

NOTICE OF PROPOSED PROCUREMENT (NPP)
For
TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)

GSIN: D302A ADP SYSTEM DEVELOPMENT SERVICES

Reference Number:	CIO/BSB0057	Solicitation Number:	IC401605
Organization Name:	Industry Canada – Chief Information Office Sector		
Solicitation Date:	2016-08-26	Closing Date:	2016-09-09 11:00 AM Eastern Daylight Saving Time EDT
Anticipated Start Date:	2016-11-01		
Estimated Delivery Date:	N/A	Estimate Level of Effort:	65 days / year
Contract Duration:	<i>The initial contract period will be from date of contract award and ends March 31, 2017 with four (4) irrevocable options to extend it for 65 day periods.</i>		
Solicitation Method:	Competitive	Applicable Trade Agreements:	WTO-AGP, NAFTA, AIT, Canada-Chile, Canada-Colombia, Canada-Panama, Canada-Peru
Comprehensive Land Claim Agreement Applies:	No	Number of Contracts:	1

Requirement Details

Tendering Procedure: Selective Tendering

This requirement is open only to those TBIPS Supply Arrangement Holders who qualified under Tier 1 for services in the National Capital Region for the following category:

One (1) Level 2 Systems Analyst (Suppliers to bid one (1), requirement is up to two (2))

The following SA Holders have been invited to submit a proposal:

1. Accenture Inc.
2. Artemp Personnel Services Inc.
3. Bevertec CST Inc.
4. BMB Data Consulting Services Inc.
5. Dare Human Resources Inc.
6. Fujitsu Consulting (Canada) Inc.
7. Harrington Marketing Limited
8. IT/Net - Ottawa Inc.
9. KPMG LLP
10. Leverage Technology Resources Inc.
11. Logic 2000 Incorporated
12. Northern Micro Inc.
13. Precision IT Inc.
14. Semantic Consulting Inc.
15. TPG Technology Consulting Ltd.

Description of Work:

1. MANDATE

Innovation, Science and Economic Development (ISED), formerly Industry Canada, works with Canadians in all areas of the economy and in all parts of the country to improve conditions for investment, enhance Canada's innovation performance, increase Canada's share of global trade and build a fair, efficient and competitive marketplace.

This includes managing Canada's airwaves and overseeing its bankruptcy, incorporation, intellectual property and measurement systems; providing financing and industry research tools to help businesses develop, import and export; encouraging scientific research; and protecting and promoting the interests of Canadian consumers.

2. ORGANIZATION

The Chief Information Office (CIO) is mandated to maximize Industry Canada's business performance through modern and progressive management of information management (IM) and information technology (IT) services, policies, and resources. The CIO Branch is specifically responsible for:

- Establishing IM/IT strategies and policies that support the overall mandate of the Department and are consistent with established funding envelopes;
- Aligning IM/IT resources with departmental priorities and IM/IT plans through a practical governance structure;
- Providing high-quality, affordable IM/IT services to departmental business partners;
- Providing high-quality and responsive support to departmental IM/IT users; and
- Establishing department-wide technology standards and architecture to maximize opportunities for horizontal investments in IM/IT across the department.

The CIPO (Canadian Intellectual Property Office) Solutions Branch is responsible for the IT modernization and the maintenance of existing systems to support Industry Canada enterprise and business units.

Services are delivered through two organizational directorates

- IT Modernization
- CIPO Development and Support

The CIPO Development and Support Directorate is responsible for the following:

- Support of existing systems
- CIPO specific middleware
- CIPO mainframe database and data administration

This requirement will fall under the support of existing systems which includes the following:

- Responsible for the maintenance and upkeep of business unit specific existing applications;
- Works closely with the business units to understand their needs and technical requirements;
- Manages dispensation of sun-setting application and/or technologies; and
- Works closely with the development teams building replacement systems in order to ensure proper migration of data, effective integration and compatibility with the existing system during the release and roll-out.

3. PROJECT OVERVIEW

Wide reaching changes are required to the main Patent system as the PLT harmonizes the rules and processing of patent applications among member countries. The major areas of change concern the minimum application requirements which can be requested at the time of filing to establish a filing date.

Currently, applicants cannot secure a filing date without paying a fee; under the PLT, the fee will no longer be required for the purpose of securing a filing date. In addition, the PLT makes it possible for the applicant, not just a patent agent, to pay the maintenance fees for both applications and patents. System changes are not only required at the step of the original filing but also at later steps impacting other areas of the patent processing system.

5. SCOPE OF WORK / KEY ACTIVITIES

The Senior CA Gen Systems Analyst will be required to analyze, design, develop, test and deploy new application and /or component artifacts developed using CA Gen model-based development software. They will also be required to support, develop enhancements and maintain the legacy applications and components built from CA Gen models.

Duties and deliverables may include the following:

- Requirements gathering, preliminary analysis, detailed analysis of requirements, impact analysis and preparing estimates;
- Business system design and implementation for online, block mode applications;
- Business system design and implementation for batch applications;
- Business system integration testing and planning;
- Business system design for component operations and implementing procedures;
- Assisting with project planning, design reviews, and system testing; and
- Providing updates/status reporting to project team management.

7. OTHER PROJECT DETAILS

7.1 Constraints

The resource must work within constraints imposed by the department, such as government policies and mandatory procedures, current and proposed related activities, security, sensitivity to other interests, protection of the environment, conservation of resources and other relevant restrictions and work space as required.

7.2 Work Location

The resource would be available on mutually agreed upon timelines to work either onsite or offsite for Innovation, Science and Economic Development Canada in the National Capital Region (only) and to attend meetings (if required) at 235 Queen Street, Ottawa, Ontario.

7.3 Travel

No travel or living expenses will be reimbursed under the contract.

8. MANAGEMENT OF THE PROJECT

This project will be managed by the CIPO Development and Support Directorate. The name of the Project Authority will be provided upon contract award.

- Bidders must submit a bid for all resource categories
- The work is currently not being performed by a contracted resource

Security Requirement: PWGSC FILE # Common PS SRCL #4 applies

Minimum Corporate Security Required: FSC - Secret

Minimum Resource Security Required: Secret

Contract Authority

Name: Jordan Kearns
Phone Number: 343-291-1268
Email Address: Jordan.Kearns@Canada.ca

Inquiries

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a "Qualified SA Holder", please contact RCNMDAI.-NCRIMOS@pwgsc.gc.ca