



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication
360 Albert St./ 360, rue Albert
12th Floor / 12ième étage
Ottawa
Ontario
K1A 0S5

Title - Sujet Qualitative	
Solicitation No. - N° de l'invitation 35035-165058/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 35035-16-5058	Date 2016-09-12
GETS Reference No. - N° de référence de SEAG PW-\$\$CY-021-71411	
File No. - N° de dossier cy021.35035-165058	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-09-15	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Amaral, Paola	Buyer Id - Id de l'acheteur cy021
Telephone No. - N° de téléphone (613) 998-8588 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

AMENDMENT 002

The purpose of this amendment is to answer questions pertaining to this solicitation.

Questions and Answers:

Question 10:

May we assume that the “Firm, All-inclusive” prices we provide for each option year period will form the basis for actual payment to suppliers, and that there will be no provisions for adjustments of those prices according to the actual level of effort required? For example, doing focus groups with professionals a given week will not cost us the same level of effort recruiting, especially) than doing focus groups with the general population.

If this is the case, at what frequency are invoices expected? If this is the case, why are time sheets required at the time of invoicing?

Answer 10:

All focus groups will be with the general population. The firm, all-inclusive price should not be adjusted. Bidders should price their bid accordingly.

Invoices can be submitted on a monthly basis, or a milestone basis once the work has been completed, delivered, and accepted by Canada.

Question 11:

May we assume the estimates we provide for each option year period for travel and living expenses will cap (provide a maximum level for) actual payment to suppliers, and that there will be no provisions for adjustments if the costs exceed the amount estimated?

Answer 11:

Travel and Living expenses are reimbursed based on actual costs, without mark-up, and will be paid based on invoices submitted by the Supplier.

The travel and living costs **do not** form part of the financial evaluation.

Question 12:

Can/should the recruiting be based on “professional rates” (in order to estimate the cost, we consider safer to take into account expected hours and rates than a more standard per recruit cost)

Answer 12:

Yes, we require hourly rates and level of effort.

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35035-165058/A
Client Ref. No. - N° de réf. du client
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Amd. No. - N° de la modif.
002
File No. - N° du dossier
cy021.35035-165058

Buyer ID - Id de l'acheteur
cy021
CCC No./N° CCC - FMS No./N° VME

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.