

## **1.1 DESCRIPTION OF STANDING OFFER WORK**

- .1 Scope of work under this Standing Offer includes but shall not be limited to, the provision of all labour, material, tools and equipment necessary to complete environmental remediation projects to support the operations of the Government of Canada services in the province of Prince Edward Island on an "as and when requested basis" for a duration of two (2) years with the option for one (1) one-year extensions.
- .2 All work must be coordinated with the existing operations at each location. All facilities/location may be operational.
- .3 For each call-up the Departmental Representative will provide, in consultation with the Contractor, a scope of work. The contractor will visit the site of work and provide a written quote using items listed in this standing offer. Contractor to visit the site of work and submit a quote within 72 hours of notification from the Departmental Representative. All work will be coordinated with the Departmental Representative, and Departmental Representative of the facility/location should there be one.
- .4 The Contractor must visit the site of work prior to submitting the written quote. No change to the quote will be made without the Departmental Representative's approval or change in scope of work.
- .5 Maximum call-up amount will not exceed \$250,000.00 including HST.
- .6 The hours shown in this specification are for estimating purposes and may not necessarily reflect the final requirements.
- .7 Only items in the Unit Price Table will be measured for payment. All other work necessary to complete the various call-ups will be considered incidental to the project and will not be measured separately for payment.
- .8 Contractor will note that standby time will be incidental to all call-ups. Lab results can take up to 7 days. Contractor will wait for approval from the Departmental Representative, prior to proceeding with backfilling. Backfilling material will be clean and tested prior to being stockpiled on-site. Testing to be done through a consultant hired by the Departmental Representative.

## **1.2 DESCRIPTION OF WORK**

- .1 The work will consist of but will not necessarily be limited to the following:
  - .1 Mobilization and Demobilization and Site Access is required.
  - .2 Soil Remediation/Backfilling with clean pre-approved soil.
  - .3 Lead Paint Remediation
  - .4 Asbestos Remediation
  - .5 Mercury Abatement
  - .6 Supply and Placement of approved soil to backfill or cap areas where soil remediation is required.
  - .7 Painting.
  - .8 Landscaping.
  - .9 Transportation of hazardous waste to Registered Disposal Facilities.
  - .10 Transportation of nonhazardous waste to a Registered Disposal Facility.

- .11 Submittal of disposal slips to the Departmental Representative.
- .12 Cleaning.

### **1.3 MEASUREMENT FOR PAYMENT**

- .1 Measurement for payment will be by the unit prices as indicated in this specification and on the Unit Price Table.
- .2 All items to include removal and disposal of existing items if and as required. Dispose of in an environmentally acceptable manner to all existing N.B. Environmental Disposal Regulations.
- .3 Unit Prices include all labour, plant and equipment required to complete the work.

### **1.4 DOCUMENTS REQUIRED**

- .1 Maintain at job site, one copy each of following:
  - .1 Call-Ups and Contract drawings.
  - .2 Specifications.
  - .3 Addenda.
  - .4 Reviewed shop drawings and submissions.
  - .5 Change orders.
  - .6 Other modifications to Contract.
  - .7 Field test reports.
  - .8 Copy of approved work schedule.
  - .9 Manufacturer's installation and application instructions.
  - .10 Standards listed in Part 1 of the specification sections under Reference Standards.

### **1.5 ABBREVIATIONS**

- .1 Following abbreviations of standard specifications have been used in this specification and on the drawings:  
CGSB - Canadian Government Specifications Board  
CSA - Canadian Standards Association  
NLGA - National Lumber Grades Authority  
ASTM - American Society for Testing and Materials
- .2 Where these abbreviations and standards are used in this project, latest edition in effect on date of bid call will be considered applicable.

### **1.6 SITE CONDITIONS**

- .1 "As-Built" information of each facility may be available for inspection at the offices of Public Services And Procurement Canada. This material may not be current and will be made available for information purposes only.
- .2 Parties intending to tender for this work are advised to visit sample facilities within the Region and make their own assessment of the facilities and difficulties attending execution of the Work, actual site conditions, and all other

contingencies. PSC staff must coordinate such site visits.

## **1.7 WORK SCHEDULE**

- .1 The Contractor is advised that the locations of the work will be determined by the Departmental Representative on a priority basis within the boundaries of the Region as defined in Clause 1.1.
- .2 The Contractor will order material required to complete the work immediately upon receipt of the call-up.
- .3 The Contractor will be required to mobilize at the individual locations within 72 hours of notification from the Departmental Representative.
- .4 The Contractor will complete the work within eight (8) weeks from receipt of call up unless otherwise authorized by the Departmental Representative. Should the Contractor not complete the work within the specified eight (8) weeks allocated from the approved call-up date, no further call-ups will be issued to the Contractor until the call-up has been completed.

## **1.8 PERMIT CERTIFICATES AND FEES**

- .1 Obtain and pay for all permits and certificates, licenses as required by Municipal, Provincial, Federal and other Authorities.
- .2 Provide appropriate notifications of project to municipal and provincial inspection authorities.
- .3 Submit to Departmental Representative, copy of application submissions and approval documents received for above referenced authorities.
- .4 Submit to Departmental Representative, copy of quarry permit, if applicable, prior to start of quarry operations.
- .5 Comply with all requirements, recommendations and advice by all regulatory authorities unless otherwise agreed in writing by Departmental Representative. Make requests for such deviations to these requirements sufficiently in advance to related work.

## **1.9 CONTRACT DOCUMENTS**

- .1 Contract Drawings:
  - .1 The Departmental Representative will furnish drawings to assist in the proper execution of the work. These drawings will be issued for location and clarification only. Such drawings will have the same meaning and intent as if they were included in the Contract Documents.
  - .2 The drawings indicate the extent and general dimensions of the work. Make all necessary measurements to ensure that the result of the work is in accordance with the intent.
  - .3 Verify all existing conditions in the field prior to proceeding with work.
- .2 Contract Specifications:
  - .1 These specifications and those to be issued under this Standing Offer Contract are intended to describe and provide for a finished project. They are intended to be complementary, and what is called for by either will be as binding as if called for by both. The Contractor shall understand

that the work herein described will be complete in every detail, notwithstanding that every item necessarily involved is not particularly mentioned, and the Contractor will be held to provide all labour, materials and equipment necessary for the entire completion of the work and will not avail himself of any errors or omissions.

**1.10 INTERPRETATION OF DOCUMENTS**

- .1 Supplementary to GC1.1 of the General Conditions, the Division 01 sections of the specifications take precedence over technical specifications in other divisions of the specifications.

**1.11 INSPECTION AND TESTING**

- .1 Payment for all work under this contract to be according to the "Articles of Agreement".
- .2 Dimensional changes as directed by the Departmental Representative to suit existing conditions, but not resulting in additional work or materials, will not be considered as extra to the Contract.
- .3 The Departmental Representative will employ an Inspector and/or Testing Company to ensure work conforms to the Contract.

**1.12 CONTRACTOR'S USE OF SITE**

- .1 Use of Site: partial, as coordinated with each Detachment for execution of the Work.
- .2 Co-operate with users of existing facilities/locations. Maintain access for adjacent users at all times. Some areas will have a site access limitations, which will be indicated in the scope of work.
- .3 Some locations may require the Contractor to be accompanied by security approved Commissionaires. The cost of this security is the responsibility of the Contractor. Contractor to invoice PSPC for these Commissionaires' charges - no markup.
- .4 Do not unreasonably encumber site with materials or equipment.
- .5 Move stored products or equipment supplied under this Contract at the Contractor's expense which interfere with operations of the Departmental Representative or other Contractors.
- .6 Obtain and pay for use of additional storage or work areas needed to conduct work under this Contract. The Contractor will be solely responsible for arranging for the storage of materials on or off the site, and any materials stored at the site which interfere with any of the day-to-day activities at or near the site.
- .7 Exercise care so as not to obstruct or damage public or private property in the area of the Work. Do not interfere with normal day-to-day operations of the Facility.
- .9 Comply with all regulations and authorities having jurisdiction over the work.
- .10 Provide temporary barriers and warning signs in locations where work is adjacent to areas used by the public and Government staff.

- .11 Should interferences occur, take directions from Departmental Representative.
- .12 Ensure no damage occurs to existing structures as a result of operations. Any said damage will be repaired at contractor's expense.
- .13 Arrange for sufficient space adjacent to project site for conduct of operations, storage of materials and so on. Exercise care so as not to obstruct or damage public or private property in area. Do not interfere with normal day-to-day operations in progress at site. All arrangements for space and access will be made by Contractor.
- .14 Remove snow and ice as required to maintain safe access in a manner that does not damage existing structures or interfere with the operations of others.
- .15 Store all materials and equipment to be incorporated into work to prevent damage by any means.
- .16 Repair or replace all materials or equipment damaged in transit or storage to the satisfaction of Departmental Representative and at no cost to Canada.
- .17 The Contractor will notify the Departmental Representative twenty-four (24) hours prior to any work to commence at any given location. The Contractor must cooperate with activities at each location/site. No compensation will be paid to Contractor for loss of time or any other as a result of activities in each location/site.
- .18 At the completion of all work, restore the area of work to its original condition. Damage to grounds and property will be repaired at Contractor's expense. Remove all construction materials, residue, excess, etc., and leave the site in a condition acceptable to the Departmental Representative.

### **1.13 PROJECT MEETINGS**

- .1 Contractor will arrange project meetings and assume responsibility for setting times and recording minutes.
- .2 Project meetings will take place on site of work unless so directed by the Departmental Representative.
- .3 Contractor will assume responsibility for recording minutes of meetings and forwarding copies to all parties present at the meetings.
- .4 Have a responsible member of firm present at all project meetings.

### **1.14 WORK COMMENCEMENT**

- .1 Mobilization to project site is to commence immediately after acceptance of quote and submission of Site Specific Safety Plan, unless otherwise agreed by Departmental Representative.
- .2 Project work on site is to commence as soon as possible, with a continuous reasonable work force, unless otherwise agreed by Departmental Representative.
- .3 Weather conditions, short construction season, delivery challenges and the location of the work site may require the use of longer working days and additional work force to complete the project within the specified completion time.

- .4 Make every effort to ensure that sufficient material and equipment is delivered to site at the earliest possible date after acceptance of bid and replenished as required.

#### **1.15 SETTING OUT OF WORK**

- .1 Assume full responsibility for and execute complete layout of work to locations, lines and elevations indicated.
- .2 Provide devices needed to lay out and construct work.
- .3 Supply such devices as straight edges and templates required to facilitate Departmental Representative's inspection of work.

#### **1.16 WORKS COORDINATION**

- .1 The Contractor is responsible for coordinating the work of the various trades, where the work of each trade interfaces with each other.
- .2 The Contractor shall convene meetings between trades whose work interfaces, and ensure that they are fully aware of the areas and the extent of where the interfacing is required. Provide each trade with the plans and specifications of the interfacing trade as required, to assist them in planning and carrying out their respective work.
- .3 Shop drawing review and material ordering shall only commence after this coordination has taken place between trades and all conditions affecting the work of the interfacing trades has been made known.
- .4 Ensure coordination and cooperation between trades in order to facilitate the general progress of the work and avoid situations of spatial interference.
- .5 Ensure that each trade provides all other trades reasonable opportunity for the completion of the work and in such a way as to prevent unnecessary delays, cutting, patching and the need to remove and replace completed work.
- .6 Public Services and Procurement Canada will not be held responsible for any extra costs incurred as a result of the failure to carry out coordination work. Disputes between the various trades as a result of their not being informed of the areas and extent of interface work shall be the sole responsibility of the Contractor, and shall be resolved by him/her at no additional cost to the Contract.

