



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet Spray Booth Inspection Services	
Solicitation No. - N° de l'invitation W6837-174611/A	Date 2016-08-24
Client Reference No. - N° de référence du client W6837-174611	
GETS Reference No. - N° de référence de SEAG PW-\$TOR-031-7159	
File No. - N° de dossier TOR-6-39062 (031)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-10-04	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Schmidt, Jeff	Buyer Id - Id de l'acheteur tor031
Telephone No. - N° de téléphone (905) 615-2058 ()	FAX No. - N° de FAX (905) 615-2060
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE Real Properties Operations Borden 16 Ramillies Road - Bldg P-154 Borden Ontario L0M 1C0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by Bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, Security Requirements, the Security Requirements Checklist, the Electronic Payment Instruments, the Insurance Requirements, the DND 626 Task Authorization Form and any other annexes.

1.2 Summary

The Department of National Defence (DND), Real Properties Operations Detachment Borden is responsible for the maintenance, inspection and repair of all Spray Booths at Canadian Forces Base (CFB) Borden, Ontario. In the performance of this responsibility, there exists a requirement for a maintenance and repair program in support of Units within CFB Borden, Borden, ON.

The period of the Contract is from December 1, 2016 to November 30, 2017 inclusive.

There are security requirements associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Bidders should refer to the [Industrial Security Program \(ISP\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

There is a mandatory bidders' conference and site visit associated with this requirement.

1.3 Debriefings

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Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 90 days

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes** () **No** ()

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes** () **No** ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.6 Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at 16 Ramillies Rd. Borden, ON, Second Floor on Thursday September 15, 2016 The site visit will begin at 10:00 AM EST, in Building P-154, Room 234.

Bidders must communicate with the Contracting Authority no later than September 14, 2016 at 5:00 PM to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders will be required to sign an attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

3.1.1 Bidders must submit their financial bid in accordance with the Basis of Payment in Annex B. The total amount of Applicable Taxes must be shown separately.

3.1.2 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex 1 to Part 3, Electronic Payment Instruments, to identify which ones are accepted.

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If Annex 1 to Part 3 Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.3 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1. Mandatory Technical Criteria

Item #	Mandatory Technical Criteria
1.	The bidder must have a minimum of 5 years documented experience in the inspection, maintenance and servicing of Paint Spray Booth systems. To demonstrate this experience, the bidder must provide details related to the history and background of their company with their bid, at the time of bid closing.
2.	<p>The bidder must provide details of two (2) contracts that were similar* in scope and size, related to maintenance, inspection, repair and servicing of Paint Spray Booth systems with their bid at the time of bid closing. The bid must include contact information (name, title, company, phone number and e-mail address) for each of the two (2) contracts to confirm the information. The Bid Evaluation Team at the Department of National Defence will validate the information with the contact identified in the bid only to confirm the following information with yes or no questions. The questions will be:</p> <ul style="list-style-type: none">1. Did the contractor perform the work and hold the contract?2. Did the contractor fulfill their obligations in their performance of the work? <p>Similar* - for the purpose of evaluation, means the extent of comparability in terms of scope, magnitude, operating environment and business sector as the work described in Annex A, Statement of Work.</p>

4.1.2 Financial Evaluation

4.1.2.1 Mandatory Financial Criteria

- i. Bidders must submit pricing in accordance with Annex B, Basis of Payment, with their bid at bid closing;
- ii. The Total Evaluated Price will be the sum of the Total Extended Prices for the Firm and Optional Requirements at Annex B, Basis of Payment.

For Section 1, this will be calculated by multiplying the Firm Unit Price by the Firm Usage;

For Section 2, this will be the Firm Unit Price;

For Section 3, this will be calculated by multiplying the Firm Unit Price by the Estimated Annual Calls;

For Section 4, this will be calculated by subtracting the Firm Discount by the Yearly Estimated Usage.

- iii. SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

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4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria

SACC Manual Clause [A0031T](#) (2010-08-16), Basis of Selection – Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's website](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed) (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

6.1 Security Requirements

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Industrial Security Program \(ISP\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

7.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex A.

7.1.2 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

7.1.2.1 Task Authorization Process

Task Authorization:

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

Task Authorization Process:

1. The Project Authority will provide the Contractor with a description of the task using the DND 626, Task Authorization Form specified in Annex D.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis (bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within 5 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by Project Authority has been received by the Contractor. The Contractor acknowledges

7.1.2.2 Task Authorization Limit

The Project Authority may authorize individual task authorizations up to a limit of \$10,000.00, Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issue issuance.

7.1.2.3 Canada's Obligation - Portion of the Work - Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

7.1.2.4 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by Real Property Operations Detachment Borden. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

7.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.2.1 General Conditions

[2035](#) (2016-04-04), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

7.3 Security Requirements

7.3.1 The following security requirements (*SRCL and related clauses provided by ISP*) apply and form part of the Contract.

- i. The Contractor/Offerer must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Services and Procurement Canada (PSPC).
- ii. The Contractor/Offerer personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY ST A TUS, granted or approved by CISD/PWGSC.
- iii. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PSPC.
- iv. The Contractor/Offeror must comply with the provisions of the:
 - (a) Security Requirements Check List and security guide (if applicable), attached at Annex C,
 - (b) Industrial Security Manual (Latest Edition).

7.4 Term of Contract

7.4.1 Period of the Contract

The period of the Contract is from December 1, 2016 to November 30, 2017 inclusive.

7.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to four (4) additional one (1) year periods under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 15 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

7.5 Authorities

7.5.1 Contracting Authority

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Amd. No. - N° de la modif.
File No. - N° du dossier
TOR-6-39062

Buyer ID - Id de l'acheteur
tor031
CCC No./N° CCC - FMS No./N° VME

The Contracting Authority for the Contract is:

Name: Jeff Schmidt
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 33 City Centre Dr
Mississauga, ON L5B 2N5

Telephone: 905-615-2058
Facsimile: 905-615-2060
E-mail address: jeff.schmidt@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

7.5.2 Project Authority

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.3 Contractor's Representative

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Payment

7.7.1 Basis of Payment – Limitation of Expenditure

For the Work described in Section 3, Scope and Section 6 Tasks of the Statement of Work in Annex A:

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex B, to a limitation of expenditure of \$_____. Customs duties are included and Applicable Taxes are extra.

7.7.2 Basis of Payment - Limitation of Expenditure - Task Authorizations

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work specified in the authorized Task Authorization (TA), as determined in accordance with the Basis of Payment in Annex A, to the limitation of expenditure specified in the authorized TA.

Canada's liability to the Contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included, and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

7.7.3 Basis of Payment - Firm Unit Price(s) or Firm Lot Price - Task Authorizations

In consideration of the Contractor satisfactorily completing all of its obligations under the authorized Task Authorization (TA), the Contractor will be paid firm unit prices in accordance with the basis of payment, in Annex A, as specified in the authorized TA. Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

7.7.4 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ _____. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or
 - b. four (4) months before the contract expiry date, or
 - c. as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions, whichever comes first.

4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability

7.7.5 Canada's Obligation - Portion of the Work - Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

7.7.6 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.7.7 Discretionary Audit

SACC Manual Clause C0100C (2010-01-11) Discretionary Audit - Commercial Goods and/or Services

7.7.8 Time Verification

SACC Manual Clause C0711C (2008-05-12) Time Verification

7.8 Invoicing Instructions

1. The Contractor must submit a claim for payment using form [PWGSC-TPSGC 1111](#), Claim for Progress Payment.

Each claim must show:

- a. all information required on form [PWGSC-TPSGC 1111](#);
- b. all applicable information detailed under the section entitled "Invoice Submission" of the general conditions;
- c. a list of all expenses;

Each claim must be supported by:

- a. a copy of time sheets to support the time claimed;
 - b. a copy of the invoices, receipts, vouchers for all direct expenses, travel and living expenses;
2. Applicable Taxes must be calculated on the total amount of the claim before the holdback is applied. At the time the holdback is claimed, there will be no Applicable Taxes payable as it was claimed and payable under the previous claims for progress payments.
 3. The Contractor must prepare and certify one original and two (2) copies of the claim on form [PWGSC-TPSGC 1111](#), and forward it to the Project Authority identified under the section entitled "Authorities" of the Contract for appropriate certification after inspection and acceptance of the

Work takes place.

The Project Authority will then forward the original and two (2) copies of the claim to the Contracting Authority for certification and onward submission to the Payment Office for the remaining certification and payment action.

4. The Contractor must not submit claims until all work identified in the claim is completed.

7.9 Certifications and Additional Information

7.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

7.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2035](#) (2016-04-04), General Conditions - Higher Complexity – Services;
- (c) Annex A, Statement of Work
- (d) Annex B, Basis of Payment;
- (e) Annex C, Security Requirement Check List;
- (f) Annex D, DND 626 Task Authorization Form
- (f) the Contractor's bid dated _____.

7.12 Defence Contract

SACC Manual clause [A9006C](#) (2012-07-16) Defence Contract

7.13 Insurance

SACC Manual clause [G1005C](#) (2016-01-28) Insurance

ANNEX A

STATEMENT OF WORK

Spray Booth Inspection, Service, Maintenance and Repair

1. Background

The Department of National Defence (DND), Real Properties Operations Detachment Borden is responsible for the maintenance, inspection and repair of all Spray Booths at Canadian Forces Base (CFB) Borden, Ontario. In the performance of this responsibility, there exists a requirement for a maintenance and repair program in support of Units within CFB Borden, Borden, ON.

2. Objective

To perform quarterly inspections, minor maintenance and to affect repairs, on an "as and when requested" basis, strictly adhering to the rules, codes and standards listed in the references.

3. Scope

- 3.1 All repairs to Spray Booths must be accepted by the Project Authority (PA) and the Unit Representative;
- 3.2 Any deviation from the specifications, drawings, directions or references must be approved prior to installation by the PA and updated and forwarded to Real Properties Operations Detachment Borden contracts;
- 3.3 Spray Booths may be added or deleted at any time during the duration of this contract;
- 3.4 All materials and parts used by the Contractor must be those specified by the manufacturer of the equipment;
- 3.5 Maintenance Service provided by the Contractor must ensure that equipment is kept in working condition as specified by the manufacturer;
- 3.6 The Contractor must provide quarterly inspections, minor maintenance and service to the following Booth Locations:

Item #	BUILDING NO. AND ADDRESS	BOOTH TYPE
3.6.1	A-243 #1- (17-Hangar Rd.)	UNKNOWN
3.6.2	A-243 #2- (17-Hangar Rd.)	UNKNOWN
3.6.3	CFAD-200-(200-First St.)	BINKS
3.6.4	CFAD-206-(206-Sixth St.)	UNKNOWN
3.6.5	HANGAR-17-(26-Mitchell St.)	DEVILBISS
3.6.6	O-177-(45A-Maintenance Rd.)	SPRAY BAKE
3.6.7	P-154- (16-Ramillies Rd.)	DEVILBISS

4. References

- 4.1 All work must be performed in accordance with the latest editions of the following references:

- i. CAN/CSA C22.1-06 Canadian Electrical Code, Part 1 and all Local Amendments;
- ii. Ontario Electrical Safety Code (OESC);
- iii. National Building Code;
- iv. CFB Borden Security Orders; and
- v. All other applicable CFB Borden Orders and industry codes and standards.

5. Emergency Service and Regular Service Response Times

- 5.1 Contractor must provide service on a 24 hour basis;
- 5.2 In an emergency situation, the Contractor must, upon verbal authorization from the PA proceed with work within four (4) hours. A TA will be issued as soon as it is practical for the PA to do so;
- 5.3 The Contractor must not refuse any call for service and must begin work within twenty-four (24) hours upon contact from the PA;
- 5.4 All repairs of units in this scope of work must be done at the various buildings where the units are located.

6. Tasks

The Contractor must perform Quarterly Inspections every three months and must include:

6.1 Arrestor Pads

The Contractor must supply and install all arrestor and booth intake pre-filters as scheduled and as required by the P.A.

6.2 Booth Interior and Exterior and Exhaust Stack

- 6.2.1 The Contractor must conduct quarterly maintenance on booth interior and exterior and exhaust stack. Non-Sparking (Brass or Bronze) tools must be used for removal and cleaning purposes;
- 6.2.2 The strippable coating must be removed completely and re-installed as required, dictated by the site condition of the booth and confirmed by the PA;

6.2.3 Fans, Motors and Controls

The Contractor must:

- 6.3.1 Clean, Inspect and lubricate fans, motors and controls;
- 6.3.2 Check pulleys and belts for alignment and wear;
- 6.3.3 Calibrate equipment; and
- 6.3.4 Balance pressures.

6.4 Doors, Closures, Access Ports and Lighting

The Contractor must:

- 6.4.1 Adjust doors, dampers closures and access ports to fit tightly as designed by the manufacturer;
- 6.4.2 Re-seal all doors, closures, and access ports as necessary to meet manufacturers standards;
- 6.4.3 Clean all doors, closures, access ports and lighting; and
- 6.4.4 Replace tubes and ballasts as required.

6.5 Pit Areas

The Contractor must High Pressure Blast the Pit grates and clean the pit areas.

Fire Suppression

- 6.5.1 Paper Bags must be used to cover extinguisher pendant heads; and
- 6.5.2 Extinguisher Pendant heads must be inspected and cleaned at each inspection.

6.6 Annual Preventative Maintenance

Must be performed in conjunction with the Quarterly Inspections and must include:

- 6.6.1 All work that will be carried out during the quarterly inspections; and
- 6.6.2 Change of all greases, oils, cleaners, belts and filters.

7. Deliverables

- 7.1 Every repair must be professionally installed to the specifications as identified in the drawings, directions or any applicable listed references.
- 7.2 Every repair must be tested and results provided to the PA and must meet or exceed the requirements and standards given in the references;
- 7.3 Contractor must be responsible for all reports, certifications and permits of all equipment covered by this contract.

8. Clean-up

The contractor must be responsible for the disposal of waste and refuse off-site to their own landfill site. The CFB Borden landfill will no longer be accepting contractor refuse. The contractor must be responsible for disposing and removing any hazardous materials, in accordance with the approved legislation and guidelines, at their own expense.

9. Progress

Provision of a detailed Quote for any repairs pre-determined as major, by the contractor and PA must be submitted to the PA for approval, before any repairs are to commence.

10. Authorization of Work

The Contractor, on receipt of the acceptance of this Contract will be advised by the PA of the names of persons authorized to request service. Work undertaken at the request of unauthorized others will be entirely at the contractors risk with regards to payment.

ANNEX B

BASIS OF PAYMENT

Firm Year 1

1 December 2016 to 30 November 2017

Firm unit pricing in Canadian funds including Canadian customs duties, excise taxes, transportation included, F.O.B. Destination. Applicable Taxes are extra, if applicable.

Spray booth inspections must be performed on a quarterly basis in accordance with Annex A, Statement of Work. Contractors must provide their Firm Yearly Price for each Building identified below

Note: The estimated usages are based on previous history and forecast usage of this Contract and are for evaluation purposes only. This is made in good faith and does not represent an agreement by the Crown for the estimated quantity. Upon contract award, all wording in italics will be deleted.

