



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**11 Laurier St. / 11 rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Consultant Services Division/Division des services  
d'experts-conseils  
11 Laurier St./11 Rue Laurier  
3C2, Place du Portage  
Phase III  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> Advocate Architect	
<b>Solicitation No. - N° de l'invitation</b> 5Z011-170038/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 5Z011-170038	<b>Date</b> 2016-06-28
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$FE-172-71102	
<b>File No. - N° de dossier</b> fe172.5Z011-170038	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-07-29</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Boujenoui(fe172), Nabil	<b>Buyer Id - Id de l'acheteur</b> fe172
<b>Telephone No. - N° de téléphone</b> (873) 469-4905 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**This Amendment is issued to correct the following:**

**(1) ADDITIONAL INFORMATION**

**ITEM 001:**

**APPENDIX C, PRICE PROPOSAL**

**Delete: APPENDIX C in it's entirety**

**Replace with:**

## APPENDIX C – PRICE PROPOSAL FORM

INSTRUCTIONS: Complete this Price Proposal Form and submit in a **separate sealed envelope** with the Name of Proponent, Name of Project, PSPC Solicitation Number, and the words “PRICE PROPOSAL FORM” typed on the outside of the envelope. Price Proposals are not to include Applicable Taxes.

**PROPOSERS SHALL NOT ALTER THIS FORM.**

**Project Title:** Library and Archives Canada Advocate Architect

**Name of Proponent:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**The following will form part of the evaluation process:**

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### **1. REQUIRED SERVICES – FIXED FEE**

(R1230D (2016-01-28), GC 5 – Terms of Payment – Architectural and/or Engineering Services)

Including all related costs, services and deliverables to complete the services as specified in the Project Brief and in the RFP documents.

<b><u>REQUIRED SERVICES</u></b>		
	<b>Required Services</b>	<b>Fixed Fee</b>
<b>RS-1</b>	<b>Pre-Procurement Phase</b>	<b>\$</b>
<b>RS-2</b>	<b>Procurement Phase</b>	<b>\$</b>
<b>RS-3</b>	<b>Design &amp; Construction Phase</b>	<b>\$</b>
<b>RS-4</b>	<b>Post-Construction Phase</b>	<b>\$</b>
<b>(1) TOTAL FIXED FEE</b>		<b>\$</b>

## APPENDIX C – PRICE PROPOSAL FORM (CONT'D)

### 2. OPTIONAL SERVICES – TIME BASED FEE

(R1230D (2016-01-28), GC 5 – Terms of Payment – Architectural and/or Engineering Services)

HOURLY RATES – Table A			
Column A	Column B	Column C	Column D
Position Title	All-inclusive Hourly Rate*	Estimated Level of Effort for Evaluation purposes only (hours)	Total (B x C)
Principal in Charge	\$	10	\$
Project Lead Architect	\$	40	\$
AA Project Manager	\$	80	\$
Intermediate Architect	\$	80	\$
Junior Architect	\$	50	\$
Architect Technician	\$	50	\$
Interior Design	\$	50	\$
Structural Engineer Lead	\$	20	\$
Intermediate Structural Engineer	\$	50	\$
Mechanical Engineer Lead	\$	50	\$
Intermediate Mechanical Engineer	\$	100	\$
Electrical Engineer Lead	\$	40	\$
Intermediate Electrical Engineer	\$	80	\$
IT Engineer Lead	\$	20	\$
Intermediate IT Engineer	\$	40	\$
Security Specialist	\$	40	\$
Facility Management Specialist-Senior	\$	40	\$
Facility Management Specialist-intermediate	\$	70	\$
Costing Specialist	\$	30	\$
Hardware Consultant	\$	30	\$
Code Consultant	\$	30	\$
LEED Specialist	\$	20	\$
Commissioning Consultant	\$	40	\$
Construction Project Manager	\$	80	\$
Shelving Technologies Specialist	\$	40	\$
(2) TOTAL (applicable taxes extra):			\$

**APPENDIX C – PRICE PROPOSAL FORM (CONT'D)**

**TOTAL COST OF SERVICES FOR PROPOSAL EVALUATION PURPOSES**

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Total Required Services – Fixed Fee (1) \$.....

