



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions
- TPSGC

11 Laurier Street / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2

Gatineau
Québec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

There is a security requirement associated with this
requirement.

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Procurement Strategies Division / Division des
stratégies d'acquisition
11 Laurier St. / 11, rue Laurier
Place du Portage, 11C1
Phase III, Tower C
Gatineau
Quebec
K1A 0S5

Title - Sujet TEMPORARY HELP SERVICES	
Solicitation No. - N° de l'invitation EN578-060502/I	Date 2016-07-05
Client Reference No. - N° de référence du client EN578-060502	Amendment No. - N° modif. 010
File No. - N° de dossier 004zn.EN578-060502	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$ZSN-004-26794	
Date of Original Request for Supply Arrangement 2014-01-13 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-10-31	
Address Enquiries to: - Adresser toutes questions à: Newman, Mark	Buyer Id - Id de l'acheteur 004zn
Telephone No. - N° de téléphone (873) 469-4461 ()	FAX No. - N° de FAX (819) 997-2229
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: AS SHOWN ON EACH CONTRACT	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

**THIS AMENDMENT 010 IS RAISED TO AMEND
THE REQUEST FOR SUPPLY ARRANGEMENT (RFSA)**

DELETE:
TABLE OF CONTENTS
PART 5 – CERTIFICATIONS

INSERT:
TABLE OF CONTENTS
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

DELETE:
TABLE OF CONTENTS
Annexes
Annex “G” – THS Quarterly Usage Report Template

INSERT:
TABLE OF CONTENTS
Annexes
Annex “G” –Quarterly Usage Reporting

DELETE:
PART 1 – GENERAL INFORMATION
The annexes include:
Annex “G” – THS Quarterly Usage Report Template

INSERT:
PART 1 – GENERAL INFORMATION
The annexes include:
Annex “G” –Quarterly Usage Reporting

DELETE:
PART 1 – GENERAL INFORMATION
4. Canadian Content

SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

INSERT:
PART 1 – GENERAL INFORMATION
4. Canadian Content

SACC Manual clause A3050T (2014-11-27) Canadian Content Definition

DELETE:

PART 2 - SUPPLIER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

The 2008 (2013-06-01) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

4. Federal Contractors Program for Employment Equity - Notification

The Federal Contractors Program (FCP) for employment equity requires that some contractors make a formal commitment to Human Resources and Skills Development Canada (HRSDC) – Labour to implement employment equity. In the event that this Supply Arrangement would lead to a contract subject to the Federal Contractors Program (FCP) for employment equity, the bid solicitation and resulting contract templates would include such specific requirements. Further information on the Federal Contractors Program (FCP) for employment equity can be found on HRDCS-Labour's website

7.2 RFSA Schedule of Cycles for Qualification

Canada will endeavor to evaluate in each quarterly evaluation period those submissions received by the quarterly closing date in accordance with the schedule below. The schedule may require a revision due to operational requirements, in which case suppliers will be advised.

Quarterly Evaluation Periods

Fiscal Quarter	Closing Date	Time of Closing:	Evaluation Period:
Q1	June 30	02:00 PM Eastern Daylight Time (EDT)	July 1 to September 30
Q2	September 30	02:00 PM Eastern Daylight Time (EDT)	October 1 to December 31
Q3	January 5	02:00 PM Eastern Standard Time (EST)	January 6 to March 31
Q4	March 31	02:00 PM Eastern Daylight Time (EDT)	April 1 to June 30

INSERT:

PART 2 - SUPPLIER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

The 2008 (2016-04-04) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

4. Federal Contractors Program for Employment Equity - Notification

The Federal Contractors Program (FCP) for employment equity requires that some contractors make a formal commitment to Employment and Social Development Canada (ESDC) – Labour to implement employment equity. In the event that this Supply Arrangement would lead to a contract subject to the Federal Contractors Program (FCP) for employment equity, the bid solicitation and resulting contract templates would include such specific requirements. Further information on the Federal Contractors Program (FCP) for employment equity can be found on Employment and Social Development Canada (ESDC)-Labour's website.

7.2 RFSA Schedule of Cycles for Qualification

Canada will endeavor to evaluate in each quarterly evaluation period those submissions received by the quarterly closing date in accordance with the schedule below. The schedule may require a revision due to operational requirements, in which case suppliers will be advised.

