



# INVITATION TO TENDER APPEL D'OFFRES

**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS Á:**

**Parks Canada Agency  
National Contracting Services  
Bid Receiving Unit  
111, Water Street East  
Cornwall ON K6H 6S3**

**Tender To: Parks Canada Agency**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission aux: l'Agence Parcs Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, aux conditions énoncées ou incluses par référence dans la présente at aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

**Issuing Office - Bureau de distribution**

Parks Canada Agency  
111, Water Street East  
Cornwall ON K6H 6S3

<b>Title-Sujet</b> Masonry Lock Wall Repointing and Restoration, Lock 30 Lovestick		
<b>Solicitation No. - No. de l'invitation</b> 5P300-16-5265/A		<b>Date:</b> August 29, 2016
<b>GETS Reference No. – No de reference de SEAG</b>		<b>Client Ref. No. – No. de réf du client.</b>
<b>Solicitation Closes:</b>		
<b>at – á</b> 02:00 PM	<b>on – le</b> September 15, 2016	<b>Time Zone - Fuseau horaire</b> EDT - HAE
<b>F.O.B. - F.A.B.</b>		
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> X <b>Other-Autre:</b> <input type="checkbox"/>		
<b>Address Inquiries to: - Adresser toute demande de renseignements à :</b> Patrick Alguire – patrick.alguire@pc.gc.ca		
<b>Telephone No. - No de téléphone</b> (613) 938-5955		<b>Fax No. – No de FAX:</b> (877) 558-2349
<b>Destination of Goods, Services, and Construction:</b> <b>Destinations des biens, services et construction:</b>		
See Herein – Voir en ceci		

**TO BE COMPLETED BY THE BIDDER (type or print)  
À ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE (taper ou écrire en caractères d'imprimerie)**

<b>Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur</b>	
<b>Address - Adresse</b>	
<b>Name of person authorized to sign on behalf of the Vendor/Firm</b>	
<b>Titale - Titre</b>	
<b>Telephone No. - N° de téléphone:</b>	
<b>Facsimile No. - N° de télécopieur:</b>	
<b>Email - Courriel:</b>	
<b>Signature</b>	<b>Date</b>

## INVITATION TO TENDER

### IMPORTANT NOTICE TO BIDDERS

#### TWO-ENVELOPE BID

This Bid shall be submitted following a "two-envelope" procedure. Refer to SI05 of the Special Instructions to Bidders.

#### DIRECT DEPOSIT

In April 2012, the Government of Canada announced that it will be replacing cheques with electronic payments by April 2016. Contract payment(s) currently made by cheque will be replaced by Direct Deposit. Businesses are encouraged to proactively enrol with Parks Canada. Please contact Patrick Alguire at [Patrick.alguire@pc.gc.ca](mailto:Patrick.alguire@pc.gc.ca) in order to obtain a Direct Deposit enrollment form.

Additional information on this Government of Canada initiative is available at:

<http://www.directdeposit.gc.ca>

#### INTEGRITY PROVISIONS - BID

Important changes have been made to the Integrity Provisions - Bid as of April 4<sup>th</sup> 2016. See GI01, Integrity Provision-Bid of R2710T of the General Instructions for more information.

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### R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2016-04-04)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

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Sollicitation No. - N° de l'invitation  
5P300-16-5265/A

Amd. No. - N° de la modif.  
-

Buyer - l'acheteur  
Patrick Alguire

Client Ref. No. - N° de réf. du client

File Name - Nom du dossier  
Masonry Lock Wall Repointing and Restoration - Lock 30 Lovestick

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**APPENDIX 1 - COMBINED PRICE FORM**  
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## **SPECIAL INSTRUCTIONS TO BIDDERS (SI)**

### **SI01 INTEGRITY PROVISIONS – DECLARATION OF CONVICTED OFFENCES**

As applicable, pursuant to GI01 of the Declaration of Convicted Offences, paragraph 3 (copied below) of the General Instructions R2710T, the Bidder must provide with its bid, a completed [Declaration Form](#), to be given further consideration in the procurement process.

a. **Declaration of Convicted Offences**

*with its bid, a complete list of all foreign criminal charges and convictions pertaining to itself, its affiliates and its proposed first tier subcontractors that, to the best of its knowledge and belief, may be similar to one of the listed offences in the Policy. The list of foreign criminal charges and convictions must be submitted using an Integrity Declaration Form, which can be found at [Declaration form for procurement](#).*

