

Question 1

Section 3.3.2 Current Situation - Page 13, CMHC Regional Offices: Please advise if there is a CMHC Supervisor in every Regional office in every single Regional office location?

Answer 1

There is a CMHC supervisor located in every regional office.

Question 2

Is there an application or survey tool the Enumerators will be using or are the survey questionnaires strictly paper based?

Answer 2

The survey questionnaires that the enumerators will be using to conduct the survey is in paper format. Some enumerators will also be using a CMHC GPS unit to precisely locate the surveyed structures.

Question 3

Section 3.2 b), Page 63: Can the project plan provided be in another format other than a GANTT chart (i.e. Excel)? Are all Regional offices to be included in the GANTT chart?

Answer 3

The project plan may be provided in an excel format. All regional offices should be included in the GANTT chart.

Question 4

Please clarify if the "transition-out plan" and the "termination plan" are referring to the same thing.

Answer 4

The proponent shall be responsible for developing a transition out plan jointly with CMHC at the expiration of the term or in the event of termination.

Question 5

Schedule B – Job Descriptions, "Items Required to Perform Task": Where a computer is mentioned as an item required to perform a task who supplies the computer? Are internet charges covered by CMHC?

Answer 5

Enumerators: The computer is supplied by the personnel.

Interviewers: The computer is supplied by the personnel for the personnel who work from home. The computer is supplied by CMHC for the personnel who work from the CMHC regional offices.

Data Entry Clerks: The computer is supplied by CMHC.

The internet charges are covered by CMHC for the work performed at the CMHC regional offices. The internet changes will be covered by the proponent for the work performed outside of the CMHC regional offices.

Question 6

How many CMHC employees will transition? Please advise.

Answer 6

It is unknown at this time how many CMHC employees will transition. This information will be provided in the agreement with the lead proponent.

Question 7

Where travel is required, will hotel costs be covered and by whom?

Answer 7

The hotel costs will be covered by CMHC for survey training.

Question 8

Overview of MAC's Surveys: Please define "MAC".

Answer 8

MAC: Market Analysis Centre