

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

800 Burrard Street, Room 219

800, rue Burrard, pièce 219

Vancouver, BC V6Z 0B9

Bid Fax: (604) 775-7526

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific Region

219 - 800 Burrard Street

800, rue Burrard, pièce 219

Vancouver, BC V6Z 0B9

Title - Sujet Flame Resistant Polyester Fleece	
Solicitation No. - N° de l'invitation 21C81-164012/A	Date 2016-08-22
Client Reference No. - N° de référence du client 21C81-164012	GETS Ref. No. - N° de réf. de SEAG PW-\$VAN-797-7850
File No. - N° de dossier VAN-6-39059 (797)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-09-30	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Muller, Laura	Buyer Id - Id de l'acheteur van797
Telephone No. - N° de téléphone (604)775-9911 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CORRECTIONAL SERVICE OF CANADA CORCAN Textiles,Matsqui Institution 33344 King Road ABBOTSFORD British Columbia V2S 4P3 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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21C81-164012/A
Client Ref. No. - N° de réf. du client
21C81-164012

Amd. No. - N° de la modif.
000
File No. - N° du dossier
VAN-6-39059

Buyer ID - Id de l'acheteur
VAN797
CCC No./N° CCC - FMS No./N° VME

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INHERENTLY FLAME RESISTANT 100% POLYESTER FLEECE WITH ANTIMICROBIAL TREATMENT

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses: |
- 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
- 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Annex "A" - Requirement, the Basis of Payment, Form A – Substantiation of Technical Compliance, and Form B – Bid Submission Form.

1.2 Summary

Correctional Service of Canada requires the supply and delivery of inherently flame resistant 100% polyester fleece with antimicrobial treatment on an "as and when requested" basis during the two-year period of the Standing Offer, according to specifications in Annex "A" – Requirement.

Deliveries must be made to the following location:

Matsqui Institution
33344 King Road
Abbotsford, British Columbia
V2S 4P3

"The requirement is subject to the provisions of the Agreement on Internal Trade (AIT)."

"The requirement is subject to a preference for Canadian goods and/or services."

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2016-04-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.1.1 SACC Manual Clauses

2.1.1.1 SACC Manual Clause [M1004T](#) (2016-01-28) - Condition of Material – Offer

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to PWGSC will not be accepted.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 14 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the

question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in BRITISH COLUMBIA.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (2 hard copies)
- Section II: Financial Offer (1 hard copy)
- Section III: Certifications (1 hard copy)
- Section IV: Test Results (1 hard copy)
- Section V: Samples (2 hard copies)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) Use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) Use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) Use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) Use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical bid, bidders must demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Bidders must submit documentation with their bid package that clearly and precisely demonstrates how their product complies with the required specifications. **All information including source, product number and other technical information must be included. Failure to submit technical information will result in your bid not being considered.**

The technical bid must consist of the following:

1) Substantiation of Technical Compliance:

The technical bid must substantiate the compliance of the Bidder and its proposed product with the specific articles of Annex "A" - Requirement. Bidders are requested to use Form A – Substantiation of Technical Compliance. This form, using Annex "A" – Requirement as a base, has been formatted specifically to prompt the bidder to provide the appropriate response for each item, which could be either confirmation (and substantiation) of compliance to Mandatory items. Using the form to provide this information is not mandatory, but it is recommended.

2) Supporting Documentation:

The substantiation should refer to additional technical and descriptive documentation submitted with the bid, such as product data sheet(s) showing how their product conforms to the requirements stated in Annex "A": - Requirement. The specific location of this supporting documentation should be referenced in the "Substantiation" column of Form A – Substantiation of Technical Compliance, where bidders are requested to indicate where in the bid the reference material can be found, including the title of the document, and the page and paragraph numbers.

Where the reference is not sufficiently precise, Canada may request that the Bidder direct Canada to the appropriate location in the documentation. As noted in article 05 of the Standard Instructions, Canada will evaluate only the documentation provided with a bidder's bid. Canada will not evaluate information such as references to Web site addresses where additional information can be found, or technical manuals or brochures not submitted with the bid. Where Canada determines that the substantiation is not complete for Mandatory items, the Bidder will be considered non-responsive and disqualified.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex "B" - Basis of Payment. The total amount of Applicable Taxes must be shown separately. Offerors must submit firm prices for all items listed in Annex "B" – Basis of Payment.

3.1.2 Exchange Rate Fluctuation

SACC Manual Clause [C3011T](#) (2013-11-06) - Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

Section IV: Test Results

Bidders must provide test results (see Annex "A" – Requirement: E: Testing Requirements) with their bid.

Section V: Samples

Bidders must provide two samples (one in each weight) of the proposed material and submit them with their bid. Each sample must be 1 metre x 185 cm.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine first if there are two or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

4.1.1 Technical Evaluation

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

4.1.1.1 Mandatory Technical Criteria

Each bid will be reviewed to determine whether it meets the mandatory requirements of the bid solicitation. Any element of the bid solicitation identified with the words "must" or "mandatory" is a mandatory requirement. Bids that do not comply with each and every mandatory requirement will be declared non-responsive and be disqualified.

The mandatory technical requirements are described in Annex "A" – Requirement.

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

The estimated quantities listed herein are for evaluation purposes only and do not represent any commitment on the part of Canada.

For evaluation purposes, the Total Bid Price using the pricing tables completed by the bidders will be calculated as per Annex "B" – Basis of Payment.

4.2 Basis of Selection – Mandatory Technical Criteria Only

SACC Manual Clause [M0031T](#) (2007-05-25) - Basis of Selection – Mandatory Technical Criteria Only

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable), to be given further consideration in the procurement process.

5.1.2 Additional Certifications Required with the Offer

5.1.2.1 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offers, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

() the good(s) offered are Canadian goods as defined in paragraph 1 of clause [A3050T](#).

5.1.2.2 Canadian Content Definition

SACC Manual clause [A3050T](#) (2014-11-27) - Canadian Content Definition

Para 6 of SACC clause A3050T is amended as follows:

Textiles: "Textiles and textile articles classified in Chapters 50 to 60 inclusive of the Harmonized System that are woven, knitted or otherwise manufactured from yarns or fibres in Canada, and further processed in Canada by dyeing, finishing, coating or other processes as applicable, will be considered Canadian textiles. Woven fabrics of 100% cotton or of polyester and cotton blends that are dyed and finished in Canada will be considered Canadian".

5.2 Certifications Precedent to the Issuance of a Standing Offer/Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A" – Requirement.

7.2 Security Requirements

There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2016-04-04) - General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "A" - Requirement. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a "quarterly basis" to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 10 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for the Standing Offer: two (2) years.

The period for making call-ups against the Standing Offer is from _____ to _____ (to be filled in at issuance of the standing offer).

7.4.2 Delivery Points

Delivery of the requirement will be made to the delivery point specified at Annex "A" – Requirement.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Laura Muller
Title: Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Commercial Acquisitions
Address: 800 Burrard St., Vancouver, BC

Telephone: 604-775-9911
E-mail address: laura.muller@pwgsc.gc.ca

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000
File No. - N° du dossier
VAN-6-39059

Buyer ID - Id de l'acheteur
VAN797
CCC No./N° CCC - FMS No./N° VME

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

The Project Authority for the Standing Offer is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

7.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: (to be filled in at issuance of the standing offer).

7.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*.

7.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$100,000.00 (Applicable Taxes included).

7.9 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$_____ (to be inserted at award issuance) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or three (3) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2016-04-04), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2010A (2016-04-04), General Conditions - Goods (Medium Complexity);
- e) Annex "A" - Requirement;
- f) Annex "B" - Basis of Payment;
- g) the Offeror's offer dated _____.

7.11 Certifications and Additional Information

7.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.11.2 SACC Manual Clauses

SACC Manual Clause M3060C (2008-05-12) - Canadian Content Certification

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010A (2016-04-04) - General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

7.3 Delivery Date

Delivery must be made within forty-five (45) calendar days from receipt of a call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment – Firm Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, in Annex "B" – Basis of Payment for a cost of \$_____ (as per each call-up). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.4.2 Limitation of Price

SACC Manual Clause C6000C (2011-05-16) - Limitation of Price

7.4.3 Single Payment

SACC Manual Clause H1000C (2008-05-12) – Single Payment

7.4.4 SACC Manual Clauses

SACC Manual Clause B7500C (2006-06-16) – Excess Goods

7.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the following address for certification and payment.

CORCAN Textiles (Pacific Region)
Mission Minimum Institution
33737 Dewdney Trunk Rd.
Mission, British Columbia
V2V 4L8

- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

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7.6 Insurance

SACC Manual Clause G1005C (2016-01-28) – Insurance – No Specific Requirement

ANNEX "A" - REQUIREMENT

Requirement for Inherently Flame Resistant 100% polyester fleece with anti-microbial treatment:

To supply 100% Polyester Filament Yarn Fleece fabric on rolls in various on an "as and when requested" basis during the period of the standing offer and delivered to Correctional Service of Canada (see address below). Fabric should meet minimum standards established for ISO 9001:2008 Quality Assurance System.

A. Background:

The fleece is intended for the construction of blankets used in high-risk situations.

B. Quantity—Approximation:

The quantity specified is only an approximation of requirements given in good faith. Canada will not be bound to accept delivery of the commodity in the maximum quantity specified, but will have the right to accept delivery only in such quantity as is actually required.

It is estimated that up to 5,000 metres of fabric may be ordered per call-up against the established standing offer. The minimum order quantity will be 500 linear metres.

C. Fabric Dimensions and Estimated Annual Usage:

Three different widths and two different weights of materials are required as follows:

- I. Width: 1.63m Cuttable
Weight: 255 g/m² = 5,000 metres
Weight: 340 g/m² = 1,000 metres
- II. Width: 1.83m Cuttable
Weight: 340 g/m² = 20,000 metres
- III. Width: 1.98m Cuttable
Weight: 340 g/m² = 1,000 metres

D. Technical Specifications:

- I. Treatment: The fabric must have an anti-microbial treatment to eliminate the growth of odour-causing bacteria.
- II. Finish: Fabric must be 100% polyester fleece, double sided with a napped finish on one side only.
- III. Colours: Fabric colours include (but are not limited to) Dakota Green, Dark Grey, Navy, Royal Blue, and Orange. Pantones will not be provided.
- IV. Printing on Orange Fabric: The initials "CSC-SCC" must be printed in permanent black ink. Typeface must be 15.2cm high. There must be a 25.4cm space between repeats. There must be at least one full version (CSC-SCC) of the printing every 2.03m. The printing must be in the centre of the fleece, running lengthways down the roll on the napped side.

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Fabric samples can be provided for reference. Please submit requests by phone or email (please CC: al.takasaki@pwgsc.gc.ca) to the Standing Offer Authority no later than fifteen (15) days prior to the solicitation closing date.

E. Testing Requirements:

I. Wash Test:

Fabric must be able to withstand repeated laundering and comply with the requirements of The American Association of Textile Chemists and Colorists (AATCC) Test Method 61, 4 A wash test.

Bidders must supply wash test results with their bid.

II. Flame Resistance Test:

Only inherently flame resistant products are acceptable. Any post-production treatments used on the fleece to enhance flame resistance are not acceptable.

The fleece, after having been laundered ten times according to the manufacturer's specifications, must comply with the flame resistance requirements of the following flammability standards:

- National Fire Prevention Association Standard, NFPA 701, 1999 Edition:
"Standard Methods of Fire Tests for Flame Propagation of Textiles and Films", Test Method 2 (Large Scale Test).
- National Standard of Canada, CAN/ULC-S109-M87:
"Standard for Flame Tests of Flame-Resistant Fabrics and Films", Small and Large Flame Tests.

Bidders must submit their flame test results along with their bid submission.

F. Delivery Location:

Matsqui Institution
33344 King Road
Abbotsford, British Columbia
V2S 4P3

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ANNEX "B" - BASIS OF PAYMENT

Firm Unit Price must be in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

Item	Description	Est. Quantity	Firm Unit Price	Extended Total
YEAR 1				
I. Width: 1.63m	Weight: 255 g/m ²	5,000m	_____ per linear metre This item price must include the cost to apply printing	
I. Width: 1.63m	Weight: 340 g/m ²	1,000m	_____ per linear metre	
II. Width: 1.83m	Weight: 340 g/m ²	20,000m	_____ per linear metre	
III. Width: 1.98m	Weight: 340 g/m ²	1,000m	_____ per linear metre	
YEAR 2				
I. Width: 1.63m	Weight: 255 g/m ²	5,000m	_____ per linear metre This item price must include the cost to apply printing	
I. Width: 1.63m	Weight: 340 g/m ²	1,000m	_____ per linear metre	
II. Width: 1.83m	Weight: 340 g/m ²	20,000m	_____ per linear metre	
III. Width: 1.98m	Weight: 340 g/m ²	1,000m	_____ per linear metre	
	Total Value			

FORM A - Substantiation of Technical Compliance

GENERAL INSTRUCTIONS

- 1) Bidders are requested to:
- a) indicate opposite each specification under **MANDATORY SPECIFICATIONS**, in the right hand margin under **SUBSTANTIATION**, whether or not the fabric being offered meets / does not meet the requirements and
 - b) reference the page number(s) in the provided Technical literature and in the Technical literature, highlight the technical information that supports your compliance with the mandatory specifications below
- 2) It will be to your advantage to furnish as much detail as possible to support the specifications your comments / claims of compliance for each specification.
- 3) The Crown is under NO obligation to seek clarification of the bid(s) or the supporting technical documentation provided. Bidders should note that failure to demonstrate any capability to which they claim compliance will result in their proposal being considered non-responsive. Any deviation is to be clearly identified and supported with full details.

Refer to **PART 3 - OFFER PREPARATION INSTRUCTIONS, 3.1 Offer Preparation Instructions, Section I: Technical Offer.**

MANDATORY SPECIFICATIONS		Bidder's response
1.0	DELIVERY REQUIREMENTS	Provide details requested and supporting documents with the reference page number
	<p>Goods must be received within 45 calendar days of receipt of Call-Up against the Standing Offer</p> <p>Destination FOB CORCAN TEXTILES Matsqui Institution 33344 King Road, Abbotsford, BC V2S 4P3</p>	<p>Comply? Y () / N ()</p>

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MANDATORY SPECIFICATIONS		Bidder's response
2.0 TECHNICAL REQUIREMENTS		Provide details requested and supporting documents with the reference page number
2.1	Treatment: The fabric must have an anti-microbial treatment to eliminate the growth of odour-causing bacteria	Comply? Y () / N ()
2.2	Finish: Fabric must be 100% polyester fleece, double sided with a napped finish on one side only	
2.3	Colours: Fabric colours include (but are not limited to) Dakota Green, Dark Grey, Navy, Royal Blue, and Orange	
2.4	Printing on Orange Fabric: The initials "CSC-SCC" must be printed in permanent black ink. Typeface must be 15.2cm high. There must be a 25.4cm space between repeats. There must be at least one full version (CSC-SCC) of the printing every 2.03m. The printing must be in the centre of the fleece, running lengthways down the roll on the napped side.	
2.5	Widths : 1.63m, 1.83m, 1.98m cuttable Weights : 255 g/m ² , 340 g/m ²	
3.0 MANDATORY BIDDING REQUIREMENTS		
3.1	Test Results <ul style="list-style-type: none"> The American Association of Textile Chemists and Colorists (AATCC) Test Method 61, 4 A wash test National Fire Prevention Association Standard, NFPA 701, 1999 Edition: "Standard Methods of Fire Tests for Flame Propagation of Textiles and Films", Test Method 2 (Large Scale Test) National Standard of Canada, CAN/ULC-S109-M87: "Standard for Flame Tests of Flame-Resistant Fabrics and Films", Small and Large Flame Tests 	Comply? Y () / N () Comply? Y () / N () Comply? Y () / N ()
3.2	Samples: Bidders must provide two samples of the proposed material with their bid. <ul style="list-style-type: none"> 255g (1m x 1.85m) 340g (1m x 1.85m) 	Comply? Y () / N () Comply? Y () / N ()

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FORM B – Bid Submission Form

BID SUBMISSION FORM		
Bidder's full legal name		
Authorized Representative of Bidder for evaluation purposes (e.g., clarifications)	Name	
	Title	
	Address	
	Telephone #	
	Fax #	
	Email	
Bidder's Procurement Business Number (PBN) [see the Standard Instructions 2003]		
Jurisdiction of Contract: Province in Canada the bidder wishes to be the legal jurisdiction applicable to any resulting contract (if other than as specified in solicitation)		
<p>On behalf of the Bidder, by signing below, I confirm that I have read the entire bid solicitation including the documents incorporated by reference into the bid solicitation and I certify that:</p> <ol style="list-style-type: none">1. The Bidder considers itself and its products able to meet all the mandatory requirements described in the bid solicitation;2. This bid is valid for the period requested in the bid solicitation;3. All the information provided in the bid is complete, true and accurate; and4. If the Bidder is awarded a contract, it will accept all the terms and conditions set out in the resulting contract clauses included in the bid solicitation.		
Signature of Authorized Representative of Bidder		

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NOTE TO BIDDERS: Please use ONE of the two mailing labels below and affix it securely to the outside of the envelope or package containing your bid submitted by mail or courier. For bids submitted by facsimile (Bid receiving fax (604) 775-7526), use this sheet as the cover sheet. Always ensure your company name, return address, open bidding solicitation number and closing date appear legibly on the outside of your bid submission.

AVIS AUX FOURNISSEURS: Pour le retour par la poste ou par messenger, veuillez utiliser UNE des étiquettes d'envoi ci-dessous et apposez-la à l'extérieur de votre enveloppe ou du colis contenant votre offre. Pour les offres soumises par télécopieur (n° du télécopieur pour la réception des offres: (604) 775-7526), utilisez cette page comme bordereau de télécopie. Assurez-vous que le nom de votre compagnie, l'adresse de retour, le numéro de l'invitation ouverte à soumissionner et la date de clôture soient lisibles à l'extérieur de votre offre.

**Bid Receiving
Public Works & Government Services Canada
219 - 800 BURRARD STREET
VANCOUVER BC V6Z 0B9**

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Solicitation Closes at: 2:00 PM PT
on September 30 2016**

**Réception des soumissions
Travaux publics et services gouvernementaux Canada
800 rue Burrard, 219
Vancouver (C.-B) V6Z 0B9**

**N° de l'invitation : 21C81-164012/A
La réception des soumissions prend fin le: 30 Septembre 2016 à: 14:00 PT**
