



SHARED SERVICES CANADA
Invitation to Qualify
for the Procurement Process for
WORKPLACE TECHNOLOGY DEVICES (WTD)
PRINTING PRODUCTS
AMENDMENT # 008

ITQ Invitation No.	10047402/A	Date	August 5 th , 2016
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Issuing Office	Shared Services Canada 180 Kent Street, 13 th Floor Ottawa, Ontario K1P 0B5	
Contracting Authority (The Contracting Authority is SSC's representative for all questions and comments about this document.)	Name	Hamid Mohammad
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Closing Date and Time	2016/08/24 14:00 PM	
Time Zone	Eastern Daylight Time (EDT)	
Destination of Goods/Services	Not applicable – Pre-Qualification Process Only	
Email Address for Submitting your Response by the Closing Date	SSC.consultation-consultation.SPC@canada.ca	
Comment	This document contains a security requirement	



Amendment 008

THIS SOLICITATION AMENDMENT IS ISSUED TO:

1. Publish Canada’s Responses to Respondents’ Questions; and
2. Add paragraph 4 to Article 4.2 Optional Visit of Respondent’s Premises.

NOTE: Respondents’ clarification questions are numerically sequenced upon arrival at SSC. Respondents are hereby advised that questions and answers for this solicitation may be issued via BuyandSell out of sequence.

1.

Respondent’s Question 38	Pages 24-25 and 36-37, can SSC confirm if the final results each vendor receives after the evaluation of the ITQ has any impact on the short listed vendor scores in the RRR or Bid Solicitation stage? I.e. Will obtained ITQ scores be used to further evaluate vendors in the RRR or Bid Solicitation phases or is the ITQ primarily being used to shortlist the vendors to the next stage?
Canada’s Response to Question 38	The final results each vendor receives after the evaluation of the ITQ will not have an impact on the short listed vendor scores in the RRR or Bid Solicitation stage
Respondent’s Question 53	<p>In reference to Part 5, pg. 29 of 55</p> <p>“Respondents are requested to provide the certifications and documentation with their response. Respondents who do not provide some or all of the certifications, or where there appear to be errors in their certifications, will be given an opportunity after closing to submit or resubmit their certifications. The certifications provided by respondents to Canada are subject to verification by Canada at any time during this solicitation process. Canada will disqualify a response if any certification made by the Respondent is found to be untrue, whether made knowingly or unknowingly, during the ITQ evaluation period or during the subsequent bid solicitation.”</p> <p>Question: Initially, Canada states “Respondents who do not provide some or all of the certifications, or where there appear to be errors in their certifications, will be given an opportunity after closing to submit or resubmit their certifications.” However, the paragraph closes with “Canada will disqualify a response if any certification made by the Respondent is found to be untrue, whether made knowingly or unknowingly”. It would be the opinion, that “unknowingly” would be deemed an “error”, therefore, be deleted from the reasons for disqualification or an opportunity be granted to rectify the certificate.</p>
Canada’s Response to Question 53	Only one opportunity will be given to resubmit certification if there appears to be errors in it. No additional opportunities will be granted, regardless certification is found to be untrue knowingly or unknowingly.



<p>Respondent's Question 57</p>	<p>In reference to Part 4, Section 4.2 (e), pg. 21 of 55 As indicated in 3.2.1 iv) above and in Attachment 4.1, Canada may initiate a visit at the Respondent's premises to verify and/or validate substantiation claimed in Appendix A.1 and B.1 of Attachment 4.1. In the event Canada initiates the visit, the Respondent will be given 2 business days from the date the written notification is given by Canada to respond with a schedule for the visit.</p> <p>57.1: Section 3.2.1 (iv) does not allude or indicate the requirement of an optional site visit, however, if site visits are conducted for one or more of the Respondents, then site visit verifications should be conducted for all Respondents. This clause does not indicate a fair and transparent process?</p> <p>57.2: If this is non-negotiable, please provide the basis of Canada's selection process, the rating criteria and justification for Respondents to endure site visits before the RRR or RFP stage.</p>
<p>Canada's Response to Question 57</p>	<p>Please note, Respondents may choose to provide cross reference only using Appendix A and B and not A.1 and/or B.1, in this case Optional visit becomes not applicable. Respondents who do submit A.1 and B.1., Canada may only proceed with Optional visit with the top 5 ranked respondents. For example, out of the top 5 ranked Respondents, if there are 2 Respondents who only submitted Appendix A then the Optional visit of their Premises becomes not applicable. However, if the remaining top 3 ranked Respondents submitted A.1 and B.1 and if Canada proceeds with the Optional visit of even one of these Respondents premises then Canada will also conduct the visit of the Premises of the remaining top 2 Respondents.</p> <p>See revision herein, Canada has added a paragraph to 4.2 Optional Visit of Respondent's Premises.</p>
<p>Respondent's Question 65</p>	<p>"Section 1.1.5: Canada reserves the right in its sole discretion, to run a second qualification round among unsuccessful Respondents if, in Canada's opinion, the first qualification round results in an insufficient number of Qualified Respondents.</p> <p>Will you collect a list of "potential respondents" that satisfy all functional and technical requirements but not the installation base criteria as outlined in Attachment 4.1?"</p>
<p>Canada's Response to Question 65</p>	<p>See Canada's response to Q64 of amendment 007.</p>



2.

Part 4 EVALUATION PROCEDURES AND BASIS OF QUALIFICATION

At Part 4, article 4.2 Optional Visit of Respondent's Premises, paragraph 4 is **Added** as follows:

INSERT:

Canada may only proceed with Optional visit with the top 5 ranked respondents. For example, out of the top 5 ranked Respondents, if there are 2 Respondents who only submitted Appendix A then the Optional visit of their Premises becomes not applicable. However, if the remaining top 3 ranked Respondents submitted A.1 and B.1 and if Canada proceeds with the Optional visit of even one of these Respondents premises then Canada will also conduct the visit of the Premises of the remaining top 2 Respondents.

ALL TERMS AND CONDITIONS OF THIS SOLICITATION
REMAIN UNCHANGED.

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Following is a summary of Attachments/Amendments issued to date to this solicitation:

Document Tracking	Distribution	Date	Description
Solicitation Documents	Buy and Sell	2016/07/06	Original Invitation to qualify
Amendment No. 001	Buy and Sell	2016/07/15	Canada's Response to Question # 1, 2, 7 Non PDF Electronic Attachment: ITQ Forms 1 and 2, and Attachment 4.1 – Appendix C & Appendix E
Amendment No. 002	Buy and Sell	2016/07/18	Canada's Response to Question # 8, 9 Non PDF Electronic Attachment 4.1 – Appendix A, A1, B & B1
Amendment No. 003	Buy and Sell	2016/07/20	Canada's Response to Question # 3, 4, 5, 6
Amendment No. 004	Buy and Sell	2016/07/25	Canada's Response to Question # 10, 12, 13, 15, 21, 23
Amendment No. 005	Buy and Sell	2016/08/01	Canada's Response to Question # 11, 14 Revision to Attachment 4.1 - Appendix A, A.1, B, B.1 Revision to Part 4



Document Tracking	Distribution	Date	Description
Amendment No. 006	Buy and Sell	2016/08/03	Canada's Response to Question # 16, 17, 18, 19, 20, 24, 25, 26, 27, 28, 29, 30, 32, 35
Amendment No. 007	Buy and Sell	2016/08/04	Canada's Response to Question # 31, 33, 34, 36, 37, 39, 40, 41, 43, 44, 45, 46, 48, 49, 50, 51, 52, 56, 59, 60, 64
Amendment No. 008	Buy and Sell	2016/08/05	Canada's Response to Question # 38, 53, 57, 65 Revision to Part 4