

## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada**

**1713 Bedford Row**  
**Halifax, N.S./Halifax, (N.É.)**

**B3J 1T3**  
**Nova Scotia**  
**Bid Fax: (902) 496-5016**

## Request For a Standing Offer Demande d'offre à commandes

### Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

## Comments - Commentaires

**Vendor/Firm Name and Address**

**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Atlantic Region Acquisitions/Région de l'Atlantique  
Acquisitions  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 3C9  
Nova Scot

<b>Title - Sujet</b> Miscellaneous Building Supplies	
<b>Solicitation No. - N° de l'invitation</b> W6837-175355/A	<b>Date</b> 2016-08-16
<b>Client Reference No. - N° de référence du client</b> W6837-17-5355	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$HAL-220-9914
<b>File No. - N° de dossier</b> HAL-6-77078 (220)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-09-28</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Daylight Saving Time ADT
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Dunphy, Nancy	<b>Buyer Id - Id de l'acheteur</b> hal220
<b>Telephone No. - N° de téléphone</b> (902)496-5481 ( )	<b>FAX No. - N° de FAX</b> (902)496-5016
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE SEE HEREIN GREENWOOD NOVA SCOTIA B0PIN0 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b>	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b>	
<b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b>	
<b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Buyer ID - Id de l'acheteur  
hal220

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W6837-17-5355

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CCC No./N° CCC - FMS No./N° VME

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**Title: RISO - Miscellaneous Building Supplies, CFB Greenwood**

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## PART 1 - GENERAL INFORMATION

### 1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- |        |   |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement;   |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;   |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;   |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;   |
| Part 5 | Certifications: includes the certifications to be provided;   |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and  |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:<br><br>7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;<br><br>7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Requirement and Basis of Payment, Standing Offer Reporting Form and the Information for Code of Conduct Certification.

### 2. Summary

This Regional Individual Standing Offer is for the supply of **Miscellaneous Building Supplies** on an as when requested basis for Department of National Defence, Real Property Operations Det Greenwood, 14 Wing Greenwood, Nova Scotia and 5 CDN Div TC Aldershot in Kentville, Nova Scotia. as per **the Specifications at Annex A** attached.

The period for making call-ups against the Standing Offer is from **November 1<sup>st</sup>, 2016 to October 31<sup>st</sup>, 2017**, with an additional one (1), 12 month period.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

### 1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## PART 2 - OFFEROR INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006 \(2016-04-04\)](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
**Insert: 120 days**

#### 2.1.1 SACC Manual Clauses

A0220T	Evaluation of Price	2014-06-26
C9000T	Pricing	2010-08-16
M1004T	Condition of Material	2016-01-28

### 2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### 2.3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **five (5)** calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is

eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

## **2.4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

## **PART 3 - OFFER PREPARATION INSTRUCTIONS**

### **3.1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer and Financial Offer (one (1) hard copy)  
Section II: Certifications (one (1) hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Offer**

In their technical and financial bid, bidders shall submit a completed "Annex A – Statement of Requirement and Basis of Payment" demonstrating that they understand and agree to the conditions and requirements of Call-ups against the Standing Offer. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is to be shown separately, if applicable.

### 3.1.1 Payment by Credit Card

Canada requests that Offerors complete one of the following:

- (a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

### 3.1.2 Exchange Rate Fluctuation

The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive.

## Section II: Certifications

Offerors must submit the certifications required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) Bidders must bid on at least **80%** of the items identified in the Statement of Requirement;
- (c) For items that are not offered in a bid, the highest price received from all responsive bidders for that item will be used for calculation for evaluation purposes;
- (d) In the event that an item description in Annex A is incorrect or the item is no longer manufactured, the item will be removed from the evaluation and will not be issued as part of a Standing Offer. It is requested that bidders notify the Contracting Officer of incorrect/unavailable items prior to bid closing;
- (e) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **4.1.1. Mandatory Criteria**

##### **4.1.1.1 Mandatory Criteria at Bid Closing**

Failure to meet any of the following mandatory criteria at bid closing will render your submission non-responsive and it will be given no further consideration.

- (a) Acceptance of PWGSC General Conditions and Resulting Contract Clauses contained in this solicitation.
- (b) Provision of pricing as requested at Annex A – Statement of Requirement and Basis of Payment.

##### **4.1.2.1 SACC Manual Clauses**

C9000T Price (2010-08-16)

##### **4.1.2.2 Financial Evaluation**

The price of the offer will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

#### **4.2 Basis of Selection**

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the total lowest aggregate evaluated price including the option year will be recommended for issuance of a standing offer.

### **PART 5 – CERTIFICATIONS**

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.



## 5.1 Certifications Precedent to the Issuance of a Standing Offer

Offerors must submit the following duly completed certifications as part of their offer.

### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable), to be given further consideration in the procurement process.

### 5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

## PART 6 – FINANCIAL REQUIREMENTS

### 6.1 Financial Capability

SACC Manual clause [M9033T](#) (2011-05-16) Financial Capability

## PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 7.1 Offer

7.1.1 The Offeror offers to perform the Work in accordance with the Specifications at Annex "A".

#### 7.2 Security Requirements

There are no security requirements applicable to this Standing Offer Agreement.

#### 7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

### 7.3.1 General Conditions

**2005 (2016-04-04)** General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

### 7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in **Annex "B"**. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

## 7.4 Term of Standing Offer

### 7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from **November 1<sup>st</sup>, 2016 to October 31<sup>st</sup>, 2017.**

### 7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional **one (1), 12 month period** under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

## 7.5. Authorities

### 7.5.1 Standing Offer Authority

The Standing Offer Authority is:

**Name: Nancy Dunphy**  
**Title: Contracting Officer**  
**Public Works and Government Services Canada**  
**Acquisitions Branch, Atlantic Region**  
**Address: 1713 Bedford Row, Halifax, NS, B3J 3C9**

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**Telephone: 902-496-5481**

**Facsimile: 902-496-5016**

**E-mail address: nancy.dunphy@pwgsc-tpsgc.gc.ca**

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### **7.5.2 Project Authority**

The Project Authority for the Standing Offer is:

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

### **7.5.3 Offeror's Representative (Bidder please complete)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

Procurement Business Number (PBN): \_\_\_\_\_

### ***Procurement Business Number***

Suppliers are required to have a Procurement Business Number (PBN) before contract award. Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.

### **7.6 Identified Users**

The Identified User authorized to make call-ups against the Standing Offer is:

**Department of National Defence, Wing Construction Engineering, 14 Wing Greenwood, Nova Scotia, Canadian Division Aldershot, or their delegated authority.**

### **7.7 Call-up Procedures**

The identified user will issue a call-up against a standing offer each time goods/services are required.

## 7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*.

## 7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$40,000.00** (Applicable Taxes included).

## 7.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of **\$TO BE DETERMINED** (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or three (3) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

## 7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005 \(2016-04-04\)](#), General Conditions - Standing Offers - Goods or Services
- d) the general conditions [2010C \(2016-04-04\)](#), General Conditions – Services (Medium Complexity);
- e) Annex A, Requirement and Basis of Payment;
- f) the Offeror's offer dated \_\_\_\_\_ “as clarified on \_\_\_\_\_” **or** “as amended on \_\_\_\_\_”.

## 7.12 Certifications

### 7.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

## 7.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **7.1 Requirement**

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### **7.2 Standard Clauses and Conditions**

#### **7.2.1 General Conditions**

[2010C \(2016-04-04\)](#), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of 2010A (2016-04-04) General Conditions - Services (Medium Complexity), will not apply to payments made by credit cards.

### **7.3 Term of Contract**

#### **7.3.1 Period of the Contract**

The period of the Contract is from **November 1<sup>st</sup>, 2016 to October 31<sup>st</sup>, 2017** inclusive.

### **7.4 Payment**

#### **7.4.1 Basis of Payment**

See Annex A.

