

# REQUEST FOR STANDING OFFER

File NO. RFP 16-22028

July 28, 2016

## QUESTIONS AND ANSWERS N. 4

### Security and Investigation Support

#### **NRC Received the following questions:**

**Q1.** Are resumes required to support the experience claimed for each of the proposed resources?

**A1.** Yes, resumes are required for all proposed resources

**Q2.** Can you confirm that the table included on page 15 of 40 of the RFP document is the format for the Financial Proposal? If so, please confirm that none of the detail in Section 7 Cost Proposal applies

**A2.** NRC requires a fixed price quotation, as indicated in section 7 of the RFP. The table in appendix A, is required to show the breakdown of services and the related hourly rate.

**Q3.** With respect to criteria M5 which states "As NRC investigations sometimes deal with proprietary information and may involve inquiries into the activities of private individuals the Bidder must be a licensed investigative Agency. A copy of the Bidder's license is required with the bid."

The requirement for the Bidder to be a licensed investigative Agency would severely limit competition to Bidders who specialize in small private investigation cases and this criterion would exclude Bidders' who have extensive experience in performing large complex engagements in the areas of General Security, Threat and Risk Assessments and Administrative Investigations, which are the skills and expertise being requested in this RFP. There are alternative legal mechanisms available, which forensic investigation firms would have extensive experience using during investigations, for obtaining information on the activities of private individuals such as Anton Piller orders, Production Orders and Mareva Injunctions.

Also, criterion M7 indicates that "the Bidder must be able to provide services to all NRC locations in Canada". In order to meet this requirement, the Bidder must have investigative licenses in all provinces as they are issued by each province. The combination of criteria M5 and M7 would again limit competition.

In order to ensure sufficient bids are received to provide for a fair and competitive bidding process, while continuing to meet the needs of NRC, we respectfully request that criterion M5 be removed from the requirements.

**A3.** M5 can be amended to read: It is required that the bidder has the ability to legally conduct administrative investigations in all provinces and territories in Canada.

**Q4.** Criterion M6 requires that "the Bidder must have conducted large scale TRAs for at least three Government entities in the last five years" and criterion M10 requires that "Security resources proposed must have conducted at least two TRAs for Government entities in the last five year".

As NRC's operations are complex, wide-spread across Canada and have a global reach, would the Crown consider for criteria M6 and M10 including TRAs that were performed for large private sector organizations that have complex operations and security issues similar to those of NRC? This experience would demonstrate that the Bidder has in depth knowledge and experience that would address NRC's needs as requested in this RFP.

Also, as TRAs of large complex organizations can be extensive and include assessments of multiple locations, would the Crown consider for criteria M6 and M10 expanding the timeframe for the project citations to 10 years rather than 5 years to ensure that NRC contracts a Bidder that has the experience that would address NRC's needs as requested in this RFP?

**A4.** We will accept TRA's that were performed for large private sector organizations that have complex operations and security issues similar to those of NRC for M6

We will allow the timeframe for M10 to be expanded to ten years.

**Q5.** With respect to criterion R3, many federal departments and agencies often conduct administrative investigations using internal resources only rather than utilising the services of suppliers. As such, we request that the point rated requirement be modified as follows:

1-2 projects :1 point

3-4 projects: 2 points

5-6 projects: 3 points

**A5.** We will not accept any change to R3

**Q6.** The requirements under the RFP are extensive and the responses to the above questions could significantly impact a Bidder's response; as such, we respectfully request a two week submission extension to August 23, 2016.

**A6.** We will accept a submission extension to August 23, 2016

**Upon request, questions and answers can be provided in French.**