



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

11 Laurier St., / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Informatics Professional Services - EL
Division/Services professionnels en informatique -
division EL
4C2, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet TBIPS_IT Professional Services	
Solicitation No. - N° de l'invitation EN869-161257/A	Amendment No. - N° modif. 012
Client Reference No. - N° de référence du client 20161257	Date 2016-08-31
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-615-30347	
File No. - N° de dossier 615el.EN869-161257	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-09-09	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Ghaddab, Nabil	Buyer Id - Id de l'acheteur 615el
Telephone No. - N° de téléphone (873) 469-4984 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Amd. No. - N° de la modif.
012

Buyer ID - Id de l'acheteur
615el

This Solicitation amendment is raised to answer questions received from Bidders and to modify the RFP.

QUESTION 1

Reference CM.2 - Could the Crown please consider allowing Bidders to demonstrate Billable Days per resource category (please refer to Amendment #6 CM.2) rather than for each named resource?

ANSWER 1

Canada confirms that the demonstrated experience for C.M2 must be done for the resource category and not for each named resource. The RFP is amended as follows:

RFP Amendments:

1. At Attachment B, Bid Evaluation Criteria, 1.1 Corporate Mandatory Requirements

DELETE: C.M2 in its entirety; and

INSERT:

Criteria	Mandatory Criteria	Bidder's response	
		Met Y/N	Demonstrated Experience (Bidders to insert data)

Criteria	Mandatory Criteria	Bidder's response		
		Met Y/N	Demonstrated Experience (Bidders to insert data)	
C.M2	The Bidder must have demonstrated contract experience in supplying ALL of the following resource categories or similar resource categories, for the required Minimum Billable Days per category, within the past 5 years prior to the solicitation closing date. The services provided must have been provided under a maximum of 5 contracts for all 5 categories.			
	TABLE C.M2			
	RESOURCE CATEGORY			MINIMUM NUMBER OF BILLABLE DAYS
	Project Manager – Level 3			2200
	Project Manager – Level 2			2640
	Project Coordinator – Level 3			1200
	Project Administrator – Level 3			1100
	Change Management Consultant – Level 3			880
	To be considered responsive to this mandatory criterion: 1. The Bidder must demonstrate that the tasks performed by <u>each resource category</u> included at least 50% ¹ of the associated tasks listed in Annex A for the same Resource Category under which the Bidder is claiming Billable Days for. <i>¹For evaluation purposes, 50% will be rounded up (e.g. 50% of 17 tasks = 8.5 tasks, which will be rounded up to 9 tasks).</i> The Bidder must provide a completed Appendix A to Attachment B; and The Bidder must provide a completed Appendix B to Attachment B for each referenced contract.			

2. At Attachment B, Bid Evaluation Criteria, 1.2 Corporate Rated Requirements

DELETE: C.R1 in its entirety

INSERT:

Point Rated Criteria					Max Points	Bidder's Response		
						Evaluation Guideline	Cross Reference to Contract Reference(s)	
C.R1	The Bidder should demonstrate its billable days experience in excess to the minimum Billable Days per category under C.M2				100	<p>The bidders demonstrated “Total Billable Days” provided in response to C.M2 will be used to evaluate this criterion.</p> <p>The bidder will be awarded points as demonstrated in the example evaluation scenario on the left side.</p> <p>In this example, the bidder would score 88.73 points out of a possible 100 points.</p>		
	EXAMPLE EVALUATION SCENARIO							
	BILLABLE DAYS							
	RESOURCE CATEGORY	(A)	(B)	(C)				(D)
		BIDDER'S TOTAL	MINIMUM BILLABLE DAYS IDENTIFIED UNDER C.M2	BILLABLE DAYS IN EXCESS OF C.M2				BIDDER % INCREASE TO A MAXIMUM OF 100 (Rounded to two decimal places)
		(A)	(B)	(C) = (A) - (B)				(D) = (C) / (B)*100
	Project Manager – Level 3	4400	2200	2200				100.00
	Project Manager – Level 2	4600	2640	1960				74.24
	Project Coordinator – Level 3	2338	1200	1138				94.83
	Project Administrator – Level 3	1933	1100	833				75.72
	Change Management Consultant – Level 3	1750	880	870				98.86
	BIDDER SCORE = SUM OF (D) FOR ALL 5 CATEGORIES / 5							88.73

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3. At Appendix B of Attachment B of the RFP

DELETE: Appendix B of Attachment B in its entirety; and

INSERT:

APPENDIX B OF ATTACHMENT B

***Note to Bidders:** Bidders may add additional lines to the response template, as required.*

Referenced Project #:			
Referenced Project Title:			
Bidder's Name:			
Project Start Date:		Project End Date:	
CUSTOMER/CLIENT REFERENCE CONTACT INFORMATION			
Name of Customer/Client Organization:			
Contact Name:			
Contact's email address:			
Contact's telephone number:			
PROJECT DETAILS			
Description of the services provided under this project:			
RESOURCE DETAILS			
The work billed for each category under this project includes at least 50% of the associated tasks listed in the Statement of Work at Annex A of this bid solicitation for the corresponding category and Level.			
Resource Category and Level	Demonstrated tasks delivered under this project	Cross-reference to associated tasks listed in the Statement of Work	

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QUESTION 2

Given the complexity of the RFP, the changing requirements and the unavailability of resources over the summer timeframe, would the Crown please consider a one-week extension of the due date (to Friday September 9, 2016) be granted to all bidders?

ANSWER 2

Canada has reviewed the question and the RFP is amended accordingly.

RFP Amendment

At page 1 of the RFP

DELETE: Solicitation closes at 02:00 PM on 2016-09-02

INSERT: Solicitation closes at 02:00 PM on 2016-09-09

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED