



ADDENDUM # 1

Solicitation Number: 16-1134

Title: 16-1134 Elevator Car Top Rails Supply and Installation

Date: July 27, 2016

The following supplements and/or supersedes the Invitation to Tender documents issued on July 6th, 2016. This addendum forms part of the contract documents and is to be read, interpreted, and coordinated with all other parts. Any change to the cost of the work as a result of this addendum is to be included in the price proposal. The following revisions supersede the information contained in the original Invitation to Tender Package for the above-mentioned project to the extent referenced and shall become part thereof.

****For clarifications related to this Invitation to Tender see page 5 of this addendum****

This Addendum number one (1) is raised to

- **remove elevator 10634 (located in building 50) from the scope of work; and**
- **revise the Bid and Acceptance Form**

1. Throughout the Invitation to Tender document:

DELETE every reference to elevator 10634 (in Building 50 [B50]). This elevator is hereby deleted from the scope of work entirely.

2. At Bid and Acceptance Form:

DELETE this Form in its entirety.

INSERT:

Please see following three (3) pages.



BID AND ACCEPTANCE FORM
CONSTRUCTION CONTRACT - MINOR WORKS

Solicitation / File Number: 16-1134
Project: 16-1134
Contract:

MAIL OR DELIVER BID TO:
K.W. Neatby Building Main Entrance Bid Box
Central Experimental Farm
960 Carling Ave.
Ottawa, Ontario
K1A 0C6

BID CLOSING TIME:

Wednesday, August 17, 2016
Day of week Month Day Year

at 02:00 AM PM local time.

DESCRIPTION OF WORKS:
Elevator Car Top Supply and Installation

INSTRUCTIONS TO BIDDERS:
Bidders shall be governed by the following instructions:
- SPECIAL INSTRUCTIONS TO BIDDERS - Form AAFC / AAC5318-E
- INSTRUCTIONS TO BIDDERS - Form AAFC / AAC5319-E

The following additional documents form an attachment to this BID AND ACCEPTANCE FORM:
 No additional document attachments

OFFER AND AGREEMENT

1. The undersigned bidder (hereinafter called the "Contractor") hereby offers to Her Majesty the Queen in right of Canada, as represented by the Minister of Agriculture and Agri-Food (hereinafter called "Canada"), to furnish all necessary labour, plant and material and to execute and complete in a satisfactory and workmanlike manner all the work required under this contract for the consideration of the unit or lump sum price or prices set forth in the Price Table below. The Contractor agrees that these prices include all applicable provincial sales taxes, ancillary taxes and any commodity tax. Note: Do not include Applicable Taxes (GST/HST/QST) as defined in the General Conditions in price(s).

PRICE TABLE					
Item	Class of Labour, Plant, or Material	Unit of Measurement	Estimated Total Quantity	Price Per Unit	Estimated Total Price
1.	Car top railings (building 20)	EA	4		
2.	Car top railings (building 22)	EA	2		
3.	Car top railings (building 49)	EA	1		
4.	Engineering assessment	EA	7		
NOTE: Both price per unit and estimated total price must be filled in for each item in the Price Table. All estimated total prices will be subject to verification by Canada. In case of variation between the price per unit and the estimated total price, the price per unit will be considered to be the price bid.				Total Bid	

2. The Contractor shall perform and complete the Work on or before 2016-10-31.
3. The Contractor hereby acknowledges receipt of the following addenda to the bid documents (give number and date of each):
Addenda numbers: _____ Dates: _____
4. The Contractor agrees that this offer: supersedes and cancels all communications, negotiations, and agreements relating to the work other than contained in this completed bid or any amendment incorporated by mutual agreement between the Contractor and Canada before acceptance of this Offer and Agreement; is irrevocable for 30 days after the Bid Closing Time shown hereon.
5. The Contractor agrees, that the complete bid together with and subject to all the provisions contained herein shall, when accepted and executed on behalf of Canada, constitute a binding contract between the Contractor and Canada.
6. The following additional documents form an attachment to a binding contract:



BID AND ACCEPTANCE FORM (Continued)

6.1 GENERAL CONDITIONS FOR MINOR WORKS - Form AAFC / AAC5316-E

6.2 Specifications

6.3 Insurance Terms

CONTRACTOR'S FULL BUSINESS NAME (Please print or type)

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CONTRACTOR'S BUSINESS ADDRESS (for all purposes of or incidental to the contract)

Unit/Suite/Apt.	Street number	Number suffix	Street name	Street type	Street direction
PO Box or Route Number		Municipality (City, Town, etc.)		Province	Postal code

Telephone number	Ext.	Facsimile number	E-mail (optional)	GST/HST number
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Attested to and Delivered on Behalf of the Contractor this _____ day of _____, _____
 Month Year

CONTRACTOR'S or, where applicable, SIGNING OFFICER'S SIGNATURE(S)	TITLE(S)	In the presence of: WITNESS SIGNATURE(S)

NOTE: Corporate Firms shall affix their Corporate Seal if applicable.

(FOR DEPARTMENTAL USE ONLY)

Accepted and Executed on Behalf of Canada this _____ day of _____, _____
 Month Year

SIGNATURE	TITLE	In the presence of: WITNESS SIGNATURE

Bid opened in _____ on _____, _____ at _____ AM PM local time.
 Location Day of week Month Day Year

in the presence of _____

BID AND ACCEPTANCE FORM (Continued)

INTEGRITY PROVISIONS - LIST OF NAMES

(complete if your bid exceeds \$10,000.00)

If the required list of names has not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to provide the names within the time frame specified will render the bid non-responsive. Providing the required names is a mandatory requirement for contract award.

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.



CLARIFICATIONS

1. **Fixed car top railings** are specified for all seven (7) elevators. In the event collapsible railings are required (unlikely) this would be considered as an additional cost.
2. If the cumulative deadweight change is greater than 115 kg or more than 5% of the original elevator weight, the contractor will be required to perform an engineering assessment in accordance with the code (including, if necessary, input from a structural engineer).

This engineering assessment is requested as a **separate firm price in the Bid Form (line item 4)**. The contractor should provide a per elevator cost to perform this work, if required. Any major changes to the equipment required as a result of the engineering assessment (except car/counterweight balancing) would be considered as an additional cost.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

End of Addendum #1