



Procurement and Contracting Services  
30 Victoria Street  
Gatineau, Quebec K1A 0M6

## REQUEST FOR STANDING OFFER AMENDMENT

The Request for Standing Offer is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Standing Offer remain the same.

<b>RFSO Amendment No.</b>  2	<b>RFSO Amendment Date:</b>  July 21, 2016
<b>Office of the Chief Electoral Officer File No.</b>  ECBR-RFSO-16-0005	
<b>Title:</b>  Facilitation Services	
<b>Request for Standing Offer Closing Date:</b>  August 9, 2016 at 2:00pm (Gatineau time)	
<b>ENQUIRIES – address enquiries to the Contracting Authority:</b>  <b>Office of the Chief Electoral Officer of Canada</b> Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6  proposition-proposal@elections.ca	
<b>Attention:</b>  Barbara Robertson	<b>Tel No.</b>  819-939-1493

## **Part 1. Interpretation**

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Standing Offer for Facilitation Services bearing number ECBR-RFSO-16-0005 and dated June 29, 2016 (the “RFSO”). This amendment hereby forms part of the RFSO.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFSO and used in this amendment shall have the same meanings assigned to them in the RFSO.

## **Part 2. Questions and Answers**

The following question(s) have been asked in response to the Request for Standing Offer and Elections Canada hereby answers as follows:

### **2.1 Question No. 2**

Question: Given that you require that templates are filled out as part of submission; can you please provide the RFSO in an editable format (MS Word preferred)?

Answer: Elections Canada will provide the following documents in MS Word format as an attachment to this solicitation:

- Part 7 – Evaluation Criteria
- Part 8 – Financial Evaluation Criteria
- Part 9 – Certificates

If there is a discrepancy between the wording of the .doc copy and the .pdf copy, the wording of the .pdf copy will have priority over the wording of the .doc copy.