### **SI02 BID DOCUMENTS**

1) The following are the bid documents:

- (a) Invitation to Tender - Page 1;
- (b) Special Instructions to Bidders;
- (c) General Instructions – Construction Services – Bid Security R2710T (2016-04-04);
- (d) Clauses & Conditions identified in “Contract Documents”;
- (e) Drawings and Specifications;
- (f) Bid and Acceptance Form and related Appendices; and
- (g) Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2) General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment and Climate Change for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

### **SI03 ENQUIRIES DURING THE SOLICITATION PERIOD**

- 1) Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 as early as possible within the solicitation period. Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five (5) calendar days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
- 2) To ensure consistency and quality of the information provided to Bidders, the Contracting Officer shall examine the content of the enquiry and shall decide whether or not to issue an amendment.

- 3) All enquiries and other communications related to this bid sent throughout the solicitation period are to be directed **ONLY** to the Contracting Officer named on the Invitation to Tender - Page 1. Failure to comply with this requirement may result in the bid being declared non-responsive.

#### **SI04 OPTIONAL SITE VISIT**

It is recommended that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at the Boat Launch at Burleigh Falls Lock, 4834 Highway 28, Ontario on September 7<sup>th</sup>, 2016. The site visit will begin at 12:30 EDT.

Bidders are requested to communicate with the Contracting Authority no later than September 5<sup>th</sup>, 2016 at 12:00 EDT to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders may be requested to sign an attendance sheet. Bidders who do not attend or do not send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

Bidders who do not confirm their attendance by the date and time mentioned above cannot be guaranteed room on the boat due to weight and seating capacity restrictions.

**Mandatory:** Health and Safety Equipment include:

- Personal Flotation Device

**Please make sure to bring your own PFD. Those that do not have their own PFD will not have access onto the dam.**

#### **SI05 SUBMISSION OF BID**

Section GI09 of R2710T is replaced by the following:

1. The bid shall be submitted following a "two-envelope" procedure both envelopes shall be enclosed and sealed together in a third envelope, the bid envelope. All envelopes are to be provided by the Bidder.
2. The bid envelope shall be addressed and submitted to the office designated on the Front Page "Invitation to Tender" for the receipt of the bids. The bid must be received on or before the date and time set for solicitation closing. The Bidder shall ensure that the following information is clearly printed or typed on the face of the bid envelope:
  - a. Solicitation Number;
  - b. Name of Bidder;
  - c. Return address; and
  - d. Closing Date and Time.
3. The Qualifications Form (Appendix 4), and any required associated document(s), shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
  - a. ENVELOPE 1 - QUALIFICATIONS;
  - b. Solicitation Number; and
  - c. Name of Bidder.
4. The Bid and Acceptance Form (BA), Combined Price Form, and Bid Security if applicable, shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:

- a. ENVELOPE 2 - PRICE;
- b. Solicitation Number; and
- c. Name of Bidder.

5. Timely and correct delivery of bids is the sole responsibility of the Bidder.

#### **SI06 REVISION OF BID**

Paragraphs 1 and 3 of GI10 of R2710T are replaced by the following;

A bid submitted in accordance with these instructions may be revised by physically delivering a new price envelope, provided the revision is received at the office designated for the receipt of bids on or before the date and time set for the closing of the solicitation. It shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:

- a. REVISED ENVELOPPE 2 – PRICE,
- b. Solicitation Number, and
- c. Name of Bidder

#### **SI07 OPENING OF BIDS**

1. There will be no public opening at bid deposit time.
2. Envelope 1 - Qualifications - will be opened privately. This envelope will be opened first to evaluate the submittal requirements. Requirements will be evaluated on a Pass or Fail basis. Failure to meet any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid. Envelope 2 will be returned unopened to the bidder.
3. Envelope 2 - Price: Only those envelopes from Bidder's that meet the mandatory requirements of the Qualifications shall be opened. Envelope 2 submittals will be evaluated against the mandatory requirements, failure to comply with any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.
4. The responsive bid carrying the lowest price will be recommended for contract award.
5. Bid results may be obtained from the Contracting Officer named on the cover page of the Invitation to tender following completed evaluation.

#### **SI08 COMPLETION OF SUBMISSION**

The Bidder shall base the Bid on the applicable bid documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or technical requirements contained in this document.

