



SHARED SERVICES CANADA
Invitation to Qualify
for the Procurement Process for
WORKPLACE TECHNOLOGY DEVICES (WTD)
PRINTING PRODUCTS
AMENDMENT # 004

ITQ Invitation No.	10047402/A	Date	July 25 th , 2016
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Issuing Office	Shared Services Canada 180 Kent Street, 13 th Floor Ottawa, Ontario K1P 0B5	
Contracting Authority (The Contracting Authority is SSC's representative for all questions and comments about this document.)	Name	Hamid Mohammad
	Telephone No.	613-716-9792
	Email Address	Hamid.mohammad@canada.ca
Closing Date and Time	2016/08/24 14:00 PM	
Time Zone	Eastern Daylight Time (EDT)	
Destination of Goods/Services	Not applicable – Pre-Qualification Process Only	
Email Address for Submitting your Response by the Closing Date	SSC.consultation-consultation.SPC@canada.ca	
Comment	This document contains a security requirement	



Amendment 004

THIS SOLICITATION AMENDMENT IS ISSUED TO:
<p>1. Publish Canada's Responses to Respondents' Questions; and 2. Extend the Closing Date.</p>

NOTE: Respondents' clarification questions are numerically sequenced upon arrival at SSC. Respondents are hereby advised that questions and answers for this solicitation may be issued via BuyandSell out of sequence.

1.

Respondent's Question 10	Appendix A - Client List Table contains sensitive respondent information. Will Shared Services Canada sign an NDA? What legal guarantee does the respondent have that their client list will not be divulged to a competitor or public?
Canada's Response to Question 10	The responses will not be disclosed beyond the SSC resources tasked with evaluating the ITQ including the extended evaluation team at the Communications Security Establishment Canada (CSEC). The information will be kept confidential to the Government pursuant to 2003 (05) 6 Standard Instructions - Goods or Services - Competitive Requirements, Submission of Bids.
Respondent's Question 12	Are the ITQ responses open to the public and can the public have access to the client information (appendix A & B) listed in ITQ?
Canada's Response to Question 12	ITQ responses will not be open to public. See Canada's response to Q.10
Respondent's Question 13	Should the Appendix E - Appendix F be coordinated by GC or by the Respondent?
Canada's Response to Question 13	Yes, as per ITQ, Canada will coordinate Appendix E - Certificate of Performance - Individual Ratings, reference to MPIS-R3 and PS-R4, directly with Respondents' clients.
Respondent's Question 15	For MPIS-M2 in Attachment 4.1, will Shared Services Canada consider accepting MFD to count as 3 managed print devices (similar to PS-R2)?
Canada's Response to Question 15	Canada will not accept MFD to count as 3 managed print devices for the MPIS-M2 criteria. This requirement remains unchanged.
Respondent's Question 21	In reference to Amendment #001 Canada's Response to Question 2. The new closing date for this Solicitation is Wednesday August 10, 2016 at 14:00 Eastern Daylight Time. Will SSC reconsider the request for extension beyond the new August 10th date as the coordination of client references with the associated rated criteria is difficult due to the fact we are in prime vacation season. Will SSC reconsider August 24 as a new close date?
Canada's Response to Question 21	The new closing date for this Solicitation is Wednesday August 24, 2016 at 14:00 Eastern Daylight Time.
Respondent's Question 23	Key requirements of this ITQ are the Certificates of Performance and the Client References. As a Vendor we do not have control over the vacation schedules of our clients and the tight timelines of this ITQ, along with the timing, will make it challenging to get these Certificates of Performance completed and submitted



	on time and to get the approval from our clients to use them as a reference for this response. We would request an extension of 2 additional weeks to August 24, 2016 to allow time to get these critical sections completed.
Canada's Response to Question 23	See Canada's response to question 21.

2.

The closing date of this solicitation is extended to Wednesday August 24, 2016 at 14:00 Eastern Daylight Time.

ALL TERMS AND CONDITIONS OF THIS SOLICITATION
REMAIN UNCHANGED.

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Following is a summary of Attachments/Amendments issued to date to this solicitation:

Document Tracking	Distribution	Date	Description
Solicitation Documents	Buy and Sell	2016/07/06	Original Invitation to qualify
Amendment No. 001	Buy and Sell	2016/07/15	Canada's Response to Question # 1, 2, 7 Non PDF Electronic Attachment: ITQ Forms 1 and 2, and Attachment 4.1 – Appendix C & Appendix E
Amendment No. 002	Buy and Sell	2016/07/18	Canada's Response to Question # 8, 9 Non PDF Electronic Attachment 4.1 – Appendix A, A1, B & B1
Amendment No. 003	Buy and Sell	2016/07/20	Canada's Response to Question # 3, 4, 5, 6
Amendment No. 004	Buy and Sell	2016/07/25	Canada's Response to Question # 10, 12, 13, 15, 21, 23