+

Optional Services – Time-Based Fee (2) \$.....

=

**Total fee to be used for evaluation purposes** \$.....

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## APPENDIX C – PRICE PROPOSAL FORM (CONT'D)

THE FOLLOWING HOURLY RATES MAY BE USED FOR FUTURE CONTRACT AMENDMENTS

Name	Position Title	Hourly Rate
	Principal in Charge	\$
	Project Lead Architect	\$
	AA Project Manager	\$
	Intermediate Architect	\$
	Junior Architect	\$
	Architect Technician	\$
	Interior Design	\$
	Structural Engineer Lead	\$
	Intermediate Structural Engineer	\$
	Mechanical Engineer Lead	\$
	Intermediate Mechanical Engineer	\$
	Electrical Engineer Lead	\$
	Intermediate Electrical Engineer	\$
	IT Engineer Lead	\$
	Intermediate IT Engineer	\$
	Lead Civil Engineer	\$
	Intermediate Civil Engineer	\$
	Security Specialist	\$
	Facility Management Specialist-Senior	\$
	Facility Management Specialist-intermediate	\$
	Costing Specialist	\$
	Landscape Architect	\$
	Elevator Consultant	\$
	Hardware Consultant	\$
	Code Consultant	\$
	LEED Specialist	\$
	Commissioning Consultant	\$
	Construction Project Manager	\$
	Shelving Technologies Specialist	\$
	- add position titles as required -	

END OF PRICE PROPOSAL FORM

## **(2) RESPOND TO BIDDER'S QUESTIONS:**

### **Question 1a)**

Our first step in deciding whether or not to prepare a proposal is to determine if it is reasonably biddable. You ask for fixed fees for all four phases of both the Required Services and Optional Services; yet in our mind the scope of work is rather fluid and un-fixed. This produces a circumstance in which we take on all risk associated with a poorly defined scope of work while being competitively evaluated on fees. Essentially you value low fees but cannot quantify the scope of services.

Other recent government proposal calls for advocate architects for P3 projects have not asked for fixed fees.

DCC has awarded two recent contracts. In each a full set of hourly rates was provided along with the percentage of involvement. This information produced a blended hourly rate which was evaluated along with a maximum upset limit for Phase 1 only. The actual services and costs for Phase 1 were to be negotiated as were later phases. This method reflected the uncertainty in the scope of work yet provided a means of comparative financial evaluation.

PWGSC's recent CBSA Land Border Project utilized a matrix of time-based fees. PWGSC set the estimated number of hours and the bottom line calculation was used for evaluation. Additionally PWGSC set the upset limit fees for the four phases.

We ask that you reconsider the mechanism for establishing and evaluating fees. We suggest you follow the recent CBSA model as being a fair and reasonable one.

### **Answer 1a)**

The financial submission for the main scope of work (RS -1 to RS-4) will remain a fixed fee bid. If there are specific questions related to scope, please submit relevant questions. After further review the Optional Services will be reclassified as a time based fee – see Question/Answer #1f) below

### **Question 1b)**

Please provide the KWC Architects Functional Program so that we may assess it level of comprehensiveness and complexity of the functional program. This has a direct bearing on our fees related to producing the Reference Concept.

### **Answer 1b)**

The final Functional Program Report is not yet available and will not be available during this solicitation period. The final report will be provided to the successful proponent. At this time, we can say that the final Functional Program Report will be of typical comprehensiveness and complexity for a building of this nature. The current Table of Contents has been provided as a reference:

## Table of Contents – Gatineau 2 Functional Program

### Executive Summary

1. PROJECT IDENTIFICATION
2. INTRODUCTION
3. PROGRAM PARAMETERS / ASSUMPTIONS
4. GENERAL BUILDING REQUIREMENTS
  - a. SITE
  - b. DURABILITY
  - c. SUSTAINABLE DESIGN
  - d. ARCHITECTURAL
  - e. STRUCTURAL
  - f. MECHANICAL/ELECTRICAL
  - g. ENVIRONMENTAL SET POINTS
  - h. SECURITY
5. PROGRAM SUMMARY
6. BUILDING FUNCTIONS AND ADJACENCIES
  - a. OVERVIEW OF GROUP FUNCTIONS
  - b. ADJACENCIES
  - c. DESCRIPTION OF SPACES
  - d. BUBBLE / WORKFLOW DIAGRAMS
  - e. BLOCKING AND STACKING DIAGRAMS
7. ROOM DATA SHEETS
8. SUMMARY
9. APPENDICIES

