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Public Works and
Government Services
CanadaTravaux publics et
Services gouvernementaux
Canada**RETURN BIDS TO:****RETOURNER LES SOUMISSIONS A:**

See Section 1.

Voir Section 1.

STANDARD REQUEST FOR BID**INVITATION A SOUMISSIONNER - STANDARD**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ

| | |
|--|---|
| Solicitation No. - N° de la demande | Amendment No. - N° de modification |
| NRCan 5000024577 | |

| | |
|---|---------------------------------|
| Solicitation closes – La demande prend fin : | File No. - N° de dossier |
| at – à See Section 1 Voir Section 1 | |
| on – le See Section 1 Voir Section 1 | |

Date of Solicitation – Date de la demande

July 8th, 2016

Address inquiries to – Adresser toute demande de renseignement à :**See Section 2, Article 4.1.****Voir Section 2, Article 4.1****Destination****See Section 2, Annex A.****Voir Section 2, Annexe A.****Instructions:****Municipal taxes are not applicable.**

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:**Les taxes municipales ne s'appliquent pas.**

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur**Telephone No. - N° de téléphone****Facsimile No. - N° de télécopieur****Name and title of person authorized to sign on behalf of supplier (type or print)****Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)**

Signature : _____ Date : _____

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Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS **Competitive****For Competitive Requirements:****The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:**

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. General**Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

Bid Evaluation

An evaluation team composed of representatives of Canada

| | |
|--|---|
| RFB Issued by: | |
| Identified User's (IU) Department/Agency/Crown Corporation: | See Section 2, article 4.1 below. |
| Contact for this RFB: | Carli Grady |
| RFB Closing - Submit Bid: | |
| Bids must be submitted to the Contracting Authority on the date and at the time indicated below. | |
| By no later than date and time: | a. July 19 th , 2016 b. 2:00 PM |
| - To physical location (if applicable) | <i>Natural Resources Canada – Ressources naturelles Canada Bid Receiving Unit – Mailroom Unité de réception des soumissions, Salle du courrier 588 rue Booth Street Ottawa, Ontario</i> |

| | |
|--|-----------------|
| | K1A 0E4 |
| RFB Enquiries | |
| Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority until two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered. | 4 business days |

SECTION 2 - RESULTING CONTRACT CLAUSES

| | | |
|-----------|--|---|
| 1. | Terms and Conditions of the Contract | |
| | The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract. | |
| 2. | Security Requirement (Applies if article a. or b. is checked) | |
| 2.1 | The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies). | |
| a. | <input checked="" type="checkbox"/> | Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed. |
| b. | <input type="checkbox"/> | Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein. |
| 3. | Requirement | |
| 3.1 | The Contractor must perform the Work listed in Annex A herein. | |
| 4. | Authorities | |
| 4.1 | Contracting Authority (IU) | |
| | Name: | Carli Grady |
| | Title: | Procurement Officer |
| | Department/Agency/Crown Corporation: | Natural Resources Canada |
| | Address: | 580 Booth St, Ottawa, ONT |
| | Telephone No.: | 343-292-8364 |
| | Facsimile No.: | |
| | E-mail address: | Carli.grady@Canada.ca |
| 4.2 | Project Authority [To be left blank for RFB. IU to complete only when awarding contract] | |
| | Name: | |
| | Title: | |
| | Department/Agency/Crown Corporation: | |
| | Address: | |
| | Telephone No.: | |
| | Facsimile No.: | |
| | E-mail address: | |
| 4.3 | Contractor's Representative | |
| | As set out in Annex A, Table 10 below. | |
| 5. | Payment | |
| | Method of Payment | |
| | The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following. | |
| | <input checked="" type="checkbox"/> | Single Payment |

| | |
|-----------|---|
| | Multiple Payment |
| 6. | Invoicing |
| | Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment: |
| | Address: Invoicing-Facturation@NRCan-RNCan.gc.ca |
| 7. | Defence Contract. This clause applies if the box below is checked. |
| | The Contract is a defence contract within the meaning of the Defence Production Act , R.S.C. 1985, c. D-1. |

**ANNEX A
REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

The requirement includes the following category(ies) of work

Category 1 – Interconnecting Panels and Freestanding Systems

1.1 Metal Storage

1.2 Interconnecting Panels

2. Floor Plans

2.1 For Categories 1-5:

Scenario b. Includes floor plan(s) WITHOUT identification of GoCUIDs in article 3 of this Annex C

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: _____ (to be completed by IU at contract award)

3. Product and Pricing Tables

Bidder to complete: Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Category: 1

Table 1 – Product

| Section A - IU REQUIREMENT | | | | Section B – SUPPLIER’S BID | | |
|----------------------------|--------|---|-----|----------------------------|--------------------|---------------------------------------|
| # | GoCUID | Description of Product | Qty | Supplier Part Number | Firm Price** \$ | Extended Total [Qty x Price] \$ |
| 1 | | Panel Height/Hauteur des cloisons Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise Power/Puissance Non-Powered / Non-électrifié | 2 | | | |

| | | | | | | |
|---|--|--|---|--|--|--|
| | | <p>Lower Element 1/Elément inférieur 1 Plastic Laminate / Plastique stratifié</p> <p>Lower Element 2/Elément inférieur 2 Fabric / tissu</p> <p>Upper element 1/Elément supérieur 1 Frosted Glazed (Includes Frame and Galzing) / Cloisons vitré givré (comprend le cadre et la vitre)</p> <p>Width/largeur 914mm (36 in./po)</p> | | | | |
| 2 | | <p>Panel Height/Hauteur des cloisons Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise</p> <p>Power/Puissance Powered outlet(s) Below Work Surface / Prise(s) électrique(s) au dessous de la surface de travail</p> <p>Lower Element 1/Elément inférieur 1 Fabric / tissu</p> <p>Lower Element 2/Elément inférieur 2 Fabric / tissu</p> <p>Upper element 1/Elément supérieur 1 Frosted Glazed (Includes Frame and Galzing) / Cloisons vitré givré (comprend le cadre et la vitre)</p> <p>Width/largeur 610mm (24 in./po)</p> | 4 | | | |
| 3 | | <p>Panel Height/Hauteur des cloisons Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise</p> <p>Power/Puissance Non-Powered / Non-électrifié</p> | 2 | | | |

| | | | | | | |
|---|--|--|---|--|--|--|
| | | <p>Lower Element 1/Elément inférieur 1 Plastic Laminate / Plastique stratifié</p> <p>Lower Element 2/Elément inférieur 2 Plastic Laminate / Plastique stratifié</p> <p>Upper element 1/Elément supérieur 1 Frosted Glazed (Includes Frame and Galzing) / Cloisons vitré givré (comprend le cadre et la vitre)</p> <p>Width/largeur 1219mm (48 in./po)</p> | | | | |
| 4 | | <p>Panel Height/Hauteur des cloisons Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise</p> <p>Power/Puissance Powered outlet(s) Below Work Surface / Prise(s) électrique(s) au dessous de la surface de travail</p> <p>Lower Element 1/Elément inférieur 1 Fabric / tissu</p> <p>Lower Element 2/Elément inférieur 2 Fabric / tissu</p> <p>Upper element 1/Elément supérieur 1 Frosted Glazed (Includes Frame and Galzing) / Cloisons vitré givré (comprend le cadre et la vitre)</p> <p>Width/largeur 914mm (36 in./po)</p> | 8 | | | |
| 5 | | <p>Panel Height/Hauteur des cloisons Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise</p> <p>Power/Puissance</p> | 2 | | | |

| | | | | | | |
|---|--|--|----|--|--|--|
| | | <p>Powered outlet(s) Below Work Surface / Prise(s) électrique(s) au dessous de la surface de travail</p> <p>Lower Element 1/Elément inférieur 1 Plastic Laminate / Plastique stratifié</p> <p>Lower Element 2/Elément inférieur 2 Fabric / tissu</p> <p>Upper element 1/Elément supérieur 1 Frosted Glazed (Includes Frame and Galzing) / Cloisons vitré givré (comprend le cadre et la vitre)</p> <p>Width/largeur 610mm (24 in./po)</p> | | | | |
| 6 | | <p>Panel Height/Hauteur des cloisons Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise</p> <p>Power/Puissance Powered outlet(s) Below Work Surface / Prise(s) électrique(s) au dessous de la surface de travail</p> <p>Lower Element 1/Elément inférieur 1 Plastic Laminate / Plastique stratifié</p> <p>Lower Element 2/Elément inférieur 2 Fabric / tissu</p> <p>Upper element 1/Elément supérieur 1 Frosted Glazed (Includes Frame and Galzing) / Cloisons vitré givré (comprend le cadre et la vitre)</p> <p>Width/largeur 914mm (36 in./po)</p> | 2 | | | |
| 7 | | <p>Panel Height/Hauteur des cloisons Seated Privacy Height Add On / Panneau additionnel pour intimité en</p> | 10 | | | |

| | | | | | | |
|---|--|---|---|--|--|--|
| | | <p>position assise</p> <p>Power/Puissance</p> <p>Powered outlet(s) Below Work Surface / Prise(s) électrique(s) au dessous de la surface de travail</p> <p>Lower Element 1/Elément inférieur 1</p> <p>Plastic Laminate / Plastique stratifié</p> <p>Lower Element 2/Elément inférieur 2</p> <p>Fabric / tissu</p> <p>Upper element 1/Elément supérieur 1</p> <p>Frosted Glazed (Includes Frame and Galzing) / Cloisons vitré givré (comprend le cadre et la vitre)</p> <p>Width/largeur</p> <p>1524mm (60 in./po)</p> | | | | |
| 8 | | <p>Panel Height/Hauteur des cloisons</p> <p>Seated Privacy Height Add On / Panneau additionnel pour intimité en position assise</p> <p>Power/Puissance</p> <p>Powered outlet(s) Below Work Surface / Prise(s) électrique(s) au dessous de la surface de travail</p> <p>Lower Element 1/Elément inférieur 1</p> <p>Plastic Laminate / Plastique stratifié</p> <p>Lower Element 2/Elément inférieur 2</p> <p>Plastic Laminate / Plastique stratifié</p> <p>Upper element 1/Elément supérieur 1</p> <p>Frosted Glazed (Includes Frame and Galzing) / Cloisons vitré givré (comprend le cadre et la vitre)</p> <p>Width/largeur</p> <p>1219mm (48 in./po)</p> | 1 | | | |

| | | | | | | |
|--|-------------------------------|--|----|---------------|--|----|
| 9 | MTxx4CLxS xxxxxxxx36 36 | | 1 | | | |
| 10 | SPPDWLLxx xx2Fxxxxxx 22 | | 14 | | | |
| 11 | WSxxPMLH Rxxxxxxxx6 024 | | 10 | | | |
| 12 | WSxxHGLH Rxxxxxxxx4 224 | | 1 | | | |
| **Must not exceed ceiling unit price in SA. Add more rows if necessary. | | | | Product Total | | \$ |

Table 2 - Delivery

| Section A - IU REQUIREMENT | | | | Section B – SUPPLIER’S BID | | |
|-----------------------------|--|----------------------|--|--|---------------|---|
| Product Item # from Table 1 | Location | Desired Date (Y/M/D) | Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)* | Supplier will deliver on the date and at the time below* | Firm Price \$ | Extended Total (Qty x Firm Unit Price) \$ |
| 1 | 1 Haanel Drive - Building 3 Ottawa, ONT | 2016-08-31 | [Normal] | (Y) (M) (D) (T) (M) (D) (T) | | |

| | | |
|---|-----------------|----|
| *If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary. | Delivery Total: | \$ |
|---|-----------------|----|

Table 3 – Installation

| Section A - IU REQUIREMENT | | | | Section B – SUPPLIER’S BID | | |
|---|--|----------------------|--|--|---------------|---|
| Product Item # from Table 1 | Location | Desired Date (Y/M/D) | Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)* | Supplier will install on the date and at the time below* | Firm Price \$ | Extended Total (Qty x Firm Unit Price) \$ |
| 1 | 1 Haanel Drive - Building 3 Ottawa, ONT | 2016-08/31 | [Normal] | (Y) | | |
| | | | | (M) | | |
| | | | | (D) | | |
| | | | | (T) | | |
| | | | | (M) | | |
| | | | | (D) | | |
| | | | | (T) | | |
| *If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary. | | | | Installation Total: | | \$ |

Table 8 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

| | | |
|-----------|--|-----------------------------|
| 1. | Standard Finishes | |
| 1.1 | IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes. Within three business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A. The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada. | |
| 2. | Canada’s Facilities to Accommodate the Delivery | |
| 2.1 | Loading Dock/Location | |
| A | Location | 1 haanel Drive, Ottawa, ONT |
| B | Dock | |

| | | |
|--|--|---|
| C | Lift | [Exists or does not exist] [weight capacity, e.g. ½ ton maximum] [Size – W x D] |
| D | Door | [Size - H x W] |
| 2.2 | Freight Elevator | 1 haanel Drive, Ottawa, ONT |
| 2.3 | Other (specify, if any) | |
| Continuance of Certifications | | |
| The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows: | | |
| 3.1 | Integrity Provisions | |
| 3.2 | Federal Contractor's Program for Employment Equity | |
| 3.4 | Product Conformance | |
| 3.5 | Price Certification (In accordance with the SA, Part 6B) | |

Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

| | | |
|----|--|----|
| 1 | Product Total (Table 1) | \$ |
| 2 | Optional Product Total (Table 4) | \$ |
| 3 | Delivery Total (Table 2) | \$ |
| 4 | Optional Delivery Total (Table 5) | \$ |
| 5 | Installation Total (Table 3) | \$ |
| 6 | Optional Installation Total (Table 6) | \$ |
| 7 | Product Related Services Total (if applicable) (Table 7) | \$ |
| 8 | Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable) | \$ |
| 9 | Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8): | \$ |
| 10 | Applicable Tax(es): | \$ |
| 11 | Total Estimated Cost (9+10): | \$ |

Table 10 – Bidder's Authorized Representative

| | | |
|---|---|------------|
| Table 6 – Bidder's Authorized Representative | | |
| 1. | Bidder's Authorized Representative for the Bid and the Contract | |
| | Name: | Telephone: |
| | | E-Mail: |
| | | Other: |

*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

Annex B- Floor Plans

