



SHARED SERVICES CANADA

Amendment No. 003 to the Invitation to Qualify for the Procurement Process for Audio & Web Conferencing (AWC) Services

Invitation to Qualify No.	10050751	Date	July 27, 2016
GCDocs File No.	4095720 C.68 – RAS 15- 37470	GETS Reference No.	

This Amendment revises the ITQ originally released by SSC on June 28, 2016. Except as expressly amended by this document, all the terms and conditions of the ITQ remain unchanged.

This amendment is raised to answer the following questions and to provide REVISED BID SUBMISSION FORMS and amended Security Requirements Checklist (SRCL).

Note: The date for submitting questions ends July 28, 2016. Given the release of this Amendment No. 003, additional time to submit questions about this amendment ONLY is being given until July 29, 2016. Canada does not commit to answer questions received after this, or to answer questions concerning issues other than those concerning Amendment No. 003.

Q12:

Section 5.1 ITQ Mandatory Experience Requirement M-1: Audio Conferencing Service item iv) references 750 simultaneous Audio Conferences with an average of 7 Participants per Audio Conference, however, Section 6.1 Mandatory experience mentions 750,000 in two places, and does not mention 750 Simultaneous calls. Can you clarify?

A12:

Canada confirms the error. Canada is making the following changes to Section 6.1(the Bid Submission form 6.1)

Section 6.1

CHANGE FROM:

The Respondent must have provided to a Customer an Audio Conferencing Service for a Service Period of at least 24 continuous months (in the last 3 years prior to the closing date of this ITQ) where during each of the two 12-month periods in those 24 months, the Respondent provided 750,000 Audio Conferences with an average of 7 Participants per Audio Conference.

CHANGE TO:

The Respondent must have provided to a Customer an Audio Conferencing Service for a Service Period of at least 24 continuous months (in the last 3 years prior to the closing date of this ITQ) where during each of the two 12-month periods in those 24 months, the Respondent provided 750,000 simultaneous Audio Conferences with an average of 7 Participants per Audio Conference.

This correction applies only to the English version of the document.

Q13:

Section 2.3 Content of response, item b) mentions that the response must include all the information required by Annex A, should this actually mention the information required by Section 6, instead of Annex A since Annex A is the ITQ response submission form?.

A13:

Canada confirms the confusion. Canada is making the following changes to the ITQ at 2.3.b) as follows:

Delete:

Specific Responses to the ITQ Mandatory Experience Requirements (refer to section 5)
(Mandatory at ITQ Closing): The response must include all the information required by Annex A.

Insert:

Specific Responses to the ITQ Mandatory Experience Requirements (refer to section 5)
(Mandatory at ITQ Closing): The response must include all the information required in Section 5 and Section 6.

Q14:

Reference Amendment 002, Answers 9 and 11, and Sections 5.1, 5.2, 6.1 and 6.2, will Canada amend the ITQ customer reference structure such that any ITQ response using an aggregate number of Customer references to meet these totals must at a minimum provide: 3 separate reference Customer Organizations with Primary and Backup Contacts, and a complete list of all Customer Organizations whose total aggregate meets the requirements specified in Section 5.1, 5.2, 6.1 and 6.2?

A14: Canada requires that any Customer Organization information in excess of the Bid Submission Form be listed on a separate document and included with the Bid Submission.

Modifications to Documents:

SSC has amended and replaced the Preliminary Security Requirements Checklist (SRCL) - Annex B. Please refer to the amended Preliminary SRCL.