Quarterly Evaluation Periods

Fiscal Quarter	Closing Date	Time of Closing:	Evaluation Period:
Q1	June 30	02:00 PM Eastern Daylight Time (EDT)	July 1 to September 30
Q2	September 30	02:00 PM Eastern Daylight Time (EDT)	October 1 to December 31
	January 3	02:00 PM Eastern Standard Time (EST)	January 4 to March 31
Q4	March 31	02:00 PM Eastern Daylight Time (EDT)	April 1 to June 30

DELETE:

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

5. Financial Viability

SACC Manual clause S0030T (2011-05-16) Financial Viability

INSERT:

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

5. Financial Viability

SACC Manual clause S0030T (2014-11-27) Financial Viability

DELETE:

PART 5 – CERTIFICATIONS

1. Mandatory Certifications Required Precedent to Issuance of a Supply Arrangement

1.1 Code of Conduct and Certifications - Related documentation

By submitting an arrangement, the Supplier certifies that the Supplier and its affiliates are in compliance with the Code of Conduct and Certifications - Arrangement in Section 01 of Standard Instructions 2008. The related documentation therein required will assist Canada in confirming that the certifications are true.

Suppliers must provide a list of names, or other related information as needed, pursuant to section 01 of Standard Instructions 2008.

INSERT:

PART 5 – CERTIFICATIONS

1. Mandatory Certifications Required Precedent to Issuance of a Supply Arrangement

1.1 Code of Conduct and Certifications - Related documentation

By submitting an arrangement, the Supplier certifies that the Supplier and its affiliates are in compliance with the Code of Conduct and Certifications - Arrangement in Section 01 of Standard Instructions 2008 (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2008/11>). The related documentation therein required will assist Canada in confirming that the certifications are true.

Suppliers must provide a list of names, or other related information as needed, pursuant to section 01 of Standard Instructions 2008.

DELETE:

2.2 Canadian Content Certification

SACC Manual Clause A3050T (2010-01-11) Canadian Content Definition

INSERT:

2.2 Canadian Content Certification

SACC Manual Clause A3050T (2014-11-27) Canadian Content Definition

DELETE:

PART 6 – SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES

6A. SUPPLY ARRANGEMENT

3. Standard Clauses and Conditions

3.1 General Conditions

2020 (2015-07-03) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.

3.2 Supply Arrangement Reporting

The Supplier must provide a Quarterly Usage Report (QUR) to PWGSC on a quarterly basis. These submissions must be made by completing and forwarding an electronic copy of the QUR in Excel format (which will be provided by PWGSC) to the following e-mail address Rapportsdutilisation.UtilizationReports@tpsgc-pwgsc.gc.ca. The THS Quarterly Usage Report template is accessible from <http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/ocannexd-soannexd-eng.html>

4. Term of Supply Arrangement

4.1 Period of the Supply Arrangement

The period for awarding contracts under the Supply Arrangement is from the issuance date of the Supply Arrangement to July 7, 2016.

5. Authorities

5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Stephanie Riley
Public Works and Government Services Canada
Acquisitions Branch
Professional Services Business Initiatives Directorate
Portage III 11C1
11 Laurier Street Gatineau, Quebec K1A 0S5

Telephone: (819) 956-1678
Facsimile: (819) 997-2229
E-mail address: dgasat.acqbths@tpsgc-pwgsc.gc.ca

8. Priority of Documents

- (b) the general conditions 2020 (2015-07-03) General Conditions – Supply Arrangement - Goods or Services
- (i) Annex “G” - THS Quarterly Usage Report Template

11. Suspension or Cancellation of Qualification by Canada

In addition to article 09 of general conditions 2020 (2008-12-12) - Suspension or Cancellation of Qualification by Canada, the following will also result in the suspension or cancellation of qualification of a Supplier's Supply Arrangement.

INSERT:

PART 6 – SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES

6A. SUPPLY ARRANGEMENT

3. Standard Clauses and Conditions

3.1 General Conditions

2020 (2016-04-04) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.

3.2 Supply Arrangement Reporting

The Supplier must provide a Quarterly Usage Report (QUR) to PWGSC on a quarterly basis. These submissions must be made by completing and forwarding an electronic copy of the QUR in Excel format (which will be provided by PWGSC) to the following e-mail address TPSGC.DGASAT-ABTHS.PWGSC@tpsgc-pwgsc.gc.ca

4. Term of Supply Arrangement

4.1 Period of the Supply Arrangement

The period for awarding contracts under the Supply Arrangement is from the issuance date of the Supply Arrangement to October 31, 2017.

