



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada**  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 1T3  
Nova Scotia  
Bid Fax: (902) 496-5016

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Rental - Marine Vessel	
<b>Solicitation No. - N° de l'invitation</b> W010X-17D008/A	<b>Date</b> 2016-07-13
<b>Client Reference No. - N° de référence du client</b> W010X-17-D008	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$HAL-309-9899	
<b>File No. - N° de dossier</b> HAL-6-77062 (309)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-08-04</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Daylight Saving Time ADT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> MacNeil, Blaine A.	<b>Buyer Id - Id de l'acheteur</b> hal309
<b>Telephone No. - N° de téléphone</b> (902) 496-5180 ( )	<b>FAX No. - N° de FAX</b> (902) 496-5016
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE SEE HEREIN HALIFAX NOVA SCOTIA B3K5X5 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Atlantic Region Acquisitions/Région de l'Atlantique  
Acquisitions  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 3C9  
Nova Scot

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Del. Offered Liv. offerte
1	Rental - Marine Vessel	W010X	W010X	1	SUM	\$ XXXXXXXXXXXXX		See Herein

## **TABLE OF CONTENTS**

### **PART 1 - GENERAL INFORMATION**

1. Security Requirement
2. Requirement
3. Debriefings

### **PART 2 - BIDDER INSTRUCTIONS**

1. Standard Instructions, Clauses and Conditions
2. Submission of Bids
3. Enquiries - Bid Solicitation
4. Applicable Laws

### **PART 3 - BID PREPARATION INSTRUCTIONS**

1. Bid Preparation Instructions

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

1. Evaluation Procedures
2. Basis of Selection

### **PART 5 - CERTIFICATIONS**

1. Mandatory Certifications Required Precedent to Contract Award

### **PART 6 - RESULTING CONTRACT CLAUSES**

1. Security Requirement
2. Requirement
3. Standard Clauses and Conditions
4. Delivery
5. Authorities
6. Payment
7. Invoicing Instructions
8. Certifications
9. Applicable Laws
10. Priority of Documents

#### **List of Annexes:**

Annex A	Statement of Requirement
Annex B	Mandatory and Point Rated Evaluation Criteria
Annex C	Financial Evaluation

### **PART 1 - GENERAL INFORMATION**

#### **1. Security Requirement**

- 1.1 There are no security provisions associated with this requirement.

## **2. Requirement**

The Department of National Defence in Halifax, Nova Scotia has a requirement for the supply of a one-time charter of a marine vessel for use in the support of an upcoming exercise being hosted by DND.

The full technical requirement is detailed in Annex A, Statement of Requirement.

## **3. Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - BIDDER INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

[All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual \(https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual\)](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### **2. Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **3. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

### **PART 3 - BID PREPARATION INSTRUCTIONS**

#### **1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement [process Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment (line item detail). The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

#### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

### **1.1 Technical Evaluation**

The technical evaluation will assess whether all mandatory requirements are met using the information provided with a bid. Canada reserves the right, but is under no obligation to clarify any information or compliance with a mandatory requirement with a bidder.

### **1.2 Financial Evaluation**

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

## **2. Basis of Selection**

1. To be declared responsive, a bid must:
  - a. comply with all the requirements of the bid solicitation; and
  - b. meet all mandatory criteria; and
- c. The point rated criteria is performed on a scale of 100 points.
2. Bids not meeting (a) or (b) will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 60 % for the technical merit and 40 % for the price.
4. To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 60 %.
5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 40 %.
6. For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 60/40 ratio of technical merit and price, respectively. The total available points equals 135 and the lowest evaluated price is \$45,000 (45).