#### **7.4.2 Limitation of Price**

SACC Manual clause [C6000C \(2011-05-16\)](#) Limitation of Price

#### **7.4.3 Single Payment**

SACC Manual clause [H1000C \(2008-05-12\)](#) Single Payment

#### **7.4.4 Payment by Credit Card**

The following credit cards are accepted: \_\_\_\_TBD\_\_\_\_ and \_\_\_\_TBD\_\_\_\_.

### **7.5 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

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The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **7.6 Insurance Requirements**

*SACC Manual* clause **G1005C** (2016-01-28) Insurance

## **7.7 SACC Manual Clauses**

A9062C (2011-05-16)	Canadian Site Regulations
D5328C (2014-06-26)	Inspection and Acceptance
A9039C (2008-05-12)	Salvage
B7500C (2006-06-16)	Excess Goods

## ANNEX "A" Requirement and Pricing

Bidders must provide a firm unit rate in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded. The estimated quantities are for evaluation purposes only. Contractor agrees that the following are the unit prices referred to herein:

NOTE: The following estimated usage figures are for evaluation purposes only.

**TABLE 1 - 1ST YEAR - November 1st, 2016 to October 31st, 2017**

ITEM	DESCRIPTION	Unit of Issue	Estimated Annual Usage	Unit Price	Extended Price
1	VAPOUR BARRIER, 6 MIL ULTRA +. 10FT X 150FT ROLL	RO	20	\$_____	\$_____
2	ROOF SHINGLE ASPHALT 3 IN 1 30 YEAR WARRANTY	BD	200	\$_____	\$_____
3	QUARTER ROUND 3/4 INCH X 3/4 INCH FINGER JOINT PINE	FT	2000	\$_____	\$_____
4	ARMSTRONG # 8300XL-WH MAIN TEES 12 FT X 1.5 IN	EA	500	\$_____	\$_____
5	ARMSTRONG # XL8340-RWH CROSS TEES 4 FT	EA	1000	\$_____	\$_____
6	ARMSTRONG # XL8323-RWH CROSS TEES 2 FT	EA	1000	\$_____	\$_____
7	ARMSTRONG WALL MOLDING WHITE 12 FT X 7/8 IN	EA	500	\$_____	\$_____
8	FLAT STOCK ALUMINUM WHITE .22 GAUGE 2 FT X 100 FT ROLL	RO	20	\$_____	\$_____
9	CEILING TILE 5/8 INCH 2 FT X 2 FT ARMSTRONG # 934A RECESSED	EA	300	\$_____	\$_____
10	CAULKING LATEX PAINTABLE WHITE 300 ML	TU	400	\$_____	\$_____
11	SILICONE BATHTUB, WHITE 300 ML	TU	300	\$_____	\$_____
12	SILICONE BROWN EXTERIOR 300 ML	TU	200	\$_____	\$_____
13	PLEXIGLASS 6MIL 4 FT X 8 FT SHEET	SH	25	\$_____	\$_____
14	LEXAN 4.5 MIL 4 FT X 8 FT SHEET	SH	25	\$_____	\$_____
15	RUBBER COVE BASE BLACK 4 IN X 120 FT ROLL	RO	25	\$_____	\$_____

Solicitation No. - N° de l'invitation  
W6837-175355/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
hal220

Client Ref. No. - N° de réf. du client  
W6837-17-5355

File No. - N° du dossier  
HAL-6-77078

CCC No./N° CCC - FMS No./N° VME

16	KABA(UNICAN) ACCESS CONTROL MECHANICAL LOCK STANDARD MODEL # 1021S-26D-41	EA	30	\$ _____	\$ _____
17	PANIC EXIT DEVICE SARGENT 3828 98 PTB 26D	EA	20	\$ _____	\$ _____
18	NAILS 34 DEGREE STRIP 2 3/8" LENGTH	BX	20	\$ _____	\$ _____
19	TRIM EDGE BIRCH 7/8 INCH WIDTH, 250 FT ROLL	RO	20	\$ _____	\$ _____
20	DRYWALL COMPOUND SHEETROCK 90 11 KG. BAG	BG	50	\$ _____	\$ _____
21	CGC DRYWALL COMPOUND 20 KG PAIL	EA	400	\$ _____	\$ _____
22	DRYWALL JOINT TAPE FIBRE 500 FT ROLL	RO	100	\$ _____	\$ _____
23	ADHESIVE, CARPENTER GLUE CABINET MAKER'S QUALITY 3 LITRE	EA	30	\$ _____	\$ _____
24	PLYWOOD SPRUCE SELECT GRADE 3/4" X 4' X 8'	SH	400	\$ _____	\$ _____
25	PLYWOOD SPRUCE SELECT GRADE 1/2" X 4' X 8'	SH	300	\$ _____	\$ _____
26	"J" FOR GYPSUM BOARD 1/2" GALVANIZED	EA	200	\$ _____	\$ _____
27	HINGE BUTT 26D FINISH BALL BEARING 4.5 IN X 4 IN	EA	200	\$ _____	\$ _____
28	CEILING TILES 2 'X 4' ARMSTRONG # 823	EA	1000	\$ _____	\$ _____
29	LOCKSET KEY IN KNOB WEISER HUNTINGTON OR EQUIVALENT	EA	100	\$ _____	\$ _____
30	LOCKSET PASSAGE WEISER BEVERLY OR EQUIVALENT	EA	100	\$ _____	\$ _____
31	DOOR STOP LEVER TYPE WITH RUBBER FOOT DOOR MOUNT SATIN CHROME FINISH	EA	200	\$ _____	\$ _____
32	NAILS STRIP FINISH PASLODE/ PRIME 18 GAUGE 2" LENGTH	BX	10	\$ _____	\$ _____
33	DOOR STOP DOME TYPE FLOOR MOUNT SATIN CHROME	EA	200	\$ _____	\$ _____
34	PAINT, INTERIOR LATEX PRIMER/SEALER 3.78L	EA	200	\$ _____	\$ _____
35	PAINT, INTERIOR LATEX SEMI GLOSS, 3.78L	EA	100	\$ _____	\$ _____
36	PAINT, INTERIOR LATEX WHITE NON-GLOSS 3.78L	EA	400	\$ _____	\$ _____



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CCC No./N° CCC - FMS No./N° VME

37	FLOOR TILE ADHESIVE ARMSTRONG S700 15 LITRE CAN OR EQUIVALENT	EA	20	\$ _____	\$ _____
38	DOOR JAMB STEEL KNOCK DOWN 4 5/8" THROAT OPENING 3'-0" X 7'-0"	EA	40	\$ _____	\$ _____
39	LUMBER PINE 2 INCH X 8 INCH ROUGH CLEAR KILN DRIED	LFT	1000	\$ _____	\$ _____
40	READIMIX CONCRETE 25 KG BAG	BG	400	\$ _____	\$ _____
41	CAULKING SILICONE CLEAR INTERIOR/EXTERIOR 300 ML	EA	400	\$ _____	\$ _____
42	NAILS , 34 DEGREE, STRIP, 3 1/4" LENGTH	BX	20	\$ _____	\$ _____
43	NAILS ROOFING 1 1/4 INCH GALV 50 LB BOX	BX	20	\$ _____	\$ _____
44	PLASTIC ROOFING CEMENT 10 KG	EA	30	\$ _____	\$ _____
45	WOLMANIZED LUMBER 2 INCH BY 4 INCH X 12 FEET	EA	500	\$ _____	\$ _____
46	WOLMANIZED LUMBER 2 INCH X 6 INCH X 12 FEET	EA	400	\$ _____	\$ _____
47	WOLMANIZED LUMBER 4 INCH X 4 INCH X 12 FEET	EA	200	\$ _____	\$ _____
48	WOLMANIZED LUMBER 6 INCH X 6 INCH X 12 FEET	EA	50	\$ _____	\$ _____
49	WOLMANIZED LUMBER 1 INCH X 6 INCH X 12 FEET	EA	500	\$ _____	\$ _____
50	WOLMANIZED LUMBER 2 INCH X 8 INCH X 12 FEET	EA	150	\$ _____	\$ _____
51	WALLBOARD GYPSUM 1/2 INCH X 4 FEET X 8 FEET	SH	800	\$ _____	\$ _____
52	WALLBOARD GYPSUM 1/2 INCH X 4 FEET X 12 FEET	SH	300	\$ _____	\$ _____
53	WALLBOARD GYPSUM 5/8 INCH X 4 FEET X 8 FEET	SH	600	\$ _____	\$ _____
54	PLYWOOD DOUGLAS FIRM 3/4 INCH X 4 FEET X 8 FEET GIS	SH	500	\$ _____	\$ _____
55	PLYWOOD DOUGLAS FIR 1/2 INCH X 4 FEET X 8 FEET GOOD ONE SIDE	SH	500	\$ _____	\$ _____
56	PLYWOOD DOUGLAS FIR 1/4 INCH X 4 FEET X 8 FEET	SH	300	\$ _____	\$ _____
57	PLYWOOD BIRCH 3/4 INCH X 4 FEET X 8 FEET CABINET GRADE	SH	400	\$ _____	\$ _____
58	PLYWOOD BIRCH 1/2 INCH X 4 FEET X 8 FEET CABINET GRADE	SH	150	\$ _____	\$ _____

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CCC No./N° CCC - FMS No./N° VME

59	PLYWOOD BIRCH 1/4 INCH X 4 FEET X 8 FEET CABINET GRADE	SH	100	\$ _____	\$ _____
60	LUMBER PINE 1 INCH X 6 INCH ROUGH CLEAR KILN DRIED	LFT	2000	\$ _____	\$ _____
61	LUMBER PINE 1 INCH X 8 INCH ROUGH CLEAR KILN DRIED	LFT	1000	\$ _____	\$ _____
62	LUMBER PINE 2 INCH X 6 INCH ROUGH CLEAR KILN DRIED	LFT	1000	\$ _____	\$ _____
63	LUMBER SPRUCE 2 INCH X 4 INCH X 8 FEET KILN DRIED	EA	800	\$ _____	\$ _____
64	LUMBER SPRUCE 2 INCH X 4 INCH X 12 FEET KILN DRIED	EA	500	\$ _____	\$ _____
65	LUMBER SPRUCE 2 INCH X 6 INCH X 12 FEET KILN DRIED	EA	300	\$ _____	\$ _____
66	LUMBER BIRCH 1 INCH X 6 INCH CLEAR KILN DRIED	LFT	800	\$ _____	\$ _____
67	DOOR LUMBER CORE BIRCH 3 FEET X 7 FEET X 1 3/4 INCH STAIN GRADE	EA	50	\$ _____	\$ _____
68	DOOR LUMBER CORE BIRCH 2 FEET 8 INCH X 6 FEET 8 INCH X 1 3/4 INCH PAINT GRADE	EA	50	\$ _____	\$ _____
69	STEEL STUD TRACK 3 5/8 INCH X 10 FEET	EA	200	\$ _____	\$ _____
70	STEEL STUD 3 5/8 INCH X 10 FEET	EA	800	\$ _____	\$ _____
71	PLASTIC CEMENT 310 ML	EA	200	\$ _____	\$ _____
72	ARMSTRONG CEILING TILE 2' X 2' #935	EA	500	\$ _____	\$ _____
73	PAINT EXTERIOR LATEX SEMI GLOSS NATURAL WHITE 3.7L	EA	100	\$ _____	\$ _____
74	BALLBEARING BUTT HINGES 4.5" X 4" NRP 26D	EA	200	\$ _____	\$ _____
75	CARLISLES SURE SEAL LAP SEALANT 11 FL OZ	EA	200	\$ _____	\$ _____
76	MISC BUILDING SUPPLIES ITEMS NOT LISTED ABOVE AT YOUR RETAIL LIST PRICE LESS A DISCOUNT OF _____ %		\$60,000.00	Discount _____ %	(\$60K x _____ %) \$ _____
Total Year 1					\$ _____

**TABLE 2 - 2nd YEAR (option) - November 1st, 2017 to October 31st, 2018**

ITEM	DESCRIPTION	Unit of Issue	Estimated Annual Usage	Unit Price	Extended Price
1	VAPOUR BARRIER, 6 MIL ULTRA +. 10FT X 150FT ROLL	RO	20	\$_____	\$_____
2	ROOF SHINGLE ASPHALT 3 IN 1 30 YEAR WARRANTY	BD	200	\$_____	\$_____
3	QUARTER ROUND 3/4 INCH X 3/4 INCH FINGER JOINT PINE	FT	2000	\$_____	\$_____
4	ARMSTRONG # 8300XL-WH MAIN TEES 12 FT X 1.5 IN	EA	500	\$_____	\$_____
5	ARMSTRONG # XL8340-RWH CROSS TEES 4 FT	EA	1000	\$_____	\$_____
6	ARMSTRONG # XL8323-RWH CROSS TEES 2 FT	EA	1000	\$_____	\$_____
7	ARMSTRONG WALL MOLDING WHITE 12 FT X 7/8 IN	EA	500	\$_____	\$_____
8	FLAT STOCK ALUMINUM WHITE .22 GAUGE 2 FT X 100 FT ROLL	RO	20	\$_____	\$_____
9	CEILING TILE 5/8 INCH 2 FT X 2 FT ARMSTRONG # 934A RECESSED	EA	300	\$_____	\$_____
10	CAULKING LATEX PAINTABLE WHITE 300 ML	TU	400	\$_____	\$_____
11	SILICONE BATHTUB, WHITE 300 ML	TU	300	\$_____	\$_____
12	SILICONE BROWN EXTERIOR 300 ML	TU	200	\$_____	\$_____
13	PLEXIGLASS 6MIL 4 FT X 8 FT SHEET	SH	25	\$_____	\$_____
14	LEXAN 4.5 MIL 4 FT X 8 FT SHEET	SH	25	\$_____	\$_____
15	RUBBER COVE BASE BLACK 4 IN X 120 FT ROLL	RO	25	\$_____	\$_____
16	KABA(UNICAN) ACCESS CONTROL MECHANICAL LOCK STANDARD MODEL # 1021S-26D-41	EA	30	\$_____	\$_____
17	PANIC EXIT DEVICE SARGENT 3828 98 PTB 26D	EA	20	\$_____	\$_____

18	NAILS 34 DEGREE STRIP 2 3/8" LENGTH	BX	20	\$ _____	\$ _____
19	TRIM EDGE BIRCH 7/8 INCH WIDTH, 250 FT ROLL	RO	20	\$ _____	\$ _____
20	DRYWALL COMPOUND SHEETROCK 90 11 KG. BAG	BG	50	\$ _____	\$ _____
21	CGC DRYWALL COMPOUND 20 KG PAIL	EA	400	\$ _____	\$ _____
22	DRYWALL JOINT TAPE FIBRE 500 FT ROLL	RO	100	\$ _____	\$ _____
23	ADHESIVE, CARPENTER GLUE CABINET MAKER'S QUALITY 3 LITRE	EA	30	\$ _____	\$ _____
24	PLYWOOD SPRUCE SELECT GRADE 3/4" X 4' X 8'	SH	400	\$ _____	\$ _____
25	PLYWOOD SPRUCE SELECT GRADE 1/2" X 4' X 8'	SH	300	\$ _____	\$ _____
26	"J" FOR GYPSUM BOARD 1/2" GALVANIZED	EA	200	\$ _____	\$ _____
27	HINGE BUTT 26D FINISH BALL BEARING 4.5 IN X 4 IN	EA	200	\$ _____	\$ _____
28	CEILING TILES 2 'X 4' ARMSTRONG # 823	EA	1000	\$ _____	\$ _____
29	LOCKSET KEY IN KNOB WEISER HUNTINGTON OR EQUIVALENT	EA	100	\$ _____	\$ _____
30	LOCKSET PASSAGE WEISER BEVERLY OR EQUIVALENT	EA	100	\$ _____	\$ _____
31	DOOR STOP LEVER TYPE WITH RUBBER FOOT DOOR MOUNT SATIN CHROME FINISH	EA	200	\$ _____	\$ _____
32	NAILS STRIP FINISH PASLODE/ PRIME 18 GAUGE 2" LENGTH	BX	10	\$ _____	\$ _____
33	DOOR STOP DOME TYPE FLOOR MOUNT SATIN CHROME	EA	200	\$ _____	\$ _____
34	PAINT, INTERIOR LATEX PRIMER/SEALER 3.78L	EA	200	\$ _____	\$ _____
35	PAINT, INTERIOR LATEX SEMI GLOSS, 3.78L	EA	100	\$ _____	\$ _____
36	PAINT, INTERIOR LATEX WHITE NON-GLOSS 3.78L	EA	400	\$ _____	\$ _____
37	FLOOR TILE ADHESIVE ARMSTRONG S700 15 LITRE CAN OR EQUIVALENT	EA	20	\$ _____	\$ _____
38	DOOR JAMB STEEL KNOCK DOWN 4 5/8" THROAT OPENING 3'-0" X 7'-0"	EA	40	\$ _____	\$ _____

