

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet Meat, Fish and Poultry Products	
Solicitation No. - N° de l'invitation W0125-17LM50/A	Date 2016-08-03
Client Reference No. - N° de référence du client W0125-17-LM50	GETS Ref. No. - N° de réf. de SEAG PW-\$TOR-202-7141
File No. - N° de dossier TOR-6-39048 (202)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-08-19	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Marshall, Cindy	Buyer Id - Id de l'acheteur tor202
Telephone No. - N° de téléphone (905)615-2077 ()	FAX No. - N° de FAX (905)615-2060
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 8 Wing Trenton Food Services STN FORCES P.O.BOX 1000 ASTRA Ontario K0K3W0 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Amd. No. - N° de la modif.
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TOR-6-39048

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CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | 6A, Standing Offer, and 6B, Resulting Contract Clauses:

6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Requirement, the Basis of Payment, the Department of National Defence Food Quality Specifications, Usage Reporting Form, and the PWGSC-TPSGC 942, Call-up Against a Standing Offer.

1.2 Summary

- 1.2.1 (i) The purpose of this Request for Standing Offer is to establish a Regional Individual Standing Offer for the provision of Meat, Fish and Poultry, on an "as and when requested" basis, for the Department of National Defence (DND), Canadian Forces Base (CFB) Trenton and Canadian Forces Station (CFS) Alert. Items destined for CFS Alert must be delivered to CFB Trenton for furtherance by DND to CFS Alert.

(ii) The period of the Standing Offer will be from September 01, 2016 to November 30, 2016.
- 1.2.2 The requirement is subject to the provisions of the Agreement on Internal Trade (AIT).
- 1.2.3 The requirement is subject to a preference for Canadian goods and/or services.
- 1.2.4 The portion of this procurement that will be for delivery by Canada to Alert, NU is subject to the Nunavut Land Claims Agreement.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#), (2016-04-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 90 days

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 5 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario. Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

2.5 Canadian General Standards Board - Standards

A copy of the Specifications is available and may be purchased from:

Canadian General Standards Board Sales Centre
Place du Portage, Phase III, 6B1
11 Laurier Street
Gatineau, Quebec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5644
E-mail: ncr.cgsb-ongc@pwgsc.gc.ca

CGSB Website: <http://www.pwgsc.gc.ca/cgsb/home/index-e.html>

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (1 hard copy)
- Section II: Financial Offer (1 hard copy)
- Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the "Annex B, Basis of Payment". The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Appendix "1 to Part 3" Electronic Payment Instruments, to identify which ones are accepted.

If Appendix "1 to Part 3" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation.

Section III: Certifications Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine first if there are two or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

4.1.1 Financial Evaluation

- 4.1.1.1** The Offeror must complete and submit with its offer, Annex "B" - Basis of Payment, Table 1 and Table 2, see electronic attachment form on buyandsell.ca. A firm unit price must be

provided for all line items listed in Table 1 and a firm discount or mark down price offered as a percentage for Table 2 - Special Orders.

4.1.1.2 Offers will be evaluated based on the prices offered in Annex "B" – Basis of Payment, Table 1.

The price used in the evaluation will be the Total Aggregate Value of Annex "B" Table 1 which is calculated as follows:

The offeror's unit price will be multiplied by the usage to calculate the extended price for each line item. The Evaluated price will be the aggregate of the extended prices for all line items.

4.1.1.3 SACC Manual Clause [M0220T](#) (2016-01-28) Evaluation of Price

4.1.1.4 Mandatory Items

If the Offeror is not able to provide a required item, it is up to the Offeror to contact the Standing Offer Authority no later than seven (7) days calendar days prior to the closing date and inform the Standing Offer Authority of the item(s) that cannot be offered. The item(s) will be reviewed and a decision will be determined to stay or remove the line item. The Offeror cannot substitute items in their offer that have not been approved.

4.2 Basis of Selection

4.2.1 An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

4.2.2 Canada intends to issue one (1) Standing Offer to the compliant Offeror with the Lowest Aggregate Total.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

() a minimum of 80 percent of the total price for the offer consist of Canadian goods as defined in paragraph 1 of clause [A3050T](#).

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult [Annex 3.6](#)(9), Example 2, of the *Supply Manual*.

5.2.3.2 SACC Manual clause [A3050T](#) (2014-11-27) Canadian Content Definition

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2005](#) (2016-04-04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a monthly basis to the Standing Offer Authority.

The monthly reporting periods are defined as follows:

- 1st month: September 1 to September 30;
- 2nd month: October 1 to October 31;
- 3rd month: November 1 to November 30.

The data must be submitted to the Standing Offer Authority no later than 10 calendar days after the end of the reporting period.

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TOR-6-39048

Buyer ID - Id de l'acheteur
tor202
CCC No./N° CCC - FMS No./N° VME

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from September 1, 2016 to November 30, 2016.

6.4.3 Comprehensive Land Claims Agreements (CLCAs)

The portion of this procurement that will be for delivery by Canada to Alert, NU under the Standing Offer (SO) is subject to the Nunavut Land Claims Agreement.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Cindy Marshall
Title: Supply Specialist
Organization: Public Works and Government Services Canada
Acquisitions Branch
Ontario Region
33 City Centre Drive, Suite 480C
Mississauga, ON L5B 2N5
Telephone: (905)615-2077
Facsimile: (905)615-2060
E-mail address: cindy.marshall@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative *(Offeror to complete with Offer)*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____ - _____ - _____
Facsimile: _____ - _____ - _____
E-mail address: _____

6.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: The Department of National Defence, CFB Trenton, Trenton Ontario.

6.7 Call-up Procedures

The Offeror must acknowledge each order no later than the next working day from receipt of the call-up.

6.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer, or Unitrak Purchase Order for the required goods.

6.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$25,000.00 (Applicable Taxes included).

6.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$151,250.00 (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 15 calendar days before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2016-04-04), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2016-04-04) General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Usage Reporting Form;
- h) Annex D, Department of National Defence Food Quality Specifications;
- i) Annex E, PWGSC-TPSGC 942, Call-up Against a Standing Offer
- j) the Offeror's offer dated _____ (*insert date of offer*), (*if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on _____" or "as amended on _____" and insert date(s) of clarification(s) or amendment(s) if applicable*).

6.12 Certifications and Additional Information

6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.12.2 SACC Manual Clauses

M3060C (2008-05-12) Canadian Content Certification

6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of 2010A (2016-04-04), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

6.2.2 SACC Manual Clauses

B2005C (2007-05-25) Fish - Quality Stamping

B3003C (2007-05-25) Grades of Meat

D0014C (2007-11-30) Delivery of Fresh Chilled or Frozen Products

D3007C (2007-11-30) Inspection and Stamping

D5311C (2007-11-30) Right of Access and Inspection of Meat

6.3 Term of Contract

6.3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

6.4 Payment

6.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s), as specified in the Call-up, calculated in accordance with Annex B, Basis of Payment. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.4.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.4.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.4.4 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

The following must be followed when submitting invoices:

- a. The invoices must be in sequence with the table in Annex B - Basis of Payment, showing the item number, description, unit of issue, quantity, unit price, extended price, sub total, HST if applicable and total.
- b. The invoice must identify the call-up or unitrak number.
- c. The invoice must identify the consignee address where the goods were delivered.
- d. For each call-up the delivery points of each consignee must be invoiced separately.

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address in Section A7 of the Annex A – Requirement for certification and payment.

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- b. One (1) copy must be forwarded to the Standing Offer Authority identified under the section entitled "Authorities" of the Contract.

6.6 Insurance

SACC Manual clause G1005C (2016-01-28) Insurance

ANNEX "A"

REQUIREMENT

A1. DELIVERY POINTS

8 Wing Food Services, 75 Yukon St, Astra, ON, K0K 3W0
8 Wing Officers' Mess, 182 Yukon St, Astra, ON, K0K 3W0
CFS Alert, 30 East North Star Dr, Astra, ON, K0K 3W0

A2. CALL-UPS: No minimum call-ups apply to this Standing Offer.

A3. MAXIMUM DELIVERY TIME: Delivery must be available Monday to Friday from 7:30 AM to 3:00 PM only. All orders must be confirmed within four (4) hours from time of call-up and be delivered within twenty-four (24) hours.

A4. BACK ORDERS: Are not acceptable unless prior arrangements have been made with the Project Authority.

A5. DELIVERY SLIPS: The Supplier shall supply delivery slips and issue credit notes to cover discrepancies for each delivery.

A6. INVOICING: Products must be billed in accordance with the Standing Offer pricing. All invoices must quote the original Purchase Order Number.

A7. INVOICE ADDRESS: 8 Wing Food Services
PO Box 1000 Stn Forces
Astra, ON, K0K 3W0

A8. PRODUCTS: Upon issuance of a Standing Offer, the supplier must provide item number / products codes for all items listed in the Standing Offer to the Project Authority.

A9. SHELF LIFE: Products must be of recent production and have the latest production date available. The shelf life or best before date must be clearly marked in a conspicuous location and any conditions affecting the product shelf life must be clearly stated at the time of ordering.

A10. ITEM SIZES: The Supplier must supply items in the size identified in Annex B. No deviation from that size will be acceptable unless the stated size is no longer available to the industry. The Supplier must notify the Project Authority and PWGSC to obtain their written acceptance of a replacement size.

A11. NO SUBSTITUTION: Items provided under Annex B must be the brand name specified.

A12. REPLACEMENTS: After issuance of Standing Offer the supplier must supply item(s) in the size(s) quoted. No deviation from that size will be acceptable unless the stated size is no longer available to the industry. Supplier must notify PWGSC and obtain acceptance of the replacement size.

A13. STANDARDS: All food items shall comply with the relevant portions of the latest edition of the following Acts and Regulations:

- a. The Food and Drug Act and Regulations;
- b. Canada Agricultural Products Standards Acts;
- c. Canadian Government Specifications Board (CGSB) 32.72M – Handling, Packaging & Labelling of

Meat, Poultry and Fish for Food Services; and

d. Food Quality Specifications (FQS) as follows:

- (1) FQS-2 Beef,
- (2) FQS-3 Veal,
- (3) FQS-4 Pork,
- (4) FQS-5 Lamb,
- (5) FQS-6 Poultry,
- (6) FQS-9 Fish and Seafood,
- (7) FQS-25 Shortenings, Fat and Oil,
- (8) FQS-26 Butter and Margarine.

A14. HYGIENE – DELIVERY VEHICLES: All delivery vehicles must comply with or exceed the standards set out in the Canada Sanitation Code, current issue.

A15. SPECIFICATIONS: Unless otherwise stipulated in the purchase document, Suppliers are to ensure that they comply with the standard stated on the item description details. Seconds (grade) are not acceptable.

A16. FINAL INSPECTION & PRODUCT ACCEPTANCE: Inspection and acceptance will rest with the Project Authority or authorized designate at the delivery destination. All products supplied shall be free of signs of deterioration, spoilage, filth or damage by rodents or insects.

A17. REJECTS: The Project Authority or authorized designate will have the right to reject product(s) at the time of delivery and any unacceptable product(s) will be removed immediate by the Supplier. Rejected items discovered after delivery must be picked up and replaced within forty-eight (48) hours.

A18. LIABILITY FOR DEFECTIVE PRODUCTS: If broken or damaged goods are received from a supplier, their subsequent reshipment to the Crown will be at the supplier's own expense. If it is determined following acceptance and during use that the product does not meet the purchase description, standard or specification referred to, the contractor will be required to accept return of the balance of the defective products at his own expense and will be required to rebate a percentage of the price of the products used, based on the extent of the defect. As well, recourse as provided in PWGSC General Terms and Conditions of the Crown.

A19. PACKAGING: To be supplied in sizes as indicated for each item, must also show weight of the packages and shall be delivered to the consignee in good condition and show no evidence of deterioration. Each container shall be packed in such a manner that the faced shown surface clearly states the grade, size, maturity, variety, colour and weight of the product contained in the package. Deviation from sizes or brand names as stated on the Supply Arrangement will be considered/accepted when previously discussed with the Consignee for one-time shipments only.

A20. PALLETS: All goods must be delivered on registered pallets only (ORANGE OR BLUE PALLETS ONLY). It is the responsibility of the Supplier to implement a tracking system to ensure that the number of outgoing pallets does not exceed the number of pallets delivered by their company. This register must be verified by the Project Authority or authorized designate.