1. Spray Booth Inspections

Item #	Building No.	Booth Type	Firm Unit Price – Firm Year 1 (Quarterly Price)	Firm Usage (Quarterly, 4 times per year)	Extended Price (Annual Cost)
1.1	A-243 #1	Unknown	\$	4	\$
1.2	A-243 #2	Unknown	\$	4	\$
1.3	CFAD-200	Binks	\$	4	\$
1.4	CFAD-206	Unknown	\$	4	\$
1.5	HANGAR-17	Devilbiss	\$	4	\$
1.6	O-177	Spraybake	\$	4	\$
1.7	P154	Devilbiss	\$	4	\$

SECTION 1 - EVALUATED PRICE \$ _____

2. Annual Preventative Maintenance

Annual Preventative Maintenance for all Building's identified in Section 3.7, Spray Booth Locations at Annex A, Statement of Work

Item #	Firm Unit Price – Firm Year 1
2.1	\$

SECTION 2 - EVALUATED PRICE \$ _____

3. **Service Calls** (including emergency calls) when authorized by the PA or his representative must include one hour of on-site productive labour, travel expenses and other overhead costs. If the call-up exceeds one (1) day, no additional call-up rates will apply.

A Service Call charge will not be applied if the Contractor is already on site for other work.

3.1 Service Calls – Tradesman

Item	Working Hours	Estimated Annual Calls	Firm Unit Price – Firm Year 1	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____ /call	\$ _____
3.1.2	Outside Regular Hrs. (Mon. to Sat.)	4	\$ _____ /call	\$ _____
3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____

SECTION 3.1 - EVALUATED PRICE \$ _____

3.2 Service Calls – Helper or Apprentice

Item	Working Hours	Estimated Annual Calls	Firm Unit Price – Firm Year 1	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____ /call	\$ _____
3.1.2	Outside Regular Hrs. (Mon. to Sat.)	4	\$ _____ /call	\$ _____
3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____
TOTAL EXTENDED PRICE				

SECTION 3.2 - EVALUATED PRICE \$ _____

4. Material and Replacement Parts

Parts supplied by the Contractor (other than free issue) will be priced at the Contractor's laid down cost plus a markup identified below.

Item #	Yearly Estimated Usage	Firm Discount – Firm Year 1	Extended Price
4.1	\$10,000.00	_____ %	\$ _____

SECTION 4 - EVALUATED PRICE \$ _____

Regular working hours are defined as 7:30 A.M. to 5:00 P.M Monday to Friday inclusive, excluding statutory holidays.

FIRM YEAR 1, TOTAL EXTENDED PRICE (SECTION 1 + 2 + 3 + 4) \$ _____

**ANNEX B-2
BASIS OF PAYMENT**

**Option 1 – Year 2
1 December 2017 to 30 November 2018**

Spray booth inspections must be performed on a quarterly basis in accordance with Annex A, Statement of Work. Contractors must provide their Firm Yearly Price for each Building identified below

1. Spray Booth Inspections

Item #	Building No.	Booth Type	Firm Unit Price – Option 1, Year 2 (Quarterly Price)	Firm Usage (Quarterly, 4 times per year)	Extended Price (Annual Cost)
1.1	A-243 #1	Unknown	\$	4	\$
1.2	A-243 #2	Unknown	\$	4	\$
1.3	CFAD-200	Binks	\$	4	\$
1.4	CFAD-206	Unknown	\$	4	\$
1.5	HANGAR-17	Devilbiss	\$	4	\$
1.6	O-177	Spraybake	\$	4	\$
1.7	P154	Devilbiss	\$	4	\$

SECTION 1 - EVALUATED PRICE \$ _____

2. Annual Preventative Maintenance

Annual Preventative Maintenance for all Building's identified in Section 3.7, Spray Booth Locations at Annex A, Statement of Work

Item #	Firm Unit Price – Option 1, Year 2
2.1	\$

SECTION 2 - EVALUATED PRICE \$ _____

- 3. Service Calls** (including emergency calls) when authorized by the PA or his representative must include one hour of on-site productive labour, travel expenses and other overhead costs. If the call-up exceeds one (1) day, no additional call-up rates will apply.

A Service Call charge will not be applied if the Contractor is already on site for other work

3.1 Service Calls – Tradesman

Item	Working Hours	Estimated Annual Calls	Firm Unit Price– Option 1, Year 2	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____/call	\$ _____
3.1.2	Outside Regular Hrs.			

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File No. - N° du dossier
TOR-6-39062

Buyer ID - Id de l'acheteur
tor031
CCC No./N° CCC - FMS No./N° VME

	(Mon. to Sat.)	4	\$ _____ /call	\$ _____
3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____

SECTION 3.1 - EVALUATED PRICE \$ _____

3.2 Service Calls – Helper or Apprentice

Item	Working Hours	Estimated Annual Calls	Firm Unit Price – Option 1, Year 2	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____ /call	\$ _____
3.1.2	Outside Regular Hrs. (Mon. to Sat.)	4	\$ _____ /call	\$ _____
3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____
TOTAL EXTENDED PRICE				

SECTION 3.2 - EVALUATED PRICE \$ _____

4. Material and Replacement Parts

Parts supplied by the Contractor (other than free issue) will be priced at the Contractor's laid down cost plus a markup identified below.

Item #	Yearly Estimated Usage	Firm Discount – Option 1, Year 2	Extended Price
4.1	\$10,000.00	_____ %	\$ _____

SECTION 4 - EVALUATED PRICE \$ _____

Regular working hours are defined as 7:30 A.M. to 5:00 P.M Monday to Friday inclusive, excluding statutory holidays.

OPTION 1, YEAR 2 – TOTAL EXTENDED PRICE (SECTION 1 + 2 + 3 + 4) \$ _____

**ANNEX B-3
BASIS OF PAYMENT**

**Option 2 – Year 3
1 December 2018 to 30 November 2019**

Spray booth inspections must be performed on a quarterly basis in accordance with Annex A, Statement of Work. Contractors must provide their Firm Yearly Price for each Building identified below

1. Spray Booth Inspections

Item #	Building No.	Booth Type	Firm Unit Price, Option 2 – Year 3 (Quarterly Price)	Firm Usage (Quarterly, 4 times per year)	Extended Price (Annual Cost)
1.1	A-243 #1	Unknown	\$	4	\$
1.2	A-243 #2	Unknown	\$	4	\$
1.3	CFAD-200	Binks	\$	4	\$
1.4	CFAD-206	Unknown	\$	4	\$
1.5	HANGAR-17	Devilbiss	\$	4	\$
1.6	O-177	Spraybake	\$	4	\$
1.7	P154	Devilbiss	\$	4	\$

SECTION 1 - EVALUATED PRICE \$ _____

2. Annual Preventative Maintenance

Annual Preventative Maintenance for all Building's identified in Section 3.7, Spray Booth Locations at Annex A, Statement of Work

Item #	Firm Unit Price – Option 2, Year 3
2.1	\$

SECTION 2 - EVALUATED PRICE \$ _____

- 3. Service Calls** (including emergency calls) when authorized by the PA or his representative must include one hour of on-site productive labour, travel expenses and other overhead costs. If the call-up exceeds one (1) day, no additional call-up rates will apply.

A Service Call charge will not be applied if the Contractor is already on site for other work

3.1 Service Calls – Tradesman

Item	Working Hours	Estimated Annual Calls	Firm Unit Price – Option 2, Year 3	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____ /call	\$ _____
3.1.2	Outside Regular Hrs. (Mon. to Sat.)	4	\$ _____ /call	\$ _____

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Client Ref. No. - N° de réf. du client
W6837-174611

Amd. No. - N° de la modif.
File No. - N° du dossier
TOR-6-39062

Buyer ID - Id de l'acheteur
tor031
CCC No./N° CCC - FMS No./N° VME

3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____
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SECTION 3.1 - EVALUATED PRICE \$ _____

3.2 Service Calls – Helper or Apprentice

Item	Working Hours	Estimated Annual Calls	Firm Unit Price – Option 2, Year 3	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____ /call	\$ _____
3.1.2	Outside Regular Hrs. (Mon. to Sat.)	4	\$ _____ /call	\$ _____
3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____
TOTAL EXTENDED PRICE				

SECTION 3.2 - EVALUATED PRICE \$ _____

4. Material and Replacement Parts

Parts supplied by the Contractor (other than free issue) will be priced at the Contractor's laid down cost plus a markup identified below.

Item #	Yearly Estimated Usage	Firm Discount – Option 2, Year 3	Extended Price
4.1	\$10,000.00	_____ %	\$ _____

SECTION 4 - EVALUATED PRICE \$ _____

Regular working hours are defined as 7:30 A.M. to 5:00 P.M Monday to Friday inclusive, excluding statutory holidays.

OPTION 2, YEAR 3 – TOTAL EXTENDED PRICE (SECTION 1 + 2 + 3 + 4) \$ _____

ANNEX B-4 BASIS OF PAYMENT

Option 3 – Year 4 1 December 2019 to 30 November 2020

Spray booth inspections must be performed on a quarterly basis in accordance with Annex A, Statement of Work. Contractors must provide their Firm Yearly Price for each Building identified below

1. Spray Booth Inspections

Item #	Building No.	Booth Type	Firm Unit Price – Option 3, Year 4 (Quarterly Price)	Firm Usage (Quarterly, 4 times per year)	Extended Price (Annual Cost)
1.1	A-243 #1	Unknown	\$	4	\$
1.2	A-243 #2	Unknown	\$	4	\$
1.3	CFAD-200	Binks	\$	4	\$
1.4	CFAD-206	Unknown	\$	4	\$
1.5	HANGAR-17	Devilbiss	\$	4	\$
1.6	O-177	Spraybake	\$	4	\$
1.7	P154	Devilbiss	\$	4	\$

SECTION 1 - EVALUATED PRICE \$ _____

2. Annual Preventative Maintenance

Annual Preventative Maintenance for all Building's identified in Section 3.7, Spray Booth Locations at Annex A, Statement of Work

Item #	Firm Unit Price – Firm Year 1
2.1	\$

SECTION 2 - EVALUATED PRICE \$ _____

3. **Service Calls** (including emergency calls) when authorized by the PA or his representative must include one hour of on-site productive labour, travel expenses and other overhead costs. If the call-up exceeds one (1) day, no additional call-up rates will apply.