**Basis of Selection - Highest Combined Rating Technical Merit (60%) and Price (40%)**

**EXAMPLE FIGURES ONLY, SCORING NOT RELATED TO THIS TENDER**

	<b>Bidder 1</b>	<b>Bidder 2</b>	<b>Bidder 3</b>
<b>Overall Technical Score</b>	115/135	89/135	92/135
<b>Bid Evaluated Price</b>	\$55,000.00	\$50,000.00	\$45,000.00
<b>Calculations</b>			
<b>Technical Merit Score</b>	115/135 x 60 = 51.11	89/135 x 60 = 39.56	92/135 x 60 = 40.89
<b>Pricing Score</b>	45/55 x 40 = 32.73	45/50 x 40 = 36.00	45/45 x 40 = 40.00
<b>Combined Rating</b>	83.84	75.56	80.89
<b>Overall Rating</b>	1st	3rd	2nd

**PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

**5.1. Certification Required With the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

**5.1.1 Declaration of Convicted Offences**

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

## **5.2. Certifications Precedent to Contract Award**

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

### **5.2.1 Integrity Provisions – List of Names**

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

## **PART 6 - RESULTING CONTRACT CLAUSES**

### **1. Security Requirement**

There are no security provisions associated with this requirement.

### **2. Requirement**

The Contractor agrees to deliver the items and perform the work detailed in Annex A, Statement of Requirement.

### **3. Standard Clauses and Conditions**

[All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **3.1 General Conditions**

2010C (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

#### **4. Delivery**

**4.1 The Delivery dates and locations are detailed in Annex A.**

#### **5. Authorities**

##### **5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Blaine MacNeil  
Title: Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Address: 1713 Bedford Row, Halifax, Nova Scotia, B3J 3C9

Telephone: 902-496-5180  
Facsimile: 902-496-5016  
E-mail address: blaine.macneil@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

##### **5.2 Project Authority (named upon award of contract)**

The Project Authority for the Contract is:

Name:  
Title:  
Organization:  
Address:

Telephone

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

##### **5.3 Contractor's Representative**

Name:  
Organization:  
Telephone:  
Facsimile:  
E-mail Address:

#### **6. Payment**

## **6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price at a cost of \$ \_\_\_\_\_. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

## **6.2 Limitation of Price**

SACC Manual clause C6000C (2011-05-16) Limitation of Price

## **7. Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

## **8. Certifications**

### **8.1 Compliance**

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

### **8.2 Federal Contractors Program for Employment Equity - Default by the Contractor**

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and HRSDC-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "FCP Limited Eligibility to Bid" list. The imposition of such a sanction by HRSDC will constitute the Contractor in default as per the terms of the Contract.

## **9. Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

## **10. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C (2016-04-04);
- (c) Annex A, Statement of Requirement;
- (d) the Contractor's bid dated \_\_\_\_\_ and any applicable amendments



## **ANNEX A**

### **STATEMENT OF WORK**

#### **1. Title**

Marine Vessel of Interest

#### **2. Objective**

To have a contractor provide the temporary use of their marine vessel, along with a crew, as well as on board meals and accommodations in support of an upcoming Canadian Forces and Department of National Defence (DND) exercise.

#### **3. Background**

Exercise CUTLASS FURY (CF16) is a joint, combined and inter-agency exercise hosted by Commander Maritime Forces Atlantic (MARLANT) and executed by Commander Canadian Fleet Atlantic (CCFL), with a particular focus on joint maritime tactical warfare in a multi-threat environment. In addition, secondary objectives include supporting tactical development, technical evaluation and equipment trials, as well as extending good will to Allied navies during port visits to Canadian ports. CCFL staff is the 2016 lead planner for the exercise and is responsible for the requisition of support services in both Halifax and St. John's.

This exercise incorporates naval, air force and Special Operation Forces (SOF) elements from NATO member states during the period 12-24 September 2016 off the Coast of Halifax, Nova Scotia Canada, in the vicinity of the MARLANT Operating Areas (MARLOAS).

#### **4. Scope**

CF16 shall require the temporary, exclusive use of a marine vessel commencing on 12 September 2016 at a predetermined location, in the vicinity of MARLOAS (MARLANT operating areas) (50-100 miles offshore, exact location to be provided (TBP) by the client prior to start of services) and ending no later than 24 September 2016. A marine type vessel of not less than 30 meters in length overall and have sufficient compartments available to search including but not restricted to – bridge, engine room, cabins, and storage room. The vessel must have the capability to accommodate, shelter, feed and support up to five (5) military personnel. Military personnel shall board the vessel in Halifax Harbour on 12 September 2016, and shall remain onboard until disembarking alongside at Halifax Harbour no later than 24 September 2016.