#### **SI09 INSUFFICIENT FUNDING**

- 1) In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work
  - (a) by 15% or less, Canada, at its sole discretion, shall either
    - (i) Cancel the solicitation; or
    - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
    - (iii) Revise the scope of the work accordingly and negotiate, with the Bidder submitting the lowest compliant bid, a corresponding reduction in its bid price.
  - (b) by more than 15%, Canada, at its sole discretion, shall either

- (i) Cancel the solicitation; or
  - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
  - (iii) Revise the scope of the work accordingly and invite those who submitted compliant bids at the original solicitation to re-bid the work.
- 2) If negotiations or a re-bid are undertaken as is contemplated in subparagraphs 1)(a)(iii) or 1)(b)(iii) above, Bidders shall retain the same subcontractors and suppliers as they carried in their original bids.
- 3) If Canada elects to negotiate a reduction in the bid price as is contemplated in subparagraph 1)(a)(iii) herein and the negotiations fail to reach an agreement, Canada shall then exercise either of the options referred to subparagraphs 1)(a)(i) or 1)(a)(ii)

#### **SI10 BID VALIDITY PERIOD**

- 1) Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
- 2) If the extension referred to in paragraph 1) of SI08 is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
- 3) If the extension referred to in paragraph 1) of SI08 is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
  - (a) continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
  - (b) cancel the invitation to tender
- 4) The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

#### **SI11 CONSTRUCTION DOCUMENTS**

The successful Contractor will be provided with one paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Obtaining more copies shall be the responsibility of the Contractor including costs.

#### **SI12 WEB SITES**

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies  
<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494&section=text#apPL>

Buy and Sell <https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions <http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>



Bid Bond (form PWGSC-TPSGC 504) <http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505) <http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505.pdf>

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual  
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Industrial Security Services <http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

PWGSC, Code of Conduct and Certifications  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form  
<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

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## **SUPPLEMENTARY CONDITIONS (SC)**

### **SC01 INSURANCE TERMS**

- 1) Insurance Contracts
  - a. The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
  - b. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfil its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.
- 2) Period of Insurance
  - a. The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
  - b. The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.
- 3) Proof of Insurance
  - a. Before commencement of the Work, and no later than thirty (30) days after acceptance of its bid, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
  - b. Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.
- 4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.
- 5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

## CONTRACT DOCUMENTS (CD)

- 1) The following are the contract documents:
  - (a) Contract Page when signed by Canada;
  - (b) Duly completed Bid and Acceptance Form and any Appendices attached thereto;
  - (c) Drawings and Specifications;
  - (d) General Conditions and clauses

GC1	General Provisions	R2810D	(2016-04-04)
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2015-02-25);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2016-01-28);
GC6	Delays and Changes in the Work	R2865D	(2016-01-28);
GC7	Default, Suspension or Termination of Contract	R2870D	(2008-05-12);
GC8	Dispute Resolution	R2880D	(2016-01-28);
GC9	Contract Security	R2890D	(2014-06-26);
GC10	Insurance	R2900D	(2008-05-12);
	Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-25);
	Supplementary Conditions		
  - (e) Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
  - (f) Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
  - (g) Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
- 2) The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>
- 3) The language of the contract documents is the language of the Bid and Acceptance Form submitted.

## **BID AND ACCEPTANCE FORM (BA)**

**Bid and Acceptance form must be included in envelope two.**

### **BA01 IDENTIFICATION**

Title                   Masonry Lock Wall Repointing and Restoration, Lock 30 Lovestick

Solicitation Number:   5P300-16-5265/A

Parks Canada Agency (PCA) has a requirement for construction services associated with the Masonry Lock Wall Repointing and Restoration, Lock 30 Lovestick. Work will require water access for all equipment and material, coffer dam installation, raking, grouting, dutchman repairs, repointing, stone replacement, removal of existing concrete patch repair, case in place concrete, and site restoration.

### **BA02 BUSINESS NAME AND ADDRESS OF BIDDER**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

PBN: \_\_\_\_\_

Email: \_\_\_\_\_

### **BA03 THE OFFER**

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

### **BA04 BID VALIDITY PERIOD**

The bid shall not be withdrawn for a period of 30 days following the date of solicitation closing.

