



INVITATION TO TENDER NOTICE

Solicitation #: FP802-160092
Closing Date: July 14, 2016
Time for solicitation closure: 02:00 PM (EDT)

Title: West Head Search and Rescue Station – Metal Roof Upgrade
Work site location: Clark's Harbour, Nova Scotia

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice
2. Construction Tender Form (**Mandatory - to be completed by Bidder**)
3. Specifications
4. Plans 1 Main Building Roof Areas
5. Plans 2 Westhead SAR Station

CLOSING LOCATION(S):

Location #1 – For electronic submissions

Please send all electronic proposals to: **Melissa.Saumure@dfo-mpo.gc.ca**

Location #2 – For hard copy submissions and bid security (via Canada Post or by Courier)

**Fisheries and Oceans Canada,
Attention: Melissa Saumure
Procurement Hub – Ottawa Office,
Station 9W072, 9th Floor,
200 Kent Street,
Ottawa, Ontario K1A 0E6**

PLEASE NOTE:

All bid security are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above.

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

SCOPE OF WORK:

The West Head Search and Rescue Station (SAR) was constructed in 2004 and is located in Clark's Harbour Nova Scotia. The 2 buildings involved in this project are the main SAR station building and the Fast Rescue Craft (FRC) building. Both of these buildings currently have asphalt shingled roofs.

The successful contractor will provide all necessary materials and labour to remove the existing shingles and install standing seam metal roof systems on each building.

LOCATION OF WORK, WORK SITE AND DELIVERY POINT:

Clark's Harbour, Nova Scotia

SPECIAL CONSIDERATIONS:

Contractor must provide a minimum three year warranty on workmanship against any leaks or any other problems caused by the quality of the installation workmanship. This warranty is separate from the longer material warranties.

FAMILIARIZATION WITH SITE:

Before submitting a bid, bidders can visit the site and its surroundings, at their own expense, to review and verify the form, nature, and extent of the work, materials needed for the completion of the work, the means of access to the site, severity, exposure, and uncertainty of weather, soil conditions, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies, and other circumstances which may influence or affect their bid. No allowance shall be made subsequently in this connection on account or error or negligence to properly observe and determine the conditions that will apply.

EXPECTED START AND COMPLETION DATES:

The services of the Contractor will be commencing upon award of the contract. The expected completion date of this project is **October 7, 2016**.

MANDATORY REQUIREMENTS:

1. The tenderer must provide tender security, at the tenderer's own cost, in accordance with the document entitled "Tender Security Requirements" as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Security** must be delivered to the Closing Location prior to the closing date.

Note: All tender securities will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer has completed the said contract.

QUESTION AND ANSWER PERIOD:

DFO will accept questions from Bidders **until July 7, 2016**. These are to be sent **directly and only** to the contracting Officer listed below.

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Regards

Melissa Saumure
Senior Contracting Officer
Procurement Hub - Ottawa
Fisheries and Oceans Canada
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Ottawa, ON, K1A 0E6, CANADA
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