### **Question 1c)**

RS-1.5.c places an onus on us to redesign to meet LAC's budget. Given that LAC has not stated a budget we have no way of knowing how reasonable it is or how to assess our related costs and risks. What is LAC's budget?

### **Answer 1c)**

LAC's Class D cost estimate is \$98,821,169, which includes the design and construction costs of the P3 Contractor, and excludes all other costs such as taxes, land, advisory fees, management fees, preliminary studies.



**Question 1d)**

RS-2 does not identify how many proponents will be short-listed and this has a huge effect on our level of effort. Will you have 3, 4, 5 or more proponents?

**Answer 1d)**

Three (3) proponents will be shortlisted after the P3 RFQ stage.

**Question 1e)**

RS-4's open ended services impact our fees. The quality of delivered construction is beyond our control yet we are expected to have open-ended services to deal with any and all deficiencies.

**Answer 1e)**

A fixed fee for this stage is normal and customary for architectural services. In a P3 procurement model, the AA's responsibilities are less detailed since the P3 contractor's team will be required to manage the quality and completion of deficiencies.

**Question 1f)**

At what point would LAC authorize the Optional Services? This greatly affects the fees. If done early they may be more easily accommodated. If done late they may be more expensive to include.

**Answer 1f)**

The Optional Services authorization will only occur after the AA RFP closes. After further review, the Optional Services will be removed from the fixed fee and treated as a time based fee. See revised Pricing Table attached.

**Question 1g)**

What is a "shelving technologies specialist" and what do they do? When I Google the term I get one result – your RFP document. It is not a commonplace professional description.

**Answer 1g)**

The "shelving technologies specialist" is a role necessary to achieve the scope of services described in the RFP. LAC anticipates that this role will be filled with a contractor, architect or consultant with sufficient knowledge and expertise in shelving technology, including traditional shelving systems and automated retrieval shelving systems. Please note that this specialist shall not be provided by a proprietary shelving supplier but should have general knowledge about related shelving suppliers and their technology so they can develop the output specifications necessary to achieve LAC's objectives.

**Question 1h)**

SRE 3.2.3 lists 12 key personnel yet allows for a maximum of 20 resumes. What would the other 8 resumes be used for?

**Answer 1h)**

Please note that the list of Key Personnel in article 3.2.3 is identified as a minimum. The limit of 20 resumes provides flexibility in how you fulfill the requirements.

**Question 1i)**

RS-1.4.a – How is the functional programming report to be kept up to date? It is inevitable that some changes will be made during RS-1 and this document, in an up-to-date format, needs to be provided to the P3 Proponents. Will KWC Architects be engaged to do this?

**Answer 1i)**

Any fundamental changes or scope changes to the Functional Program report will be addressed outside the AA scope. Minor changes or edits to the program details and related room data sheets as provided by LAC would be within the scope of the AA to edit and make the related change in their output specifications.

**Question 2)**

Concerning the Request for Proposals 5Z011-170038 – Advocate Architect, the Request for Proposal document indicates at Appendix F – Early Technical Studies, a Retrofit and Redundancy Study of the facility, as well as a Civil Engineering Study for the Gatineau 2 Preservation and Access Facility. Can Canada indicate the procedure retained to select the engineering consultant for these two studies?

**Answer 2)**

LAC is pursuing possible opportunities to engage engineering support services for the Retrofit and Plant Redundancy Study of the Gatineau Preservation Centre and Civil Engineering Study for the Gatineau 2 facility through existing Standing Offers held by PSPC and PPP Canada.

**ALL OTHER TERMS AND CONDITIONS SHALL REMAIN THE SAME.**