



RETURN BIDS TO:

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**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

11 Laurier St./11, rue Laurier

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Miscellaneous Special Projects Division (XN)/Division
des projets spéciaux divers (XN)
Canadian Building
219 Laurier Ave. West, 13th Floor
Room 13077
Ottawa
Ontario
K1A 0S5

Title - Sujet SPICT-VOLET 1&2		
Solicitation No. - N° de l'invitation G9292-175967/A		Amendment No. - N° modif. 007
Client Reference No. - N° de référence du client G9292-175967		Date 2016-06-30
GETS Reference No. - N° de référence de SEAG PW-\$\$XN-110-30125		
File No. - N° de dossier 110xn.G9292-175967	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-07-08		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Chow, Mejuine		Buyer Id - Id de l'acheteur 110xn
Telephone No. - N° de téléphone (819) 420-0333 ()		FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This amendment 007 is raised to answer the following questions and to make the following changes:

QUESTIONS

Q17. Given the requirement is for the “provision of IT professional services, on an “as and when requested” basis, in the National Capital Region (NCR)”, please confirm that all contract references must be for services delivered in Canada. Currently, the requirement for contract references could be interpreted to value experience attained by firms that provide similar services outside of Canada.

A17. For Work Stream 1 and 2, contract references to include services delivered in Canada are required only where stated. They are identified in Attachments 4.1, 4.2, 4.3 and 4.4, the corporate and resource bid evaluation criteria. For greater clarification, the criteria requiring experience with services delivered in Canada are:

- In the corporate requirements (annexes 4.1 and 4.3), **R1**; and,
- In the resource requirements,
 - Under annex 4.2: **R1, R6, R7 and R12**; and
 - Under annex 4.4: **R1 and R6**.

Please see updates under Changes #9 and #10 of this amendment.

Q18. Can the crown detail what rates were used to calculate the predetermined Firm Per Diem Median Rates as provided in the RFP?

A18. In order to obtain representative median rates, historical data over the past several years (since 2010), from different firms, were used to calculate the Firm Per Diem Median rate. For categories where historical data was limited (B.11 Instructor IT, B.9 Courseware Developer, P.1 Change management consultant), the TBIPS average rate was used.

Q19. By providing predetermined Firm Per Diem Median Rates, the Crown is dictating the range of Per Diem rates that can be bid by vendors therefore limiting competition. Is this the Crown's intent?

A19. Canada's objective is to obtain a fair and reasonable cost-performance ratio. Canada has experienced intentional low bids in the past; using Median Rates is one of the recommended approaches to mitigate this risk.

Q20. By setting predetermined Firm Per Diem Median Rates, the Crown is revealing the Firm Per Diem Rates that would provide a bidder with a 100% financial score. This is unprecedented in Government of Canada procurement. Can the Crown please explain the rationale?

A20. As per answer A19, the Firm Per Diem Median Rates is one of the recommended approaches used to mitigate the risk of low bids. Although the likelihood of achieving 100% in the financial evaluation is higher, the overall 70/30 weighting favouring the technical criteria demonstrates Canada's priority. Furthermore, it is believed that Industry will provide Canada with a fair and reasonable price.

Q21. Given that the Crown has added an additional Resource Category "ERP Functional Analyst Generalist (Level 3)", please confirm separate corresponding pricing schedules for the Application/Software Architect (Level 3), ERP Functional Analyst Travel Management (Level 3), ERP Functional Analyst Salary Management (SFT) (Level 3) and ERP Functional Analyst Generalist (Level 3).

A21. Please refer to Changes #1, #2 and #3 in amendment 006.

CHANGES

- 9) At Attachment 4.2, Work Stream 1, Resource Bid Evaluation Criteria, **2. A.2 ERP Functional Analyst – A.2 SAP Functional Analyst (Level 3) Salary Management (SFT)**,
DELETE (b) Rated Requirements
INSERT

(b) Rated Requirements

R #	Rated Requirements	Scoring Scheme	Demonstrated Experience – Cross reference to proposal Page No/ Paragraph number
R-1	The Bidder should demonstrate the proposed resource has experience working with the Government of Canada approved SAP footprint.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-2	The Bidder should demonstrate the proposed resource has experience working with SAP's Public Sector industry Solution.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-3	The Bidder should provide a valid SAP certification for the proposed resource: <ul style="list-style-type: none"> Any SAP Certification as delivered by SAP; <i>A copy of the certification(s) must be included with the proposal.</i>	1 point	
R-4	The Bidder should demonstrate the proposed resource has experience working with SAP	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	

