



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC**  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

THERE IS A SECURITY REQUIREMENT ASSOCIATED WITH THIS REQUIREMENT.

CE DOCUMENT CONTIENT UNE CONDITION DE SÉCURITÉ.

**Vendor/Firm Name and Address**

Raison sociale et adresse du fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Business Management and Consulting Services  
Division / Division des services de gestion des affaires et de consultation  
11 Laurier St. / 11, rue Laurier  
10C1, Place du Portage  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> Stocktaking & Inventory Services	
<b>Solicitation No. - N° de l'invitation</b> W6369-16X003/B	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> W6369-16X003	<b>Date</b> 2016-07-05
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZG-421-30301	
<b>File No. - N° de dossier</b> 421zg.W6369-16X003	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-08-08</b>	<b>Time Zone Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Dubé, Robert	<b>Buyer Id - Id de l'acheteur</b> 421zg
<b>Telephone No. - N° de téléphone</b> (873) 469-3936 ( )	<b>FAX No. - N° de FAX</b> (819) 956-2675
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## AMENDMENT #001

This amendment solicitation is raised to answer questions from the industry.

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To answer questions #1 to #6 from the industry:

### QUESTION 1:

In Annex A, STATEMENT OF WORK (SOW), Section 3. Scope of Work states the following:

*Based on the geographical disbursement of CAF warehouses/bases/wings/units, it is anticipated that there could be up to 3 stocktaking teams working concurrently performing stocktaking activities at varying geographic regions across Canada. The Contractor must provide sufficient resources to support these activities on a National basis and as a minimum, provide 4 Stocktaking Counters / Scribes in each of the following regions in order to minimize travel expenses:*

- i. British Columbia;*
- ii. Alberta, Saskatchewan, Manitoba and the Northwest Territories;*
- iii. Ontario;*
- iv. Quebec; and*
- v. Atlantic Provinces.*

Does the crown anticipate that more than 1 team will be required in any specific geographical region at the same time or will the crown manage the task authorizations so that only 1 team will be required in 1 geographical area at any given time?

### ANSWER 1:

The crown does not anticipate more than 1 team in any specific region at the same time.

### QUESTION 2:

We are unable to locate in the documentation the location where the Life Cycle Management Specialist (LCMS) and Material Manager Specialist (MMS) will be performing their work. Will the crown be providing office space for these individuals to liaise and perform their duties with access to the DND systems (DWAN, DRMIS, etc.) or does the crown expect this work to be done from the contractors' office?

### ANSWER 2:

The following will be provided in the National Capital Region (NCR) for the LCMS and MMS:

- a. Access to DND/CAF facilities, computers and printers
- b. Access to Defence Wide Area Network (DWAN)
- c. Access to DRMIS (SAP MM)
- d. Access to DND/CAF personnel;
- e. Relevant background materials; and
- f. Standard cubicle space and general purpose office furniture.

### QUESTION 3:

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If the answer to question #2 is that the work is expected to be performed from the contractors' office, is the work required to be performed in the NCR or can the contractor choose where to house these workers?

**ANSWER 3:**

Not Applicable. Refer to answer provided to question #2.

**QUESTION 4**

- a) How will the task authorizations' be managed in terms of duration of the stocktaking? (For example, will the crown be specifying how long each of the stocktaking tasks will take? Will this be a block of days in order to complete the task? Or does the contractor perform the work until complete and then report the time?
- b) And in addition to the above, if the crown has specified the duration in advance, what are the ramifications are there if, the stocktaking is not completed as per the task authorization?

**ANSWER 4:**

- a) The crown will specify how long each of the stocktaking tasks is expected to take.
- b) Should additional time be required to complete the task, the Task Authorization must be authorized by the Contracting Authority before issuance to the Contractor as per PART 7 – RESULTING CONTRACT CLAUSES, Section 7.1.2 Task Authorization page 30 of 69 TA Authority and Limit.

**QUESTION 5:**

The reference in MT1.1 refers to a location that is not correct:

*The Bidder must demonstrate corporate experience in managing and delivering multiple services within supply chain management\* (see Annex A, section 2.2 for definition).*

Which para was the crown referencing?

**ANSWER 5:**

In Annex A, STATEMENT OF WORK, Section 2.2, page 44 of 69 under the last definition:

**Supply Chain Management:** The design, planning, execution, control, and monitoring of supply chain activities with the objective of creating net value, building a competitive infrastructure, leveraging worldwide logistics, synchronizing supply with demand, and measuring performance globally.

**QUESTION 6:**

MT 1.1 states the following

*The Bidder must demonstrate corporate experience in managing and delivering multiple services within supply chain management\* (see Annex A, section 2.2 for definition).*

*This must be demonstrated by providing description and references of 2 projects they managed.*

*Project is defined as:*

- *was completed in the 10-year period prior to the closing date of this bid solicitation;*
- *involved a minimum of 10 resources;*
- *involved a minimum of 4 different categories of personnel*

Solicitation No. - N° de l'invitation  
W6369-16X003/B  
Client Ref. No. - N° de réf. du client  
W6369-16X003

Amd. No. - N° de la modif.  
001  
File No. - N° du dossier  
421zg.W6369-16X003

Buyer ID - Id de l'acheteur  
421zg  
CCC No./N° CCC - FMS No./N° VME

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- a) Is the crown looking for a company that does specifically supply change management or a professional services company that provides the appropriate amount of individuals in order to accomplish the work? We have several large contracts that we have provided resources to the in the past and this is just a recruiting and scheduling exercise.
- b) In addition, would DND as a whole be considered a single client?

**ANSWER 6:**

- a) The bidder must demonstrate the management and delivery of supply chain management services.
- b) Yes, as a whole DND is consider a single client.

**ALL OTHER TERMS AND CONDITIONS OF THE BID SOLICITATION REMAIN UNCHANGED**