



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet Medical Examiner	
Solicitation No. - N° de l'invitation 51019-164001/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 51019-16-4001	Date 2016-06-13
GETS Reference No. - N° de référence de SEAG PW-\$KIN-620-6904	
File No. - N° de dossier KIN-5-44263 (620)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-06-22	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Porter, Marta M.	Buyer Id - Id de l'acheteur kin620
Telephone No. - N° de téléphone (613) 483-6084 ()	FAX No. - N° de FAX (613) 545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment 003 – Medical Examiner, is being raised as follows:

1. Provide a response back from Public Works and Government Services Canada to questions received from bidders.

Q1. On page 20 of 27 it says the services are to be carried out at VAC Ottawa Area office. Reading this makes me think that they are looking for individuals who will work on-site? Can you confirm that this is the case?

A1. Yes, the individual will work on site.

Q2. Given that the medical examinations are to be scheduled within 30 days, would VAC consider a physician who can travel to the Ottawa VAC office once per month to conduct all required medical examinations over a several day period? With the remaining hours to be done offsite (e.g., medical file reviews, provision of reports)?

A2. No, the physician is required to conduct all work on site and must be in the office on a weekly basis.

Q3. Would VAC consider a physician who has Pension Medical Examination experience but with a different organization?

A3. No, experience with VAC Pension Medical Examinations is mandatory.

Q4. The first paragraph of Basis of Payment on Page 24 indicates that the "Contractor will be paid in accordance with the firm hourly rates outlined below."

The structure of this Bid Solicitation, using a firm hourly rate and allocating up to 1 hour per pension/awarded condition examination (as indicated on page 19, Annex "A" 4.0 Deliverables Pension Medical Examinations), will impact the productivity of the Contractor in rate of production of the deliverable "pension/awarded conditions".

I am proposing that this be amended to a formula which increases the incentive for production and delivery of services.

I propose instead that each examination for 1 or 2 conditions be paid at a set rate of \$175.00 and examinations of 3 conditions be paid at a set rate of \$265.00. Any other medical advisory activities or administration would be paid at an hourly rate of \$175.00.

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I am confident that I can deliver a comprehensive, thorough and professional examination of a pensioned condition, complete with full documentation on the CSDN computer system, within a 30 minute time frame.

Please advise if Veterans Affairs Canada would accept the above formula as an alternative to a firm hourly rate.

A4. VAC agrees with the method of payment proposed and Basis of Payment is being amended accordingly.

Q5. Related to 4.1.1.1, Mandatory Technical Criteria, item #2: may we clarify that since this is for federal public servants, the doctor can be licensed in a province other than Ontario?

A5. No, the doctor must be licenced in Ontario.

Q6. Related to 4.1.1.1, Mandatory Technical Criteria, item #2: If an Ontario license is required, may we clarify that the doctor can be licensed in a different province, and show that the Ontario license is pending?

A6. Yes

Q7. Related to 4.1.1.1, Mandatory Technical Criteria, item #5: may we clarify that the doctor can have experience providing health care to the groups of people noted, on an individual basis?

A7. Yes

Refer: Part 4 – Evaluation Procedures and Basis of Selection, 4.1.2 Financial Evaluation

Delete: In its Entirety

Insert: Part 4 – Evaluation Procedures and Basis of Selection, 4.1.2 Financial Evaluation

Bidders must provide pricing for all years in Annex B - Basis of Payment, Pricing Basis A, B, C and Pricing Basis D or they will be considered non-responsive by Canada and will not be further evaluated.

The Bidders Extended Pricing will be calculated by multiplying the Bidders Firm all inclusive hourly rate in Canadian Currency, by the estimated hours as stated in Pricing Basis A, B and C, Annex B - Basis of Payment. The Bidders Aggregate Price, is the sum of all the Bidders Extended Pricing for all pricing periods in Pricing Basis A, B, C and Pricing Basis D, including any and all optional periods. The format of the Basis of Payment in Annex B, must not be altered.

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

Refer: Annex "A" – Statement of Work, 4.0 Deliverables

Delete: In its Entirety

Insert: Annex "A" – Statement of Work, 4.0 Deliverables

Pension Medical Examinations

The Contractor is required to conduct Pension Medical Examinations (PMEs) for VAC. PMEs will be conducted in an examination room at the designated VAC office. PMEs can be for New Entitlements or Re- assessments.

Performance requirements include:

- Medical interview and examination of Veterans with disabling medical conditions;
- Communicate the result of the PMEs findings in a format specified by VAC that facilitates the assessment of the Disability Award benefit or Disability Pension benefit under the VAC Table of Disabilities and Entitlement Eligibility Guidelines;
- Determine and review medical investigations and specialized referrals required for the assessment of VAC disability benefits and health care benefits and services.

The Contractor will be required to provide his/her medical opinion on forms provided to him/her by VAC. Handwritten forms must be legible. The contractor may be required to enter opinion/recommendations into an electronic system (such as the Client Service Delivery Network).

Examinations must be made within thirty (30) days of initial request for appointment.

