



RETURN BIDS TO:

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**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

**Place du Portage, Phase III
Core 0B2 / Noyau 0B2
11 Laurier St./11, rue Laurier
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Miscellaneous Special Projects Division (XN)/Division
des projets spéciaux divers (XN)
Canadian Building
219 Laurier Ave. West, 13th Floor
Room 13077
Ottawa
Ontario
K1A 0S5

Title - Sujet TBIPS-STREAM 1&2	
Solicitation No. - N° de l'invitation G9292-175967/A	Amendment No. - N° modif. 008
Client Reference No. - N° de référence du client G9292-175967	Date 2016-07-06
GETS Reference No. - N° de référence de SEAG PW-\$\$XN-110-30125	
File No. - N° de dossier 110xn.G9292-175967	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-07-12	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Chow, Mejuine	Buyer Id - Id de l'acheteur 110xn
Telephone No. - N° de téléphone (819) 420-0333 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Amd. No. - N° de la modif.
008

Buyer ID - Id de l'acheteur
110XN

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G9292-175967

File No. - N° du dossier
110XNG9292-175967

CCC No./N° CCC - FMS No./N° VME

This amendment 008 is raised to extend the solicitation closing date to July 12, 2016, at 2:00pm EDT to include the following comments (Q22):

QA22 In reference to answer **A17**, “Annex 4.4” is to be corrected to “Annex 4.2”. Thus, the answer is as follows:

A17. For Work Stream 1 and 2, contract references to include services delivered in Canada are required only where stated. They are identified in Attachments 4.1, 4.2, 4.3 and 4.4, the corporate and resource bid evaluation criteria. For greater clarification, the criteria requiring experience with services delivered in Canada are:

- In the corporate requirements (annexes 4.1 and 4.3), **R1**; and,
- In the resource requirements,
 - Under annex 4.2, 2. A.2 ERP Functional Analyst – A.2 SAP Functional Analyst (Level 3) Salary Management (SFT): **R1, R6, R7 and R12**; and
 - Under annex 4.2, 3. A.2 ERP Functional Analyst – A.2 SAP Functional Analyst (Level 3) Travel Management (TM): **R1 and R6**.

Please see updates under Changes #9 and #10 of this amendment.

QA23 In reference to **Change #10**, A.2 ERP Functional Analyst is section 3 of Attachment 4.2. The following update is applied:

DELETE: “At Attachment 4.2, Work Stream 1, Resource Bid Evaluation Criteria, **2. A.2 ERP Functional Analyst – A.2 SAP Functional Analyst (Level 3) Travel Management (TM):**”

INSERT: “At Attachment 4.2, Work Stream 1, Resource Bid Evaluation Criteria, **3. A.2 ERP Functional Analyst – A.2 SAP Functional Analyst (Level 3) Travel Management (TM):**”

QA24 In reference to answer **A5**, subsection b) refers to “Work Stream 2”. The answer is therefore as follows:

A5. To clarify,

a) Under Work Stream 1, the referenced contracts must include a minimum of:

- 1 Application/Software Architect (Level 3);
 - 1 ERP Functional Analyst TM (Level 3)
 - 1 ERP Functional Analyst SFT (Level 3); and
 - 5 ERP Functional Analysts of any combination, all at Level 3,
- for a total of 8 resources.

b) Under Work Stream 2, the referenced contracts must include a minimum of:

- 1 Course Developer (Level 3);
 - 1 IT instructor (Level 3);
 - 1 Change Management Consultant (Level 3);
 - 1 Project Manager (Level 3); and
 - 4 resources of any combination, all at Level 3,
- for a total of 8 resources.

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QA25. In accordance with answer **A5** and comment **QA24**, mandatory requirement **M3** is updated as follow:

A) Under Attachment 4.1 – Corporate Bid Evaluation Criteria – Work Stream 1, Sub-section 1.1 – Corporate Mandatory Requirements

Criteria	Mandatory Criteria	Bidder's response	
		Met Y/N	Demonstrated Experience (Bidders to insert data)
M3	<p>The Bidder must demonstrate its internal resourcing capabilities by proposing a Client Manager that will be designated as the ESDC Client Manager responsible for the resource and contract management associated with any resulting contract.</p> <p>The Bidder is requested to provide the name and position title of the Client Manager.</p> <p>To be accepted:</p> <ol style="list-style-type: none"> 1) The proposed Client Manager must have experience managing SAP resources under 2 contracts and/or projects simultaneously to Government of Canada clients within the last three (3) years from bid closing date: <ol style="list-style-type: none"> i. for a minimum of 3 of the required resources categories identified in Annex A, Statement of Work; and ii. supplying a minimum of 8 full-time resources. 2) The value of each contract and/or project must be minimum \$2M over a period of at least 2 years, including any applicable options. 		

B) Under Attachment 4.3 – Corporate Bid Evaluation Criteria – Work Stream 2, Sub-section 1.1 – Corporate Mandatory Requirements

Criteria	Mandatory Criteria	Bidder's response	
		Met Y/N	Demonstrated Experience (Bidders to insert data)
M3	<p>The Bidder must demonstrate its internal resourcing capabilities by proposing a Client Manager that will be designated as the ESDC Client Manager responsible for the resource and contract management associated with any resulting contract.</p> <p>The Bidder is requested to provide the name and position title of the Client Manager.</p> <p>To be accepted:</p> <ol style="list-style-type: none"> 1) The proposed Client Manager must have experience managing SAP resources under 2 contracts and/or projects simultaneously to Government of Canada clients within the last three (3) years from bid closing date: <ol style="list-style-type: none"> i. for a minimum of 4 of the required resources categories identified in Annex A, Statement of Work; and ii. supplying a minimum of 8 full-time resources. 2) The value of each contract and/or project must be minimum \$2M over a period of at least 2 years, including any applicable options. 		

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QA26 In reference to answer **Change #6**, under Attachment 4.1 – Corporate Bid Evaluation Criteria – Work Steam 1, Sub-section 1.2 – Corporate Rated Requirements, **R1**:

The bidder is requested to provide the customer reference information **for each project**.

QA27 In reference to answer **Change #7**, under Attachment 4.3 – Corporate Bid Evaluation Criteria – Work Steam 2, Sub-section 1.2 – Corporate Rated Requirements, **R1**:

The bidder is requested to provide the customer reference information **for each project**.

QA28 In reference to **Q10**:

With regards to Stream 2 - Corporate Mandatory M2:

Under TBIPS Supply Arrangement, role titles for certain categories/task descriptions are quite similar to those of Courseware developer or IT Instructor and are selected by clients to provide similar deliverables. Will ESDC accept other categories under TBIPS toward total billable days for the Business Services Class as long as a vendor can demonstrate that over 50% of the tasks outlined in the SOW were similar to those outlined in this RFP?

Further details are provided to answer A10:

The Course Developer and IT instructor resources will be accepted under this requirement and the category's tasks are interchangeable. ESDC will also accept other categories under TBIPS toward the total billable days for the Business Services Class as long as a vendor can demonstrate that over 50% of the tasks outlined in the SOW are similar and met.

QA29 This change only applies to the French version.

***** ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED *****