



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Public Works Government Services Canada- Bid
Receiving / Réception des soumissions
189 Prince William Street
Room 405
Saint John
New Brunswick
E2L 2B9

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Propane	
Solicitation No. - N° de l'invitation W0105-16U008/A	Date 2016-08-12
Client Reference No. - N° de référence du client W0105-16U008	
GETS Reference No. - N° de référence de SEAG PW-\$PWB-013-3937	
File No. - N° de dossier PWB-6-39069 (013)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-09-22	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Johnston, Edward PWB	Buyer Id - Id de l'acheteur pwb013
Telephone No. - N° de téléphone (506) 636-4416 ()	FAX No. - N° de FAX (506) 636-4376
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE REAL PROPERTY OPERATIONS, GAGETOWN BLDG B-18, UTILITIES OFFICE OROMOCTO New Brunswick E2V4J5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works Government Services Canada- Bid
Receiving / Réception des soumissions
189 Prince William Street
Room 405
Saint John
New Bruns
E2L 2B9

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	2
1.1 SECURITY REQUIREMENTS	2
1.2 REQUIREMENT - BID	2
1.3 DEBRIEFINGS	2
PART 2 - BIDDER INSTRUCTIONS	2
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	2
2.2 SUBMISSION OF BIDS	2
2.3 ENQUIRIES - BID SOLICITATION	4
2.4 APPLICABLE LAWS	4
PART 3 - BID PREPARATION INSTRUCTIONS	3
3.1 BID PREPARATION INSTRUCTIONS	3
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	4
4.1 EVALUATION PROCEDURES	4
4.2 BASIS OF SELECTION	5
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	5
5.1 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION	5
PART 6 - RESULTING CONTRACT CLAUSES	6
6.1 SECURITY REQUIREMENTS	6
6.2 REQUIREMENT - CONTRACT	6
6.3 STANDARD CLAUSES AND CONDITIONS	6
6.4 TERM OF CONTRACT	6
6.5 AUTHORITIES	7
6.6 PAYMENT	8
6.7 INVOICING INSTRUCTIONS	9
6.8 CERTIFICATIONS	9
6.9 APPLICABLE LAWS	9
6.10 PRIORITY OF DOCUMENTS	9
6.11 SACC Manual Clauses	
6.12 Shipping Instructions - Delivery at Destination	

ANNEX "A" INSTRUCTIONS/SPECIFICATION

ANNEX "B" BASIS OF PAYMENT

ANNEX "C" LIST OF DIRECTORS

ANNEX "D" PROPANE TANK LOCATIONS

PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There are no security requirements associated with this bid solicitation

1.2 Requirement - Bid

The requirement is detailed under Article 6.2 of the resulting contract clauses.

(Derived from - Provenant de: B4007T, 2014/06/26)

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016/04/04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

- a) Bids must be complete and submitted on prescribed tender form;
- (b) Include the tender call number/project number and description of proposed work;
- (c) Include the closing date and time;
- (d) Must be received prior to bid closing time and at the designated place and facsimile number - FACSIMILE NUMBER IS (506-636-4376).

NOTE: FACSIMILE BIDS

Only incorrect handling by the Department of Public Works and Government Services will excuse the delay of responses transmitted by facsimile. Misrouting, traffic volume, weather disturbances, or any cause for the late receipt of such responses are not acceptable.

**Bid Receiving
Public Works and Government Services Canada
Room 421
189 Prince William Street**

**Saint John, New Brunswick
E2L 2B9
FACSIMILE NUMBER – (506) 636-4376**

2.2.1 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least seven (7) days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

(Derived from - Provenant de: A9076T, 2007/05/25)

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

The complete specifications and/or descriptive literature should be submitted with the proposal but may be submitted afterwards. If the complete specifications and/or descriptive literature are not submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet this requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B". The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

3.1.1 Exchange Rate Fluctuation

[C3011T](#) (2013/11/06), Exchange Rate Fluctuation

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Mandatory Technical Criteria as specified in Annex "A"

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014/06/26), Evaluation of Price (*if applicable*)

4.2 Basis of Selection

SACC Reference	Section	Date
A0031T	Basis of Selection - Mandatory Technical Criteria	2010/08/16

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.1.1 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex [Federal Contractors Program for Employment Equity - Certification](#), before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to this Contract.

6.2 Requirement - Contract

The Contractor must provide the items detailed under the "Instructions/Specification" at Annex "A".

(Derived from - Provenant de: B4008C, 2014/06/26)

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2016/04/04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The Work is to be performed during the period of 01 October 2016 to 30 September 2018.

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to 2 additional periods of 1 year each under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment. Canada may exercise this option at any time by sending a written notice to the Contractor before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

*Option Periods:

01 October 2018 to 30 September 2019 - \$175,000.00

01 October 2019 to 30 September 2020 - \$175,000.00

Solicitation No. - N° de l'invitation
W0105-16U008/A
Client Ref. No. - N° de réf. du client
W0105-16U008

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
PWB013
CCC No./N° CCC - FMS No./N° VME

Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Edward Johnston
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 189 Prince William St
Saint John, New Brunswick
E2L 2B9

Telephone: (506) 636-4416
Facsimile: (506) 636-4376
E-mail address: Edward.johnston@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: *will be identified at contract award*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative - Bidders are to provide the following information:

Name: _____
Title: _____
Organization: _____

Solicitation No. - N° de l'invitation
W0105-16U008/A
Client Ref. No. - N° de réf. du client
W0105-16U008

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
PWB013
CCC No./N° CCC - FMS No./N° VME

Address: _____

Telephone: _____

Facsimile: _____

E-mail: _____

6.6 Payment

6.6.1 Basis of Payment

For the Work described in the Annex A, Instructions/specifications:

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex B - Basis of Payment. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable

6.6.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$350,000.00. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - (a) when it is 75 percent committed, or
 - (b) four (4) months before the contract expiry date, or
 - (c) as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.6.3 Price Adjustment - Petroleum Products

The prices detailed in the Contract are subject to upward or downward adjustment after 01 October 2016 to allow for:

- (a) changes due to price adjustment in petroleum products that are a direct result of increased or decreased prices imposed by the petroleum producer. A copy of the Contractor's notification of price increase or decrease from the petroleum producer must be provided to the Contracting Authority, and the Project Authority.

(b) imposition of any new or changes to any existing levies, tariffs or fees of whatsoever nature applicable to any petroleum product, authorized, imposed or agreed to by Canada or any provincial government or by any Governmental Regulatory Authority.

6.6.4 SACC Manual Clause

SACC Reference	Section	Date
H1001C	Multiple Payments	2008/05/12
C2505C	Propane - Provincial Fuel Tax Excluded	2008/05/12

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

(Derived from - Provenant de: H5001C, 2008/12/12)

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2016/04/04), General Conditions - Goods (Medium Complexity)
- (c) Annex A, Requirement – Instruction/Specification;
- (d) Annex B, Basis of Payment
- (e) the Contractor's bid dated _____

Solicitation No. - N° de l'invitation
W0105-16U008/A
Client Ref. No. - N° de réf. du client
W0105-16U008

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
PWB013
CCC No./N° CCC - FMS No./N° VME

6.11 SACC Manual Clauses

SACC Reference	Section	Date
G1005C	Insurance	2016-01-28
D3014C	Transportation of Dangerous Goods/Hazardous Products	2007/11/30
D3010C	Dangerous Goods/Hazardous Products	2016-01-28
B6800C	List of Non-Consumable Equipment and Material	2007/11/30
B1505C	Shipment of Hazardous Materials	2016-01-28
A9062C	Canadian Forces Site Regulations	2011/05/16
A9020C	Cylinder Hook-up	2006/06/16

6.12 Shipping Instructions – FOB Destination

Goods must be consigned to the destination specified in the Contract:

FOB Destination, Department of National Defense locations as described in Annex D including all delivery charges and customs duties and taxes.