The Supplier shall maintain a record of the number of pallets delivered to and returned by each delivery location. A copy of this record shall be provided to the Project Authority or authorized designate. Any disagreement with the quantities shown on the summary must be forwarded to the Supplier in writing within thirty (30) days after the last delivery date of the disputed month.

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ANNEX "B"

BASIS OF PAYMENT

All prices are Firm Unit Prices in Canadian funds including fuel costs, delivery costs, FOB Destination, transportation/storage costs, and any overhead costs. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is to be shown separately, if applicable.

Instruction for completing the Electronic Attachment Form posted to Buyandsell.ca for Annex "B" Basis of Payment, Table 1 and Table 2:

Table 1 Offeror must provide a firm unit price for line items: 1 -111 listed in Annex B – Table 1 for the period of the Standing Offer.

Table 2 Offeror must provide a firm discount or mark down price offered as a percentage (%) for all available products sold by the Offeror as per Annex B – Table 2, Special Orders. Special Order items may be purchased during the Standing Offer Period. The total limitation of expenditure for Special Orders is estimated at: \$11,250.00.

Note to Offerors: *The estimated usages provided are for the sole purpose of establishing an evaluation tool and are based only on best estimate and in no way reflect the actual usages expected or any commitment on the part of the Crown. The quantities as stated herein reflect the expected usage for three months and are an estimate of the requirement made in good faith. The Standing Offer will be limited to the actual goods ordered.*

Evaluated Price: Offers will be evaluated based on the prices offered in Annex "B" – Basis of Payment, Table 1.

The price used in the evaluation will be the Total Aggregate Value of Annex "B" Table 1 which is calculated as follows:

The offeror's unit price will be multiplied by the usage to calculate the extended price for each line item. The Evaluated price will be the aggregate of the extended prices for all line items.

See Buyandsell.ca for the Electronic Attachment Form:

- Attachment 1 to ANNEX "B", – BASIS OF PAYMENT, TABLE 1 and TABLE 2.

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ANNEX "C"

USAGE REPORTING FORM

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a monthly basis to the Standing Offer Authority. The data must be submitted to the Standing Offer Authority no later than 10 calendar days after the end of the reporting period.

- 1st month: September 1 to September 30;
- 2nd month: October 1 to October 31;
- 3rd month: November 1 to November 30.

Usage Report: Standing Offer No. W0125-17LM50

Month: _____

Call-up / Unitrak Code:	Offers Product Code	Item / Case Description	Unit of Measure (KG/CASE)	Quantity	Firm Price	Extended Price
Monthly Total:						\$ _____

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ANNEX "D"

DEPARTMENT OF NATIONAL DEFENCE FOOD QUALITY SPECIFICATIONS

Department of National Defence Food Quality Specifications

DND FQS – Beef

[https](https://buyandsell.gc.ca/procurement-data/tender-notice/PW-TOR-033-6530)

buyandsell.gc.ca/procurement-data/tender-notice/PW-TOR-033-6530

DND FQS – Fish and Seafood

<https://buyandsell.gc.ca/procurement-data/tender-notice/PW-TOR-033-6518>

DND FQS – Lamb

<https://buyandsell.gc.ca/procurement-data/search/site/e6tor-13rm27>

DND FQS – Pork

<https://buyandsell.gc.ca/procurement-data/search/site/e6tor-13rm32>

DND FQS – Poultry

<https://buyandsell.gc.ca/procurement-data/search/site/e6tor-13rm33>

DND FQS – Veal

<https://buyandsell.gc.ca/procurement-data/search/site/e6tor-13rm37>

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ANNEX "E"

PWGSC-TPSGC 942, CALL-UP AGAINST A STANDING OFFER

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File No. - N° du dossier
XXX

CCC No./N° CCC - FMS No./N° VME

APPENDIX “1” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- () VISA Acquisition Card;
- () MasterCard Acquisition Card;
- () Direct Deposit (Domestic and International);
- () Electronic Data Interchange (EDI);
- () Wire Transfer (International Only);
- () Large Value Transfer System (LVTS) (Over \$25M)

APPENDIX “2” to PART 5 OF THE REQUEST FOR STANDING OFFERS

REQUIRED DOCUMENTATION

1. Board of Directors

In accordance with Part 5, Certifications, Section 5.2.1 Integrity Provisions – Required Documentation, Offeror(s) are required to provide a list of their Board of Directors before contract award. Offeror(s) are requested to provide this information in their bid.

Director Name: _____ Title: _____

Director Name: _____ Title: _____

Director Name: _____ Title: _____

Director Name: _____ Title: _____

Director Name: _____ Title: _____

Director Name: _____ Title: _____

Director Name: _____ Title: _____

Director Name: _____ Title: _____

2. Procurement Business Number (PBN)

In accordance with Standard Instruction 2006, section 2, Procurement Business Number, of the Standard Instructions, Offeror(s) are required to have a Procurement Business Number (PBN) before Standing Offer award.

Procurement Business Number - _____

Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.

Product List for Meat, Poultry & Fish CFB TRENTON /ALERT

Table 1 - Annex B, List of Products

For period from: 1 September 2016 - 30 November 2016

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	<i>(Offeror's Firm Price)</i>				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
1		X	Lamb loin chop, Canadian or New Zealand spring lamb, min 13 mm max 15 mm thick	kg	80					kg
2		X	Leg of lamb, boneless, Cdn Meat Council Spec #1234R	kg	130					kg
3		X	Diced lamb, trimmed, 25 mm cubes	kg	180					kg
4		X	Lamb, ground, raw, frozen	kg	120					kg
5		X	Beef, cross chuck, diced, Canada AA, fat level 1 or 2 or better	kg	220					kg
6		X	Beef, ground, lean 15-17% fat	kg	750					kg
7		X	Beef, strip loin, whole boneless, Canada AA and up, fat level 1 or 2 or better 6-7 kg	kg	800					kg
8		X	Beef, strip, raw, Fajita	kg	200					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	(Offeror's Firm Price)				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
9		X	Beef, rib-eye roast, boneless, tied, Canada AA, fat level 1 or 2 or better, 3.6-4.5 kg	kg	150					kg
10		X	Beef, inside round, Canada AA and up, fat level 1 or 2, 6-9 kg	kg	400					kg
11	X		Beef prime ribs, Canada AA and up, fresh, roast, 7 bone, jet netted, fat level 2 or 3	kg	400					kg
12		X	Beef strip loin steak, Canada AA and up, centre cut, boneless, fat level 2 or 3, 8oz	kg	550					kg
13	X		Beef short hip, round, fresh, Canada AA and up, fat level 1 or 2, weight approx 36 kg	kg	225					kg
14	X		Beef full tenderloin, Canada AA or better, fresh, fat level 1, 2 or 3, beef aged a minimum 14 days	kg	210					kg
15		X	Bacon wrapped tenderloin steak, Canada AA, 8 oz	kg	120					kg
16		X	Burgers, frozen, 168 gr	Kg	504					kg
17		X	Meatballs, beef, cooked, 1 oz	Kg	41					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	(Offeror's Firm Price)				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
18		X	Beef Gyros meat, sliced	Kg	127					kg
19		X	Beef Philly steak sandwich, sliced	kg	114					kg
20		X	Wieners, all beef, jumbo, chilled or frozen, 5 per 500 gr	kg	200					kg
21	X		Capicollo Italian ham, mild	kg	30					kg
22	X		Bologna, all beef	kg	380					kg
23	X		Salami, sliced, all beef, 70 slices per kg	kg	200					kg
24	X		Cooked roast beef, sliced, 52 slices per kg	kg	400					kg
25	X		Turkey breast, sliced, 70 slices per kg	kg	700					kg
26	X		Corned beef, sliced, 52 slices per kg	kg	260					kg
27	X		Black Forest ham, double smoked, sliced, 52 slices per kg	kg	750					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	(Offeror's Firm Price)				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
28	X		Pepperoni, sliced, Lester Brand, 15 kg per ctn	kg	260					kg
29		X	Bratwurst sausage	kg	100					kg
30		X	Hot Italian sausage	kg	80					kg
31		X	Cheese stuffed Debrazeiner sausage	kg	350					kg
32		X	Beef sausage, 12 per 500 gr	kg	90					kg
33		X	Pork sausage, 12 per 500 gr	kg	1,620					kg
34	X		Bacon, smoked, side rindless, centre cut, sliced, fresh only	kg	2,150					kg
35		X	Bacon, smoked, back long cut, rindless, sliced fat free	kg	70					kg
36		X	Ham, canned, or vacuum packed, Pullman	kg	60					kg
37	X		Ham, smoked, boneless, skinless, fully cooked, Tin End, fresh	kg	180					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	(Offeror's Firm Price)				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
38	X		Ham, whole, smoked, skinless, shankless, fresh	kg	700					kg
39		X	Pork, ground, max 17 % fat	kg	105					kg
40		X	Diced pork, 25 mm cubes, max 15% fat	kg	600					kg
41		X	Pulled pork in BBQ sauce, boneless	kg	80					kg
42		X	Pork, ham, boneless, tied, frozen, shank meat removed, 4.5-5.4 kg	kg	550					kg
43		X	Pork loin roast, boneless, trimmed, max fat 6 to 10 mm, 5-6 kg	kg	450					kg
44		X	Pork side ribs, tail off, uniform thickness, St. Louis style	kg	340					kg
45		X	Pork sandwich rib, boneless, 3-4 oz portions	kg	200					kg
46		X	Pork loin chop, bladeless, centre cut, tenderloin in, 13-15 mm thick, 224 gr	kg	200					kg
47		X	Pork tenderloin, frozen, Canada A, trimmed tissue removed	kg	235					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	<i>(Offeror's Firm Price)</i>				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
48		X	Pork cutlet, unbreaded, tenderized, surface fat 6 mm, frozen	kg	160					kg
49		X	Pork cutlet, breaded, tenderized, frozen, 168 gr	kg	210					kg
50		X	Pork Souvlaki/Kebobs, raw, marinated, 100 gr	kg	96					kg
51		X	Grain-fed, veal, inside round, boneless, frozen, 5-5.7 kg	kg	200					kg
52		X	Grain-fed, veal cutlet, unbreaded, tenderized, frozen, 125 gr	kg	200					kg
53		X	Grain-fed, veal cutlet, full muscle, breaded, tenderized, 168 gr	kg	250					kg
54		X	Veal Scallopini, sliced thin, 112 gr	kg	70					kg
55		X	Veal, diced, shank meat, 20 mm cross cut, Cdn Meat Council Spec #1395	kg	115					kg
56		X	Veal Cordon Suisse, solid muscle, portion 168 gr	kg	90					kg
57		X	Turkey, eviscerated, frozen, Canada Grade A,	kg	750					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	(Offeror's Firm Price)				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
58		X	Turkey, ground, raw, frozen	kg	70					kg
59		X	Turkey, boneless, raw roast, breast meat only	kg	85					kg
60	X		Turkey breast, roast, boneless, fully cooked	kg	290					kg
61		X	Chickens, whole roaster, eviscerated, North American Meat Producers Buyers Guide #P1100	kg	280					kg
62		X	Chickens, eviscerated, frozen, Canada Grade A, quarter fryer, 1.2-1.4 kg	kg	400					kg
63		X	Chicken parts, wings split tips off, frozen, Canada Grade A, 8-10 per lb	kg	800					kg
64		X	Chicken wings, Zinger, fully cooked	kg	310					kg
65		X	Chicken breast, boneless, frozen, 17% protein, 168 gr, 4 kg pkg	kg	800					kg
66		X	Chicken breast, boneless, skinless, random, frozen, IQF, 17% protein, 4 kg pkg	kg	170					kg
67	X		Chicken breast, boneless, cooked, criovack packed, fresh with shelf life	kg	220					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	(Offeror's Firm Price)				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
68		X	Chicken, cooked, breaded, 9 piece cut, frozen	kg	330					kg
69		X	Chicken, ground, raw, frozen	kg	90					kg
70		X	Chicken breast strips, cooked, unbreaded, oven roasted, frozen	kg	250					kg
71		X	Chicken breast strips, solid muscle meat, breaded, Galco Love Me Tender Brand Only	kg	560					kg
72		X	Chicken bites, muscle breast meat solid	kg	540					kg
73		X	Chicken Souvlaki, raw, white and dark meat, 100 gr	kg	300					kg
74		X	Chicken drumsticks, frozen	kg	350					kg
75		X	Diced chicken, cooked, IQF, 80% white and 20% dark meat, 3/4"	kg	272					kg
76		X	Diced chicken, cooked, IQF, 80% white and 20% dark meat, 1/2"	kg	182					kg
77		X	Breaded chicken breast, whole muscle, 168 gr	kg	68					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	(Offeror's Firm Price)				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
78		X	Stuffed chicken breasts, Kiev, 168 gr	kg	101					kg
79		X	Stuffed chicken breasts, Cordon Bleu, 198 gr	kg	143					kg
80		X	Stuffed chicken breasts, breaded Florentine, 198gr	kg	107					kg
81		X	Stuffed chicken breasts, breaded w/broccoli & cheese, 168 gr	kg	121					kg
82		X	Duck, breast, boneless, 6 oz	kg	30					kg
83		X	Cod, tails, IQF, 5 oz, raw, frozen, bulk package, pin bone removed, 140 gr portion	kg	220					kg
84		X	Cod, tails, IQF, 3 oz, raw, frozen, bulk package, pin bone removed, 84 gr portion	kg	120					kg
85		X	Potato crusted cod loins, 5-6 oz portion	kg	113					kg
86		X	Haddock, deep fried, frozen, battered, 168 gr portion, Trident Golden Ale only	kg	280					kg
87		X	Haddock, loins, 140 gr portion	kg	130					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	<i>(Offeror's Firm Price)</i>				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
88		X	Halibut steak, 168 gr portion, frozen	kg	60					kg
89		X	Salmon, loin, pin bone removed, skinless, 170 gr portion	kg	320					kg
90		X	Salmon, fillet, breaded, 5 oz	kg	64					kg
91		X	Salmon, fillets, Smokey Applewood, Highliner only	kg	77					kg
92		X	Sea Bass, fillet, 5-6 oz portions	kg	205					kg
93		X	Mahi Mahi, 4-6 oz portions	kg	205					kg
94		X	Canadian scallops, 80/100 count, IQF, moisture vapour proof sealed bags	kg	68					kg
95		X	Canadian scallops, 20/30 count, IQF, moisture vapour proof sealed bags	kg	250					kg
96		X	Shrimp pieces, raw, peeled and deveined, 80/100 count	kg	70					kg
97		X	Shrimps, Tiger, unbreaded, peeled and deveined, tail off, 21-25 count	kg	210					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	(Offeror's Firm Price)				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
98		X	Shrimps, lightly breaded, fantail, 21-25 count	kg	115					kg
99		X	Mock crab flakes	kg	150					kg
100		X	Crab cakes, breaded, 4 oz portions,	kg	59					kg
101		X	Calamari rings, breaded	kg	64					kg
102		X	Sole, fillet, IQF, 6 oz, pin bone removed	kg	450					kg
103		X	Sole, fillet, raw breaded, 6 oz	kg	150					kg
104		X	Stuffed sole fillets w/ crab and scallops	kg	128					kg
105		X	Trout, Lake Trout, fillet, frozen, IQF, 168 gr	kg	129					kg
106		X	Tilapia fillets, IQF, 168 gr portion	kg	85					kg
107		X	Coconut Crusted Tilapia fillets, 5-6 oz portions	kg	96					kg

ITEM NO.	FRESH	FROZEN	DESCRIPTION	REQUESTED FORMAT	TOTAL APPROX. QUANTITIES FOR THREE (3) MONTHS (KG's)	<i>(Offeror's Firm Price)</i>				
						Product code	Offered Brand	Format Offered	UNIT PRICE per KG	U of M
108		X	Lime Tilapia filets, 5-6 oz portions	kg	91					kg
109		x	Bison, bifteck, ribe eye 227 g	kg	27					kg
110		x	Bisons, diced	kg	74					kg
111		x	Elk, sausage	kg	21					kg
Table 2 - Annex B, Special Orders										
<u>Special Orders - OTHER PRODUCTS IN STORE:</u>										
The supplier offers to sell any available products other than those listed in Annex B, Table 1 at prices matching those of his general, seasonal and sideline catalogue and / or the price list less a discount of:										
Special Order items may be purchased during the Standing Offer Period. The total limitation of expenditure for Special Orders is estimated at: \$11,250.00.										
In addition to the prices established in Annex B, the supplier can offer special discounts, such as year end sales, production surplus, special sales and promotions, etc., as long as the cost is lower than the prices listed in Annex B.										
Discount Offered										_____ %



Call-up Against a Standing Offer Commande subséquente à une offre à commandes

Ship to - Expédier à

Supplier - Fournisseur

To the supplier: The standing offer identified below is accepted as follows: You are required to supply the goods or services, or both, shown below at the prices or on the pricing basis stated and in accordance with the other conditions stated in the standing offer. Only goods or services, or both, included in the standing offer will be supplied in the call-up against the standing offer.

