

Solicitation#: 16-117026-Kabul-BH – Questions Received

Q1-At which hours do the Breakfast, Lunch and Dinner periods begin and end?

A1 - The specific meal times will not be disclosed at this time. Breakfast and Lunch are available during two (2) hour windows while Dinner is available for 2.5 hours.

Q2-Will all 80 personnel dine together in one sitting?

A2 - There are not necessarily 80 personnel, but meals sufficient for 80 people must be prepared. Normally, they arrive sporadically during the meal times.

Q3-What are the details regarding the pre-existing wait and kitchen staff; how many are there? Are government employees, local staff or contracted through a firm?

A3 - All the remaining kitchen staff are presently contracted through the Sodexo firm. The following employees work in shifts, they are one (1) Expat Senior Chef, two (2) expat chefs, two (2) Afghan local continental cooks, one (1) expat head dining hall attendant, two (2) Afghan dining hall attendants, two (2) Afghan swipe card operators, and four (4) Afghan general cleaners.

Q4-Who currently manages the dining hall and kitchen?

A4- This information is not relevant to the bid and will not be answered.

Q5-Are all cooking products to be purchased from local, Kabul markets?

A5 - No, most products are purchased outside of Kabul, mainly in the UAE.

Q6-May some products be brought or imported from other countries?

A6 - Yes, most products are purchased outside of Kabul, mainly in the UAE.

Q7-Would it be possible to get a copy of an existing the menu?

A7 - Given that our present contractor prepared it, I'm not sure if you want to share it? I will attach one for your decision.

Q8-Will any alcohol been served?

A8 - No, alcohol is not served in the dining hall.

Q9- Can you provide a list of kitchen equipment and if they are gas or electric?

A9 – All of the kitchen equipment is commercial electrical units. They consist of one (1) walk-in freezer, two (2) walk-in coolers, three (3) ovens, one (1) range and one (1) deep fryer.

Q10- If the contract is awarded when is the starting date?

A10- The start date for the contract is fluid, but it will be sometime this autumn.

Q11- Do you provide accounting software?

A11 - No, we don't provide any software.

Q12- Do I have to register my company to any Government Agency before submitting this RFP?
A12- No.

Q13- Are there any special events Luncheon or Dinners, for Example: Canada day, Thanksgiving, Christmas Eve or New Year's Eve?

A13 - Yes, there are many special event dinners such as mentioned above and the Head of Mission also hosts other special dinners.

Q14- Do you have a number of caterings from past hospitality events?

A14 – There are approximately 12 caterings per month which may consist of just coffee and cookies to full meals. They also range from 3 – 10 guests.

Q15- Page 31 - 3.1.5= circulating and posting menu, A- is there a website that the manger can post menu and features of the day? B- Do (CBS) employees pre-order their food? A15 -

- A. No, the manager normally sends emails to all of the CBS when he wants to share the menu of the week.
- B. CBS can't order specific food for themselves; they are required to eat what is on the menu. They can make specific catering orders for meetings and special events however; those are covered by catering events and not part of the meal menus.

Q16- Submitting this RFP do you require the bidder to send it to you via mail in two attachments or copied in two memory stick or and send via Canada post?

A16- The bid must be submitted to the email address indicated on the front page of the RFP only. No other method is acceptable.

Q17- Page 16 regarding the value added tax how much more do I add on to my hourly income to offset the taxes paid by Canada? Does the Canadian government pay my taxes on incomes earned as per VAT on page 16 re CPP, unemployment insurance income tax?

A17 – You don't need to add to your hourly income as the VAT is paid by the Government of Canada.

As a contract employee, you will need to pay your own income tax as well as CPP and UI coverage.

Q18- Do you have a forecasted budget plan from past?

A18 - We know what was spent in the past but we don't have a forecasted budget plan from the past.

Q19- Is work attire for the position provided?

A19 - Some work attire may be provided if within Mission budget.