If the Contractor has concerns regarding a VAC client's care, they are to contact the client's VAC Client Service Team Manager or their VAC contract Authority.

In the event of a cancellation/postponement or no show, the Contractor may perform the duties as medical consultant as specified in section (3) Scope of Work – Medical consultant at the direction of their VAC Contract Authority.

Medical Consultation Services

The Contractor will provide medical consultation services and interdisciplinary planning of health services for clients. The Contractor will consult / liaise with VAC staff, clients, family physicians, specialists, and other health and medically related organizations and facilities as required.

Performance requirements include:

- Review medical documentation and client information in order to provide medical opinions and/or recommendations regarding the adjudication of VAC health care benefits and services, including establishing the relationship of various health care benefits and services to entitled conditions. Opinions and recommendations are typically entered in VAC database system (Client Service Delivery Network (CSDN)).
- Provide client case consultation services to internal stakeholders individually or as a member of the Health Care Team and/or Interdisciplinary Client Service Team within the Area Office;
- Facilitate an effective working relationship between VAC and the client's primary care physician and/or specialists. Obtain client medical information from these physicians, and discuss VAC

concerns regarding client care and the advancement of client rehabilitation plans from a medical standpoint;

- Provide medical advice, guidance and information to VAC staff, other government departments, non government offices and the private sector individuals/businesses;
- Provide information and make recommendations on applications for departmental contract beds, where applicable;
- Liaise with internal and external stakeholders and keep abreast of evolving medical knowledge and changes to federal, provincial, municipal and VAC health services;
- Research current medical information, client case histories, VAC programs and VAC policy governing disability benefit programs and health care benefits and services; and
- Attend/Participate in all scheduled Interdisciplinary Client Service Team meetings.
- Attend/Participate in other scheduled teleconferences as required.

As and When Requested services:

- Provide information on the application of VAC policy on health care matters;
- Provide In-Service training and education to VAC staff on health care matters relating to VAC client base needs; and
- Attend face to face meetings.

Refer: Annex "B" – Basis of Payment

Delete: In its Entirety

Insert: Annex "B" – Basis of Payment

In consideration of the work satisfactorily completed under this Contract, including time spent while in orientation or training, the Contractor will be paid in accordance with the prices outlined below:

Price A:

Pension Medical Examination of 1or 2 pensionable conditions:

Medical Examinations that require examination of one or two pensionable conditions including completion of all the paperwork, will be at the following firm, all inclusive price per examination.

The estimated volume of work for one year is 780 examinations.

Period	Estimated PME with 1	Firm All Inclusive Rate (GST/HST Extra)
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	or 2 conditions	
Contract Year 1 – July 1, 2016 to March 31, 2017	593	\$ _____
Option Year 1 – April 1, 2017 to March 31, 2018	780	\$ _____
Option Year 2 – April 1, 2018 to March 31, 2019	780	\$ _____

Price B:

Pension Medical Examination of 3 or more pensionable conditions:

Medical Examinations that require examination of three (3) or more pensionable conditions including completion of all the paperwork, will be at the following firm, all inclusive price per examination.

The estimated volume of work for one year is 147 examinations.

Period	Estimated PMEs with 3 or more conditions	Firm All Inclusive Rate (GST/HST Extra)
Contract Year 1 – July 1, 2016 to March 31, 2017	104	\$ _____
Option Year 1 – April 1, 2017 to March 31, 2018	147	\$ _____
Option Year 2 – April 1, 2018 to March 31, 2019	147	\$ _____

Price C:

Medical advisor services:

Medical Advisory Services that are not pension examinations will be at a firm, all inclusive hourly rate.

Pricing includes all salary and benefits, travel costs not otherwise provided by VAC, replacement costs and other expenses due to the fulfilment of the Contract. They are firm for the duration of the Contract and any option periods.

Period	Estimated Hours	Firm All Inclusive Hourly Rate (GST/HST Extra)
Contract Year 1 – July 1, 2016 to March 31, 2017	84 hrs	\$ _____
Option Year 1 – April 1, 2017 to March 31, 2018	111 hrs	\$ _____
Option Year 2 – April 1, 2018 to March 31, 2019	111 hrs	\$ _____

Pricing Basis "D":

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Travel and Living Expenses

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C, and D of the Treasury Board Travel Directive (http://www.tbs-sct.gc.ca/pubs_pol/hrpubs/TBM_113/td-dv_e.asp), and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have the prior authorization of the Project Authority.

Travel from home to and from the Field Office is not an authorized travel expense.

All payments are subject to government audit.

Estimated Cost: \$(_____) for contract year 1.

Estimated Cost: \$(_____) per Optional year 1.

Estimated Cost: \$(_____) per Optional year 2.

ALL OTHER TERMS AND CONDITIONS OF THIS SOLICITATION REMAIN UNCHANGED.

If your tender has already been forwarded and you wish to revise same, this revision should be faxed and reach the bid receiving area before the closing date. The tender number and the closing date are to be shown on the first page of your fax.