

Request for Standing Offers #264 (“RFSO”) Special Examination Auditing Services

Question & Answer # 2

This Question & Answer #2, including any appendices attached hereto (the “Addendum”), amends and clarifies Request for Standing Offers #264 (“RFSO”) Special Examination Auditing Services, as previously amended and clarified (the “RFSO”). The RFSO otherwise remains unchanged and any capitalized words not defined herein have the meaning ascribed thereto in the RFSO.

14. Please elaborate, if possible, on the information the OAG is looking for in 4.3 Rated Requirements Part D(iii): “Backup and Personnel Capabilities.”

Answer: Please refer to #5 and #6 in Question and Answer #1.

15. Regarding the page limit – can you confirm whether the page limit is 40 pages double sided (80 sides) or single sided (40 sides)?

Answer: Please refer to #3 in Question and Answer #1. For greater certainty, Technical Offers may be printed on 40 single sided pages or, alternatively, on 20 double sided pages, within the page limit described in section 4.1 of the RFSO.

16. Regarding the page limit – can you confirm whether any appendices or extended personnel resumes are to be considered within the page limit?

Answer: Please see #3 in Question and Answer #1.

17. Regarding the page limit – is the financial offer to be considered included as part of the page limit?

Answer: No. The page limit described in section 4.1 of the RFSO applies to the Technical Offer only.

18. Is there a minimum font and/or margin restriction?

Answer: Please see the Section 4.1 (Organization of Proposal) for instructions regarding font size. For greater certainty, Technical Offers should use reader friendly margins for 8.5 x 11 inch paper to maximize scoring potential.

19. Page 48 of the RFSO states that “all bidder personnel... MUST possess a valid Government of Canada Security Clearance at a minimum of Reliability

Status” before the award of any standing offer.” Does the OAG expect bidders to provide evidence of security clearances within their offer? Or is obtaining the clearance for all staff before issue of the Award sufficient?

Answer: Section 2 (Security Clearance) of Appendix A (Declarations and Certifications) is a condition precedent of standing offer award. Article 7 (Security Requirement) continues this obligation during the term of any resulting standing offer. While information relating to these requirements will not be evaluated, Bidders may include such information with the proposal to minimize any delay in the event of standing offer award, which shall be determined in the OAG’s sole and absolute discretion. The required security clearance must be obtained prior to accessing the OAG’s classified or protected information, networks and/or office space in the event a Call-up is issued under any resulting standing offer.

20. Is the OAG able to provide their internal definitions of the seven domains listed on page 7 of the RFSO? (i.e. Governance; Risk Management; Strategic Planning; Performance Measurement and Reporting; Human Resources Management; Information Management and Technology; and Environment)

Answer: Bidders should refer to published special examinations for illustrations of how these areas have been described including associated criteria and examples of specific systems and practices.

21. Page 16 of the RFSO states under the Requirement A.2(v) a request for “client references and comments received” from the three project summaries. In addition to contact information for a client reference, is the OAG seeking a formal letter from clients regarding work performed, or are documented comments from client personnel sufficient?

Answer: Bidders should provide pertinent contact information that OAG will subsequently use for verifying and validating any information or data submitted with the proposal.

22. On page 15, Section 4.1 Organization of Proposal requires that technical offers be limited to a maximum of 40 pages. Does the 40 page limitation include resumes?

Answer: Please refer to #3 in Question and Answer #1.