

01R11-17-C008 Questions and Answers

- Q1) The RFP requests a "Ceiling Price" which cannot be exceeded and it is stated that no additional funds will be made available. However, the proposal also states that the number of site may vary, and that some sites may require special access contingencies, such as ATV's. If we made some assumptions for costing the work and actual conditions (i.e. the number of sites) varied significantly from those assumptions, would additional funds be made available?
- A1) At any time during a contract, a contractor may request more funds if initial costs were under estimated. However, the contractor would need to request a funds increase and receive a written contract amendment before funds would be available.
- Q2) The RFP indicates that payment will only be made at the completion of the work in one invoicing event. Considering the duration of the work (i.e. 1.5 years), would monthly invoicing be acceptable?
- A2) Appendix C: 2.0 States that payment will be upon completion of the work described, and provides a table of deliverables. As each deliverable is received, payment for the completed work will be provided upon invoice.
- Q3) Can any clarification be provided regarding the amount of information available for the well sites for the desktop analysis?
- A3) Other than info included in the RFP, we can provide survey plans if required. Also, past lease inspections may be available on some leases, plus some knowledge and history of most sites can be shared with successful bidder by the project authority.
- Q4) For sites that have deficiencies the RFP requests that a DRAFT letter be prepared and sent to the oil and gas company outlining the deficiencies. Can you please clarify if this means 1 letter per well site, or can it be 1 letter per company with multiple well sites included?
- A4) This means one letter per company, per pasture.
- Q5) The RFP requests "plans" in AutoCAD format. Is this 1 site plan per well (2,150 site plans) or 1 general plan per community pasture (10 general plans) with well sites indicated with a dot for location only?
- A5) One proposal per pasture (10) with companies identified per dot on the maps as this is all the info we have provided.
- Q6) Can it be assumed that all site visits must be completed when there is no snow cover?
- A6) Yes. Additionally, site visits will need to happen when vegetation can be identified.
- Q7) Does the department have the well locations/area polygons digitized for GIS mapping purposes?
- A7) No.
- Q8) We understand site access (right of entry) is required on each community pasture when AAFC is not available. Are the oil companies aware that a surface lease inspection is being completed?
- A8) The successful bidder is required to notify applicable PNG company of plans to inspect, but not request permission.

Q9) Will the contractor be required to obtain permission for site access on oil and gas facilities or will AAFC complete this component?

A9) Our lease agreements allow for access by Canada's employees/contractors to enter the lease at any time for inspections.

Q10) Do the inspections and desktop analyses only include active surface leases?

A10) No

Q11) Is the "surface lease inspection form" in annex B the only site inspection data to be submitted?

A11) Site inspections will include pictures as well as applicable data on the inspection form.

Q12) The scope of work (Page 29 4 i and ii) of the RFP, details specific requirements for inspections where deficiencies are present, including a letter of non-compliance to be sent to PNG companies. Does this relate only to the information collected using the surface lease inspection form or other Saskatchewan environmental (SE) regulations as well? If so which ones?

A12) This relates to data collected on our inspection form. If SE regulations are included in the additional comments section, that would be a bonus, but not mandatory.

Q13) In the scope of work #5, it is referenced that all plans be submitted in AutoCAD 2014 format, but there's no reference to any plans actually being required in the report. What plans would have to be produced using AutoCAD 2014, or is this just a stipulation that if the successful bidder wishes to produce plans they have to be in that format?

A13) Plans are not a requirement of the inspections, but if the successful bidder feels the need to use plans, then they must be submitted in AutoCAD 2014.