrim			
1.1. intensifier 30,000 psi complete			
1.2. with standard 20 ft. stainless steel tube assembly			
2. Pilgrim tire – PN-7			
2.1. 17,71 x 20,67 (1 1/4" diameter) for pilgrim nut			
2.2. nitril tire			
2.3. assembly complete with stems and fittings			
2.4. including assembly tools			

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MANDATORY TECHNICAL REQUIREMENTS (MUST) The products must be compliant with the technical specifications described below	Compliant	Non-compliant	Reference (page number)
3. Pilgrim tire – PN-1			
3.1. 10.63"ID x 12.40D			
3.2. two (2) steel filling stems 2 1/8" long			