Annex "A" **Instructions/Specification**

1. Delivery vehicle must be equipped with meters to produce delivery slips into contractor owned tanks at 38 locations in CFB Gagetown and one (1) in Saint John, New Brunswick. Contractor to supply automatic delivery service for all locations except where noted otherwise. Regulators all owned by DND.
2. A mandatory start up meeting with all parties involved will be held, within a week of the Contract being awarded. The meeting will take place at Real Property Operations Det Gagetown, Bldg. B-18, CFB Gagetown.
3. Immediately upon receipt of Contract, the Contractor is to contact the requisitioning site authority regarding delivery schedule.
4. The quantity requested on this purchase requisition is an estimate only.
5. Contractor will notify the originators when 75% of the maximum quantity has been delivered.
6. Copy of all delivery slips are to be dropped off weekly to the Utilities Office, Real Property Operations Det, Bldg. B-18, CFB Gagetown, Oromocto, N.B.
7. Invoices to be made out for each delivery slip, in original and one copy, sent to: Utilities Office, Real Property Operations Det Gagetown, 238 Champlain Ave., P.O. Box 17000 Stn Forces, Oromocto, N.B. E2V 4J5
8. The "Firm all inclusive mark-up" shall be of market value taken from the Bloomberg Oil Buyers Guide, with an effective date of 31 August 2016.
9. There will be no costs incurred by the Department of National Defence for the installation of tanks at start of Contract.
10. There will be no costs incurred by the Department of National Defence for the removal of tanks at end of Contract.
11. At the end of the Contract, the Department of National Defence will be reimbursed/credited for balance of product in the tanks, at the current rate.
12. All requested tanks shall be installed within two weeks of the start date; and removed within two weeks of the completion date of the Contract. The new/old Contractors will coordinate to schedule installation/removal of tanks.
13. Contract to include all maintenance and repairs on vaporizers at no charge during the period of the Contract (01 October 2016 to 30 September 2018). There are 11 tanks with vaporizers.
14. Contract to include: Contractor will be responsible for all exchange costs to replacement of N/S tanks, not damaged by Department of National Defence.
15. Contract to include: Department of National Defence has the right to inspect tanks for damage prior to installation and/or removal by Contractor.
16. Contract to include: Contractor will be responsible for all repairs to any lawn damage, caused by the Contractor when removing/replacing of tanks.
17. Re-light of equipment shall be the responsibility of the contractor when the need to re-light was caused by failure to deliver propane. Contractor will be responsible for damage incurred to buildings and equipment as result of freeze up, due to shortage of propane.
18. All Tanks shall be equipped with a visual type percentage gauge.

Annex "A"

Instructions/Specification

19. Delivery into Contractor owned tanks of CFB Gagetown, Contractor to supply automatic service.
20. Deliveries to be made to the 39 sites listed on attached list.
21. Quantity and Tank Sizes: (2 x 123 USW Gallons, 1 x 500 USW Gallons, 1 x 1,750 USW Gallons
7 x 2,000 USW Gallons, 56 x 420 USW Gallons, 3 x 1,000 USW Gallons, 1 x 1,800 USW Gallons)
22. Contractor will be responsible for all costs involved with Quality Control Inspections and Provincial Inspections on propane tanks during the period of the Contract (01 October 2016 to 30 September 2018).
23. As an Annex to this tender the proponents are required to provide a schedule of fit-up costs for the installation of various propane tanks. This schedule does not form part of the contract but may be used by DND to determine if it will be feasible to bring additional buildings on propane. This may be used on as and when required bases.

Annex "B"

Basis of Payment

Propane

FOB destination including all delivery charges, and automatic delivery services as required. All items to be delivered are listed in Annex D.

BIDDER TO INDICATE

Unit price per litre shall consist of the price imposed by the petroleum producer as of 31 August 2016 of \$_____ * (Canadian cents), plus a firm markup* of this price.

*Price Adjustment – Petroleum Products

A copy of the Contractor's notification of price increase or decrease from the petroleum producer must be provided to the Contracting Authority, and the Project Authority. See Contract Clause Part 6, item 6.6.3.

****Firm Markup per litre indicated below will remain fixed for the entire duration of the contract:**

1. For the period from 01 October 2016 to 30 September 2018:

All inclusive firm markup** for the period from

01 October 2016 to 30 September 2018

\$_____per litre

For Evaluation purposes***

The sum of the price imposed by the petroleum producer as of 31 August 2016 plus a firm markup** x an estimated quantity of 1 000 000 litres.*

2. For the option period from 01 October 2018 to 30 September 2019:

All inclusive firm markup** for the period from

01 October 2018 to 30 September 2019

\$_____per litre

For Evaluation purposes***

The sum of the price imposed by the petroleum producer as of 31 August 2016 plus a firm markup** x an estimated quantity of 500 000 litres.*

Annex "B"

Basis of Payment

3. For the option period from 01 October 2015 to 30 September 2016:

All inclusive firm markup** for the period from

01 October 2015 to 30 September 2016

\$_____per litre

For Evaluation purposes***

The sum of the price imposed by the petroleum producer as of 31 August 2016 plus a firm markup** x an estimated quantity of 500 000 litres.*

GST/HST is extra, if applicable, and must be specified on all invoices as a separate item.

*****For Evaluation Purposes –**

Bid price is the total of items 1+2+3 = \$_____ HST extra, if applicable

Note: The supplier is required to provide a schedule of fit-up costs for the installation of various propane tanks. This schedule does not form part of the contract but may be used by DND to determine if it will be feasible to bring additional buildings on propane. This may be used on as and when required basis.