### **BA05 ACCEPTANCE AND CONTRACT**

Upon acceptance of the Contractor's offer by Canada, a binding Contract shall be formed between Canada and the Contractor. The documents forming the Contract shall be the contract documents identified in Contract Documents (CD).

### **BA06 CONSTRUCTION TIME**

The Contractor shall perform and complete the Work by **April 30, 2017**.

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Amd. No. - N° de la modif.  
-

Buyer - l'acheteur  
Patrick Alguire

Client Ref. No. - N° de réf. du client

File Name - Nom du dossier  
Masonry Lock Wall Repointing and Restoration - Lock 30 Lovestick

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**BA07 BID SECURITY**

The Bidder is enclosing bid security with its bid in accordance with G108 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

**BA08 SIGNATURE**

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Name and title of person authorized to sign on behalf of Bidder (Type or print)

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Signature

---

Date

## APPENDIX 1 - COMBINED PRICE FORM

### Appendix 1 – Combined Price Form must be included in envelope two.

- 1) The prices per unit shall govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

### LUMP SUM TABLE

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table including but not limited to Mobilization, De-Mobilization, etc. is to be included in the Lump Sum Table.

Item No.	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Total Price GST/HST extra
.1	01 10 00	Mobilization: Includes any and all components set-up to facilitate the Work, including Bonds, but excluding scaffolding.	Lump Sum	\$ _____
.2	01 10 00	Demolition: Include any and all component dismantling and removal from area of Work.	Lump Sum	\$ _____
.3	01 10 00	All other items not identified in the bid form but are specified, indicated or implied in the Contract Documents and/or are required to complete the job in its entirety including the cost of all permits and other fees.	Lump Sum	\$ _____
.4	01 35 43	All Environmental Measures, not included elsewhere in the Bid Forms.	Lump Sum	\$ _____
.5	01 54 23	Supply, install and maintain scaffolding. Include access stairs, anchorage, and temporary fall protection. Include for removal at completion of project.	Lump Sum	\$ _____
.6	31 23 19	Supply, install and maintain cofferdam and turbidity curtains at Lock. Include for dewatering of floor of lock.	Lump Sum	\$ _____
.7	31 23 19	Removal of cofferdam and turbidity curtains on completion of project.	Lump Sum	\$ _____
.8	31 23 19	Supply and install new timber stop logs in log gains in the event that work inside the logs extends beyond March 14, 2017. Include for removal of stop logs and handing over to PCA.	Lump Sum	\$ _____
.9	01 51 23 01 56 00	Provide housing, hoarding, fencing, tarpaulins and temporary structures for security, safety and Work enclosure.	Lump Sum	\$ _____
.10	01 51 23	Heating: Includes any and all fuels/electricity for the heaters and rental cost of the heaters.	Lump Sum	\$ _____
.11	Varies	Install temporary staging area at, per drawing S01. Remove after completion and restore lawn.	Lump Sum	\$ _____
.12	05 50 00	Remove, repair, galvanize and reinstall two ladders on in Lock, see drawing S03.	Lump Sum	\$ _____

Item No.	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Total Price GST/HST extra
.13	05 50 00	Reinforcement of hinges, see detail 04/S05.	Lump Sum	\$ _____
.14	04 03 07	Perform 100% raking out and repointing to all mortar joints, in all Lock walls noted on drawings, including upstream and downstream approach walls. Completion of raking out, backpointing and finishpointing as per 07/S04 and 08/S04.	Lump Sum	\$ _____
.15	04 03 07	Perform 100% raking out and repointing with elastic chinking in capstone skyward facing joints, (In contract area only. Concrete capstones beyond not included.) see details 02/S04.	Lump Sum	\$ _____
.16	01 35 43	Cleaning of stone prior to commencement of work and after masonry work is complete. Include for removal of zebra mussels and algae at beginning of walls.	Lump Sum	\$ _____
.17	01 10 00	Demobilization: Includes any and all component removal, cleanup, landscaping and reinstatement of components disturbed by the Work.	Lump Sum	\$ _____
<b>TOTAL LUMP SUM AMOUNT (LSA)</b>				<b>\$ _____</b>

### UNIT PRICE TABLE

The Unit Price Table designates the Work to which a Unit Price Arrangement applies and the Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) The Price per Unit and the Estimated Total Price must be entered for each item listed.
- (b) Work included in each item is as described in the referenced specification section.

Item No.	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity	Price per Unit GST/HST extra	Estimated Total Price GST/HST extra
1	04 03 07	Remove and reset displaced stones including consolidation, collar joints, bedding mortar, and pointing. See 09/S04.	m2	5.0	\$ _____	\$ _____
2	04 03 42	New Stone: Remove and replace with new stone unit. Including all required consolidation, collar joints, bedding mortar and pointing. Assume stone depth of 600mm for walls	m2	4.0	\$ _____	\$ _____
3	04 03 42	New stone to replace deteriorated wood cribbing. Assume stone size of 600x100x300dp	m2	1.5	\$ _____	\$ _____
4	04 03 41	Dutchman Repair (Large): Size: 600x400mm. Include all required collar joints, bedding mortar, pointing, and pins. See 05/S04.	m2	6.0	\$ _____	\$ _____
		a) Lock (200mm dp)				
5	04 03 41	Dutchman Repair (Small) Size: 400x200x100mm deep. Including all required collar joints, bedding mortar, pointing and pins. See 04/S04.	m2	10.0	\$ _____	\$ _____
			b) Lock (125mm dp)	m2	10.0	\$ _____

Item No.	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity	Price per Unit GST/HST extra	Estimated Total Price GST/HST extra
6	04 03 41	Dutchman Repair (Edge) Size: 1500x100x125mm deep. Including all required collar joints, bedding mortar, pointing and pins. See 03/S05.	m2	2.0	\$ _____	\$ _____
7	03 30 00	Shallow concrete repair on wall surface as per 5/S05.	m2	1.5	\$ _____	\$ _____
8	03 30 00	Deep concrete repair on wall surface as per 6/S05.	m2	6.0	\$ _____	\$ _____
9	04 03 41	In-situ Fracture Repair: In-situ repair to fractured limestone units. Including all pinning and stone repair. See 01/S04.	Each	20	\$ _____	\$ _____
10	04 03 41	Remove existing steel inserts and repair with Dutchman plugs.	Each	85	\$ _____	\$ _____
11	04 03 07	Grouting of wall core, including installation and removal of tubing. See 08/S04. a) Install grout at Lock (Measurement to be verified daily).	Liters	2000	\$ _____	\$ _____
12	04 03 07	Install 20 MPa grout around existing wood cribbing. Allow for removal of decayed wood cribbing.	Liters	100	\$ _____	\$ _____
13	03 30 00	Skyward concrete repairs as per drawing 10/S04.	m2	4.0	\$ _____	\$ _____
<b>TOTAL UNIT PRICE AMOUNT (TEA)</b>					\$ _____	

**TOTAL BID PRICE (LSA + TEA):**  
Excluding Applicable Taxes

\$ \_\_\_\_\_

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications.



**APPENDIX 2 - INTEGRITY PROVISIONS – LIST OF NAMES**

If the required list of names has not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to provide the names within the time frame specified will render the bid non-responsive. Providing the required names is a mandatory requirement for contract award.

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names.

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### APPENDIX 3 - ATTESTATION FORM

#### Attestation and Proof of Compliance with Occupational Health and Safety (OHS)

***The following form must be completed and signed prior to commencing work on Parks Canada Sites.***

**Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.**

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager/Contracting Authority (delete as required)		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work
------------------

General Description of Work to be Completed
---

Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, \_\_\_\_\_ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## APPENDIX 4 - QUALIFICATIONS FORM (21 Pages)

**Appendix 4 – Qualification form (21 pages) must be included in envelope one.**

### PART 1 - "BID FORM FOR CONTRACTOR QUALIFICATIONS"

#### DEFINITIONS:

Bidder: means the person or entity (or in the case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.

Client: means the Project Owner, or his representative, of the funding department or organization who was directly involved in contracting the construction activities of the referenced completed project.

Completed Project(s): A construction project that has reached completion and that the Client has taken over the built work. (A completed phase of a project may qualify as a "completed project" provided it has reached completion and where the client has taken over the built work. The completed phase must meet the specified requirements for project dollar value and type of construction.)

Replace: To remove identified items and install new versions to same size, material, finish and quality, unless otherwise indicated.

Total Value: The final cost of the contract between the Client and the firm.

## MANDATORY REQUIREMENTS:

Submit all required information to complete the qualification submission in Envelope One.

1. Section 1.1.A Contractor Declaration
2. Section 1.1.H Heritage Masonry Contractor Experience
3. Table 1.1.H Heritage Masonry Contractor Experience – Project No. 1
4. Table 1.1.H Heritage Masonry Contractor Experience – Project No. 2
5. Table 1.1.H Heritage Masonry Contractor Experience – Project No. 3
6. Table 1.1.I Client Reference Form for Bidder Project No. 1
7. Table 1.1.J Client Reference Form for Bidder Project No. 2
8. Table 1.1.K Client Reference Form for Bidder Project No. 3
9. Section 1.1.L Site Superintendent Experience
10. Table 1.1.L Site Superintendent Experience – Project No. 1
11. Table 1.1.L Site Superintendent Experience – Project No. 2
12. Table 1.1.L Site Superintendent Experience – Project No. 3
13. Section 1.1.M Principal Stone Mason Experience
14. Table 1.1.M Principal Stone Mason Experience – Project No. 1
15. Table 1.1.M Principal Stone Mason Experience – Project No. 2
16. Table 1.1.M Principal Stone Mason Experience – Project No. 3
17. Table 1.1.N Individual Responsible for Mixing Mortar – Project No. 1
18. Table 1.1.N Individual Responsible for Mixing Mortar – Project No. 3
19. Table 1.1.N Individual Responsible for Mixing Mortar – Project No. 3

**Section 1.1.A Contractor Declaration**

**DECLARATION – Contractor**

Indicate if you are:

**Heritage Masonry Contractor**

**General Contractor with a Heritage Masonry Contractor as a sub-contractor**

I, the undersigned, being a principal of the bidder, hereby certify that the information given in Tables 1.1.H, through to and including Table 1.1.N is accurate to the best of my knowledge.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

### Section 1.1.H Heritage Masonry Contractor Experience

1. The **Heritage Masonry** Contractor or Sub-trade Team must have three (3) **completed projects** that meet all criteria listed in Section 1.1.H.2.
2. The following criteria must be demonstrated for the **Completed Project**:
  - i. The **Completed Projects** must collectively demonstrate all of the **Heritage Masonry** criteria as listed in Table 1.1.H with each project having a minimum value of \$400,000 (Excluding tax).
  - ii. **Completed Projects** must have been completed within the last ten (10) years.
  - iii. Complete and submit the Client Reference Forms (Tables 1.1.I, 1.1.J and 1.1.K). The Completed Projects must be the same **Completed Projects** shown in Table 1.1.H.
3. The **Heritage Masonry** Contractor or Sub-trade Team must demonstrate in Table 1.1.H that they have the required experience, respecting *The Standards and Guidelines for the Conservation of Historic Places in Canada*, of all of the following tasks collectively within Project #1, #2 and Project #3:
  - Raking joints by hand;
  - Cutting stone;
  - Dutchman repairs;
  - Pinning techniques;
  - Historical repointing.

Table 1.1.H must be completed in order for the Tender to be considered responsive. Note that client references will be used only to confirm information provided in the tables.

**Table 1.1.H**

**TABLE 1.1.H Heritage Masonry Contractor Experience**

**Project #1**

Project Name:	
Total value of the Heritage Masonry Project (Excluding tax):	
Street Address:	
City:	
Country:	
Start Date (Month Year):	
Completion Date (Month Year):	
Project Description:	
<b>Client</b> Organization Name:	
Sub-trades (if applicable):	
<p><b>Please check each technical discipline used for this project:</b></p> <p>Raking joints by hand    <b>yes</b> <input type="checkbox"/>    <b>no</b> <input type="checkbox"/></p> <p>Cutting stone    <b>yes</b> <input type="checkbox"/>    <b>no</b> <input type="checkbox"/></p> <p>Dutchman repairs    <b>yes</b> <input type="checkbox"/>    <b>no</b> <input type="checkbox"/></p> <p>Pinning techniques    <b>yes</b> <input type="checkbox"/>    <b>no</b> <input type="checkbox"/></p> <p>Historical repointing    <b>yes</b> <input type="checkbox"/>    <b>no</b> <input type="checkbox"/></p>	







**Table 1.1.I**

**CLIENT REFERENCE FORM FOR BIDDER PROJECT No. 1 (1 page)**

*(Must be same Project #1 as Table 1.1.H)*

**Client Letter of Reference**

The project that is presented by the **Bidder** shall demonstrate the following requirements:

This hereby confirms that the following contractor \_\_\_\_\_,

executed the work for the following project which included **Heritage Masonry** work.

Project Details:

Project name: \_\_\_\_\_

Project Location (street address & city):  
\_\_\_\_\_

I hereby certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
**Client Name** Title Signature

\_\_\_\_\_  
**Client Organization Name** Telephone Date

**Table 1.1.J**

**CLIENT REFERENCE FORM FOR BIDDER PROJECT No. 2 (1 page)**

*(Must be same Project #2 as Table 1.1.H)*

**Client Letter of Reference**

The project that is presented by the **Bidder** shall demonstrate the following requirements:

This hereby confirms that the following contractor \_\_\_\_\_,

executed the work for the following project which included **Heritage Masonry** work.

Project Details:

Project name: \_\_\_\_\_

Project Location (street address & city):  
\_\_\_\_\_

I hereby certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
**Client Name** Title Signature

\_\_\_\_\_  
**Client Organization Name** Telephone Date

**Table 1.1.K**

**CLIENT REFERENCE FORM FOR BIDDER PROJECT No. 3 (1 page)**

*(Must be same Project #3 as Table 1.1.H)*

**Client Letter of Reference**

The project that is presented by the **Bidder** shall demonstrate the following requirements:

This hereby confirms that the following contractor \_\_\_\_\_,

executed the work for the following project which included **Heritage Masonry** work.

Project Details:

Project name: \_\_\_\_\_

Project Location (street address & city):  
\_\_\_\_\_

I hereby certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
**Client Name** Title Signature

\_\_\_\_\_  
**Client Organization Name** Telephone Date

### **Section 1.1.L Masonry Site Superintendent Experience**

1. The **Masonry Site Superintendent** must have a minimum of ten (10) years' experience in the overall management, sub-trade organization and scheduling of masonry projects.
2. The Masonry Site Superintendent must have three (3) **Completed Projects** each of which meets the following criteria:
  1. The **Completed Projects** must each have a minimum value of \$400,000 (Excluding tax).
  2. The **Completed Projects** must have been completed within the last ten (10) years.

The **Heritage Masonry as a sub-contractor** may include a **Site Superintendent** who possesses the required experience on projects done under another general contractor.

Table 1.1.L must be completed in order for the Tender to be considered responsive.

**Table 1.1.L**

**TABLE 1.1.L Site Superintendent Experience**

Name of **Site Superintendent** to be used on this project: \_\_\_\_\_

1. Does the **Site Superintendent** have a minimum of ten (10) years' experience in the overall management and scheduling of construction projects?

YES \_\_\_ NO \_\_\_

2. Identify projects for **Superintendent Experience**:

**Project #1**

Project Name:	
Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
<b>Client</b> Organization Name:	

**TABLE 1.1.L Site Superintendent Experience**

**Project #2**

Project Name:	
Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
<b>Client</b> Organization Name:	



**TABLE 1.1.L Site Superintendent Experience**

**Project #3**

Project Name:	
Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
<b>Client</b> Organization Name:	

### **Section 1.1.M Principal Stone Mason Experience**

1. The **Principal Stone Mason** must have a minimum of ten (10) years' experience in the overall management, sub-trade organization and scheduling of masonry projects.
2. The Principal Stone Mason must have three (3) **Completed Projects** each of which meets the following criteria:
  1. The **Completed Projects** must each have a minimum value of \$400,000 (Excluding tax).
  2. The **Completed Projects** must have been completed within the last ten (10) years.

The **Heritage Masonry as a sub-contractor** may include a **Principal Stone Mason** who possesses the required experience on projects done under another general contractor.

Table 1.1.M must be completed in order for the Tender to be considered responsive.

**Table 1.1.M**

**TABLE 1.1.M Principal Stone Mason Experience**

Name of **Principal Stone Mason** to be used on this project: \_\_\_\_\_

1. Does the **Principal Stone Mason** have a minimum of ten (10) years' experience in the overall management and scheduling of construction projects?

