



**INVITATION TO TENDER NOTICE**

**Solicitation #:** FP802-160095  
**Closing Date:** July 19, 2016  
**Time for solicitation closure:** 02:00 PM (EDT)

**Title:** Bedford Institute for Oceanography Heating Pipe Replacement in Polaris Building – Phase II

**Work site location:** Bedford Institute of Oceanography (BIO),  
1 Challenger Drive, Dartmouth, NS, B2Y 4A2

**THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:**

1. Invitation to Tender Notice
2. Construction Tender Form (**Mandatory - to be completed by Bidder**)
3. Specifications
4. Drawing 1\_H0 Boiler Room Heating Layout Plot
5. Drawing 2\_H1 Level One Heating Layout Plot
6. Drawing 3\_H2 Level Two Heating Layout Plot
7. Drawing 4\_H3 Level Three Heating Layout Plot
8. Drawing 5\_H4 Level Four Heating Layout Plot
9. Drawing 6\_H5 Level Five Heating Layout Plot

**CLOSING LOCATION(S):**

**Location #1** – For electronic submissions

Please send all electronic proposals to: **Melissa.Saumure@dfo-mpo.gc.ca**

**Location #2** – For hard copy submissions and bid security (via Canada Post or by Courier)

**Fisheries and Oceans Canada,  
Attention: Melissa Saumure  
Procurement Hub – Ottawa Office,  
Station 9W072, 9th Floor,  
200 Kent Street,  
Ottawa, Ontario K1A 0E6**

**PLEASE NOTE:**

**All bid security are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above.**

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the render and revision(s) are both received prior to Tender Closing Time.

**SCOPE OF WORK:**

Work of this Contract comprises the replacement of heating system piping, fittings, valves, etc. as indicated in the contract documents. The project work occurs at the Polaris Building located at the Bedford Institute of Oceanography, Dartmouth, N.S.

**LOCATION OF WORK, WORK SITE AND DELIVERY POINT:**

Bedford Institute of Oceanography (BIO), 1 Challenger Drive, Dartmouth, NS, B2Y 4A2

**FAMILIARIZATION WITH SITE:**

Two site visits will be held, **attendance at one of the two is Mandatory.**

Option #1 will be held on July 6, 2016.

Option #2 will be held on July 7, 2016.

Contractors wishing to visit the site must contact the Contracting Authority to obtain further information (meeting location and times). It is a requirement for all persons wishing to tender on this project to attend this meeting at the site to familiarize themselves fully with the scope of work and the tendering requirements. The Bidder's Representative must sign an attendance list and attend the entire site visit, to have their bid submission considered responsive.

**EXPECTED START AND COMPLETION DATES:**

The services of the Contractor will be commencing upon award of the contract. The expected completion date of this project is **September 30, 2016.**

**MANDATORY REQUIREMENTS:**

1. The tenderer must provide tender security, at the tenderer's own cost, in accordance with the document entitled "Tender Security Requirements" as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Security** must be delivered to the Closing Location prior to the closing date.

**Note: All tender securities will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer has completed the said contract.**

**QUESTION AND ANSWER PERIOD:**

DFO will accept questions from Bidders **until July 12, 2016**. These are to be sent **directly and only** to the contracting Officer listed below.

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Regards

Melissa Saumure  
Senior Contracting Officer  
Procurement Hub - Ottawa  
Fisheries and Oceans Canada  
200, Kent Street  
Ottawa, ON, K1A 0E6, CANADA  
Telephone: (613) 993-2846  
Email: Melissa.Saumure@dfo-mpo.gc.ca