



**Royal Canadian Mounted Police (RCMP)
Contracting & Procurement Unit**
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Gendarmerie royale du Canada (GRC)
Unité des marchés et de l'approvisionnement
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Surrey (Colombie-Britannique) V3T 6P3

**REQUEST FOR INFORMATION (RFI)
DEMANDE DE RENSEIGNEMENTS (DR)**

**Return Response to:
Envoyer la réponse à :**

Hedy Sawatzky
Reg Sr Proc Officer
Contracting & Procurement Unit
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Hedy Sawatzky
Agente principale d'approvisionnement régulier
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**Firm Name and Address
Raison sociale et adresse du fournisseur/de
l'entrepreneur**

Title: Consulting Services – Community Engagement Strategy Project Titre du projet : SERVICES DE CONSULTATION – Projet de stratégie de mobilisation communautaire	
RFI No: M2989-6-0058 DR No: M2989-6-0058	
Issue Date: September 08, 2016 Date d'ouverture : Septembre 08, 2016	
Closing Date: September 26, 2016 At: 2:00 pm Pacific Daylight Savings time Date de clôture : Septembre 26, 2016 à: 2:00 p:m HAP (heure avancée du Pacifique)	
Address Enquiries to: - Adresser toutes questions à: Hedy Sawatzky, Reg Sr Proc Officer, C & P Unit Agente principale d'approvisionnement régulier hedy.sawatzky@rcmp-grc.gc.ca	
Telephone No. No de telephone: 778-290-2779	Fax No. N° de FAX: 778-290-6110



REQUEST FOR INFORMATION (RFI)

FOR

**CONSULTING SERVICES – Community Engagement
Strategy Project**



This is not a bid solicitation.

The purpose of this Request For Information (RFI) is to assist the Government of Canada to gain insight and information relating to the development of a strategy necessary for a multi-year strategic plan for diverse communities.

Canada is seeking feedback from the Industry with respect to analytical services and a sustainable long-term multi-year strategic plan. The goal is to engage more effectively and build robust and effective partnerships with diverse communities in the Lower Mainland District (LMD) in British Columbia (B.C.)

Overview and Background

The LMD area includes Pemberton to the USA border, and the Sunshine Coast to the Coquihalla Highway. The District consists of 13 Detachments, serving 1.8 million people in 26 communities, including numerous Aboriginal communities. Although in close geographic proximity, the Detachments vary greatly in size and service composition.

By 2017, the Commanding Officer's expectation is that there will be less crime overall in RCMP jurisdictions, with a greater sense of security enjoyed by all segments of society. Ratings on communication, consultation and accountability are anticipated to rise.

The RCMP must continue to support modernization. Police officers and support personnel should be deployed according to their skill sets. Shifts and priorities should be streamlined, coordinated and geared to best serve safety and crime reduction needs.

Objectives of the RFI

The objective of the RFI is to provide an opportunity for those interested to provide information they believe Canada should be aware of when developing the scope of work for development of a strategy and implementation of recommendations.

Scope of the RFP (if required)

Once the RFI has closed, the RCMP will review the responses and then decide whether or not to progress any further with this initiative. If the project moves forward, RCMP may issue a Request for Proposals in order to contract for the development of a strategy and/or implementation of recommendations. The research conducted by the eventual contractor should culminate in a Community Engagement Strategy Project which should identify recommendations to increase the satisfaction with RCMP communications, collaborations and services delivery to diverse communities, and to build new partnerships with community groups, especially those who traditionally do not trust, or, fear the police.



The eventual contractor's strategy, as a minimum, should include:

- a) methods to build new and maintain existing partnerships with community groups, particularly those who traditionally do not trust, or, fear the police
- b) determination of who the diverse communities in the LMD are
- c) approaches to engage in meaningful communication to identify gaps in policing serves and to develop initiatives for partnerships
- d) identification of key trends and conditions for developing a long term strategy
- e) research of previous and current initiatives to enhance community partnerships
- f) research and recommend best practices to build and maintain sustainable diverse community partnerships

Nature of the RFI

This is not a bid solicitation. Respondents are not expected to prepare detailed proposals at this time. Pricing should not be addressed/included in responses. This RFI will not result in the award of any contract. Potential suppliers of any goods or services described in this RFI should not earmark stock or facilities, nor allocate resources, as a result of any information contained in this RFI. This RFI will not result in the creation of any source list, therefore whether or not any potential supplier responds to this RFI will not preclude that supplier from participating in any future procurement. The procurement of any of the goods and services described in this RFI will not necessarily follow this RFI. This RFI is simply intended to solicit feedback from industry with respect to the contents of this RFI.

Response Costs

Canada will not reimburse any respondent for expenses incurred in responding to this RFI.

Use of Responses

Responses will not be formally evaluated, however the responses received may be used by Canada to develop or modify strategies. Canada will review all responses received by the RFI closing date. Canada may, in its discretion, review responses received after the RFI closing date.

Review Team

A review team composed of representatives from Canada will review the responses and Canada reserves the right to hire any independent consultant, or use any government resources that it considers necessary to review any response. Not all members of the review team will necessarily review all responses.



Confidentiality

Respondents should mark any portions of their response that they consider proprietary or confidential. The Crown and its consultants will treat those portions of the responses as confidential to the extent permitted by the Access to Information Act.

Response Format

Respondents are requested to submit one softcopy in PDF format of their responses, consisting of the following three (3) parts:

Part A) Title Page: The first page of each volume of the response, after the cover page, should be the title page, which should contain:

- The title of the respondent's response;
- The full legal name and address of the respondent;
- The name, address and telephone number of the respondent's contact;
- The date; and
- The Reference number M2989-6-0058.

Part B) QUESTIONS

Respondents are asked to repeat the questions prior to their response for reviewer convenience.

Part C) RECOMMENDATIONS

Respondent's comments in response to the Part A

Respondents are requested to provide their comments/concerns regarding how the requirements or objectives described in this RFI could be satisfied.

Enquiries

Because this is not a bid solicitation, the Crown will not necessarily respond to all enquiries in writing or by circulating answers to all potential suppliers. However, respondents with questions regarding this RFI may direct their enquiries to the Contracting Authority identified herein.

Submission of Responses

Respondents should send responses electronically via e-mail to the Contracting Authority's address identified herein by the date specified on the front page of the RFI.

All requested information is to be provided to the Contracting Authority on or before the closing date of the RFI.



Contracting Authority

Contracting Authority: Hedy Sawatzky
E-mail Address: hedy.sawatzky@rcmp-grc.gc.ca
Telephone No.: 778-290-2779
Facsimile No.: 778-290-6110

Part "B" - QUESTIONS

1. What should the RCMP's role be?
2. What is a suggested approach and methodology?
3. Are partnerships needed by RCMP or by the eventual contractor?
4. How should the eventual contractor's progress be documented/measured?
5. What are the project risks?
6. What are the project assumptions?

Part "C" - RECOMMENDATIONS