SEN-005 16/17

QUESTIONS AND ANSWERS – SET 3

Question 7:

Could the Senate confirm the certainty of the volume of 1.8M copies presented in the Statement of Work?

Answer 7:

The presented volume of 1.8M copies serves as an estimate of the maximum output for the machines presented in the RFSO. Please note that this number can vary anywhere from 1.2M to 1.8M with the current set of machines.

Question 8:

As you know the copier industry/MFP industry typically provides service on an all-in cost per copy that includes all consumables and parts. This has several advantages such as faster repair and greater uptime for clients, less administrative expense by eliminating the costly approval process for service calls requiring parts. This type of contract usually saves clients 30 - 40% over the course of a contract versus a contract that includes only consumables and parts are charged separately.

On page 25 of the RFSO document is states:

- Replacement parts valued at less than $100.00 must be approved by the Contracting Authority or its delegated authority, and will be reimbursed at cost through the resulting contract. An original receipt must be provided by the Contractor.

- If a part worth more than $100.00 needs to be replaced, and the Contractor receives approval from the Project Authority, that part must be ordered through a separate purchase order and will not be covered by this agreement.

Please confirm if the Senate wants an all-in CPC that includes all consumables, parts and labour or parts billed separately once the work order goes through the necessary approval process.

Alternatively will the Senate accept alternative bids that will include parts?

Answer 8:

The Senate will not modify the Statement of Work. Replacement parts will remain subject to approval as per page 25 of the RFSO.

The Senate will not accept alternative bids that deviate from the pricing structure found in Annex B – Item Pricing List