#### **5. Tasks**

The contractor must provide the exclusive use and services of a marine vessel in the vicinity of the MARLOAS from 12-24 September, 2016. The use and services of the vessel shall include the following:

##### **5.1 General**

- 5.1.1** The vessel must be at a minimum of 30 meters in length and have a complete crew to operate the vessel.

**5.1.2** There is no requirement for vessel staff outside of essential staff required for ship movements. The contractor is to determine the appropriate levels of service in order to meet requirements.

**5.1.3** The contractor shall be responsible for any costs associated with licensing or any additional fees or costs incurred alongside.

**5.1.4** The contractor must provide sufficient power and fresh water for no more than five (5) military personnel during the contract period.

## **5.2** Accommodations and Storage

**5.2.1** Accommodations, meeting the regular crew standard, shall be required for five (5) personnel from 12 September 2016 to 24 September 2016 (inclusive). While respecting all requirements, the contractor is expected to adjust service levels as required to minimize cost.

**5.2.2** Separate berthing is required for female military personnel. A finalized list of military personnel gender requiring accommodation shall be provided to the contractor upon contract award.

**5.2.3** Cabins must be ready for occupancy on 12 September 2016 by 0800 hours and vacated at no later than 1500 hours on 24 September 2016.

**5.2.4** Sufficient indoor, heated storage for the personal belongings and equipment of DND personnel must be provided during the contract period.

## **5.3** Feeding

**5.3.1** Three daily meals (breakfast, lunch and dinner), meeting the regular crew standard, per military personnel must be provided during the contract period.

## **6.** Constraints

### **6.1** Safety/Medical Compliance

**6.1.1** The contractor must ensure a safe and secure environment for all DND personnel during the period of the contract.

**6.1.2** The contractor must arrange for an administrative visit on board the vessel prior to the embarkation date. A preventative medicine inspection shall occur during this visit – this shall include, but is not limited to, the kitchen and living quarters.

**6.1.3** Contractor shall be responsible for the provision, handling and storage of all safety equipment (including survival suits) for five (5) military personnel during the period of the contract.

**6.1.4** The contractor must ensure that the safety and medical equipment on board the vessel are sufficient for both the crew and five (5) military personnel.

## **6.2** Training-Specific Requirements

**6.2.1** During the period of the contract, the contractor must ensure that access to the vessel is granted to DND. This includes, but is not limited to, unoccupied passenger cabins, hallways, bathrooms, various non-passenger areas as well as access to the outside deck areas.

**6.2.2** During the contract period, the contractor must accept personnel scaling the external hull and walls of the vessel.

**6.2.3** During the exercise, there are several acts that the contractor must be willing to accept/allow:

- Hostage rescue exercises onboard the vessel
- The vessel being placed under actual air and sea surveillance
- The vessel being boarded by military personnel
- The entire vessel being searched by military personnel. The contractor must clearly articulate (in writing) if this is unacceptable, prior to contract award.
- The use of simulated ammunition (simunition) being expended on board – which includes, at a minimum, the upper deck, the crew cafeteria, 4 cabins and the associated hallway.
- Helicopters to operate in very close proximity, including low hover. There shall be no landing or latching on to the vessel.

**6.2.4** Due to the exercises being performed, it may be necessary for the vessel to come to a complete stop. Should this occur, it shall be communicated to the vessel's commander or pilot in command.

**6.3** Vessel Personnel: DND shall assign Liaison Officers to the ship's crew, in order to coordinate all activities and respond to any safety concerns. However, the Captain of the vessel shall remain in full control of the vessel and has final concurrence on all activities

## **6.4** Environmental

**6.4.1** All environmental practices must meet and shall preferably exceed those consistent with Canada's commitment to sustainability and are aligned with the sustainability of marine transportation practices. During the training, all garbage must remain on board the vessel.

