



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des
soumissions - TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Carburéacteur d'aviation	
Solicitation No. - N° de l'invitation W8486-173379/A	Date 2016-07-07
Client Reference No. - N° de référence du client W8486-173379	
GETS Reference No. - N° de référence de SEAG PW-\$\$HL-654-71218	
File No. - N° de dossier hl654.W8486-173379	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-08-17	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: MacLeod, Bobbi	Buyer Id - Id de l'acheteur hl654
Telephone No. - N° de téléphone (873) 469-3354 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Fuel & Construction Products Division
11 Laurier St./11, rue Laurier
7A2, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	SEE HEREIN	W8486	DEPARTMENT OF NATIONAL DEFENCE 101 COLONEL BY DR. OTTAWA Ontario K1A0K2 Canada



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	CARBURÉACTEUR D'AVIATION (grade Jet A-1) avec additif antiglace pour carburant en conformément avec l'annex A.	D - 1	W8486	24500	LI	\$	XXXXXXXXXXXX		See Herein	

AVIATION TURBINE FUEL HAINES JUNCTION

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	2
1. Security Requirement.....	2
2. Requirement.....	2
3. Comprehensive Land Claim Agreements	2
4. Debriefings	2
5. Trade Agreements	2
PART 2 - BIDDER INSTRUCTIONS	3
1. Standard Instructions, Clauses and Conditions	3
2. Canadian General Standards Board - Standards	3
3. Submission of Bids.....	3
4. Enquiries – Bid Solicitation.....	3
5. Applicable Laws	3
PART 3 - BID PREPARATION INSTRUCTIONS.....	5
1. Bid Preparation Instructions	5
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	8
1. Evaluation Procedures	8
2. Basis of Selection.....	9
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	10
1. Certifications Required with the Bid	10
2. Certifications Precedent to Contract Award and Additional Information	10
PART 6 – RESULTING CONTRACT CLAUSES	12
1. Security Requirement.....	12
2. Requirement.....	12
3. Standard Clauses and Conditions	12
4. Term of Contract	13
5. Authorities	13
6. Payment	14
7. Invoicing Instructions.....	14
8. Insurance.....	15
9. Certifications and Additional Information	15
10. Applicable Laws	15
11. Priority of Documents.....	15
12. Shipping Instructions - DDP	15

List of Annexes:

Annex A -	Statement of Work
Annex B -	Basis of Payment
Annex C -	Evaluation Sample Calculation
Annex D -	Electronic Payment Instruments

Solicitation No. - N° de l'invitation
W8486-173379/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
hl654

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File No. - N° du dossier
hl654W8486-173379

CCC No./N° CCC - FMS No/ N° VME

AVIATION TURBINE FUEL HAINES JUNCTION

PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

To supply aviation fuel delivered into plane, to the Department of National Defence at the Wild Fire Management Site in Haines Junction, Yukon as detailed at Annex A, as and when requested by the Identified User, for a total potential quantity of up to 24,500 litres.

The anticipated period of the operation is from 27 August 2016 to 2 September 2016 (inclusive).

3. Comprehensive Land Claim Agreements

This procurement is subject to the following Comprehensive Land Claim Agreements:

- 1- Champagne and Aishihik First Nations Final Agreement for deliveries to* Haines Junction, Yukon.

*where "deliveries to" means goods delivered to, and services performed in.

4. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

5. Trade Agreements

This requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2. Canadian General Standards Board - Standards

A copy of the CGSB standards referred to in the bid solicitation are available and may be purchased from:

Canadian General Standards Board Sales Centre
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: 819-956-0425 or 1-800-665-CGSB (Canada only)
Fax: 819-956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca

CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

3. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

4. Enquiries – Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that bidders do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

5. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Solicitation No. - N° de l'invitation
W8486-173379/A

Amd. No. - N° de la modif.

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File No. - N° du dossier
hl654W8486-173379

CCC No./N° CCC - FMS No/ N° VME

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

A. Alternate Product

Bidders may propose the following alternate product for the requirement identified at Annex "A".

- i.) If no responsive bid is received for aviation fuel grade Jet A-1 with FSII, then Canada, at its sole discretion, may consider, but is not bound to accept, bids for the following alternate product:

1. Aviation Turbine Fuel (grade Jet A) with FSII or PRIST in accordance with CAN/CGSB 3.23-2012 (latest edition)

The alternate product will only be evaluated as detailed at Part 4, 1.1.2 Alternate Product Evaluation.

The Bidder must insert the alternate product to be supplied and the per litre unit price in Annex "B".

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of applicable taxes must be shown separately.

A. Unit price

The firm unit prices quoted must be in Canadian dollars per litre and must not exceed four decimal places.

All applicable delivery charges must be included in the firm unit prices per litre.

B. Exchange Rate Fluctuation

The requirement does not provide for exchange rate fluctuation protection. Any request for exchange rate fluctuation protection will not be considered and will render the bid non-responsive.

C. Unit Price Adjustments

Firm unit prices shown at Annex "B", will be subject to weekly upward or downward adjustments as detailed below.

I Reference Marker

The unit price shown at Annex "B", will be subject to adjustment using either Reference Marker "USGC" or "LA PIPELINE". See Basis of Payment clause entitled "BASIS FOR UNIT PRICE ADJUSTMENTS". The Bidder must select only one Reference Marker, either "USGC" or "LA PIPELINE". Bidders must indicate the Reference Marker that applies to its bid by inserting an X in the space provided below.

USGC _____ LA PIPELINE _____

II Reference Marker Adjusted Price Effective Day:

All unit price adjustments will come into effect at 12:01 AM on the day selected by the bidder below.

The bidder must select the day of the week on which their weekly price change comes into effect.

	12:01AM Mon.	12:01AM Tues.	12:01AM Wed.	12:01AM Thu.	12:01AM Fri.
LA PIPELINE and USGC, Monday to Friday Average effective Friday	_____	_____	_____	_____	_____

In the event that the bidder fails to select a day in the appropriate space provided above, the bidder will be requested to provide the information to the Contracting Authority within 5 days of the request. Otherwise, the day of the week selected will be Tuesday.

III Reference Marker Price

In their bid, the Bidder must quote their unit price per litre using the following Reference Marker price for **June 17, 2016**, expressed in Canadian dollars per litre:

USGC: \$0.4640
LA PIPELINE: \$0.5009

D. Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

Solicitation No. - N° de l'invitation
W8486-173379/A

Amd. No. - N° de la modif.

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h1654

Client Ref. No. - N° de réf. du client
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h1654W8486-173379

CCC No./N° CCC - FMS No/ N° VME

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1. Technical Evaluation

Bids must contain all the technical information requested in the bid solicitation to enable a full and complete evaluation.

1.1.1 Mandatory Technical Criteria

The goods offered must conform to all aspects of the specifications and standards detailed or referred to herein.

The **Mandatory** technical criteria for the evaluation of each bid is:

- a) Bidders must provide the requested product in accordance with the Statement of Work at Annex "A"; and
- b) If an alternate product is being offered, the bidder must clearly indicate the alternate product offered at Annex "B".

Bids not meeting these mandatory technical criteria will be declared non-responsive.

1.1.2 Alternate Product

Bidders may propose the following alternate product to the requirement as described at Annex "A".

A. If Canada receives a responsive bid for CAN/CGSB 3.23-2012 Aviation Turbine Fuel (grade Jet A-1) with FSII, then no bids for the alternate product will be considered. If no responsive bid is received for CAN/CGSB 3.23-2012 Aviation Turbine Fuel (grade Jet A-1) with FSII, then Canada, at its sole discretion, may evaluate, but is not bound to accept, bids for the following alternate product:

1. Aviation Turbine Fuel (grade Jet A) with FSII or PRIST in accordance with CAN/CGSB 3.23-2012 (latest edition)

1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Incoterms 2000 "DDP Delivered Duty Paid, applicable taxes excluded.

1.2.1 Mandatory Financial Criteria

The **Mandatory** Financial criteria for the evaluation of each bid are:

- a) The bidder must bid a firm unit price(s), subject to adjustment, in Canadian funds, Applicable Taxes excluded, DDP Delivered Duty Paid to destination(s) Incoterms 2000, Customs Duties included; and
- b) The bidder's financial bid must be in accordance with the Annex "B", Basis of Payment.

Bidders not meeting these mandatory financial criteria will be declared non-responsive.

1.2.2 Evaluated Price

The evaluated price will be the sum of the following:

1. Aviation Turbine Fuel (Jet A-1) - Bulk : (the estimated quantity multiplied by the unit price); plus
2. Mobile Tanker Rental : (the estimated duration of the exercise multiplied by the daily tanker rental fee); plus
3. Tanker Transportation Fee to / from Haines Junction: (the mobilization fee and demobilization fee); plus
4. Refueling Operator Hourly Rate: (the estimated number of hours multiplied by the hourly rate); plus
5. Refueling Operator per Diem: (the estimated duration of the exercise multiplied by the daily per diem rate); plus
6. Refueling Operator Accommodations: (the estimated duration of the exercise multiplied by the daily fee for accommodations).

The evaluation sample calculation is detailed in Annex "C".

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical and financial evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price on an aggregate basis will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly during the bid evaluation period, or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

1. Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid

1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable to be given further consideration in the procurement process.

2. Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list available at the bottom of the page of the [Employment and Social Development Canada-Labour's](#) website.

(http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

2.3 Additional Certifications Precedent to Contract Award

2.3.1 Rate or Price Certification

The following terms and conditions are incorporated herein

SACC Reference	Section	Date
C0001T	Price Certification - Foreign Suppliers	2007-05-25
C0002T	Price Certification - Canadian-based Suppliers (other than agency and resale outlets)	2010-01-11
C0004T	Price Certification - Canadian Agency and Resale Outlets	2007-05-25

C0008T	Price Support - Non-competitive Bid	2007-05-25
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2.3.2 General Environmental Criteria Certification

The Bidder must select and complete one of the following two certification statements.

- A) The Bidder certifies that the Bidder is registered or meets ISO 14001.

Bidders' Authorized Representative Signature Date

or

- B) The Bidder certifies that the Bidder meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of six (6) criteria identified in the table below.

The Bidder must indicate which four (4) criteria, as a minimum, are met.

Green Practices within the Bidders' organization	Insert a checkmark for each criterion that is met
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

Bidders' Authorized Representative Signature Date

2.4 Certificate of Conformance

The Bidder certifies herein that the products offered conform and will continue to conform to the Aviation Turbine Fuel Specifications during the period of the Contract.

Signature

Date

PART 6 – RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement applicable to the Contract.

2. Requirement

The Contractor must provide aviation fuel delivered into plane, to the Department of National Defence at the Wild Fire Management Site in Haines Junction, Yukon in accordance with the Statement of Work at Annex "A", as and when requested by the Identified User, for a total potential quantity of up to 24,500 litres.

2.1 Quantity Maximum - Fuel

A maximum delivery of 102 percent of the total fuel quantity for the item identified at Annex A is acceptable to satisfy this requirement.

2.2 Order Procedure

A representative from the Department of National Defence will order fuel directly from the Contractor as and when required.

Canada is not obligated to order any of the fuel quantity.

2.3 Delivery Verification

Deliveries will be verified by printed metered slips or standard commercial delivery slips as applicable.

2.4 Volume Corrected To 15°C

When aviation fuels are delivered in bulk, the quantity/volume of fuel used for invoicing purposes must be adjusted to 15°C in accordance with ASTM D1250 "Petroleum Measurement Tables: Table 54B" (latest edition) for aviation fuels (kerosene base) and high flash type turbine fuels.

2.5 Inspection

The goods provided shall be subject to inspection by the Department of National Defence at destination, unless otherwise indicated in the request.

2.6 Acceptance

The work provided shall be subject to acceptance by the Department of National Defence at destination, unless otherwise indicated in the request.

3. Standard Clauses and Conditions

3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 15 & 16, Payment Period & Interest on Overdue Accounts of 2010A will not apply to payments made by credit cards. *(If no credit card is accepted, this paragraph will be deleted).*

3.2 SACC Manual Clauses

SPECIFIC CLAUSES INCORPORATED BY REFERENCE

SACC Reference	Section	Date
B1505C	Shipment of Dangerous Goods / Hazardous Products	2016-01-28
D3010C	Delivery of Dangerous Goods/Hazardous	2016-01-28

	Products	
D3015C	Dangerous Goods/Hazardous Products – Labelling and Packaging Compliance	2014-09-25
A9006C	Defence Contract	2012-07-16
D5540C	ISO 9001:2008-Quality Management Systems-Requirements (Quality Assurance Code Q)	2010-08-16

4. Term of Contract

4.1 Period of Contract

The work is to be performed during the period of August 20, 2016 to September 30, 2016.

4.2 Delivery Date

All the deliverables must be received as follows:

During the period of August 27th to September 2nd, 2016

Delivery dates to be confirmed by the Department of National Defence.

4.3 Delivery Lead Time

Delivery must be made within 30 minutes from receipt of a request unless mutually agreed upon by the Contractor and the Department of National Defence.

4.4 Comprehensive Land Claim Agreements

The contract is subject to the following Comprehensive Land Claim Agreements:

Champagne and Aishihik First Nations Final Agreement for deliveries to* Haines Junction, Yukon.

*where "deliveries to" means goods delivered to, and services performed in.

5. Authorities

5.1 Contracting Authority

The Contracting Authority is:

Bobbi MacLeod

Supply Team Leader
Public Works and Government Services Canada
Acquisitions Branch
Logistics, Electrical, Fuel and Transportation Directorate
7A2 Portage III
11 Laurier Street
Gatineau, Quebec K1A 0S5
Telephone: 873-469-3354
Facsimile: 819-956-5227
E-mail address: Bobbi.Macleod@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Contractor's Representative

Name: _____

Telephone No: _____

Facsimile No: _____

E-mail address: _____

5.3 Identified Users

The Identified Users authorized to request the product against the contract are the personnel of the Department of National Defence.

6. Payment

6.1 Basis of Payment

Refer to Annex "B" for details on Basis of Payment.

6.2 SACC Manual Clauses

SPECIFIC CLAUSES INCORPORATED BY REFERENCE

SACC Reference	Section	Date
H1001C	Multiple Payments	2008-05-12

6.3 Payment in Advance of Due Date

Payment may be made in advance of the due date where the Contractor's invoice offers a discount for early payment and the discount at least offsets the cost to Canada of paying early.

6.4 Electronic Payment of Invoices - Contract *(The contracting authority must include in the contract Electronic Payment Instruments accepted by the contractor as identified by the contractor under Annex D of the request for proposal and renumber accordingly. If electronic payments are accepted, this clause will be deleted.)*

The Contractor accepts to be paid using the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions.

In addition, all invoices must contain the following information:

- a) Contract Serial Number;
- b) Delivery Destination;
- c) Product Identification, quantity and price per litre;
- d) Taxes and/or levies, if applicable, and shown as a separate item. Should the supplier include any applicable taxes and or levies in the unit price, the amount of each must be indicated on the invoice;

- e) The eight (8) digit aircraft tail number, type(s) of aircraft, home base, squadron and country of origin;
- f) Any Airport fees shall be separated from the fuel price on the invoices; and
- g) The address where payment is to be sent.

2. Invoices must be distributed as follows:

- A) The original and one (1) copy of each invoice must be made out to the Department of National Defence and forwarded to the invoicing address as set out at Page 1.
- B) Invoices will be supported by the original and one (1) copy of the delivery slip duly signed by the Department of National Defence. It is the responsibility of the Contractor to ensure that all information is legible on the delivery slip. Should the above information be incomplete, the invoice will not be paid until such time that the Contractor provides the required details.

If an automated system does not permit attachment of the delivery slips to the invoices without special handling, delivery slips may be obtained upon request.

3. Invoice submission by e-mail is acceptable where authorized by the Contracting Authority. E-mail addresses will be provided by the Contracting Authority at contract award.

8. Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under any resulting Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under any resulting Contract.

9. Certifications and Additional Information

9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award and the ongoing cooperation in providing associated information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the contract.

10. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. (*Insert the name of the province or territory as specified by the bidder in its bid, if applicable*)

11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the articles of the Agreement;
- b) 2010A (2016-04-04) General Conditions - Goods or Services (Medium Complexity);
- c) Annex A, Statement of Work;
- d) Annex B, Basis of Payment;
- e) the Contractor's bid dated _____.

12. Shipping Instructions - DDP

Goods must be consigned to the destination specified in the Contract and Delivered Duty Paid (DDP) Incoterms 2000 to that destination. The delivery will include unloading.

ANNEX A – STATEMENT OF WORK (SOW)

TABLE OF CONTENTS

1.	Overview and General Requirements	2
1.1.	Background	2
1.2.	Purpose	2
1.3.	Scope	2
2.	Applicable Documents for this SOW	2
3.	Requirements	3
3.1.	Tasks	3
3.2.	Technical Requirements	3
3.3.	Constraints	4
3.4.	Client Support	5
4.	Deliverables	5
4.1.	Fuel	5
4.2.	Laboratory Tests	5
4.3.	Fuel Transaction Slips	6
4.4.	Final Delivery Report	6

1. Overview and General Requirements

1.1. Background

The Canadian Armed Forces (CAF) is participating in an exercise (Operation NANOOK 2016) in the vicinity of Whitehorse and Haines-Junction YT which will require aircraft fuel and fueling services at the Wild Fire Management Site in Haines-Junction YT. The anticipated period of the operation is from 27 August 2016 to 2 September 2016 (inclusive).

1.2. Purpose

- 1.2.1 The purpose of this document is to explain the requirement for fuel and contractor responsibilities for aircraft fueling services, inclusive of fuel, into-plane service refueling and an operator, on a daily basis, at the Wild Land Fire Management Site in Haines-Junction YT.

1.3. Scope

- 1.3.1 This into-plane service will support up to (2) Canadian Armed Forces (CAF) CH-146 Griffon (Bell 412 – Helicopters) daily.
- 1.3.2 The CAF will require the Contractor to provide all goods, services, and equipment related to the into-plane fueling requirement described herein.
- 1.3.3 The general approach to the work described in this SOW is that the contract will be managed and administered by a single Prime Contractor who will either deliver all required services, or through sub-contracts, arrange for the delivery of the required services. In either scenario, the Prime Contractor will be wholly responsible for the seamless delivery of all of the required services and will proactively take the necessary measures to ensure that any conflicts or issues are promptly addressed and resolved. The contractor must provide the services in Haines-Junction YT at the Wild Fire Management Site.
- 1.3.4 In the event CAF is delayed during the redeployment phase hotel services may be additionally required and requested by the Contracting Authority for 3-5 days.

2. Applicable Documents for this SOW

- 2.1 CAN/CGSB 3.23-2012 Aviation Turbine Fuel (Grades Jet A and Jet A-1);
- 2.2 Canadian Forces Standard D-82-002-007/SG-001 "Technical Requirements for Process Control for Suppliers of Aviation Fuels" (latest edition);
- 2.3 Canadian Standards Association standard CSA B836 "Storage, Handling and Dispensing of Aviation Fuels at Aerodromes" (latest edition);
- 2.4 [API-ASTM-IP Table 54A](#) and 54B
- To order the book <http://www.astm.org/Standards/D1250.htm>
 - To order the CD <http://www.astm.org/BOOKSTORE/ADJUNCT/ADJD1250CD.htm>

3. Requirements

The requirements detailed herein are required for the duration of Operation NANOOK 2016 from 27 August – 2 September 2016 (inclusive).

3.1. Tasks

- 3.1.1 The Contractor will provide aircraft fuel to the CAF (Jet A1 **with FSII additive**).
- 3.1.2 The Contractor will provide personnel with the technical and physical skills to properly fuel the CF aircraft identified above. The number, mix and scheduling of personnel resources is the sole responsibility of the Contractor.
- 3.1.3 The contractor will provide all equipment to fuel the CH-146 Griffon (Bell 412 Helicopter).
- 3.1.4 The contractor will be responsible for the setup and maintenance of equipment required to fuel the CH-146 Griffon (Bell 412 Helicopter).
- 3.1.5 The contractor to deliver fuel to DND managed Transtank system as a secondary method of delivery in Haines-Junction.
- 3.1.6 The contractor will be responsible for the remediation of the site in the event of a fuel spill caused by contractor equipment or contractor operator error. All activities related to remediation must be in accordance with applicable environmental regulations.
- 3.1.7 The contractor will report to the CAF on the amount of fuel provided based on metered records.
- 3.1.8 The contractor will designate a representative with the authority to liaise with the DND Technical Authority, or the Technical Authority's designated CF representative. The designated representative must be available 24/7 via a contact number provided by the Contractor to respond to any CF queries.

3.2. Technical Requirements

- 3.2.1 The services provided by the contractor must meet the specifications detailed below as a minimum. The contractor may provide alternatives that exceed these requirements.
- 3.2.2 The contractor must be able to deliver the fuel, and must be prepared to provide the fueling services when notified by the CAF of any incoming flight within a 30 minute time frame.
- 3.2.3 The fuel must meet the latest edition of the following:
 - a. CAN/CGSB 3.23-2012 Aviation Turbine Fuel (Grade Jet A-1) with FSII;
 - b. If Aviation Turbine Fuel grade Jet A-1 is not available, grade Jet A with FSII or PRIST, meeting CAN/CGSB 3.23 - 2012, is an acceptable alternate fuel.

3.2.4 The dispensing and fuel quality control services rendered must be in accordance with the latest issues of the following documents:

- a. Canadian Forces Standard D-82-002-007/SG-001 "Technical Requirements for Process Control for Suppliers of Aviation Fuels" (latest edition); and
- b. Canadian Standards Association standard CSA B836 "Storage, Handling and Dispensing of Aviation Fuels at Aerodromes" (latest edition).

3.2.5 The contractor must conform to the following re-fueling pressures:

- a. CH-146 Griffon (Bell 412 Helicopter) low pressure re-fueling (gravity feed).

3.2.6 The quantities of fuel delivered shall be determined by calibrated meter and shall be determined as net for invoicing purposes.

3.2.7 The quantity/volume of fuel shall be adjusted to 15° C in accordance with API-ASTM-IP Table 54A for wide cut type turbine fuels, and in accordance with Table 54B for aviation gasoline's and kerosene type and high flash type turbine fuels, for invoicing purposes.

3.2.8 The anticipated average fuel consumption is provided in the table below:

CH-146 Griffon (Bell 412 - Helicopter)	The average daily consumption for the duration of this operation is estimated at approx. 3,500 L / 6000 lbs) daily
Total estimated fuel consumption for the duration of this operation.	Approximately 24,500 L / 42,400 lbs

* **Note:** The above quantities are provided in good faith. Final requirements will be requested by Identified User Representatives.

3.3. Constraints

3.3.1 All work must comply with relevant safety standards and all local and national laws and regulations.

3.3.2 Services must be provided in all weather conditions.

3.3.3 Permits, licenses or other authorizations for any of the services, equipment and personnel being provided at the Wild Land Fire Management Site in Haines-Junction, YT are the responsibility of the Contractor.

3.3.4 The contractor must provide replacement equipment in the event of a mechanical failure or servicing requirement. Replacements must be provided within 4 hours of any failure. Replacements, maintenance and repairs are the responsibility of the Contractor.

3.4. Client Support

3.4.1 To assist the contractor, the CF will be responsible for:

- a. Providing the contractor with a daily forecast of estimated re-fuel timings and a minimum of 4 hour notice to any changes to estimated fuel timings; and
- b. Contacting the operator daily, at the commencement of daily flying operations, to confirm the approximate time that re-fueling services will be required.

4. Deliverables

4.1. Fuel

4.1.1 The Contractor shall provide aircraft fuel (Jet A with FSII additive).

4.2. Laboratory Tests

4.2.1 Upon request by the technical authority, the Department of National Defence and his/her representative can request to visit and inspect the refueling location. In addition, representative fuel samples can be requested to be tested to confirm fuel integrity. The purpose of the fuel sample submission program is to verify the quality of the contracted product(s). Upon request by DND, the Contractor at his/her expense must obtain, package, ship to and have analysed samples of each grade of aviation fuel at a testing laboratory specified by the DND TA. The minimum sample size must be 3.8 litres.

4.2.2 Samples must be taken in an epoxy coated can suitable for thermal stability testing as defined in ASTM D4306 and D4057. Approximately 24 hours prior to sampling, the Contractor must fill the sample can with filtered fuel (of the same grade to be sampled). Immediately prior to sampling, the can must be emptied and rinsed twice with the fuel to be sampled. The total volume of rinse should be approximately 50% of the can volume. The Contractor must subsequently collect the sample and immediately seal the can.

4.2.3 The analysis of aviation turbine fuel samples submitted to the testing laboratory must consist of the following tests in accordance with the applicable standard:

- a. Properties, to include:
 - i. Appearance, undissolved water and sediment (visual); and
 - ii. Color (visual)
- b. Volatility, to include:
 - i. Distillation;
 - ii. Flash Point; and
 - iii. Density at 15 degrees Celsius.
- c. Fluidity, to include:
 - i. Freezing Point.
- d. Corrosion, to include:
 - i. Copper strip, 2h at 100 degrees Celsius
- e. Thermal Stability, to include:
 - i. JFTOT, filter pressure drop;
 - ii. JFTOT, tube deposit; and
 - iii. JFTOT, visual examination, on the heater tube, darkest deposit.
- f. Contaminants, to include:
 - i. Existent Gum; and
 - ii. Particulate matter at time of delivery to purchaser's storage and to aircraft and refuelers.

- g. Electrical Conductivity, to include:
 - i. Electrical conductivity, at point, time and temperature of delivery; and
 - ii. Temperature
- h. Additives, to include:
 - i. Fuel system icing inhibitor.
- i. Other Tests, to include:
 - i. Water reaction/Interface Rating

4.3. Fuel Transaction Slips

4.3.1 The contractor must provide for each fuel transaction a transaction slip, for signature by the CAF Authorized DND Technical Authority, or the Technical Authority's designated CAF representative, including but not limited to:

- a. date and time
- b. fuel truck #
- c. name of the company
- d. jet fuel type
- e. unit of issue
- f. airplane # (tail number)
- g. quantity issued
- h. aircraft type
- i. operator (driver) name and signature
- j. pilot or technician name
- k. price for the transaction

4.3.2 The information on the transaction slip must be in English and must be legible.

(a) One (1) copy of the transaction slip must be provided to the CAF Authorized Officer at the time of transaction, one (1) copy shall be retained by the Contractor, and the original shall be submitted with the Contractor's invoice.

4.4. Final Delivery Report

4.4.1 The contractor must provide a final delivery report to the DND Procurement Authority. The final delivery report must accompany the contractor's invoice.

4.4.2 The final delivery report must include the following, but not limited to:

- a. date and time
- b. fuel truck #
- c. name of the company
- d. jet fuel type
- e. unit of issue
- f. airplane # (tail number)
- g. quantity issued
- h. aircraft type
- i. operator (driver) name and signature
- j. pilot or technician name
- k. price for the transaction

ANNEX B – BASIS OF PAYMENT

B.1) Aviation Turbine Fuel (Jet A-1) with FSII - Bulk

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price per litre for each requirement as specified below. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax, Federal Excise Tax, and Provincial Fuel Tax are extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

The firm unit price, as shown at Annex "B", is subject to weekly adjustment using Reference Marker, "USGC", or "LA Pipeline", as detailed at the clause entitled "Basis for Unit Price Adjustment" below.

UNIT PRICES / TAXES

The unit prices shown at Annex "B" *exclude* all taxes or levies that may be or are imposed on the sale of the product pursuant to any federal or provincial statute or regulation or territorial ordinance and shall also be *exclusive* of any Fuel Concession Fee and airport fees where applicable. However, where the Contractor is required by federal or provincial statute or regulation or territorial ordinance to collect from Canada, as a result of the sale of the work to Canada, except as otherwise provided in the Contract and substantiated by invoice. Canada will pay to the Contractor an amount equal to such tax, levy, Fuel Concession Fee or airport fee where applicable.

Unit prices shown at Annex "B" include all costs associated with the regular delivery of fuel into aircraft, during normal working hours, at designated locations. All other services, unless otherwise specifically provided for herein by her Majesty, shall require prior authorization by the pilot to the supplier and shall be dealt with through an arrangement separate from the Contract. A bid received for a requirement on any other basis will not be considered.

The into plane fee is included in unit price shown at Annex "B".

For invoicing purposes the unit price effective on the date of delivery will apply.

i) The Supplier's firm unit price for the Bulk Aviation Turbine Fuel (Jet A-1) with FSII is as follows (applicable taxes extra):

Delivery Location	Firm Unit Price (\$/litre)
Haines Junction, YT	\$

1. BASIS FOR UNIT PRICE ADJUSTMENT

The Reference Markers are:

USGC

Platt's Oilgram average weekly assessment for the United States Gulf Coast, Pipeline, Jet 54. The average weekly assessments will be based on the Monday to Friday week average of the high and low daily assessments as compiled by Platt's Oilgram and made available electronically at the beginning of the following week from either GlobalView or PAWS.

LA PIPELINE

Platt's Oilgram average weekly assessment for the West Coast Pipeline L.A., Jet. The average weekly assessments will be based on the Monday to Friday week average of the high and low daily assessments as compiled by Platt's Oilgram and made available electronically at the beginning of the following week from either GlobalView or PAWS.

AREA OF COVERAGE FOR EACH REFERENCE MARKER

The unit price shown above, for requirements in the province of British Columbia and the Yukon Territory, are subject to adjustment using the Reference Marker _____ (*Contracting Authority will indicate either "USGC" or "LA PIPELINE" as selected by the bidder in Part 3, section 3, Unit Price Adjustment of Part*) detailed above.

I. METHOD OF CALCULATING UNIT PRICE ADJUSTMENTS

Firm unit prices shown at Annex "B" will be subject to upward or downward adjustments using weekly price changes, detailed below.

Price Adjustment Effective Day:

All unit price adjustments will come into effect at 12:01 AM on _____ of each week. (*Contracting Authority will indicate the day of the week as selected by the bidder in Part 3, section 3, Unit Price Adjustment*)

An adjustment to the unit prices will be calculated as indicated hereunder.

Price Adjustments: The unit price, effective on day of the week identified above, will be equal to the Reference Marker price for the previous week minus the Reference Marker price for **June 17, 2016** plus the Bid price.

For Reference Markers, "USGC" and "LA PIPELINE", the average weekly price will be:

- a) converted from U.S. funds to Canadian funds using the week average of the Bank of Canada official exchange rate for the corresponding week and;
- b) converted from U.S. gallon to litres using 3.785412 as the conversion factor.

The Reference Marker price converted to Canadian dollars per litre will be rounded to four decimal places to the nearest hundredth of a cent per litre (\$0.0001/litre). Not considering any resultant value in the sixth decimal place, the fifth decimal place will be rounded as follows; less than or equal to \$0.00004 rounded down, \$0.00005 - \$0.00009 rounded up.

Example calculation using the "LA PIPELINE" Marker:
(This is for example purposes only and does not commit the Crown to anything).
(*All prices indicated are for example purposes only*)

Related "LA PIPELINE" marker price for week ending November 25, 2011 = \$ 3.0608
Related "LA PIPELINE" marker price for week ending February 03, 2012 = \$ 3.0910
Bank of Canada official exchange rate average for week ending November 25, 2011 = \$ 1.0438
per U.S.dollar
Bank of Canada official exchange rate average for week ending February 03, 2012 = \$ 0.9997
per U.S.dollar
Offer Price = Cdn \$ 1.0254 per litre

Litres in a US gallon = 3.785412

a) $(\$ 3.0608 \times \$ 1.0438) / 3.785412 = \$ 0.843993$ rounded to Cdn.\$ 0.8440 per litre

- b) $(\$ 3.0910 \times \$ 0.9997) / 3.785412 = \$ 0.816310$ rounded to Cdn.\$ 0.8163 per litre
- c) b) minus a) = Cdn \$ -0.0277 per litre
- d) c) + Offer Price = Cdn \$ 0.9977 per litre

*The per-litre Reference Marker values in \$ Canadian per litre for week ending **June 17, 2016** are:

USGC	:	\$0.4640
LA PIPELINE	:	\$0.5009

II. REVISION OF REFERENCE MARKER

In the event:

- A) the applicable Reference Marker is discontinued; or,
- B) Public Works and Government Services Canada determines that the Reference Marker does not reflect market conditions;

the parties will mutually agree upon an appropriate and comparable substitute and the Contract will be modified to reflect such substitute on a mutually agreed upon date.

B.2) Mobile Tanker Rental

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm per diem rate for the mobile tanker rental, as shown below.

The Supplier's firm per diem rates for the **mobile tanker rental** are as follows (**applicable taxes extra**):

Estimated Duration of Exercise *	Firm Per Diem Rate (\$/day)
8 days	\$ _____

*The actual number of days during the contract period will be determined by the Identified User Representative.

B.3) Tanker Transportation Fee to / from Haines Junction

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm fee for tanker transportation to the Wild Fire Management Site in Haines Junction and from the Wild Fire Management Site in Haines Junction, as shown below.

The Supplier's firm **tanker transportation fee** to / from Haines Junction is as follows (**applicable taxes extra**):

		Firm Price (\$)
Transportation to Haines Junction	Tanker Mobilization Fee:	\$ _____
Transportation from Haines Junction	Tanker De-mobilization Fee:	\$ _____

B.4) Refueling Operator Hourly Rate

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm hourly rate for the refuelling operator, as shown below.

The Supplier's hourly rate for the **refuelling operator** is as follows (**applicable taxes extra**):

Hours of Fueling Operation (hours per day)	Estimated Duration of Exercise (days)	Firm Hourly Rate (\$/hour)
12 hours	8 days	\$ _____

***The actual number of hours / days during the contract period will be determined by the Identified User Representative.**

B.5) Refueling Operator per Diem

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm per diem rate for the refuelling operator, as shown below.

The Supplier's per diem rate for the **refueling operator** is as follows (**applicable taxes extra**):

Estimated Duration of Exercise *	Firm Per Diem Rate (\$/day)
8 days	\$ _____

***The actual number of days during the contract period will be determined by the Identified User Representative.**

B.6) Refueling Operator Accommodations

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price for accommodations per night for the refuelling operator, as shown below.

The Supplier's per night rate for the **refueling operator's accommodations** is as follows (**applicable taxes extra**):

Estimated Duration of Exercise *	Firm Per Night Rate (\$/day)
8 days	\$ _____

***The actual number of days during the contract period will be determined by the Identified User Representative.**

ANNEX C – EVALUATION SAMPLE CALCULATION

A) Aviation Turbine Fuel (Jet A-1) - Bulk

	(A)*	(B)	Contract Period (C)
Delivery Location	Estimated Quantity (litres)	Firm Unit Price (\$/litre)	Total Price [AxB]
Haines Junction, YT	24,500	\$	\$
Total Estimated Bulk Fuel Price: (applicable taxes extra)			\$

(A)* The estimated bulk fuel quantity is for evaluation purposes only during the solicitation process. The actual amount of bulk fuel required may be more or less, as requested by the Identified User Representative.

B) Mobile Tanker Rental

	(A)*	(B)	Contract Period (C)
Estimated Duration of Exercise		Firm Per Diem Rate (\$/day)	Total Price (AxB)
8 days		\$	\$
Total Estimated Tanker Rental Price: (applicable taxes extra)			\$

(A)* The estimated number of days is for evaluation purposes only during the solicitation process. The actual number of days during the Contract Period may be more or less, as determined by the Identified User Representative.

C) Tanker Transportation Fee to / from Haines Junction

(A)	(B)	Contract Period (C)
Firm Price Tanker Mobilization Fee to Haines Junction (\$)	Firm Price Tanker De- Mobilization Fee from Haines Junction (\$)	Total Price (A+B)
\$	\$	\$
Tanker Transportation Fee : (applicable taxes extra)		\$

D) Refueling Operator Hourly Rate

			Contract Period
(A)*	(B)*	(C)	(D)
Estimated Hours of Fueling Operation per Day (hours / day)	Estimated Duration of Exercise (days)	Firm Hourly Rate (\$/hour)	Total Price (AxBxC)
12 hours	8 days	\$	\$
Total Estimated Refueling Operator Hourly Rate Price: (applicable taxes extra)			\$

(A) and (B)* The estimated number of hours and days is for evaluation purposes only during the solicitation process. The actual number of hours / days during the Contract Period may be more or less, as determined by the Identified User Representative.

E) Refueling Operator per Diem

		Contract Period
(A)*	(B)	(C)
Estimated Duration of Exercise (days)	Firm Per Diem Rate (\$/day)	Total Price (AxB)
8 days	\$	\$
Total Estimated Refueling Operator per Diem Price: (applicable taxes extra)		\$

(A)* The estimated duration of the exercise is for evaluation purposes only during the solicitation process. The actual number of days during the Contract Period may be more or less, as determined by the Identified User Representative.

F) Refueling Operator Accommodations

		Contract Period
(A)*	(B)	(C)
Estimated Duration of Exercise (days)	Firm Per Night Rate (\$/day)	Total Price (AxB)
8 days	\$	\$
Total Estimated Refueling Operator Accommodations Price: (applicable taxes extra)		\$

(A)* The estimated duration of the exercise is for evaluation purposes only during the solicitation process. The actual number of days during the Contract Period may be more or less, as determined by the Identified User Representative.

Solicitation No. - N° de l'invitation
W8486-173379/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
hl654

Client Ref. No. - N° de réf. du client
W8486-173379

File No. - N° du dossier
hl654W8486-173379

CCC No./N° CCC - FMS No/ N° VME

Calculation of Evaluation Price:

A)	Aviation Turbine Fuel (Jet A-1) - Bulk :	\$
B)	Mobile Tanker Rental :	\$
C)	Tanker Transportation Fee to / from Haines Junction:	\$
D)	Refueling Operator Hourly Rate:	\$
E)	Refueling Operator per Diem:	\$
F)	Refueling Operator Accommodations:	\$
Total Evaluation Price: A) + B) + C) + D) + E) + F) (applicable taxes extra)		\$

Solicitation No. - N° de l'invitation
W8486-173379/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
h1654

Client Ref. No. - N° de réf. du client
W8486-173379

File No. - N° du dossier
h1654W8486-173379

CCC No./N° CCC - FMS No/ N° VME

ANNEX “D” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)