



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions
- TPSGC

11 Laurier St., / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT / DOCUMENT CONTIENT DES
EXIGENCES RELATIVES À LA SÉCURITÉ

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services - EL
Division/Services professionnels en informatique -
division EL
4C2, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet EC IT Professional Services - TBIPS	
Solicitation No. - N° de l'invitation 05005-150334/A	Amendment No. - N° modif. 009
Client Reference No. - N° de référence du client 05005-150334	Date 2016-06-07
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-634-30180	
File No. - N° de dossier 634el.05005-150334	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-06-22	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Durigan, Angela	Buyer Id - Id de l'acheteur 634el
Telephone No. - N° de téléphone (873) 469-4990 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

The Request for Proposal (RFP) Amendment 009 is raised to answer Bidders questions.

QUESTIONS AND ANSWERS

Question 53:

In regards to categories within Elections Canada's SOW's. There is little to no equivalency to the TBIPS SOWS that all Government of Canada RFP's base their criteria on.

For example, we have provided the TBIPS SOW for Operations Support Specialist from Stream 4, below and Cross referenced to Election Canada's SOW.

From an equivalency perspective, the first 4 bullets within Elections Canada's SOW coincide to the first bullet within TBIPS and the remaining bullets within Elections Canada's SOW have no equivalency at all. Therefore it would be next to impossible to meet the 60% mandatory equivalency.

We suggest that the Crown modifies its request to be 60% of the related TBIPS category and not 60% of Elections Canada's SOW.

TBIPS SOW FOR OPERATIONS SUPPORT SPECIALIST	ELECTIONS CANADA'S SOW FOR OPERATIONS SUPPORT SPECIALIST
<ul style="list-style-type: none">• Provide systems administration and systems operations support, including setting up user access, user profiles, back up and recovery, day-to-day computer systems operations.	<ul style="list-style-type: none">• set up user access• set up user profiles• perform back-up and recovery• perform day-to-day computer systems operations
<ul style="list-style-type: none">• Perform software upgrades, and apply patches.	
<ul style="list-style-type: none">• Provide customer interface to ensure requested changes are implemented.	
<ul style="list-style-type: none">• Monitor computer workload trends and make adjustments to ensure optimum utilization of computer resources.	

THE BELOW BULLETS HAVE NO EQUIVALENCY TO TBIPS

- create, modify and close both LAN accounts and mailboxes (Capacity, Mail Store)
- create new, modify and remove file access, shared mailbox access, external contacts and security groups
- access, modify and remove with Enterprise Vault and Public folders
- access and modify distribution lists
- manage LAN / User Account Mgmt. administration
- perform groups management tasks, including granting folder access (add resource rights to folder structures, modify resource rights to folder structures, delete resource rights from folder structures) and security functions (add resources to groups, modify resource access to security groups, delete resources from security groups)
- perform maintenance of email distribution list
- perform administrative services to ensure proper operations of meeting room shared IT equipment
- perform administration of user mail boxes (create, extend size, delete)
- perform administration of Shared Mailboxes (create, extend size, delete)
- integrate Enterprise Vault into mailboxes and file shares

Answer 53:

The requirement that the work billed for the resource category must include 60% of associated tasks listed in the Statement of Work remains unchanged. Please note that within TBIPS, each category includes a list of responsibilities that could be included, but this list is not limited to those specific responsibilities. The SOW for this RFP includes tasks that Elections Canada requires the resources to perform in order to complete the work.

Question 54

Question/Answer 48 confirmed that "The Bidder must demonstrate the experience in their proposal". Question/Answer 22 also confirmed that "The Bidder can provide up to 8 contract references for each resource category within a Workstream. Given these clarifications, for a quality proposal to be created, over 6000 tasks must be demonstrated and evaluated (8 work streams X 50 resource categories X ~15 tasks per resource category). In addition, the Client may now be required to request up to 400 Client Reference Forms (8 Workstreams X 50 resource categories) **per Bidder**. This will significantly impact the time and resources required to bid and to evaluate this solicitation. We request that the client impact the time it will take to prepare and evaluate responses by reducing the total contract references allowed per Workstream to the originally intended number of 8. Additionally, given that the RFP has drastically changed with Q&A 48, a minimum of 4 weeks is requested in order to complete a quality response. Finally, if the client does not wish to reduce the total contract references allowed per Workstream to the originally intended number of 8, Bidders will require amended Bidder Response Templates to ensure they are demonstrating the information correctly and in a format that is easy to evaluate. For example, Workstream 1 will require a template with 64 columns, instead of 8.

Answer 54:

The requirement remains unchanged. The Bidder is not obligated to provide the maximum number of contract references per resource category.

With respect to Question 48, to clarify the response, it was intended to indicate that the Bidder cannot rely solely on the confirmation of the client contact, if contacted by the Crown, to confirm similar labour category experience in the case where the labour categories are not TBIPS categories listed in M1. The requirement remains that the Bidder provide a list of resource categories (minimum of three for Workstreams 1 to 6 and a minimum of 2 for Workstreams 7 and 8) identified in M1 which were on the project at the same time and for at least six months.

