



INVITATION TO TENDER NOTICE

Solicitation #: FP802-160186
Closing Date: September 01, 2016
Time for solicitation closure: 02:00 PM (EDT)

Title: St. Lewis Satellite Office & Warehouse, Waterline Upgrade
Work site location: St. Lewis, NL

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice
2. Specification (Description of required services)
3. Drawings/ Plans (2 sheets in total)
4. Construction Tender Form (**Mandatory - to be completed by Bidder**)

CLOSING LOCATION(S):

Location #1: For electronic submissions **ONLY**, please send all electronic proposals to:
Michel.R.Lariviere@dfo-mpo.gc.ca

Location #2: For printed submissions and Bid Bonds **ONLY** (via Canada Post or by Courier), please send to:

**Fisheries and Oceans Canada,
Attention: Michel Larivière
Procurement Hub – Ottawa Office,
Station 9S016, 9th Floor,
200 Kent Street,
Ottawa, Ontario K1A 0E6**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.

The bidder is required to supply the following bonds with their bid:

- Performance Bond
- Labour and Material/Payment Bond



PLEASE NOTE:

All bids bonds are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above.

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

SCOPE OF WORK / DELIVERABLES:

The scope of work consists of supplying and installing a municipal grade watermain that will connect to the existing town watermain approximately 500m away and be routed to and connect to the Satellite Office and Warehouse.

In general, work under this contract consists of, but will not necessary be limited to, the following:

1. Connect the watermain to the town main in the general vicinity shown on the plans, and be installed generally in a service ditch to be constructed adjacent to or below the existing roadway and the line will
2. Be brought in the ditch to the DFO office. The ditch would need to be at least 2.5m deep by 1m wide. Some blasting would need to occur to construct the ditch. The waterline will need a minimum 2m cover to protect it from freezing.
3. Install a curbstop valve where the pipe connects to the town main, and also another outside the DFO building. A new above grade hydrant will also be installed near the DFO building as indicated on the plans. The watermain would also be brought inside the DFO building under the footing and be connected to the building domestic water system including the installation of a main shut-off valve and backflow prevention inside the building.
4. Excavate, blast, and supply of fill, bedding or other construction materials.
5. All work referenced on the plans and other specifications.
6. Include a fully operational and commissioned system.
7. Provide and maintain Dust Control Barriers as required to carry out the work in locations designed and in accordance with Section 01 35 99 – Dust Control Procedures.

LOCATION OF WORK, WORK SITE AND DELIVERY POINT:

The St. Lewis Satellite Office & Warehouse is a DFO-custodial facility located at 10 Shoal Point Road in the community of St. Lewis on the southeast coast of Labrador.



MANDATORY SITE VISIT:

1) Bidders must choose between **one** of the following **Mandatory Site Visit** dates:

- i. Thursday, August 25, 2016
Departure planned for 11:00 am* local time from Goose Bay by helicopter

OR

- ii. Friday, August 26, 2016
Departure planned for 10:00 am* local time from St. Anthony by helicopter

** Please note that exact departure time will depend on the helicopter request and weather conditions*

- iii. Only **one** (1) representative per bidder will be permitted to attend the mandatory site visit

2) Interested bidders **must** send an email to Michel.R.Lariviere@dfo-mpo.gc.ca **no later than 4:00 pm on Monday, August 22, 2016** and provide the following information:

- a. Date of site visit requested
- b. Business name
- c. Business address
- d. Business phone number
- e. Bidder's representative name
- f. Attendee next of kin name, home and email address and phone number

It is a requirement for all persons wishing to tender on this project to attend this meeting at the site to familiarize themselves fully with the scope of work and the tendering requirements. The Bidder's Representative must sign an attendance list and attend the entire site visit, to have their bid submission considered responsive.

OTHER MANDATORY REQUIREMENTS:

1. The minimum acceptable amount of Public Liability and Property Damage Insurance is \$2,000,000.00 per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award;



2. The tenderer must provide tender security, at the tenderer's own cost, in accordance with section GI09 of the Instruction to Bidders document (<http://www.dfo-mpo.gc.ca/contract-contrat/instructions-instructions-eng.htm>) as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Bonds** must be delivered to the Closing Location prior to the closing date.

Note: All tender securities (Bid Bond) will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer (Contractor) has completed the said contract.

QUESTION AND ANSWER PERIOD:

Bidders should note that all questions regarding this Invitation To Tender are to be submitted **ONLY** in writing by email, **no later than Monday, August 29, 2016, 2:00 PM (EDT)** to the contract Officer listed below. The department may be unable to respond to questions submitted after that date.

EXPECTED START AND COMPLETION DATES:

Start Date: Contract Award
Completion Date: December 28th, 2016

SECURITY REQUIREMENTS:

None.

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Regards,

Michel Larivière
Senior Contracting Officer
Procurement Hub, Materiel and Procurement Services
Financial and Materiel Management Operations
Fisheries and Oceans Canada
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Government of Canada
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