



**REQUEST FOR PROPOSAL (RFP) NO. G0052
AMENDMENT NO. 02**

1. On the cover Page, **delete**
Solicitation closes at: 14:00 hours local time (Ottawa, Ontario)
On: Monday, August 22nd, 2016

And replace with

Solicitation closes at: 14:00 hours local time (Ottawa, Ontario)
On: Monday, August 29th, 2016

2. Under Section 1 – RFP Terms & Condition, **delete**

24.0 SECURITY REQUIREMENTS

This Security Clearance is required at Bid closing – See cover page for the closing date.

Security Clearance:

Reliability: X	Confidential:	Secret:	Top Secret:	Other:
File number, name and date of birth:				

All resources used under any resulting contract must possess a valid Federal Government security clearance at the level “Reliability”

An electronic version of a Security Clearance application is available at the following Treasury Board Secretariat website: http://www.tbs-sct.gc.ca/tbsf-fsct/tbsf-fsct_e.asp#security

For Reliability clearance please fill in the “Personnel Screening, Consent and Authorization Form” (TBS/SCT 330-23e). For all other clearances, please fill in the “Personnel Screening, Consent and Authorization Form” (TBS/SCT 330-23e) and “Security Clearance Form” (TBS/SCT 330-60e)

And **replace** with,

24.0 SECURITY REQUIREMENTS

This Security Clearance is required at Contract Award.

Security Clearance:

Reliability: X	Confidential:	Secret:	Top Secret:	Other:
File number, name and date of birth:				

All resources used under any resulting contract must possess a valid Federal Government security clearance at the level “Reliability”

An electronic version of a Security Clearance application is available at the following Treasury Board Secretariat website: http://www.tbs-sct.gc.ca/tbsf-fsct/tbsf-fsct_e.asp#security

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3. Under Section 2, - Selection Methodology & Technical Evaluation, **delete**

3.0 MANDATORY EVALUATION CRITERIA

The mandatory evaluation criteria of this RFP are:

Mandatory Criteria and Required Supporting Information		Bidder's Response
M1	<p>The Bidder must demonstrate that it has a minimum of two (2) years' experience in commercial/institutional cleaning.</p> <p>The Bidder must submit projects to demonstrate the extent of the experience of the Bidder. Each project must include the following information:</p> <ul style="list-style-type: none"> • Name of organization or company • Name, title, telephone number and fax number of contact • Description of project or contract • Location of project or contract • Value of project or contract • Performance period of project or contract <p>This criterion will be further evaluated in PR1.</p>	



Mandatory Criteria and Required Supporting Information		Bidder's Response
M2	<p>The Bidder must demonstrate that it has a minimum of two (2) years' experience in cleaning in pharmacies or in the health care field.</p> <p>The Bidder must submit projects to demonstrate the extent of the experience of the Bidder. Each project must include the following information:</p> <ul style="list-style-type: none"> • Name of organization or company • Name, title, telephone number and fax number of contact • Description of project or contract • Location of project or contract • Value of project or contract • Performance period of project or contract <p>This criterion will be further evaluated in PR2.</p>	
M3	<p>The Bidder must demonstrate that all resources proposed for the maintenance of the building have a minimum of two (2) years' experience in delivering cleaning and maintenance services of a comparable or greater scope.</p> <p>The Bidder must submit projects to demonstrate the extent of the experience of the proposed resources. Each project must include the following information:</p> <ul style="list-style-type: none"> • Name of resource • Performance period of project or contract 	
M4	<p>The Bidder must demonstrate that the resource proposed to supervise the maintenance of the building has a minimum of two (2) years' experience in supervising cleaning and maintenance services of a comparable or greater scope.</p> <p>The Bidder must submit projects to demonstrate the extent of the experience of the proposed resource. Each project must include the following information;</p> <ul style="list-style-type: none"> • Name of supervisory resource • Name of organization or company • Name, title, telephone number and fax number of contact • Description of project or contract • Location of project or contract • Value of project or contract • Performance period of project or contract 	
M5	<p>The Bidder must indicate the number of persons and the number of hours proposed to perform daytime work, evening work and weekend work.</p> <p>The Bidder must provide a work schedule for each shift.</p>	
M6	<p>The Bidder must have proof of Commercial General Liability Insurance in the amount of no less than one million dollars (\$1,000,000.00) valid for the duration of the contract.</p> <p>The Bidder must provide copies of valid insurance certificates.</p>	
M7	<p>The Bidder must demonstrate that it has the appropriate equipment to do the work described in Section 3 of the Statement of Work. The Bidder must provide a list containing the make and model, or a photograph, of the equipment it is provide to deliver the services described in article 5.7 of the Statement of Work:</p> <ul style="list-style-type: none"> • Fluorescent tubes (4 foot and 2 foot T8 fixtures) • Paper towels • Toilet paper • Sanitary bags • Garbage bags • Wipes • Dust mops • Wet mops and buckets • Brooms • Cleaning brushes • Dusters • Vacuum cleaners • Stepladders • Personal protective equipment (PPE) 	
M8	<p>The Bidder must demonstrate that the proposed resources hold a current, valid security screening at the level of RELIABILITY granted by the Canadian and International Industrial Security Directorate (CIISD) of PSPC at the date and time of proposal submission. If the required resource's clearance is not held by the Contractor, the Contractor must ensure that a valid DUPLICATE security clearance for the proposed resource is obtained. The file number and expiration date must be included in the proposal.</p> <p>A copy of the security clearance certificate or file number issued by PSPC's Canadian and International Industrial Security Directorate (CIISD) is required.</p>	



And replace with

3.0 MANDATORY EVALUATION CRITERIA

The mandatory evaluation criteria of this RFP are:

Mandatory Criteria and Required Supporting Information		Bidder's Response
M1	<p>The Bidder must demonstrate that it has a minimum of two (2) years' experience in commercial/institutional cleaning.</p> <p>The Bidder must submit projects to demonstrate the extent of the experience of the Bidder. Each project must include the following information:</p> <ul style="list-style-type: none"> • Name of organization or company • Name, title, telephone number and fax number of contact • Description of project or contract • Location of project or contract • Value of project or contract • Performance period of project or contract <p>This criterion will be further evaluated in PR1.</p>	
M2	<p>The Bidder must demonstrate that it has a minimum of two (2) years' experience in cleaning in pharmacies or in the health care field.</p> <p>The Bidder must submit projects to demonstrate the extent of the experience of the Bidder. Each project must include the following information:</p> <ul style="list-style-type: none"> • Name of organization or company • Name, title, telephone number and fax number of contact • Description of project or contract • Location of project or contract • Value of project or contract • Performance period of project or contract <p>This criterion will be further evaluated in PR2.</p>	
M3	<p>The Bidder must demonstrate that all resources proposed for the maintenance of the building have a minimum of two (2) years' experience in delivering cleaning and maintenance services of a comparable or greater scope.</p> <p>The Bidder must submit projects to demonstrate the extent of the experience of the proposed resources. Each project must include the following information:</p> <ul style="list-style-type: none"> • Name of resource • Performance period of project or contract 	
M4	<p>The Bidder must demonstrate that the resource proposed to supervise the maintenance of the building has a minimum of two (2) years' experience in supervising cleaning and maintenance services of a comparable or greater scope.</p> <p>The Bidder must submit projects to demonstrate the extent of the experience of the proposed resource. Each project must include the following information;</p> <ul style="list-style-type: none"> • Name of supervisory resource • Name of organization or company • Name, title, telephone number and fax number of contact • Description of project or contract • Location of project or contract • Value of project or contract • Performance period of project or contract 	
M5	<p>The Bidder must indicate the number of persons and the number of hours proposed to perform daytime work, evening work and weekend work.</p> <p>The Bidder must provide a work schedule for each shift.</p>	
M6	<p>The Bidder must have proof of Commercial General Liability Insurance in the amount of no less than one million dollars (\$1,000,000.00) valid for the duration of the contract.</p> <p>The Bidder must provide copies of valid insurance certificates.</p>	



Mandatory Criteria and Required Supporting Information		Bidder's Response
M7	<p>The Bidder must demonstrate that it has the appropriate equipment to do the work described in Section 3 of the Statement of Work. The Bidder must provide a list containing the make and model, or a photograph, of the equipment it is provide to deliver the services described in article 5.7 of the Statement of Work:</p> <ul style="list-style-type: none">• Fluorescent tubes (4 foot and 2 foot T8 fixtures)• Paper towels• Toilet paper• Sanitary bags• Garbage bags• Wipes• Dust mops• Wet mops and buckets• Brooms• Cleaning brushes• Dusters• Vacuum cleaners• Stepladders• Personal protective equipment (PPE)	
M8	<p>The Bidder must hold a current, a valid Designated Organization Screening(DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).</p> <p>A copy of the security clearance certificate or file number issued by PSPC's Canadian and International Industrial Security Directorate (CIISD) is required.</p>	

This Amendment shall form part of the Request for proposal but does not replace any of the terms or conditions of the RFP, except as expressly set out above.