The Bidder Response Templates will not be amended. The Bidder may add columns and/or rows as required.

The solicitation closing date was extended to June 22, 2016. Refer to solicitation amendment 008.

Question 55:

With respect to QA 48 in Amendment 7, when asked a question about demonstrating experience for the similar labour categories in each contract for M2 and R2, the Crown responded that "The Bidder must demonstrate the experience in their proposal." However, within the Client Reference Form for M2 provided in the RFP (pg 134) there is no area for resource category demonstration. The Reference Form states "List of resource categories (minimum of three) identified in M1 which were on the project at the same time and for at least six months."

Could the Crown please clarify what they meant by their response to QA 48, and describe is expected of Bidders to achieve this demonstration?

Asking Bidders to demonstrate each resource category for M2 and R2 references is a significant change from the original RFP wording and will significantly impact the level of effort required to respond to this solicitation.

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009
File No. - N° du dossier
634el05005-150334

Buyer ID - Id de l'acheteur
634el
CCC No./N° CCC - FMS No./N° VME

Answer 55:

Please refer to answer 54 above.

Question 56:

The response for Question 48: indicates that *The Bidder must demonstrate the experience (for M2 and R2) in their proposal*. We are unclear about this response given that the Client reference form for M2 within Attachment 2.1 does not include an area to demonstrate a cross reference of tasks and categories, but rather includes a box within which to indicate the minimum of three categories that were on the project at the same time for at least six months.

Similar RFPs (such as RFP #: A0414-145921/A) to this one have asked vendors to **only** list the additional categories provided as a sufficient demonstration for a rated requirement (not to provide the mapping of tasks to categories) as appears to be the case in this template as well. As per the instructions to bidders, by submitting its bid, the Bidder is certifying this information to be accurate.

We respectfully ask the Crown to please confirm that for M2/R2 a vendor must only provide a "List of resource categories (minimum of three) identified in M1 which were on the project at the same time and for at least six months." as indicated on the template on pg 134 of 155.

If the Crown would like vendors to provide a mapping of tasks and categories to demonstrate M2/R2 please provide an updated template as well as a three week extension given that in order to score full points respondents will have to demonstrate up to 3 resources across 5 projects for an additional minimum of 15 category demonstrations, many with up to 20 bullets, 60% of which must be demonstrated. This is a significant amount of unplanned work and a departure from the original scope of this RFP response.

Answer 56:

Please refer to answer 54 above.

Question 57:

A clarification is needed please:

Regarding Amendment #6, Q&A#26:

Question 26:

Will Canada please confirm that bidders may use any Government of Canada, Government of Ontario, or Private Sector vehicle to demonstrate experience in any of the required categories as long as the experience reflects 60% of the bullets for the statement of work in that category? This is to say that the category titles may not be the same as long as the duties are reflected.

Answer 26:

Bidders may use any Government of Canada, Government of Ontario, or Private Sector contract. Other vehicles will not be accepted.

The answer to this question seems to limit the corporate references that are available to Bidders to use for M1 and R1. The original RFP does not place any parameters on the type of organization that may be used as a reference to meet these criteria. Please confirm that Bidders may use as a reference a contract with any type of client organization, whether it be a Government of Canada department or agency, any provincial government or territory, Crown Corporation, non-profit, or other private sector company. Please also confirm that this would be the same for M2 and R2.

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634el05005-150334

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Answer 57:

Bidders may use as a reference a contract with any type of client organization, whether it be a Government of Canada department or agency, any provincial government or territory, Crown Corporation, non-profit, or other private sector company. The answer was not meant to limit the organization that can be used as references, but rather to state that the reference must be a contract reference and not another type of vehicle (i.e. Supply Arrangement, MOU, Standing Offer, etc.).

Question 58:

Please find below a clarification questions pertaining to EC IT professional Services TBIPS (05005-150334/A).

Question 26:

Will Canada please confirm that bidders may use any Government of Canada, Government of Ontario, or Private Sector vehicle to demonstrate experience in any of the required categories as long as the experience reflects 60% of the bullets for the statement of work in that category? This is to say that the category titles may not be the same as long as the duties are reflected.

Answer 26:

Bidders may use any Government of Canada, Government of Ontario, or Private Sector contract. Other vehicles will not be accepted.

Follow-on Question:

Can Canada please confirm that reference are not limited to the province of Ontario and that reference (Government or private sector) from all provinces are acceptable?

Answer 58:

See answer 57 above.

Question 59:

Although a two-week extension has already been granted, we kindly request that the Crown consider another 2-3 week extension to the closing date of this RFP. With 8 streams available to bid, there is an incredible amount of work for the bidders to do to pull together all of the information required to submit a complete proposal. Although we understand the Crown is working within tight timelines with regards to getting these contracts in place, in the end the client will be better served if Bidders are allowed the time necessary to submit compliant well-prepared bid.

Answer 59:

The solicitation closing date was extended to June 22, 2016. Refer to solicitation amendment 008.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.