5. Authorities

5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Mark Newman
Public Works and Government Services Canada
Acquisitions Branch
Labour & Relocation Services Procurement Directorate
Portage III 11C1
11 Laurier Street Gatineau, Quebec K1A 0S5

Telephone: 873-469-4461

Facsimile: 819-997-2229

E-mail address: TPSGC.DGASAT-ABTHS.PWGSC@tpsgc-pwgsc.gc.ca

8. Priority of Documents

- (b) the general conditions 2020 (2016-04-04) General Conditions - Supply Arrangement - Goods or Services
- (i) Annex "G" - Quarterly Usage Reporting

11. Suspension or Cancellation of Qualification by Canada

In addition to article 09 of general conditions 2020 (2014-09-25) - Suspension or Cancellation of Qualification by Canada, the following will also result in the suspension or cancellation of qualification of a Supplier's Supply Arrangement.

DELETE:

6B. BID SOLICITATION Process under the Supply Arrangement

1. Bid Solicitation Documents

The bid solicitation will contain as a minimum the following:

- (c) 2003 (2015-07-03), Standard Instructions - Goods or Services - Competitive Requirements;

INSERT:

6B. BID SOLICITATION Process under the Supply Arrangement

1. Bid Solicitation Documents

The bid solicitation will contain as a minimum the following:

- (c) 2003 (2016-04-04), Standard Instructions - Goods or Services - Competitive Requirements;

DELETE:

6B. BID SOLICITATION Process under the Supply Arrangement

2. Bid Solicitation Process

2.3. Process for Awarding Contracts under the Supply Arrangement

- (d) Maximum Duration of Contracts: A Contract issued under this Supply Arrangement must not exceed 48 consecutive weeks, including all absences, and all subsequent amendments. The forty- eight consecutive weeks also applies to part-time temporary help resources, from the start date of the Contract.

On an exceptional basis only and with prior approval of PWGSC, contracts may be extended beyond the 48 consecutive weeks for up to an additional 24 consecutive weeks. Contract extension requests must be provided by the Identified User to the Supply Arrangement Authority a minimum of 10 working days prior to the contract reaching the 48 consecutive weeks end date.

INSERT:

6B. BID SOLICITATION Process under the Supply Arrangement

2. Bid Solicitation Process

2.3. Process for Awarding Contracts under the Supply Arrangement

- (d) Maximum Duration of Contracts: A contract awarded under this Supply Arrangement must not have an assignment period duration (i.e. number of weeks and days from assignment period start date to assignment period end date inclusive) that exceeds 48 consecutive weeks, including all absences, and all subsequent amendments. The limit of 48 consecutive weeks also applies to the duration of the assignment period for any part-time temporary help resource.

On an exceptional basis only, a contract may be amended to extend the duration of an assignment period up to a maximum of 24 consecutive weeks beyond the limit of 48 consecutive weeks (i.e. total extended duration must not exceed 72 consecutive weeks) without PWGSC prior approval on the condition that the following requirements are met:

- i) The duration of the assignment period, including any contract amendments that impact the assignment period, must be more than 40 consecutive weeks;
- ii) The amendment to extend the duration of the assignment period must be issued after the first 40 consecutive weeks of the assignment period; and
- iii) The Identified User must notify the THS Authority of the issued amendment by e-mail within 2 business days of issuing the amendment.

Note: The THS Authority reserves the right to request for review a copy of the documentation pertaining to a contract with an assignment period duration that has been extended beyond 48 consecutive weeks.

DELETE:

6C. RESULTING CONTRACT CLAUSES

1. General

MC (for medium complexity requirements), general conditions 2010B (2015-07-03) General Conditions - Professional Services (Medium Complexity) will apply to the resulting contract.

INSERT:

6C. RESULTING CONTRACT CLAUSES

1. General

MC (for medium complexity requirements), general conditions 2010B (2016-04-04) General Conditions - Professional Services (Medium Complexity) will apply to the resulting contract.

DELETE:

Annex "G" THS Quarterly Usage Report Template

Refer to the following website to access the THS template.

<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/ocannexd-soannexd-eng.html>

This document can be updated from time to time.

Suppliers must download for each reporting quarter from the site to obtain the latest version.

INSERT:

Annex "G" Quarterly Usage Reporting

Refer to the following website to access information concerning quarterly usage reporting:

<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/ocannexd-soannexd-eng.html>.

This document can be updated from time to time.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.