**6.4.2** The vessel must comply with all applicable Canadian Environmental policies, laws and regulations for the operation of a vessel under Canadian jurisdiction.

**6.4.3** The vessel must also comply with all applicable international water policies, laws and regulations for the operation of a vessel under international water jurisdiction.

**6.5 Inspections:** The contractor must allow the Liaison Officer to conduct inspections in order to document the vessel condition pre and post occupancy. All damages or deficiencies must be identified in cooperation with a representative from the contractor on both the pre-occupancy and post-occupancy inspection reports to ensure appropriate damage or deficiencies are annotated. The pre-occupancy and post-occupancy reports shall be signed by both parties to indicate agreement regarding identified items.

**6.6 Marine Vessel Specifications:** Due to the timelines and distances involved, vessel unavailability during the contract period would mean that not all training requirements would be met. Therefore the contractor must ensure that the vessel is sea-worthy and provided in good working condition. For the same reason, the vessel must also be capable and stocked with sufficient supplies to provide support without requiring fuelling or resupplying during the contract period

## **7. Client Support**

**7.1 Personal Belongings:** DND shall be solely responsible for the arrangement and handling of personal belongings and equipment during the timeframe requested. Personal belongings shall be limited to personal baggage and laptop computers. DND personnel shall be responsible for the placement, removal and safekeeping of such equipment/items.

**7.2 Medical Support:** In the event of a medical incident involving DND personnel requiring immediate attention, DND shall be fully responsible for providing necessary support as required.

**7.3 Simunition:** All marks left by simunition firings shall be cleaned by embarked military personnel.

**7.4 Command of Vessel:** All persons aboard, inclusive of DND personnel, shall be subject to the authority of the vessel's commander or pilot in command. The vessel's commander can cancel or terminate positioning of the vessel with close coordination with DND if such action is deemed necessary for unavailability, weather conditions or other conditions beyond the control of the vessel

## **8. Schedule**

The vessel must meet timings on 12 September 2016 for embarking personnel in Halifax Harbour. The vessel must be within the MARLOAS, in the vicinity of the CF16 Task Group, or in a position/patrol box specified by CCFL staff no later than 0500hrs on 13 September 2016 approximately 50-100nm south-east of Halifax Harbour. The Royal Canadian Navy (RCN) and allied nations participating in CF16 shall conduct boarding training throughout the period 13-22 September within the MARLOAS and as far north as the Laurentian Channel Area of Interest, after which the vessel shall return to Halifax Harbour no later than 24 September 2016. All seagoing movements during training shall be coordinated by CCFL Staff and finalized in advance, and agreed upon with the vessel commander and DND.

**9. Deliverable**

The contractor must provide the temporary use of their marine vessel, along with a crew, as well as on board meals and accommodations in accordance to the specification outlined above.

**ANNEX B**

**MANDATORY & POINT-RATED EVALUATION CRITERIA**

**i) Mandatory Evaluation Criteria**

**At bid closing time, the Bidder must comply with the following mandatory requirements and/or provide the necessary documentation where necessary to support compliance.**

**Any Proposal, which fails to meet the following mandatory requirements will be deemed non-responsive and will not be given further consideration.**

**Documentation that must be included with a bid, but is not limited to:**

- Vessel layout (general space and compartment layout, including accommodation space)
- SPEC sheet including Vessel Dimensions

MR	Criteria	MET / NOT MET
MR1	<b>Vessel Dimensions</b> The Bidder's proposed marine vessel <b>MUST</b> be a minimum of thirty (30) meters in length overall, and a minimum freeboard length of ten (10) feet.	
MR2	<b>On-Board Support: Crew</b> The Bidder <b>MUST</b> provide a complete crew to operate the vessel during the period of the requirement. <b>Bidder is to provide detail of the crew that will be provided.</b>	
MR3	<b>On-Board Support: Meals &amp; Accommodations</b> The Bidder's proposed marine vessel <b>MUST</b> have the capability to accommodate, shelter, feed and support a minimum of five (5) military personnel, in accordance with Annex A – Statement of Work.	
MR4	<b>On-Board Support: Safety/Medical Equipment</b> The Bidder <b>MUST</b> provide, handle and store the safety/medical equipment necessary to accommodate the vessel's crew, as well as the five (5) military personnel.	

MR5	<p><b>Operational Constraints</b></p> <p>The Bidder MUST be willing to accept/allow:</p> <ul style="list-style-type: none"><li>• Hostage rescue exercises onboard the vessel</li><li>• The vessel being placed under actual air and sea surveillance</li><li>• The vessel being boarded by military personnel</li><li>• The entire vessel being searched by military personnel. The contractor must clearly articulate (in writing) if this is unacceptable, prior to contract award.</li><li>• The use of simulated ammunition (simunition) being expended on board – which includes, at a minimum, the upper deck, the crew cafeteria, 4 cabins and the associated hallway.</li><li>• Helicopters to operate in very close proximity, including low hover. There shall be no landing or latching on to the vessel</li></ul>	

ii) **POINT-RATED EVALUATION CRITERIA**

Each Proposal which meets all the mandatory requirements specified above, will be evaluated and scored in accordance with the following point rated evaluation criteria. The point-rating for this section is performed on a scale of one hundred (100) points. **Provide confirmation and/or documentation where applicable. Insufficient documentation will result in no points being awarded.**

PR	Criteria	POINTS (Total 100)
PR1	<p><b>Vessel Dimensions</b></p> <p>The Bidder shall be awarded additional points, should their proposed marine vessel exceed the minimum dimensions identified in MR1:</p> <p><u>PR1.1 - Overall Length</u></p> <ul style="list-style-type: none"> <li>• Greater than 150m = 18 points</li> <li>• Greater than 100m and up to 150m = 12 points</li> <li>• Greater than 30m and up to 100m = 6 points</li> </ul> <p><u>PR1.2 - Freeboard Length</u></p> <ul style="list-style-type: none"> <li>• Greater than 20ft = 12 points</li> <li>• Greater than 10ft and up to 20ft = 6 points</li> </ul>	
PR2	<p><b>Meals and Accommodations</b></p> <p>The Bidder shall be awarded additional points, should their proposed marine vessel have the <u>space capacity</u> of exceeding the meals and accommodations identified in MR3:</p> <p><b>-Vessel layout documentation must be included to verify:</b></p> <ul style="list-style-type: none"> <li>• Greater than 15 people = 30 points</li> <li>• Greater than 10 and up to 15 people = 18 points</li> <li>• Greater than 5 and up to 10 people = 12 points</li> </ul>	
PR 3	<p><b>Operational Support</b></p> <p>PR3.1 The Bidder’s proposed marine vessel is a equipped with a small crane or davit, available for personnel/equipment recovery/hoisting = 10 points;</p> <p><u>PR3.2</u> The Bidder is willing to allow the use of simunition (a Close Engagement Ammunition Simulation System (CEASS)), in <u>all areas</u> on-board their marine vessel = 6 points;</p>	

	<p><u>PR3.3</u> The Bidder is able to provide up to a maximum of ten (10) personnel, to act as role players in simunition scenarios = 6 points;</p> <p><u>PR3.4</u> The Bidder has the ability to temporarily mount multi-band antennas or have access to existing array for EXCON (exercise control) encrypted communications = 6 points;</p> <p><u>PR3.5</u> The Bidder has demonstrated that they have an expertise in hoisting Soft Rigid Hull Inflatable Boats (SO-RHIBs) = 4 point;</p> <p><u>PR3.6</u> The Bidder has the ability to anchor their proposed marine vessel and/or go to a buoy = 4 point;</p> <p><u>PR3.7</u> The Bidder has the ability to tag out (take safety precautions to limit/restrict/stop emissions from their proposed marine vessel), during diving operations = 4 point.</p>	
	<b>Total Points</b>	