



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC**

**11 Laurier St./11, rue Laurier**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau**

**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Communication Procurement Directorate/Direction de  
l'approvisionnement en communication  
360 Albert St./ 360, rue Albert  
12th Floor / 12ième étage  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Course Materials	
<b>Solicitation No. - N° de l'invitation</b> 0X001-160047/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 0X001-16-0047	<b>Date</b> 2016-06-28
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$CW-032-71107	
<b>File No. - N° de dossier</b> cw032.0X001-160047	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-07-05</b>	<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Leblanc(CW Div.), Marc-André	<b>Buyer Id - Id de l'acheteur</b> cw032
<b>Telephone No. - N° de téléphone</b> (613) 949-1285 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> See herein	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

---

### **AMENDMENT 001**

This amendment is raised to answer bidder questions raised during the solicitation process.

#### **Question 1:**

In the basis of payment spreadsheet price adjustment – ***P2010T section B.5.1 - P2010 T Paper - Price Adjustment – Bid*** sub section 2, shall this base transaction cost per Cwt. Field be the indicative of a particular manual delivery criteria or is this only a cost reflecting a portion of a particular manual delivery? If so can this delivery criteria be defined to develop the proper percent of unit pricing?

#### **Response 1:**

This clause serves to allow bidders to identify the cost of the paper required to produce the course materials as described in Annex "A" Statement of Work, and also the proportion of this paper cost in relation to the overall cost of production provided for in the unit price of each item and size of item as identified in the Annex "B" Basis of Payment. The result of this clause is that Canada will allow the transaction cost of paper to be adjusted during the contract period if the required documentation and basis for such an adjustment is provided.

Bidders must add/include the number of lines as necessary for each of the course materials and related items as described in Annex "A" Statement of Work and the pricing included in the Annex "B" Basis of Payment. If multiple lines are also required due to the different sizes of each item, then the Bidder must add in the required number of lines to reflect this.

As stated in *P2010 T Paper - Price Adjustment – Bid*, the following information must be provided for each of the lines submitted by the Bidder:

- The type of paper (text or cover)
- The weight lb. of the paper
- The base transaction cost per Cwt. of the identified paper
- The percentage of the unit price(s) for each item and size that the paper represents.
- The brand name of the paper and the paper supplier

Only the paper(s) and the percentage of the unit cost(s) submitted in the *B.5.1 - P2010 T Paper - Price Adjustment – Bid* will be considered for inclusion in the *B.5.2 – P2010 C Paper price adjustment - contract* clause of the Contract. If the Bidder does not complete this clause and submit it with the Bid, no Escalation Clause will be included in the Contract and no price escalation will be granted based on increased paper costs during the period of the Contract or any option periods.

#### **Question 2:**

Is section ***B.5.2 – P2010 C Paper price adjustment - contract*** to be completed for the initial bid as well, or is this to be completed after the contract is awarded?

#### **Answer 2:**

The ***B.5.2 – P2010 C Paper price adjustment - contract*** clause will be included in the resulting Contract based on the ***B.5.1 - P2010 T Paper - Price Adjustment – Bid*** submitted by the successful bidder in its bid.

Solicitation No. - N° de l'invitation  
0X001-160047/A  
Client Ref. No. - N° de réf. du client  
0X001-16-0047

Amd. No. - N° de la modif.  
001  
File No. - N° du dossier  
cw0320X001160047

Buyer ID - Id de l'acheteur  
cw032  
CCC No./N° CCC - FMS No./N° VME

---

**Question 3:**

**Will the Contractor be developing the content of the training materials with the Client?**

**Response 3:**

No. The resulting Contract will be for the production of all printed materials and their delivery to the specified locations as described in Annex "A" Statement of Work only.

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION REMAIN THE SAME.**