A Service Call charge will not be applied if the Contractor is already on site for other work

3.1 Service Calls – Tradesman

Item	Working Hours	Estimated Annual Calls	Firm Unit Price – Option 3, Year 4	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____ /call	\$ _____
3.1.2	Outside Regular Hrs. (Mon. to Sat.)	4	\$ _____ /call	\$ _____

Solicitation No. - N° de l'invitation
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File No. - N° du dossier
TOR-6-39062

Buyer ID - Id de l'acheteur
tor031
CCC No./N° CCC - FMS No./N° VME

3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____
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SECTION 3.1 - EVALUATED PRICE \$ _____

3.2 Service Calls – Helper or Apprentice

Item	Working Hours	Estimated Annual Calls	Firm Unit Price – Option 3, Year 4	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____ /call	\$ _____
3.1.2	Outside Regular Hrs. (Mon. to Sat.)	4	\$ _____ /call	\$ _____
3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____
TOTAL EXTENDED PRICE				

SECTION 3.2 - EVALUATED PRICE \$ _____

4. Material and Replacement Parts

Parts supplied by the Contractor (other than free issue) will be priced at the Contractor's laid down cost plus a markup identified below.

Item #	Yearly Estimated Usage	Firm Discount – Option 3, Year 4	Extended Price
4.1	\$10,000.00	_____ %	\$ _____

SECTION 4 - EVALUATED PRICE \$ _____

Regular working hours are defined as 7:30 A.M. to 5:00 P.M Monday to Friday inclusive, excluding statutory holidays.

OPTION 3, YEAR 4 – TOTAL EXTENDED PRICE (SECTION 1 + 2 + 3 + 4) \$ _____

ANNEX B-5 BASIS OF PAYMENT

Option 4 – Year 5 1 December 2020 to 30 November 2021

Spray booth inspections must be performed on a quarterly basis in accordance with Annex A, Statement of Work. Contractors must provide their Firm Yearly Price for each Building identified below

1. Spray Booth Inspections

Item #	Building No.	Booth Type	Firm Unit Price – Option 4, Year 5 (Quarterly Price)	Firm Usage (Quarterly, 4 times per year)	Extended Price (Annual Cost)
1.1	A-243 #1	Unknown	\$	4	\$
1.2	A-243 #2	Unknown	\$	4	\$
1.3	CFAD-200	Binks	\$	4	\$
1.4	CFAD-206	Unknown	\$	4	\$
1.5	HANGAR-17	Devilbiss	\$	4	\$
1.6	O-177	Spraybake	\$	4	\$
1.7	P154	Devilbiss	\$	4	\$

SECTION 1 - EVALUATED PRICE \$ _____

2. Annual Preventative Maintenance

Annual Preventative Maintenance for all Building's identified in Section 3.7, Spray Booth Locations at Annex A, Statement of Work

Item #	Firm Unit Price – Option 4, Year 5
2.1	\$

SECTION 2 - EVALUATED PRICE \$ _____

3. **Service Calls** (including emergency calls) when authorized by the PA or his representative must include one hour of on-site productive labour, travel expenses and other overhead costs. If the call-up exceeds one (1) day, no additional call-up rates will apply.

A Service Call charge will not be applied if the Contractor is already on site for other work

3.1 Service Calls – Tradesman

Item	Working Hours	Estimated Annual Calls	Firm Unit Price – Option 4, Year 5	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____ /call	\$ _____

Solicitation No. - N° de l'invitation
W6837-174611/A
Client Ref. No. - N° de réf. du client
W6837-174611

Amd. No. - N° de la modif.
File No. - N° du dossier
TOR-6-39062

Buyer ID - Id de l'acheteur
tor031
CCC No./N° CCC - FMS No./N° VME

3.1.2	Outside Regular Hrs. (Mon. to Sat.)	4	\$ _____ /call	\$ _____
3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____

SECTION 3.1 - EVALUATED PRICE \$ _____

3.2 Service Calls – Helper or Apprentice

Item	Working Hours	Estimated Annual Calls	Firm Unit Price – Option 4, Year 5	Extended Price
3.1.1	During Regular Working Hrs. (Mon. to Fri.)	20	\$ _____ /call	\$ _____
3.1.2	Outside Regular Hrs. (Mon. to Sat.)	4	\$ _____ /call	\$ _____
3.1.3	Sunday & Stat. Holidays	1	\$ _____ /call	\$ _____
TOTAL EXTENDED PRICE				

SECTION 3.2 - EVALUATED PRICE \$ _____

4. Material and Replacement Parts

Parts supplied by the Contractor (other than free issue) will be priced at the Contractor's laid down cost plus a markup identified below.

Item #	Yearly Estimated Usage	Firm Discount – Option 4, Year 5	Extended Price
4.1	\$10,000.00	_____ %	\$ _____

SECTION 4 - EVALUATED PRICE \$ _____

Regular working hours are defined as 7:30 A.M. to 5:00 P.M Monday to Friday inclusive, excluding statutory holidays.

OPTION 4, YEAR 5 – TOTAL EXTENDED PRICE (SECTION 1 + 2 + 3 + 4) \$ _____

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ANNEX C

SECURITY REQUIREMENT CHECK LIST

Solicitation No. - N° de l'invitation
W6837-174611/A
Client Ref. No. - N° de réf. du client
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ANNEX “1” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- () VISA Acquisition Card;
- () MasterCard Acquisition Card;
- () Direct Deposit (Domestic and International);
- () Electronic Data Interchange (EDI);
- () Wire Transfer (International Only);
- () Large Value Transfer System (LVTS) (Over \$25M)

Solicitation No. - N° de l'invitation
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Client Ref. No. - N° de réf. du client
W6837-174611

Amd. No. - N° de la modif.
File No. - N° du dossier
TOR-6-39062

Buyer ID - Id de l'acheteur
tor031
CCC No./N° CCC - FMS No./N° VME

ANNEX D

DND 626 TASK AUTHORIZATION FORM

MAR 24 2016

Government
of CanadaGouvernement
du Canada

Contract Number / Numéro du contrat

W6837-15-4708

Security Classification / Classification de sécurité
Unclassified

SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine National Defence		2. Branch or Directorate / Direction générale ou Direction Real Property Operations Detachment (Borden)
3. a) Subcontract Number / Numéro du contrat de sous-traitance N/A	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant N/A	
4. Brief Description of Work / Brève description du travail SC -- Inspect, Service, Repair & Maintain Spray Booths Service Contract for contractor to provide all labour, materials, equipment & transportation to inspect, maintain and provide Spray Booth repairs of assorted locations at CFB Borden, ON		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Non Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité
Unclassified

Canada



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of Canada

Gouvernement
du Canada

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W6837-15-4708

Security Classification / Classification de sécurité
Unclassified

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

If Yes, indicate the level of sensitivity:

Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

☒ RELIABILITY STATUS
COTE DE FIABILITÉ
☐ TOP SECRET - SIGINT
TRÈS SECRET - SIGINT
☐ SITE ACCESS
ACCÈS AUX EMPLACEMENTS

☐ CONFIDENTIAL
CONFIDENTIEL
☐ NATO CONFIDENTIAL
NATO CONFIDENTIEL

☐ SECRET
SECRET
☐ NATO SECRET
NATO SECRET

☐ TOP SECRET
TRÈS SECRET
☐ COSMIC TOP SECRET
COSMIC TRÈS SECRET

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☐ No ☒ Yes
Non Oui

If Yes, will unscreened personnel be escorted? *Unscreened pers. may only access public/reception zone*

☒ No ☐ Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes
Non Oui

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité
Unclassified

Canada



Government
of Canada

Gouvernement
du Canada

Contract Number / Numéro du contrat

W5837-15-4705

Security Classification / Classification de sécurité
Unclassified

PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET TRÈS SECRET
											A	B	C			
Information Assets Renseignements Produced																
Item 1 Section 11																
Item 2 Section 12																

- 12 a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

- 12 b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée

« Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

**TASK AUTHORIZATION
AUTORISATION DES TÂCHES**

All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.		Contract no. – N° du contrat <hr/> Task no. – N° de la tâche
Amendment no. – N° de la modification	Increase/Decrease – Augmentation/Reduction	Previous value – Valeur précédente
To – À <hr/> Delivery location – Expédiez à <hr/> Delivery/Completion date – Date de livraison/d'achèvement	<p>TO THE CONTRACTOR</p> <p>You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task.</p> <p>Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract.</p> <p>À L'ENTREPRENEUR</p> <p>Vous êtes prié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande.</p> <p>Prière d'aviser le signataire si la livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 40%;"> <p>_____</p> <p style="text-align: center;">Date</p> </div> <div style="width: 60%;"> <p>_____</p> <p style="text-align: center;">for the Department of National Defence pour le ministère de la Défense nationale</p> </div> </div>	
Contract item no. N° d'article du contrat	Services	Cost Prix
	GST/HST TPS/TVH	
	Total	
<p>APPLICABLE ONLY TO PWGSC CONTRACTS: The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract.</p> <p>NE S'APPLIQUE QU'AUX CONTRATS DE TPSGC : La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.</p> <div style="text-align: center; margin-top: 20px;"> <p>_____</p> <p>for the Department of Public Works and Government Services pour le ministère des Travaux publics et services gouvernementaux</p> </div>		

**Instructions for completing
DND 626 - Task Authorization**

Contract no.

Enter the PWGSC contract number in full.

Task no.

Enter the sequential Task number.

Amendment no.

Enter the amendment number when the original Task is amended to change the scope or the value.

Increase/Decrease

Enter the increase or decrease total dollar amount including taxes.

Previous value

Enter the previous total dollar amount including taxes.

To

Name of the contractor.

Delivery location

Location where the work will be completed, if other than the contractor's location.

Delivery/Completion date

Completion date for the task.

for the Department of National Defence

Signature of the DND person who has delegated Authority for signing DND 626 (level of authority based on the dollar value of the task and the equivalent signing authority in the PAM 1.4). **Note:** the person signing in this block ensures that the work is within the scope of the contract, that sufficient funds remain in the contract to cover this task and that the task is affordable within the Project/Unit budget.

Services

Define the requirement briefly (attach the SOW) and identify the cost of the task using the contractor's quote on the level of effort. The Task must use the basis of payment stipulated in the contract. If there are several basis of payment then list here the one(s) that will apply to the task quote (e.g. milestone payments; per diem rates/labour category hourly rates; travel and living rates; firm price/ceiling price, etc.). All the terms and conditions of the contract apply to this Task Authorization and cannot be ignored or amended for this task. Therefore it is not necessary to restate these general contract terms and conditions on the DND 626 Task form.

Cost

The cost of the Task broken out into the individual costed items in **Services**.

GST/HST

The GST/HST cost as appropriate.

Total

The total cost of the task. The contractor may not exceed this amount without the approval of DND indicated on an amended DND 626. The amendment value may not exceed 50% (or the percentage for amendments established in the contract) of the original value of the task authorization. The total cost of a DND 626, including all amendments, may not exceed the funding limit identified in the contract.

Applicable only to PWGSC contracts

This block only applies to those Task Authorization contracts awarded by PWGSC. The contract will include a specified threshold for DND sole approval of the DND 626 and a percentage for DND to approve amendments to the original DND 626. Tasks that will exceed these thresholds must be passed to the PWGSC Contracting Authority for review and signature prior to authorizing the contractor to begin work.

Note:

Work on the task may not commence prior to the date this form is signed by the DA Authority - for tasks within the DND threshold; and by both DND and PWGSC for those tasks over the DND threshold.

**Instructions pour compléter le formulaire
DND 626 - Autorisation des tâches**

N° du contrat

Inscrivez le numéro du contrat de TPSGC en entier.

N° de la tâche

Inscrivez le numéro de tâche séquentiel.

N° de la modification

Inscrivez le numéro de modification lorsque la tâche originale est modifiée pour en changer la portée.

Augmentation/Réduction

Inscrivez le montant total de l'augmentation ou de la diminution, y compris les taxes.

Valeur précédente

Inscrivez le montant total précédent, y compris les taxes.

À

Nom de l'entrepreneur.

Expédiez à

Endroit où le travail sera effectué, si celui-ci diffère du lieu d'affaires de l'entrepreneur.

Date de livraison/d'achèvement

Date d'achèvement de la tâche.

pour le ministère de la Défense nationale

Signature du représentant du MDN auquel on a délégué le pouvoir d'approbation en ce qui a trait à la signature du formulaire DND 626 (niveau d'autorité basé sur la valeur de la tâche et le signataire autorisé équivalent mentionné dans le MAA 1.4). **Nota :** la personne qui signe cette attache de signature confirme que les travaux respectent la portée du contrat, que suffisamment de fonds sont prévus au contrat pour couvrir cette tâche et que le budget alloué à l'unité ou pour le projet le permet.

Services

Définissez brièvement le besoin (joignez l'ET) et établissez le coût de la tâche à l'aide de la soumission de l'entrepreneur selon le niveau de difficulté de celle-ci. Les modalités de paiement stipulées dans le contrat s'appliquent à la tâche. Si plusieurs d'entre elles sont prévues, énumérez ici celle/celles qui s'appliquera/ront à la soumission pour la tâche à accomplir (p.ex. acompte fondé sur les étapes franchies; taux quotidien ou taux horaire établi selon la catégorie de main-d'œuvre; frais de déplacement et de séjour; prix fixe ou prix plafond; etc.). Toutes les modalités du contrat s'appliquent à cette autorisation de tâche et ne peuvent être négligées ou modifiées quant à la tâche en question. Il n'est donc pas nécessaire de répéter ces modalités générales afférentes au contrat sur le formulaire DND 626.

Prix

Mentionnez le coût de la tâche en le répartissant selon les frais afférents à chaque item mentionné dans la rubrique **Services**.

TPS/TVH

Mentionnez le montant de la TPS/TVH, s'il y a lieu.

Total

Mentionnez le coût total de la tâche. L'entrepreneur ne peut dépasser ce montant sans l'approbation du MDN, formulaire DND 626 modifié à l'appui. Le coût de la modification ne peut pas être supérieur à 50 p. 100 du montant initial prévu dans l'autorisation de tâche (ou au pourcentage prévu dans le contrat pour les modifications). Le coût total spécifié dans le formulaire DND 626, y compris toutes les modifications, ne peut dépasser le plafond de financement mentionné dans le contrat.

Ne s'applique qu'aux contrats de TPSGC

Le présent paragraphe s'applique uniquement aux autorisations de tâche accordées par TPSGC. On inscrira dans le formulaire DND 626 un plafond précis qui ne pourra être approuvé que par le MDN et un pourcentage selon lequel le MDN pourra approuver des modifications au formulaire DND 626 original. Les tâches dont le coût dépasse ces plafonds doivent être soumises à l'autorité contractante de TPSGC pour examen et signature avant qu'on autorise l'entrepreneur à débiter les travaux.

Nota :

Les travaux ne peuvent commencer avant la date de signature de ce formulaire par le responsable du MDN, pour les tâches dont le coût est inférieur au plafond établi par le MDN, et par le MDN et TPSGC pour les tâches dont le coût dépasse le plafond établi par le MDN.