39	LUMBER PINE 2 INCH X 8 INCH ROUGH CLEAR KILN DRIED	LFT	1000	\$ _____	\$ _____
40	READIMIX CONCRETE 25 KG BAG	BG	400	\$ _____	\$ _____
41	CAULKING SILICONE CLEAR INTERIOR/EXTERIOR 300 ML	EA	400	\$ _____	\$ _____
42	NAILS , 34 DEGREE, STRIP, 3 1/4" LENGTH	BX	20	\$ _____	\$ _____
43	NAILS ROOFING 1 1/4 INCH GALV 50 LB BOX	BX	20	\$ _____	\$ _____
44	PLASTIC ROOFING CEMENT 10 KG	EA	30	\$ _____	\$ _____
45	WOLMANIZED LUMBER 2 INCH BY 4 INCH X 12 FEET	EA	500	\$ _____	\$ _____
46	WOLMANIZED LUMBER 2 INCH X 6 INCH X 12 FEET	EA	400	\$ _____	\$ _____
47	WOLMANIZED LUMBER 4 INCH X 4 INCH X 12 FEET	EA	200	\$ _____	\$ _____
48	WOLMANIZED LUMBER 6 INCH X 6 INCH X 12 FEET	EA	50	\$ _____	\$ _____
49	WOLMANIZED LUMBER 1 INCH X 6 INCH X 12 FEET	EA	500	\$ _____	\$ _____
50	WOLMANIZED LUMBER 2 INCH X 8 INCH X 12 FEET	EA	150	\$ _____	\$ _____
51	WALLBOARD GYPSUM 1/2 INCH X 4 FEET X 8 FEET	SH	800	\$ _____	\$ _____
52	WALLBOARD GYPSUM 1/2 INCH X 4 FEET X 12 FEET	SH	300	\$ _____	\$ _____
53	WALLBOARD GYPSUM 5/8 INCH X 4 FEET X 8 FEET	SH	600	\$ _____	\$ _____
54	PLYWOOD DOUGLAS FIRM 3/4 INCH X 4 FEET X 8 FEET GIS	SH	500	\$ _____	\$ _____
55	PLYWOOD DOUGLAS FIR 1/2 INCH X 4 FEET X 8 FEET GOOD ONE SIDE	SH	500	\$ _____	\$ _____
56	PLYWOOD DOUGLAS FIR 1/4 INCH X 4 FEET X 8 FEET	SH	300	\$ _____	\$ _____
57	PLYWOOD BIRCH 3/4 INCH X 4 FEET X 8 FEET CABINET GRADE	SH	400	\$ _____	\$ _____
58	PLYWOOD BIRCH 1/2 INCH X 4 FEET X 8 FEET CABINET GRADE	SH	150	\$ _____	\$ _____
59	PLYWOOD BIRCH 1/4 INCH X 4 FEET X 8 FEET CABINET GRADE	SH	100	\$ _____	\$ _____
60	LUMBER PINE 1 INCH X 6 INCH ROUGH CLEAR KILN DRIED	LFT	2000	\$ _____	\$ _____

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W6837-175355/A

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Buyer ID - Id de l'acheteur  
hal220

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W6837-17-5355

File No. - N° du dossier  
HAL-6-77078

CCC No./N° CCC - FMS No./N° VME

61	LUMBER PINE 1 INCH X 8 INCH ROUGH CLEAR KILN DRIED	LFT	1000	\$ _____	\$ _____
62	LUMBER PINE 2 INCH X 6 INCH ROUGH CLEAR KILN DRIED	LFT	1000	\$ _____	\$ _____
63	LUMBER SPRUCE 2 INCH X 4 INCH X 8 FEET KILN DRIED	EA	800	\$ _____	\$ _____
64	LUMBER SPRUCE 2 INCH X 4 INCH X 12 FEET KILN DRIED	EA	500	\$ _____	\$ _____
65	LUMBER SPRUCE 2 INCH X 6 INCH X 12 FEET KILN DRIED	EA	300	\$ _____	\$ _____
66	LUMBER BIRCH 1 INCH X 6 INCH CLEAR KILN DRIED	LFT	800	\$ _____	\$ _____
67	DOOR LUMBER CORE BIRCH 3 FEET X 7 FEET X 1 3/4 INCH STAIN GRADE	EA	50	\$ _____	\$ _____
68	DOOR LUMBER CORE BIRCH 2 FEET 8 INCH X 6 FEET 8 INCH X 1 3/4 INCH PAINT GRADE	EA	50	\$ _____	\$ _____
69	STEEL STUD TRACK 3 5/8 INCH X 10 FEET	EA	200	\$ _____	\$ _____
70	STEEL STUD 3 5/8 INCH X 10 FEET	EA	800	\$ _____	\$ _____
71	PLASTIC CEMENT 310 ML	EA	200	\$ _____	\$ _____
72	ARMSTRONG CEILING TILE 2' X 2' #935	EA	500	\$ _____	\$ _____
73	PAINT EXTERIOR LATEX SEMI GLOSS NATURAL WHITE 3.7L	EA	100	\$ _____	\$ _____
74	BALLBEARING BUTT HINGES 4.5" X 4" NRP 26D	EA	200	\$ _____	\$ _____
75	CARLISLES SURE SEAL LAP SEALANT 11 FL OZ	EA	200	\$ _____	\$ _____
76	MISC BUILDING SUPPLIES ITEMS NOT LISTED ABOVE AT YOUR RETAIL LIST PRICE LESS A DISCOUNT OF ____%		\$60,000.00	Discount _____%	(\$60K x ____%) \$ _____
Total Year 2 (Option year)					\$ _____

#### SUMMARY:

Table 1 - Year 1 SOA \$ \_\_\_\_\_

Table 2 - Year 2 (option) \$ \_\_\_\_\_

**Total Evaluated Cost** \$ \_\_\_\_\_ (HST EXTRA)

Buyer ID - Id de l'acheteur  
hal220

CCC No./N° CCC - FMS No./N° VME

## ANNEX “B”

## DOLLAR USAGE REPORT

[illegible]

Solicitation No. - N° de l'invitation  
W6837-175355/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
ha1220

Client Ref. No. - N° de réf. du client  
W6837-17-5355

File No. - N° du dossier  
HAL-6-77078

CCC No./N° CCC - FMS No./N° VME

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**ANNEX "C"**  
**INFORMATION FOR**  
**CODE OF CONDUCT CERTIFICATION**

***[MUST BE COMPLETED BY  
OFFEROR/BIDDER WITH BID SUBMISSION]***

Please provide list of names of the following entities, according to the ownership nature of the company

1. For a Corporation - each current member of the Bidder's Board of Directors;

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2. For a Sole Proprietorship or an individual doing business under a firm name - the name of the sole proprietor or individual;

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3. For a Joint Venture - the names of all current members of the Joint venture;

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4. For an individual - the full name of the person;

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