Solicitation No. - N° de l'invitation
W0105-16U008/A
Client Ref. No. - N° de réf. du client
W0105-16U008

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
PWB013
CCC No./N° CCC - FMS No./N° VME

Annex D

PROPANE TANK LOCATIONS

Building Number	Automatic Fill	Location	Qty	Size	REMARKS
A-4	Yes	Propane no longer required at these locations			
	Yes	KITCHEN - Base - Walnut St (had 1 x 500 tank)	1	420	
A-42	Yes	Base Arena/Canex Complex, Kitchen	1	2,000	Used for Canex Kitchen only
AS1-4	No	Training Area -	2	420	Heat Bldg - Troop Shelter
B-15	Yes	Base - in B-18 Compound gate locked at 4:30 p.m. and at all times on Weekends	1	420	Heat Bldg, new January 2004
C-9	No	Base - Champlain Ave	4	420	Central Heating Plant
DDT-1	Yes	Training Area - Hamilton Road	2	420	Heat Bldg
EN-2 (6)	No	Trg Area - Enniskillen Road, Petersville (had 2 x 420)	1	420	Heat Bldg; new Dec 03
F-6	Yes	Fireplace - Base - Lombardy St (new Sep 01)	1	420	Fireplace
HI-3	No	Training Area - Hershey Impact	2	420	Heat Bldg
LI-2	No	Training Area - Lawfield Stands	2	420	Heat Bldg - Troop Shelter
LM-2	No	Training Area -	2	420	Wellington Range Heat
LV-9	Yes	Lindsay Valley Lodge, rebuilt Dec 01	2	420	(was LV-1) Fireplace, new December 2001
LW-3 & LW-4	Yes	Training Area - Lavina Woods (in compound)	1	2,000	CFSME Heavy Equip Site - 1 tank heats both buildings
N-5	Yes	Base - past Camp Argonaut	1	500	Sewage Plant, Pilot Ignition for Methane Burner
		Manned 12 hrs a day on Weekdays (0800 - 2000 hrs) and 10 hrs a day on Weekends (0800 - 1800 hrs); Compound is locked at 4 p.m. Weekdays and at all times on Weekends; call 422-2000 extension 1632 during these times to have gate unlocked.			
PC-19	Yes	Training Area - Petersville, off Highway 7	3	420	Heat - Pump House
PC-22	Yes	Training Area - Petersville, off Highway 7	3	420	Heat - Pump House
PC-33 (A)	Yes	KITCHEN - Training Area - Petersville, off Highway 7	1	2,000	Kitchen
PC-33 Steam (B)	Yes	KITCHEN - Training Area - Petersville, off Highway 7	1	1,000	Steam Kitchen - water heater
PC-42	Yes	Training Area - Petersville, off Highway 7	1	420	Heat Bldg - Commissionaire's Shack
PC-48	Yes	Training Area - Petersville, off Highway 7	3	420	Heat Bldg - Pump House
PC-56	Yes	Training Area - Petersville, off Highway 7	1	1,000	Heat Bldg - Air Handling Unit
PC-105	Yes	Training Area - Petersville, off Highway 7	1	1,000	Heat Bldg and Hot Water Boiler
RI-1	No	Training Area - Rockwell Impact	2	420	Observation Post, Heat
RI-3	No	Training Area - Rockwell Impact	2	420	Troop Shelter, Heat
RI-13	No	Training Area - Rockwell Impact	2	420	Rockwell Impact - Training Area
Saint John Arm	Yes	KITCHEN - Saint John Armoury, Saint John, NB	1	1,800	New Kitchen, Nov/Dec 99
SW-6	Yes	Training Area (in compound)	1	1,750	Heat Bldg and Domestic Hot Water
SW-8	Yes	Training Area (in compound)	1	2,000	Heat Bldg and Domestic Hot Water
SW-10	Yes	Training Area (in compound)	1	2,000	Heat Bldg and Domestic Hot Water
T-4	No	Training Area - Tow Track - new Feb 06	2	420	Heat Bldg
T-22	No	Training Area	2	420	Heat Bldg - Troop Shelter, had 4 tanks - 2 removed
T-23	No	Training Area	2	123	Heat Bldg - Argus Op
T-24	No	Training Area	2	420	Heat Bldg, new Oct/Nov 2002

Building Number	Automatic Fill	Location	Qty	Size	REMARKS
Propane no longer required at these locations					
TB-17	Yes	Training Area	2	420	Heat Bldg - Troop Shelter
TB-18	No	Training Area	2	420	Heat Bldg - Troop Shelter, Firing Point 5
TF-10	No	Training Area	2	420	Heat Bldg - Troop Shelter, Firing Point 2
WP-4	Yes	Training Area	8	420	Heat Bldg - Worthington Tank Park (WP-8)
WP-Sprung	Yes	Training Area - Sprung Shelter, new 01 Mar 16	2	2,000	Heat Bldg - Worthington Tank Park

Number of Tanks **71**