



TENDER AMENDMENT

RETURN BIDS TO:

Parks Canada Agency
635 – 8 Avenue S.W., Suite 1300
Calgary, AB T2P 3M3
Bid Fax: (403) 292-4475

The referenced document is hereby amended: unless otherwise indicated, all other terms and conditions of the contract remain the same.

Issuing Office:

Parks Canada Agency
635 – 8 Avenue S.W., Suite 1300
Calgary, AB T2P 3M3

MODIFICATION D'APPEL D'OFFRES

RETOURNER LES SOUMISSIONS À :

Agence Parcs Canada
635 – 8 Avenue S.O., pièce 1300,
Calgary, AB T2P 3M3
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Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

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Agence Parcs Canada
635 – 8 Avenue S.O., pièce 1300
Calgary (AB) T2P 3M3

Title: Visitor Centre Design – Waterton Lakes National Parks		
Solicitation No.: / N° de l'invitation : 5P420-16-5027/A	Amendment No.: / N° de modification de l'invitation : 003	Date: May 24, 2016 Date : 24 mai 2016
GETS Reference No.: / N° de référence de SEAG : PW-16-00727337		
Solicitation Closes: / L'invitation prend fin :		
At: 02:00 PM	On: June 7, 2016	Time Zone: Mountain Daylight Time (MDT)
À : 14h00	Le : 7 juin 2016	Fuseau horaire : Heure avancée des Rocheuses (HAR)
Address Inquiries to: / Adresser toute demande de renseignements à : Nicole Levesque-Welch		
Telephone No.: / N° de téléphone : (403) 292-4691	Fax No.: / N° de télécopieur : (403) 292-4475	Email Address: / Courriel : nicole.levesque-welch@pc.gc.ca
TO BE COMPLETED BY THE BIDDER (type or print)		
Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur		
Address - Adresse		
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur		
Title - Titre		
Signature		Date



AMENDMENT 003

This amendment is being raised to answer questions submitted in response to solicitation 5P420-16-5027/A:

A. QUESTIONS AND ANSWERS:

Q27. Is it acceptable if we propose alternatives to the schedule (in order to shorten it)?

A27. Yes, schedule may be shortened. RFP schedule is tentative and the critical milestone date is the latest acceptable date, moving milestone date forward is acceptable.

Q28. Are consultants also permitted to be suppliers? For example, can we have an exhibit costing done by an exhibit fabricator who could then later bid the project?

A28. As per SACC clause R1410T, GI25, this would give the bidder an unfair advantage over other bidders, therefore would not be permitted to bid during the construction tendering process.

Q29. Are permit and approvals costs included in the budget?

A29. Permit and approvals costs are excluded from the construction cost limit in 3.2.4.

Q30. Please could you indicate your approval process?

A30. Refer to RFP documents for approval process for each stage.

Q31. We understand that, as stated at the site information meeting, you are requiring that the **media production** of AV media is included in the fees. Please could you confirm this as this is most unusual and difficult since we do not yet know the extent or budget for the AV component of the exhibition design? Are you able to provide this budget target?

A31. AV Media Production is part of this contract and must be included as part of your proposal. There is no specific budget for AV production but it must form part of the total budget for the entire project.

Q32. *We understand that Parks Canada Agency would like to pursue LEED Silver Certification. Are consultants required to carry the LEED application fee in the bid, or will Parks provide the fee at the time of application?*

A32. Proponent to carry the LEED application fee in the bid

Q33. Are there any required professional membership affiliations for Cost Consultants on this project? We have a Cost Consultant that we have used on many projects over the years. He has over 15 years of experience but is not a Professional Quantity Surveyor.

A33. Refer to Project Brief, in particular 3.2.4 which indicates either a professional architect and/or professional quantity surveyor is required.

Q34. Can projects listed in the Achievements section still be under construction?

A34. Yes.

Q35. How extensive is PCA's collection of images? Will the majority of imagery for the exhibits be supplied by PCA or will the consultant be required to source and purchase additional image resources?

A35. The consultant will have access to the entire collection of images. The consultant will be required to source and purchase additional image resources.