YES \_\_\_ NO \_\_\_

2. Identify projects for **Principal Stone Mason Experience**:

**Project #1**

Project Name:	
Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
<b>Client</b> Organization Name:	

**TABLE 1.1.M Principal Stone Mason Experience**

**Project #2**

Project Name:	
Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
<b>Client</b> Organization Name:	

**TABLE 1.1.M Principal Stone Mason Experience**

**Project #3**

Project Name:	
Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
<b>Client</b> Organization Name:	

**Table 1.1.N**

**TABLE 1.1.N Individual Responsible for Mixing Mortar Experience**

Name of **Individual Responsible for Mixing Mortar** to be used on this project: \_\_\_\_\_

1. Does the **Individual Responsible for Mixing Mortar** have a minimum of five (5) years' experience in the overall management and scheduling of construction projects?

YES \_\_\_ NO \_\_\_

2. Identify projects for **Individual Responsible for Mixing Mortar Experience**:

**Project #1**

Project Name:	
Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
<b>Client</b> Organization Name:	

**TABLE 1.1.N Individual Responsible for Mixing Mortar Experience**

**Project #2**

Project Name:	
Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
<b>Client</b> Organization Name:	

**TABLE 1.1.N Individual Responsible for Mixing Mortar Experience**

**Project #3**

Project Name:	
Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
<b>Client</b> Organization Name:	





## ANNEX A - CERTIFICATE OF INSURANCE

Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Additional Insured

*Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency*

Type of Insurance (Required when Checked)	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
<input checked="" type="checkbox"/> <b>Commercial General Liability</b> <input type="checkbox"/> <b>Umbrella/Excess Liability</b>				\$	\$	\$
<input checked="" type="checkbox"/> <b>Builder's Risk / Installation Floater</b>				\$		
<input type="checkbox"/> <b>Pollution Liability</b>				\$	<input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence	Aggregate \$
<input type="checkbox"/> <b>Marine Liability</b>				\$		
<input type="checkbox"/> <b>Aviation Liability</b>				\$	<input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence	Aggregate \$

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverages stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

\_\_\_\_\_  
Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date D / M / Y



<p style="text-align: center;"><b>General</b></p> <p>The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverages listed under the corresponding type of insurance on this page.</p> <p>The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.</p> <p>The insurance policies must be endorsed to provide Canada with not less than thirty (30) days notice in writing in advance of a cancellation of insurance or any reduction in coverage.</p> <p>Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.</p>	<p style="text-align: center;"><b>Commercial General Liability</b></p> <p>The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.</p> <p>The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:</p> <ul style="list-style-type: none"> <li>(a) Blasting.</li> <li>(b) Pile driving and caisson work.</li> <li>(c) Underpinning.</li> <li>(d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.</li> </ul> <p>The policy must have the following minimum limits:</p> <ul style="list-style-type: none"> <li>(a) <b>\$5,000,000</b> Each Occurrence Limit;</li> <li>(b) <b>\$10,000,000</b> General Aggregate Limit per policy year if the policy contains a General Aggregate; and</li> <li>(c) <b>\$5,000,000</b> Products/Completed Operations Aggregate Limit.</li> </ul> <p>Umbrella or excess liability insurance may be used to achieve the required limits.</p>	<p style="text-align: center;"><b>Builder's Risk / Installation Floater</b></p> <p>The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.</p> <p>The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.</p> <p>The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.</p> <p>The policy must have a limit that is <b>not less than the sum of the contract value</b> plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.</p> <p>The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<a href="https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2">https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2</a>).</p>
<p style="text-align: center;"><b>Contractors Pollution Liability</b></p> <p>The policy must have a limit usual for a contract of this nature, but not less than <b>\$1,000,000</b> per incident or occurrence and in the aggregate.</p>	<p style="text-align: center;"><b>Marine Liability</b></p> <p>The insurance coverage must be provided by a Protection &amp; Indemnity (P&amp;I) insurance policy and must include excess collision liability and pollution liability.</p> <p>The insurance must be placed with a member of the International Group of Protection &amp; Indemnity Associations or with a fixed market in an amount of not less than the limits determined by the <i>Marine Liability Act</i>, S.C. 2001, c. 6. Coverage must include crew liability, if it is not covered by the statutory requirements of the Territory or Province having jurisdiction over such employees.</p> <p>The policy must waive all rights of subrogation against Canada as represented by Public Works and Government Services Canada for any and all loss of or damage to the watercraft however caused.</p>	<p style="text-align: center;"><b>Aviation Liability</b></p> <p>The insurance coverage shall Include Bodily Injury (including passenger Bodily Injury) and Property Damage, in an amount of not less than <b>\$5,000,000</b> per incident or occurrence and in the aggregate.</p>