R #	Rated Requirements	Scoring Scheme	Demonstrated Experience – Cross reference to proposal Page No/ Paragraph number
	version ECC 6.0 or higher as a Functional Analyst.		
R-5	The Bidder should demonstrate the proposed resource has experience working with SAP ASAP Methodology.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-6	The Bidder should demonstrate the proposed resource has experience working with and providing guidance, advice and best practice and within the SAP Salary Management solution to ensure compliance following best practice and guidance as defined by the Common Financial Management Business Processes (FMBP) and the Office of the Chief Human Resources Officer (OCHRO) Initiatives. Contract references must include services delivered in Canada.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-7	The Bidder should demonstrate the proposed resource has production support experience in Canada, in troubleshooting and fixing incidents/problems in the area of SAP Salary Management-SFT.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-8	The Bidder should demonstrate the proposed resource has experience in process integration using: <ul style="list-style-type: none"> SAP-Human Capital Management (HCM) Organisational Management (OM). 	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-9	The Bidder should demonstrate the proposed resource has experience in process integration using:	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	

R #	Rated Requirements	Scoring Scheme	Demonstrated Experience – Cross reference to proposal Page No/ Paragraph number
	<ul style="list-style-type: none"> SAP-Human Capital Management (HCM) HR Mini-Master. 		
R-10	<p>The Bidder should demonstrate the proposed resource has experience in process integration using:</p> <ul style="list-style-type: none"> PeopleSoft within a Service Oriented Architecture. 	<p>0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points</p>	
R-11	<p>The Bidder should demonstrate the proposed resource has experience in overseeing problem escalation and resolution, working with SAP AG (SAP OSS).</p>	<p>0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points</p>	
R-12	<p>The Bidder should demonstrate the proposed resource has experience in developing and enhancing reports in Canada, in the area of Salary Management-SFT to meet business requirements.</p>	<p>0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points</p>	
R-13	<p>The Bidder should demonstrate the proposed resource has experience specific to all of the following Functional development activities:</p> <ul style="list-style-type: none"> Development of business requirement; Development of Impact Assessments; Development of configuration/system settings; Development of functional designs (RICEFW); and Development of test cases in HP-ALM. 	<p>0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points</p>	
Total Points assigned: 49		Total Points obtained:	

R #	Rated Requirements	Scoring Scheme	Demonstrated Experience – Cross reference to proposal Page No/ Paragraph number
<i>Note: To be deemed responsive, the resource must obtain minimum of 35 points (70%).</i>			

- 10) At Attachment 4.2, Work Stream 1, Resource Bid Evaluation Criteria, **2. A.2 ERP Functional Analyst – A.2 SAP Functional Analyst (Level 3) Travel Management (TM),**
DELETE (b) Rated Requirements
INSERT

(b) Rated Requirements

R #	Rated Requirements	Scoring Scheme	Demonstrated Experience – Cross reference to proposal Page No/ Paragraph number
R-1	The Bidder should demonstrate the proposed resource has experience working with the Government of Canada approved SAP footprint.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-2	The Bidder should demonstrate the proposed resource has experience working with SAP's Public Sector industry Solution.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-3	The Bidder should provide a valid SAP certification for the proposed resource: <ul style="list-style-type: none"> Any SAP Certification as delivered by SAP; <i>A copy of the certification(s) must be included with the proposal.</i>	1 point	
R-4	The Bidder should demonstrate the proposed resource has	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points	

R #	Rated Requirements	Scoring Scheme	Demonstrated Experience – Cross reference to proposal Page No/ Paragraph number
	experience as a Functional Analyst working with SAP version ECC 6.0 or higher.	More than 48 months - 4 points	
R-5	The Bidder should demonstrate the proposed resource has experience working with SAP ASAP Methodology.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-6	The Bidder should demonstrate the proposed resource has experience in Canada, in configuring an SAP Travel Management solution in compliance with the Travel, Hospitality Conference and Event Expenditures (THCEE) policy of the Government of Canada.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-7	The Bidder should demonstrate the proposed resource has production support experience in troubleshooting and fixing incidents/problems in the area of SAP Travel Management.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-8	The Bidder should demonstrate the proposed resource has experience in process integration using: <ul style="list-style-type: none"> SAP Vendor Invoice Management by Open Text. 	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-9	The Bidder should demonstrate the proposed resource has experience in process integration using: <ul style="list-style-type: none"> SAP Workflow with Business Rules Framework Plus (BRF+) And a Financial Delegation Matrix 	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	

R #	Rated Requirements	Scoring Scheme	Demonstrated Experience – Cross reference to proposal Page No/ Paragraph number
R-10	The Bidder should demonstrate the proposed resource has experience in overseeing problem escalation and resolution, working with SAP AG (SAP OSS).	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-11	The Bidder should demonstrate the proposed resource has experience in developing and enhancing reports in the area of SAP Travel Management to meet business requirements.	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
R-12	The Bidder should demonstrate the proposed resource has experience specific to all of the following Functional development activities: <ul style="list-style-type: none"> • Development of business requirement; • Development of Impact Assessments; • Development of configuration/system settings; • Development of functional designs (RICEFW); and • Development of test cases in HP-ALM. 	0-23 months - 0 points 24-36 months - 1 point 37-48 months - 2 points More than 48 months - 4 points	
Total Points assigned: 45		Total Points obtained:	
<i>Note: To be deemed responsive, the resource must obtain minimum of 32 points (70%).</i>			

*** ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED ***