

SEN-010 16/17

QUESTIONS AND ANSWERS – SET 3

Question 7:

Page 11, # vii : Please clarify if this is an “as and when required” roster arrangement or if the Purchase Order is referring to a stage 2 process as an outcome of this bid process?

Answer 7:

The Senate intends to award one (1) Standing Offer as a result of the competitive process. A Purchase Order is used to call-up resources against the established Standing Offer categories, similarly to the Task Authorization used by Federal Departments.

Purchase Orders will be issued on a “as and when needed basis”.

There will not be a stage 2 competitive process as a result of this RFSO.

Question 8:

Page 30, Mandatory Criteria – M1: Please state whether the “five (5) different resources in the same or similar...” does this requirement mean five (5) per category or five (5) total? Please clarify.

Answer 8:

The Senate confirms that it is seeking a total of 5 different resources for the criterion M1.

See Questions and Answers – Set 1, Answer 2 for more details.

Question 9:

Page 24, #24 Advertisement: Please explain Senate Canada’s definition of advertisement. Are we not allowed to disclose to our candidates (at any time during the process) who the end Client (Senate Canada) is? Please advise.

Answer 9:

Part 6 – Standing Offer and Resulting Contract Clauses will only enter in effect once a Standing Offer is signed by the Senate and the successful Offeror, and the clause on Page 24 is only applicable to resulting call-ups via Purchase Orders.

As such, the Offeror is fully allowed and encouraged to disclose the Senate of Canada as the End Client for this Standing Offer during the RFSO process.

Question 10:

Page 28, “Language Requirement”: Some of our candidates, while fully qualified, have not taken the Federal Second Language Evaluation proficiency tests. Will our evaluation of a candidate’s bilingualism be accepted or is an SLE – written, oral, or reading required to be supplied in our bid response? Please advise.

Answer 10:

It is not mandatory for resources to have taken the Federal Second Language Evaluation proficiency tests. The levels are only indicated for each category to provide a better understanding to Offerors as to the fluency required for each role.

The Senate will accept a statement from the Offeror for each proposed resource as sufficient to demonstrate compliancy with Language Requirements for the purposes of the RFSO.

Question 11:

Page 31, 1.2.2 Procurement Specialist, M2: Will a transcript be accepted in lieu of a copy of diploma?

Answer 11:

The Senate will accept a transcript in lieu of a copy of a diploma.