- Q36. Can you clarify if exhibit text translation is the responsibility of PCA or the Consultant? Section 5.2.1 of Annex E states that PCA will provide translation of interpretive text, yet Section 3.2.3.9 states that the Consultant is to provide language adaptation services. What is meant by the term “language adaptation”?
- A36. Delete 5.2.1.12. Translation will be the consultant's responsibility. Translation, including editing and revision, will be the consultant's responsibility which includes ensuring that the text is interpretive in both languages and is not simply a literal translation of the English.
- Q37. In Addendum no.2, Q. 16 indicated that media development is the responsibility of the “Exhibit contractor”. Can you confirm that the exhibit contractor is the firm contracted during the construction tendering process, and not part of the Consultant's responsibilities as part of this RFP solicitation?
- A37. Media development is part of this contract. 'Exhibit contractor' is simply referring to the specific role on this project team. The firm contracted during the construction tendering process will be responsible for fabrication and installation.
- Q38. Can you please confirm how many public meetings / open houses the Consultant will be required to attend?
- A39. One open House, see 2.3.2.8. Note that public consultation process is not an open house.
- Q40. Can you clarify when PCA will select a final schematic design option? In Annex E, item 2.3.2.6, it is indicated that a preferred option will be chosen on January 30, 2017 after the completion of the Dec-Jan PCA Public Consultation Process. Under Schematic Design, Section 6.1, however, it is indicated that the preferred Schematic Design option would be chosen *after* the Open House in May.
- A40. Final schematic design option will be selected January 2017. Following sentences in Section 6.1 have been changed to read as:
- 6.1.4 Consultant shall prepare a preliminary copy of the Schematic Plans and Storyboards for PCA Representative to review three (3) weeks prior to public consultation process.
- 6.1.5 Consultant shall update the Schematic Plans and Storyboards by incorporating PCA Representative's comments and submit to PCA Representative 3 working days prior to public consultation process, a digital copy and a hardcopy of the all the PCA display presentation materials for the public consultation process.
- Delete 6.1.6.
- Add 8.3.2 Open house process:
- 8.3.2.1 Consultant shall prepare a preliminary copy of the 33% Construction Plans and Storyboards for PCA Representative to review three (3) weeks prior to key community stakeholder open house.
- 8.3.2.1 Consultant shall update the 33% Construction Plans and Storyboards by incorporating PCA Representative's comments and submit to PCA Representative 3 working days prior to key community stakeholder open house, a digital copy and a hardcopy of the all the public display presentation materials for the key community stakeholder open house.
- 8.3.2.3 Consultant shall attend Key Community Stakeholder open house and be prepared to answer specific enquiries when requested. Key Community Stakeholder open house is tentatively scheduled on the long weekend of May 20, 2017.
- Q41. Is the Design Development Report Deliverable noted in Section 7.4.2 a separate deliverable than the 33%, 66%, and 99% Submission Deliverables indicated in Section 8.5? If so, is there a required milestone date for that Design Development deliverable?
- A41. Design Development Report Deliverable noted in Section 7.4.2 is a separate deliverable. Design Development Milestone date see amendment issued.



- Q42. Can you please confirm who the approving authority of jurisdiction is for Waterton?
- A42. See Canada National Parks Act, **National Parks Building Regulations**, section 2.2.
- Q43. Will PCA provide the townsites water distribution model or will PCA confirm the available domestic and fire flow and provide to architect?
- A43. A water modelling study was completed as part of the 2015 TS utility upgrade, which confirms adequate domestic and fire flows rates.
- Q44. Can PCA confirm whether there is adequate capacity in the sanitary system?
- A44. Yes.
- Q45. Will civil works, i.e. grading utility servicing and parking lot infrastructure be included with the building tender and be awarded to one prime contractor?
- A45. Civil work to connect to existing utility systems, including any associated VRC parking will be included as part of the VRC tender. Yes, one prime contract responsible for the entire build.
- Q46. Is there an existing building evaluation required or subsequent building audit report as mentioned in 4.1.2.2 of Annex "E"?
- A46. Delete 4.1.2.2 from Annex "E".
- Q47. The mechanical and electrical requirements detailed in 6.3.1.4 and 6.3.1.5 would seem to indicate a requirement for each of these disciplines to prepare schematic design briefs on each of the 3 developed architectural design options. Is this the intent?
- A47. The intent is to have major disciplines involved in the design of the 3 options, providing coordinated acceptable options with realistic estimates.
- Q48. Regarding LEED Certification, are consultants required to:
- Propose a fee for administration of the LEED Certification process, AND/OR
 - Carry an amount for the LEED Certification Application Fee in their proposed fixed fee
- A48. Proposal including all the LEED related costs.
- Q49. Q 16 in the Addendum#2 suggests that teams will need to carry an AV producer in order to develop any AV programs, films and interactive exhibits. This is not typical of this type of project since AV producers fees are based on the number and type of productions required and this is unknown until the design is well under way. If you do require us to include full AV production in the design work, can we carry an allowance for this component rather that may need to be augmented should the design require more complexity that predicated at this very early stage?
- A49. The consultant will have access to existing Parks Canada AV content or can decide to create new content. All fees are to be included in the proposal.
- Q50. We're looking to clarify what PCA is looking for with respect to the Waste Management Plan. As it is a construction project, are they looking for a Waste Management Plan for the actual construction (i.e. what bins the contractor needs to provide etc.) or are they looking for a waste management plan for the new building (i.e. in the new building how will waste be managed / diverted etc)? Or perhaps our scope should cover off both options? Please advise.
- A50. 6.3.1.7.2 and 7.3.1.7.b Waste management Plan is related to both aspects, during construction and for building site operation.



Since this project is a LEED project, and construction waste will have to be managed. For building site operation, consultant have to work with PCA to address waste management (type of bins, bin locations, pick-up method etc).

Q51. Can you clarify if Tendering and Construction Administration for the exhibits are within the interpretive scope of the project?

A51. Yes.

B. ADDING APPENDIX F TO THE TENDER:

See DSP 4 – 5P420-16-5027 folder for Appendix F – General Procedures & Standards

All other terms and conditions remain the same.