Au fournisseur: L'offre à commandes indiquée ci-dessous est acceptée selon les modalités suivantes : Vous devez fournir les biens ou les services, ou les deux, indiqués ci-dessous selon les prix ou la base de tarification établie, et conformément avec les autres conditions stipulées dans l'offre à commandes. Seuls les biens ou les services, ou les deux, inclus dans l'offre à commandes seront fournis dans la commande subséquente à l'offre à commandes.

Security: The call-up includes security provisions.

Sécurité : La demande comprend des exigences en matière de sécurité.

☐ NO
NON

☐ YES
OUI

If YES, attach a SRCL to the call-up
Si OUI, joindre une LVERS à la demande

Invoices must be sent in accordance with - Les factures doivent être envoyées selon :

☐

The detailed instructions in the standing offer
Les instructions détaillées dans l'offre à commandes

☐

The address shown in the "Ship to" block
L'adresse indiquée dans la case « Expédier à »

☐

Special instructions below
Les instructions particulières ci-dessous

Each shipment must be accompanied by a packing or delivery slip. All invoices, bills of lading and packing slips must show the following reference numbers.

Chaque expédition doit être accompagnée d'un bordereau d'emballage ou de livraison. Les factures, connaissements et bordereaux d'emballage doivent tous porter les numéros de référence suivants.

Standing Offer No. - N° de l'offre à commandes

Requisition No. - N° de demande
Order. Off. - Bur. dem. YY - AA Serial No. - N° de série

Financial Code(s) - Code financier(s)
Client Reference No. (optional)
N° de référence du client (facultatif)

The representative of the Identified User signing the call-up form must indicate his or her physical address. This address will constitute the address most connected with the supply and will determine, where applicable, the place of supply for this procurement.
Le représentant de l'utilisateur désigné qui signe le formulaire de commande subséquente doit indiquer son adresse municipale, qui constituera l'adresse la plus associée à l'approvisionnement et qui déterminera, le cas échéant, le lieu d'approvisionnement pour cette commande.

Amendment No.
N° de modification

Previous Value (\$)
Valeur précédente (\$)

Value of increase or decrease (\$)
Valeur de l'augmentation ou diminution (\$)

Total estimated expenditures or revised
Total des dépenses estimatives ou révisées

Item No. N° de l'article	NATO Stock No. / Item Description N° de nomenclature de l'OTAN / Description de l'article	U. of l. U. de d.	Quantity Quantité	Unit Price Prix unitaire (\$)	Extended Price Prix calculé (\$)

Special Instructions - Instructions particulières

Total

For further information, call - Pour renseignements supplémentaires, contacter

Name - Nom

Telephone No. - N° de téléphone

Delivery required by - Livraison requise le
(YYYY-MM-DD) (AAAA-MM-JJ)

For internal purposes only - Pour usage interne seulement

Approved for the Minister - Approuvé pour le Ministre

Pursuant to subsection 32(1) of the *Financial Administration Act*, funds are available.
En vertu du paragraphe 32(1) de la *Loi sur la gestion des finances publiques*, des fonds sont disponibles.

Signature (Mandatory - Obligatoire)

Date (YYYY-MM-DD - AAAA-MM-JJ)

Signature (Mandatory - Obligatoire)

Date (YYYY-MM-DD - AAAA-MM-JJ)

Requisition No. - N° de demande			Client Reference No. (optional) N° de référence du client (facultatif)
Order. Off.	Bur. dem.	Serial No. - N° de série	

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Requisition No. - N° de demande			Client Reference No. (optional) N° de référence du client (facultatif)
Order. Off.	Bur. dem.	Serial No. - N° de série	

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Requisition No. - N° de demande			Client Reference No. (optional) N° de référence du client (facultatif)
Order. Off.	Bur. dem.	Serial No. - N° de série	

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