



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

\*as instructed in the RFSO/RFSAsolicitation document, Component I, Part 2, article 2

**Revision to a Request for Supply Arrangement - Révision à une demande pour un arrangement en matière d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Electronic Information Technology Professional Srv  
Div/Div des srv professionnels en technologie de l'information électronique  
11 Laurier St. / 11 rue Laurier  
Portage III 0A1 - 1  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> TBIPS / SPICT	
<b>Solicitation No. - N° de l'invitation</b> EN578-170432/A	<b>Date</b> 2016-07-29
<b>Client Reference No. - N° de référence du client</b> 20170432	<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> 004ei.EN578-170432	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$EI-004-30363	
<b>Date of Original Request for Supply Arrangement</b> 2016-07-21 <b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-08-31</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>Address Enquiries to: - Adresser toutes questions à:</b> IMOS MDAI	<b>Buyer Id - Id de l'acheteur</b> 004ei
<b>Telephone No. - N° de téléphone</b> (866) 930-4667 ( )	<b>FAX No. - N° de FAX</b> (819) 956-7827
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

## SOLICITATION AMENDMENT 002

This amendment is raised to:

- A. Revise the first page of the Solicitation**
  - B. (left blank)**
  - C. Answer questions received from bidders**
- 

### **A. Modification #3 and #4**

#### **Modification #3:**

Modification #3 was issued to correct a mistake in the French document. It does not apply to the English document.

#### **Modification #4**

On Page 1 of the Solicitation:

#### **Delete:**

RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:  
Left blank / laisser en blanc

#### **Insert :**

RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:

\*as instructed in the RFSO/RFSA solicitation document, Component I, Part 2, article 2

### **B. (n/a)**

### **C. Questions and Answers**

#### **Question 2:**

a) We have questions regarding the Bid submissions. We are already registered on CPSS e-Portal Supplier Module. We are able to see TBIPS refresh under Solicitation dashboard. We are able to submit the following information as requested. Is this the only information that we need to provide as a part of response for this TBIPS refresh? Please advise:

- Table of Contents
- Tiers
- Company Information
- Regional Information
- Mandatory Criteria
- Certifications
- Financial Rates for Standing Offer
- Services Offering for Supply Arrangement

- b) We are not able to attach any RFP response document as a part of our company as a response. Will this information be asked at later stage?
- c) Also, for TBIPS, we are unable to submit the Services Offering for Supply Arrangement & Financial Rates for Standing Offer. It states that you must first select the categories you wish to offer (for all component/tiers applied for). How do we select these Categories/tiers that we wish to apply for?

**Answer to Question 2:**

- a) Please refer to the RFSO/RFSa solicitation document:
  - Component I, Part 1 General Information
  - Component I, Part 2 Bidders Instructions,
  - Component I, Part 3 Bid Preparation Instructions
  - Component I, Part 4 Evaluation Procedures and Basis of Selection,
  - Component I, Part 5 Certifications, and
  - Attachments A, B, C, and D.
- b) Please refer to the RFSO/RFSa solicitation document, Component I, Part 2, article 2 Submission of Bids.
- c) In the DCC, you have to first select the Tiers and Streams that you are bidding for. Please refer to the step by step guide in Attachment C to Component I, "Guide to Centralized Professional Services System Supplier Module for the Technical and Financial Responses".

**Question 3**

I would like confirmation that existing TBIPS holders who are not changing the technical offer already on file from the previous solicitation must submit their bid via the DCC portal, and are only required to submit the Bidder's Statement, the Grandfather Certification and the Integrity Provisions information via email when asked by Canada after bid solicitation closing.

**Answer to Question 3:**

Confirmed. Please refer to FAQ 1 from Solicitation Amendment 001.

**Question 4**

- a) What is the difference between an SA and an SO?
- b) Is it sufficient to request security sponsorship for the basic security clearance through the DCC bid submission?
- c) Can we request a higher security clearance level from the start without compromising our bid?

**Answer to Question 4:**

- a) For the definition of a Standing Offer (SO), please refer to the Supply Manual, Chapter 3, article 3.4.0. <https://buyandsell.gc.ca/policy-and-guidelines/supply-manual/section/3/40>

For the definition of a Supply Arrangement (SA), please refer to the Supply Manual, Chapter 3, article 3.4.5. <https://buyandsell.gc.ca/policy-and-guidelines/supply-manual/section/3/45>

- b) Yes, please refer to FAQ 7 from Solicitation Amendment 001.
- c) Please refer to Component I, Part 3 Security Requirement, article 3.4 (i), (ii), and (iii).

### Question 5

- a) (RE: M4 TCVB) “Within the last three years immediately prior to the closing date, the Bidder has invoiced for, and provided Informatics Professional Services to Outside Clients above the following minimum billing threshold”:  
To qualify for the SA Tier 2: \$12 million

Some projects have started before August 2013 and were completed after August . Can we include those please?

- b) We have an existing FSC-Secret Clearance. Since we are planning some projects in USA can we apply for NATO and Documents clearance now? Will it delay the processing of our application?

#### Answer to Question 5:

- a) If a contract started prior to the 3 year window but was invoiced inside the 3 year window, the full amount of the invoice could be included in the TCVB.  
b) Bidders that already have a minimum of DOS clearance can request sponsorship for an upgrade to FSC Secret or Document Safeguarding Protected Level B through their DCC bid submission. Canada is not offering sponsorship for NATO clearances through this bid submission process.

### Question 6

It appears clear that for existing suppliers who do not wish to change or add to their streams or categories that they must simply update their information via the DCC and that there are no requirements for emails of any statements or certifications - can you confirm?

#### Answer to Question 6

Please refer to Question #3 and to Answer #3 from this Solicitation Amendment.

### Question 7

I'm trying to complete this and the process seems to have changed. I hit the link to the Financial Rates for Standing Offer and get this, no idea what it means, no links to take me anywhere?



The screenshot shows a web page with a navigation bar at the top containing links for Français, Home, Contact Us, Help, Search, and Canada.ca. Below the navigation bar is a breadcrumb trail: Home > Buying and Selling > CPSS - Supplier > Solicitation Dashboard > Supplier Response - Home > Financial Rates for Standing Offer. The main heading is "Financial Rates for Standing Offer" with a yellow box containing the ID "EN578-170432/A". A red error message states: "• You must add the SO to a group." At the bottom, there is a button labeled "Return to Response Home Page".

#### Answer to Question 7:

From the Supplier Response Home Page, click on “Mandatory Criteria” and then add the SO to a ‘Group’.

Please refer to the step by step guide in Attachment C to Component I, “Guide to Centralized Professional Services System Supplier Module for the Technical and Financial Responses”.

**Question 8**

I submitted my bid via the CPSS system to qualify for EN578-170432/A and I have to submit the supporting information by email. Please provide the email address that I must use.

**Answer to Question 8**

After the bid closing date, Canada will send an email to the bidder's Main Supplier Contact to request the required information. That email will contain the email address that the bidder must use.

Note: It is very important that the email address for the Main Supplier Contact in CPSS is current and accurate.

All other terms and conditions remain unchanged.