#### **1.17 PROTECTION AND REPAIR**

- .1 Store all materials and equipment to be incorporated into work to prevent damage by any means.
- .2 Repair or replace all materials or equipment damaged in transit or storage to the satisfaction of and at no cost to the Departmental Representative.

#### **1.18 EXISTING SERVICES**

- .1 Where work involves breaking into or connecting to existing services, carry out work at times directed by governing authorities, with minimum of disturbance to pedestrian, vehicular traffic and existing operations.

- .2 Before commencing work, establish location and extent of service lines in area of work and notify Departmental Representative of findings.
- .3 Submit schedule to and obtain acceptance from Departmental Representative for any shut-down or closure of active service or facility. Adhere to approved schedule and provide notice to affected parties.
- .4 Where unknown services are encountered, immediately advise Departmental Representative and confirm findings in writing.
- .5 Record locations of maintained, re-routed and abandoned service lines.
- .6 Provide temporary services when directed by Departmental Representative to maintain critical facility systems.
- .7 The Contractor will immediately restore any existing services disrupted as a result of his operations at no cost to the Departmental Representative.

**1.19 OWNER OCCUPANCY**

- .1 Depending of the location, users might be occupying the premises during entire period for execution of normal operations.
- .2 Co-operate with Users in scheduling operations to minimize conflict and to facilitate Owner usage.

**1.20 CONCEALMENT**

- .1 Conceal pipes, ducts and wiring in floor, wall and ceiling construction of finished areas except where indicated otherwise.

**1.21 FACILITY SMOKING ENVIRONMENT**

- .1 Comply with smoking restrictions.

**1.22 DISPOSAL OF DEBRIS**

- .1 Debris, including construction materials not incorporated in the work, oil products and containers, and other materials of this nature will be disposed of in suitable locations of the site. Disposal is the responsibility of the Contractor.
- .2 Material from the work will not be permitted to go adrift to otherwise become a menace to navigation.
- .3 Disposal of debris will be incidental to the cost of the repairs.

**1.23 CODES AND STANDARDS**

- .1 Perform work in accordance with National Building Code of Canada (NBCC) 2010 and any other code of provincial or local application provided that in any case of conflict or discrepancy, the more stringent requirements will apply.
- .2 Meet or exceed requirements of contract documents, specified standards, codes and referenced documents.

**1.24 CUTTING AND PATCHING**

- .1 Execute cutting (including excavation), fitting and patching required to make work fit properly.
- .2 Where new work connects with existing and where existing work is altered; cut, patch and make good to match existing work.
- .3 Obtain Departmental Representative's approval before cutting, boring or sleeving load-bearing members.
- .4 Make cuts with clean, true, smooth edges. Make patches inconspicuous in final assembly.
- .5 Fit work airtight to pipes, sleeves, ducts and conduits.

**1.25 ASBESTOS DISCOVERY**

- .1 Demolition of spray or trowel applied asbestos can be hazardous to health. Should material resembling asbestos be encountered, which isn't part of the scope of work, stop work and notify Departmental Representative immediately. Do not proceed until written instructions have been received from Departmental Representative.

**1.26 QUARRY AND EXPLOSIVES**

- .1 Make own arrangements with Provincial authorities and owners of private properties, for the quarrying and transportation of soil, rock and all materials and machinery necessary for work over their property, roads or streets as case may be.

**1.27 TAXES, PERMITS AND REGULATIONS**

- .1 Pay applicable federal, provincial and municipal taxes.
- .2 Apply for, obtain, and pay for all necessary permits, approvals, and other authorizations required for the work.
- .3 Comply with all by-laws, ordinances and regulations of all authorities having jurisdiction.

**1.28 WORKER'S COMPENSATION**

- .1 The Contractor and all sub-contractors must be registered under the Workers' Compensation Act and provide evidence of good standing.

**1.29 LAWS, STANDARDS TAXES AND FEES**

- .1 Comply with all laws and standards governing all or any part of the work, pay all applicable taxes and pay for all permits and certificates required in respect of the execution of the work. Where variances exist between the requirements of agencies governing all or any part of the work, the most restrictive will govern, but in no instance will the standards established by the drawings and this Specification, which exceed such requirements, be reduced.



**1.30 DISPOSAL OF DEBRIS**

- .1 Debris, including construction materials not incorporated in the work and other materials of this nature will be disposed of by the Contractor in suitable locations off the site. Disposal is the responsibility of the Contractor.
- .2 Contractor will be responsible of disposing Hazardous Materials at registered environmental disposal sites, as described in the scope of work and inclusive of sections within this specifications.
  - .1 Contractor will submit disposal slips to Departmental Representative.

**1.31 CONFINED SPACES**

- .1 All work in confined spaces will be carried out in compliance with the Canada Labour Code, Part II, Section 11.
- .2 Contractor to provide and maintain all equipment as required by any person to enter and/or perform work in a safe manner, in compliance with the Canada Occupational, Safety and Health Regulations, Part XI.
  - .1 At the Departmental Representative's request, the Contractor agrees to provide to PWGSC employees or its Consultants, all necessary equipment as defined under Part XII, to enter the confined space and the Contractor acknowledges that he/she is responsible for the safety and efficacy of this equipment.
- .3 The Contractor shall provide and maintain training, as required by the Canada Labour Code, Part II, Section 11.
  - .1 The Contractor and/or his employees shall provide proof of training and qualifications when requested by the Departmental Representative.
- .4 The Contractor shall provide the Departmental Representative with a copy of an "Entry Permit" for each and every entry into the confined space to ensure compliance with the Canada Labour Code, Part II, Section 11.

**1.32 HIGHWAY SPRING WEIGHT RESTRICTIONS**

- .1 Comply with Provincial regulations for spring weight restrictions on Provincial Highway.

**1.33 PERSONNEL**

- .1 The Contractor will provide only journeymen personnel with a valid Prince Edward Island Department of Labour License to work on all trades related projects under this Contract.
- .2 Every employer who undertakes the handling of asbestos containing materials shall be the holder of a valid asbestos contractor's certificate.
- .3 The Departmental Representative may at any time during this Contract request to inspect the contractor's certification.
- .4 Contractor supervisory personnel will have a minimum of 2 years of experience with hazardous materials abatement work. All contractor's staff should have Asbestos Awareness Training Certificates if working around asbestos containing materials.
- .5 The Contractor will ensure that all personnel follow proper code of conduct for the position assigned. If a person's conduct is deemed unsuitable, the Consultant Firm will be responsible to have that person removed immediately and replaced with a suitable person.

- .6 Work is carried out in a safe and efficient manner as per Governing Authorities for the Province of Prince Edward Island.
- .7 The Contractor will be responsible, at no cost to Public Works and Government Services Canada, to ensure that his/her employees are on site with proper safety gear and material to carry out their duties. In particular, Personnel Protective Equipment (PPE) for construction safety protection as per applicable safety laws and regulations such as safety boots, hard hats, life jackets, and also ensure that employees have proper clothing for wet and/or cold weather.
- .8 The Contractor will also provide Safety Training for the related work to the position and as required by Governing Authorities for the Province of Prince Edward Island and Federal Health and Safety Act and Regulations at no cost to this contract. The Contractor will be responsible for ensuring that all safety plans and hazard assessments related to each call-up are carried out and implemented.

#### **1.34 ACCEPTANCE**

- .1 Prior to the issuance of the Certificate of Substantial Performance, in Company with Departmental Representative, make a check of all work. Correct all discrepancies before final inspection and acceptance.
- .2 Before Work can be accepted, the Contractor must clean up the site and leave it in a condition which is acceptable to the Departmental Representative.

#### **1.35 PAYMENT**

- .1 Payment for all work under this contract to be according to the "Articles of Agreement".
- .2 Dimensional changes as directed by the Departmental Representative to suit existing conditions, but not resulting in additional work or materials, will not be considered as extra to the Contract.

#### **1.36 INVOICING**

- .1 The Contractor is required to notify the Departmental Representative upon completion of the work at each facility before submitting an invoice.
- .2 Each invoice must show:
  - .1 Contract number.
  - .2 Work location.
  - .3 Description of work.
  - .4 Project Number.
  - .5 Quantity broken down as per Unit Price Table.
- .3 In the event of a dispute, the Contractor is to make any and all records available to the Department to substantiate the invoiced amount.

**END OF SECTION**

## 1 GENERAL

### 1.01 GENERAL

- .1 The bid item prices are full compensation for the work necessary to complete each item in the Contract in the Form of Tender. The prices bid are complete and separate from other or related bid items.
- .2 In the case of conflict between the instructions for measurement and payment contained in Section 01 22 00 and another Section of the Specifications, the requirements of Section 01 22 00 shall govern.
- .3 No separate payment will be made for:
  - .1 Unauthorized work beyond the limits shown.
  - .2 Field engineering survey and layout of work.
  - .3 Water Management.
  - .4 Dust Control.
  - .5 Temporary Facilities
  - .6 Temporary Barriers and Enclosures
  - .7 Calibrated Weight Scales
  - .8 Standby Time will be incidental to all call-ups.

### 1.02 DESCRIPTION OF WORK

- .1 The tendered price for work includes all items listed within the specification. Price includes all labour, materials, and equipment for complete supply and installation of the work.
- .2 Mobilization/Demobilization including all equipment, temporary facilities, security, maintenance, snow clearing, and cleaning of site and public access roads (as required), securing all necessary regulatory permits, insurance and bonding, establishing health and safety protocol, and the construction, maintenance and decommissioning of all necessary temporary access roads.
- .3 All demolition, material disposal (hazardous and non-hazardous), service disconnection/ reconnection, site excavation, construction, repairs and improvements and site restoration and landscaping, as contained in the specifications.

## 2 PRODUCT MEASUREMENT

### 2.01 GENERAL

- .1 This section details the measurement method to be used for payment purposes. Incidental items covered in the various sections of the specification are to be allowed for in the pricing of each pay item.

- .2 As per the unit price table, the Contractor will provide the number of hours required for each call-up, as per the bid price.

**.3 TENDERED HOURLY RATE FOR LABOUR**

Regular Hours on site: The tendered hourly rates shall cover hours worked, in accordance with this term of reference and shall include all overhead costs.

Overtime Hours on site: The tendered hourly rates shall cover hours worked above the first 8 hours daily, in accordance with this term of reference and shall include all overhead costs.

- .4 **MISCELLANEOUS:** This item can only be used if the work isn't covered under other items. All items will be negotiated with the Departmental Representative prior to submitting a quote, for each call-up.

**.5 HAZARDOUS MATERIAL REMOVAL:** This section includes all Hazardous Waste Removal AND Disposal as Specified in Each Scope of Work and indicated in Division 02. Labour will be paid under bid items. Mobilization and Demobilization will be paid under section 02 41 16. Transportation of Hazardous Waste to a Registered Environmental Facility will be paid under section 02 41 16. As indicated in section 02 41 16, submittal of disposal slips will be incidental under this standing offer. No payment on call-ups will be made until disposal slips are submitted to the Departmental Representative.

**2.02 MEASUREMENT FOR PAYMENT**

- .1 Measurement for payment will be as specified in the following section Included:

**Section 02 41 16:**

Mobilization and Demobilization/Site Access and Reinstatement/Transportation

The Contractor will negotiate with the Departmental Representative, for each site:

- .1 Cost for Mobilization and Demobilization of all necessary equipment for each call-up. Only one mobilization and demobilization will be paid per call-up.
- .2 If Required, cost for site access road and removal once the project is complete.
- .3 Transportation and disposal of all materials to a Registered Environmental Site.  
.1 Disposal Slips are to be submitted with the invoice. No payment will be made until disposal slips are submitted.
- .4 Demolition and removal will consist of, but not necessarily limited to, the demolition, removal and disposal of miscellaneous hazardous and non-hazardous items, as designated and directed by the Departmental Representative to facilitate the installation of new materials and equipment to be installed under the terms of the Standing Offer. Remove resultant debris from the site on a daily basis.
- .5 A breakdown of cost will be submitted with each quote, indicating each item and associated cost, and totaled before taxes, to be reviewed and approved by the Departmental Representative.
- .6 Hourly labour rates will incidental to this section.

**Section 09 91 13**

- 1 Total Removal of Lead Paint will be paid under the following sections:
  - .1 All equipment and materials necessary to remove the paint will be paid under section 02 41 16.
  - .2 Transportation of removed materials to a Registered Environmental Site, including submittal of slips, will be paid under section 02 41 16.
  - .3 Labour will be paid under the labour bid items.

**Section 31 23 33.01**

**Mobilization and Demobilization for any equipment for the duration of the call-up under section 02 41 16. Transportation of Materials to a registered Environmental Facility, including submittal of slips will be paid under section 02 41 16. Transportation and delivery of approved backfill will be paid under section 02 41 16.**

- .1 Excavated materials will be measured in cubic metres in their original location.
- .1 Excavation quantities measured will be actual volume removed within the following limits:
  - .1 Width for excavation as indicated in the statement of work (SOW).
  - .2 Depth from ground surface immediately prior to excavation, to depths identified in SOW as indicated by Departmental Representative.
- .2 Shoring, bracing, cofferdams, underpinning and de-watering of excavation will not be measured separately for payment.
- .3 Backfilling with an approved material, to authorized excavation limits will be measured in cubic metres compacted in place for each type of material specified in the SOW.
- .4 Placing and spreading of topsoil will be measured for payment in cubic metres calculated from cross sections taken in area of excavation from original location. Topsoil will be paid under section 32 91 19.13.

The following sections will include the supply, delivery and installation of materials. Mobilization and Demobilization of Equipment required for any work will be paid under section 02 41 16. Transportation of approved material will be paid under section 02 41 16. Hourly labour rates will be not be paid under these bid items.

**Section 31 32 19.01**

.1 Measure supply and installation of geotextiles in square meters of surface covered by material. No allowance will be made for secure pins and overlaps.

**Section 31 32 19.02**

- .1 Measure Supply, Installation of Sediment Control fence in linear meters installed, as specified under this section.
- .1 Maintenance of Sediment Control Fence will be incidental to this section.

**Section 32 91 19.13**

- .1 Measure supplying, placing and spreading topsoil in cubic metres as determined from actual surface area covered and depth of topsoil specified in Statement of Work (SOW).
- .1 Specified depth of topsoil: measured and approved by Departmental Representative after settlement and consolidation.

**Section 32 32 23**

- .1 Payment for supply and installation of sodding will be measured for payment per square meters of actual area surface measurements taken and computed by Departmental Representative.
- .1 Topsoil will be paid under section 32 91 19.13.

**END OF SECTION**

## **1 GENERAL**

### **1.01 ADMINISTRATIVE**

- .1 Submit to Departmental Representative submittals listed for review. Submit promptly and in orderly sequence to not cause delay in Work. Failure to submit in ample time is not considered sufficient reason for extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .2 Do not proceed with Work affected by submittal until review is complete.
- .3 Present shop drawings, product data, samples and mock-ups in SI Metric units.
- .4 Where items or information is not produced in SI Metric units converted values are acceptable.
- .5 Review submittals prior to submission to Departmental Representative. This review represents that necessary requirements have been determined and verified, or will be, and that each submittal has been checked and co-ordinated with requirements of Work and Contract Documents. Submittals not stamped, signed, dated and identified as to specific project will be returned without being examined and considered rejected.
- .6 Notify Departmental Representative, in writing at time of submission, identifying deviations from requirements of Contract Documents stating reasons for deviations.
- .7 Verify field measurements and affected adjacent Work are co-ordinated.
- .8 Contractor's responsibility for errors and omissions in submission is not relieved by Departmental Representative's review of submittals.
- .9 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by Departmental Representative review.
- .10 Keep one reviewed copy of each submission on site.

### **1.02 SHOP DRAWINGS AND PRODUCT DATA**

- .1 The term "shop drawings" means drawings, diagrams, illustrations, schedules, performance charts, brochures and other data which are to be provided by Contractor to illustrate details of a portion of Work.
- .3 Submit drawings stamped and signed by professional engineer registered or licensed in the Province of Prince Edward Island, Canada.
- .4 Indicate materials, methods of construction and attachment or anchorage, erection diagrams, connections, explanatory notes and other information necessary for completion of Work. Where articles or equipment attach or connect to other articles or equipment, indicate that such items have been coordinated, regardless of Section under which adjacent items will be supplied and installed. Indicate cross references to design drawings and specifications.
- .5 Allow ten days for Departmental Representative's review of each submission.

- .6 Adjustments made on shop drawings by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .7 Make changes in shop drawings as Departmental Representative may require, consistent with Contract Documents. When resubmitting, notify Departmental Representative in writing of revisions other than those requested.
- .8 Accompany submissions with transmittal letter, in duplicate, containing:
  - .1 Date.
  - .2 Project title and number.
  - .3 Contractor's name and address.
  - .4 Identification and quantity of each shop drawing, product data and sample.
  - .5 Other pertinent data.
- .9 Submissions include:
  - .1 Date and revision dates.
  - .2 Project title and number.
  - .3 Name and address of:
    - .1 Subcontractor.
    - .2 Supplier.
    - .3 Manufacturer.
  - .4 Contractor's stamp, signed by Contractor's authorized representative certifying approval of submissions, verification of field measurements and compliance with Contract Documents.
  - .5 Details of appropriate portions of Work as applicable:
    - .1 Fabrication.
    - .2 Layout, showing dimensions, including identified field dimensions, and clearances.
    - .3 Setting or erection details.
    - .4 Capacities.
    - .5 Performance characteristics.
    - .6 Standards.
    - .7 Operating weight.
    - .8 Wiring diagrams.
    - .9 Single line and schematic diagrams.
    - .10 Relationship to adjacent work.
- .10 After Departmental Representative's review, distribute copies.
- .11 Submit 3 prints and one electronic copy of shop drawings for each requirement requested in specification Sections and as Departmental Representative may reasonably request.
- .12 Submit one electronic copy of product data sheets or brochures for requirements requested in specification Sections and as requested by Departmental Representative where shop drawings will not be prepared due to standardized manufacture of product.
- .13 Supplement standard information to provide details applicable to project.
- .14 If upon review by Departmental Representative, no errors or omissions are discovered or if only minor corrections are made, two copies will be returned and fabrication and installation of Work may proceed. If shop drawings are rejected, noted copy will be returned and resubmission of corrected shop drawings, through same procedure indicated above, must be performed before fabrication and



installation of Work may proceed.

- .15 The review of shop drawings by Public Works and Government Services Canada (PWGSC) is for sole purpose of ascertaining conformance with general concept.
  - .1 This review shall not mean that PWGSC approves detail design inherent in shop drawings, responsibility for which shall remain with Contractor submitting same, and such review shall not relieve Contractor of responsibility for errors or omissions in shop drawings or of responsibility for meeting requirements of construction and Contract Documents.
  - .2 Without restricting generality of foregoing, Contractor is responsible for dimensions to be confirmed and correlated at job site, for information that pertains solely to fabrication processes or to techniques of construction and installation and for co-ordination of Work of sub-trades.

### **1.03 CERTIFICATES AND TRANSCRIPTS**

- .1 Immediately after award of Contract, submit Workers' Compensation Board status.
- .2 Submit transcription of insurance immediately after award of Contract.

## **2 PRODUCTS**

### **2.01 NOT USED**

- .1 Not Used.

## **3 EXECUTION**

### **3.01 NOT USED**

- .1 Not Used.

**END OF SECTION**

## **1 GENERAL**

### **1.01 RELATED WORK**

- .1 Section 01 35 29: Health and Safety

### **1.02 REFERENCES**

- .1 FCC No. 301-June 1982 Standard for Construction Operations.
- .2 FCC No. 302-June 1982 Standard for Welding and Cutting.
- .3 Above-noted FCC standards, may be viewed at the Regional Fire Protection Services' Office (previously known as the Fire Commissioner of Canada) located at 99 Wyse Road, 8th Floor, Dartmouth, NS; Tel: (902) 426-6053.

### **1.03 DEFINITIONS**

- .1 Hot Work defined as:
  - .1 Welding work.
  - .2 Cutting of materials by use of torch or other open flame devices.
  - .3 Grinding with equipment which produces sparks.
  - .4 Torching operations.

### **1.04 FIRE SAFETY REQUIREMENT**

- .1 Implement and follow fire safety measures during Work. Comply with following:
  - .1 National Fire Code, 1995.
  - .2 Fire Protection Standards FCC 301 and FCC 302 as issued by the Fire Protection Services of Human Resources Development Canada.
  - .3 Federal and Provincial Occupational Health and Safety Acts and Regulations as specified in Section 01 35 29.
- .2 In event of conflict between any provisions of above authorities the most stringent provision will apply. Should a dispute arise in determining the most stringent requirement, Departmental Representative will advise on the course of action to be followed.

### **1.05 HOT WORK AUTHORIZATION**

- .1 Obtain Departmental Representative's "Authorization to Proceed" before conducting any form of Hot Work on site.
- .2 To obtain authorization submit to Departmental Representative:
  - .1 Contractor's Hot Work Procedures to be followed on site to ensure fire safety.
  - .2 Description of the type and frequency of Hot Work required.
  - .3 Completed Hot Work Permit.
- .3 Upon review and confirmation that effective fire safety measures will be implemented during performance of hot work, Departmental Representative will

provide "Authorization to Proceed" as follows:

- .1 Issue one (1) written Authorization to Proceed covering the entire project and duration of work or;
- .2 Issue individual Authorization to Proceed for specific items of work by requiring Contractor to fill out individual Hot Work Permit for each hot work event as determined by Departmental Representative.
- .4 Frequency for Hot Work Permit based on:
  - .1 Nature of phasing of work;
  - .2 Risk to facility operations;
  - .3 Quantity of various trades needing to perform hot work on project or;
  - .4 Other situations deemed necessary by Departmental Representative to ensure fire safety on premises.
- .5 Do not perform any hot work until receipt of Departmental Representative's written Authorization to Proceed.
- .6 Hot work to be performed inside building can only be done during Facility non-operational periods. Coordinate with Facility Manager through the Departmental Representative in this regard.
- .7 Failure to comply with the established hot work procedures may result in the issuance of a Non-Compliance Notification at Departmental Representative's discretion with possible disciplinary measures imposed as specified in Section 01 35 29.

## **1.06 HOT WORK PROCEDURES**

- .1 Develop and implement safety procedures and work practices to be followed during the performance of hot work.
- .2 Procedures to include:
  - .1 Requirement to perform hazard assessment of site and immediate hot work area for each hot work event in accordance with Hazard Assessment and Safety Plan requirements of Section 01 35 29.
  - .2 Use of a Hot Work Permit system for each event when Hot Work event.
  - .3 Permit shall be issued by Contractor's Superintendent granting permission to worker or subcontractor to proceed with hot work.
  - .4 Provision of a designated person(s) to carryout a Fire Safety Watch for a minimum of 60 minutes immediately upon completion of the hot work.
  - .5 Compliance with fire safety codes and standards specified herein and occupational health and safety regulations specified in Section 01 35 29.
- .3 Generic procedures, if used, must be edited, supplemented with pertinent information and tailored to reflect specific project conditions. Clearly label as being the Hot Work Procedures applicable to this contract.
- .4 Hot Work Procedures to be in typewritten format, listing step by step procedures and worker instructions, clearly establishing and allocating responsibilities of:
  - .1 Worker(s),
  - .2 Designated person authorized to issue the Hot Work Permit,
  - .3 Fire Safety Watcher,
  - .4 Subcontractors and Contractor.

- .5 Brief all workers and subcontractors on Hot Work Procedures and Permit system.

#### **1.07 FIRE PROTECTION AND ALARM SYSTEMS**

- .1 Fire protection and alarm systems shall not be:
  - .1 Obstructed.
  - .2 Shut-off, unless approved by Departmental Representative.
  - .3 Left inactive at the end of a working day or shift.
- .2 Do not use fire hydrants, standpipes and hose systems for purposes other than firefighting.
- .3 Costs incurred, from the fire department, building owner and tenants, resulting from negligently setting off false alarms will be charged to the Contractor in the form of financial progress payment reductions and holdback assessments against the Contract.

#### **1.08 DOCUMENTS ON SITE**

- .1 Keep Hot Work Permits and Hazard assessment documentation on site for duration of Work.
- .2 Upon request, make available to Departmental Representative or to authorized safety representative for inspection.

**END OF SECTION**

### **1.01 SECTION INCLUDES**

- .1 Procedures to isolate and lockout electrical facility and other equipment from energy sources.

### **1.02 RELATED WORK**

- .1 Section 01 35 29.06: Health and Safety

### **1.03 REFERENCES**

- .1 CSA C22.1-06 - Canadian Electrical Code, Part 1, Safety Standard for Electrical Installations.
- .2 CAN/CSA C22.3 No.1-06 - Overhead Systems.
- .3 CSA C22.3 No.7-06 - Underground Systems.
- .4 COSH: Canada Occupational Health and Safety Regulations made under Part II of the Canada Labour Code.

### **1.04 DEFINITIONS**

- .1 Electrical Facility: means any system, equipment, device, apparatus, wiring, conductor, assembly or part thereof that is used for the generation, transformation, transmission, distribution, storage, control, measurement or utilization of electrical energy, and that has an amperage and voltage that is dangerous to persons.
- .2 Guarantee of Isolation: means a guarantee by a competent person in control or in charge that a particular facility or equipment has been isolated.
- .3 De-energize: in the electrical sense, that a piece of equipment is isolated and grounded, e.g. if the equipment is not grounded, it cannot be considered de-energized (DEAD).
- .4 Guarded: means that an equipment or facility is covered, shielded, fenced, enclosed, inaccessible by location, or otherwise protected in a manner that, to the extent that is reasonably practicable, will prevent or reduce danger to any person who might touch or go near such item.
- .5 Isolate: means that an electrical facility, mechanical equipment or machinery is separated or disconnected from every source of electrical, mechanical, hydraulic, pneumatic or other kind of energy that is capable of making it dangerous.
- .6 Live/alive: means that an electrical facility produces, contains, stores or is electrically connected to a source of alternating or direct current of an amperage and voltage that is dangerous or contains any hydraulic, pneumatic or other kind of energy that is capable of making the facility dangerous to persons.

### **1.05 COMPLIANCE REQUIREMENTS**

- .1 Comply with the following in regards to isolation and lockout of electrical

facilities and equipment:

- .1 Canadian Electrical Code
  - .2 Federal and Provincial Occupational Health and Safety Acts and Regulations.
  - .3 Regulations and code of practise as applicable to mechanical equipment or other machinery being de-energized.
  - .4 Procedures specified herein.
- .2 In event of conflict between any provisions of above authorities the most stringent provision will apply.

#### **1.06 SUBMITTALS**

- .1 Submit copy of lockout procedures, sample of lockout permit and lockout tags proposed for use in accordance with Section 01 33 00. , Submit within 14 calendar days of acceptance of bid.

#### **1.07 ISOLATION OF EXISTING SERVICES**

- .1 Obtain Departmental Representative's written authorization prior to working on existing live or active electrical facilities and equipment and before proceeding with isolation of such item.
- .2 To obtain authorization, submit to Departmental Representative the following documentation:
  - .1 Written request to isolate the particular service or facility and;
  - .2 Copy of Contractor's Lockout Procedures.
- .3 Make a Request for Isolation for each event, unless directed otherwise by Departmental Representative, as follows:
  - .1 Fill-out standard form in current use at the Facility as provided by Departmental Representative or;
  - .2 Where no form exist, make written request indicating:
    - .1 The equipment, system or service to be isolated and its location;
    - .2 Duration of isolation period (i.e.: start time & date and completion time & date).
    - .3 Voltage of service feed to system or equipment being isolated.
    - .4 Name of person making the request.
- .4 Do not proceed with isolation until receipt of written notification from Departmental Representative granting the Isolation Request and authorization to proceed with the work.
  - .1 Note that Departmental Representative may designate another person at the Facility being authorized to grant the Isolation Request.
- .5 Conduct safe, orderly shutdown of equipment or facility. De-energize, isolate and lockout power and other sources of energy feeding the equipment or facility.
- .6 Determine in advance, as much as possible, in cooperation with the Departmental Representative, the type and frequency of situations which will require isolation of existing services.
- .7 Plan and schedule shut down of existing services in consultation with the Departmental Representative and the Facility Manager. Minimize impact and downtime of Facility operations. Follow Departmental Representative's directives in this regard.

- .8 Conduct hazard assessment as part of the process in accordance with health and safety requirements specified Section 01 35 28.

## **1.08 LOCKOUTS**

- .1 De-energize, isolate and lockout electrical facility, mechanical equipment and machinery from all potential sources of energy prior to working on such items.
- .2 Develop and implement clear and specific lockout procedures to be followed as part of the Work.
- .3 Prepare type written Lockout Procedures describing safe work practices, procedures, worker responsibilities, and sequence of activities to be followed on site by workforce to safely isolate an active piece of equipment or electrical facility and effectively lockout and tagout its sources of energy.
- .4 Include, as part of the Lockout Procedures, a system of lockout permits managed by Contractor's Superintendent or other qualified person designated by him/her as being "in-charge" at the site.
  - .1 A lockout permit shall be issued to specific worker providing a Guarantee of Isolation before each event when work must be performed on a live equipment or electrical facility.
  - .2 Duties of person managing the permit system to include:
    - .1 Issuance of permits and lockout tags to workers.
    - .2 Determining permit duration.
    - .3 Maintaining record of permits and tags issued.
    - .4 Making a Request for Isolation to Departmental Representative when required as specified above.
    - .5 Designating a Safety Watcher, when one is required based on type of work.
    - .6 Ensuring equipment or facility has been properly isolated.
    - .7 Collecting and safekeeping lockout tags returned by workers as a record of the event.
- .5 Clearly establish, describe, and allocate responsibilities of:
  - .1 Workers.
  - .2 Person managing the lockout permit system.
  - .3 Safety Watcher.
  - .4 Subcontractor(s) and General Contractor.
- .6 Generic procedures, if used, must be edited and supplemented with pertinent information to reflect specific project requirements.
  - .1 Incorporate site specific rules and procedures in force at site as provided by Facility Manager through the Departmental Representative.
  - .2 Clearly label the document as being the Lockout procedures applicable to work of this contract.
- .7 Use energy isolation lockout devices specifically designed and appropriate for type of facility or equipment being locked out.
- .8 Use industry standard lockout tags.
- .9 Provide appropriate safety grounding and guards as required.

#### **1.09 CONFORMANCE**

- .1 Brief all workers and subcontractors on requirements of this section. Stringently enforce use and compliance.

#### **1.10 DOCUMENTS ON SITE**

- .1 Post Lockout Procedures on site in common location for viewing by workers.
- .2 Keep copies of Request for Isolation forms and lockout permits and tags issued to workers on site for full duration of Work.
- .3 Upon request, make available to Departmental Representative or to authorized safety Representative for inspection.

**END OF SECTION**



## 1 GENERAL

### 1.01 RELATED WORK

- .1 Section 01 35 24: Special Procedures on Fire Safety Requirements.
- .2 Section 01 35 25: Special Procedures on Lockout Requirements.
- .3 Section 02 41 16: Selective Site Demolition.
- .4 Section 02 81 01: Hazardous Materials Excluding Mercury Vapour Abatement.
- .5 Section 02 81 01.01: Hazardous Materials Mercury Vapour Abatement Only.
- .6 Section 02 83 10: Lead Based Paint - Minimum Precautions.
- .7 Section 02 82 00.01: Asbestos Abatement - Minimum Precautions.
- .8 Section 02 82 00.02: Asbestos Abatement - Intermediate Precautions.
- .9 Section 02 82 00.03: Asbestos Abatement - Maximum Precautions

### 1.02 DEFINITIONS

- .1 COSH: Canada Occupational Health and Safety Regulations made under Part II of the Canada Labour Code.
- .2 Competent Person: means a person who is:
  - .1 Qualified by virtue of personal knowledge, training and experience to perform assigned work in a manner that will ensure the health and safety of persons in the workplace, and;
  - .2 Knowledgeable about the provisions of occupational health and safety statutes and regulations that apply to the Work and;
  - .3 Knowledgeable about potential or actual danger to health or safety associated with the Work.
- .3 Medical Aid Injury: any minor injury for which medical treatment was provided and the cost of which is covered by Workers' Compensation Board of the province in which the injury was incurred.
- .4 PPE: personal protective equipment
- .5 Work Site: where used in this section shall mean areas, located at the premises where Work is undertaken, used by Contractor to perform all of the activities associated with the performance of the Work.

### 1.03 SUBMITTALS

- .1 Make submittals in accordance with Section 01 33 00.
- .2 Submit site-specific Health and Safety Plan prior to commencement of Work.
  - .1 Submit within 10 work days of notification of Bid Acceptance. Provide 3 copies.
  - .2 Departmental Representative will review Health and Safety Plan and provide comments.
  - .3 Revise the Plan as appropriate and resubmit within 5 work days after receipt of comments.
  - .4 Departmental Representative's review and comments made of the Plan shall not be construed as an endorsement, approval or implied warranty of any kind by Canada and does not reduce Contractor's overall responsibility for

- Occupational Health and Safety of the Work.
- .5 Submit revisions and updates made to the Plan during the course of Work.
- .3 Submit name of designated Health & Safety Site Representative and support documentation specified in the Safety Plan.
- .4 Submit building permit, compliance certificates and other permits obtained.
- .5 Submit copy of Letter in Good Standing from Provincial Workers Compensation or other department of labour organization.
  - .1 Submit update of Letter of Good Standing whenever expiration date occurs during the period of Work.
- .6 Submit copies of reports or directions issued by Federal, Provincial and Territorial health and safety inspectors.
- .7 Submit copies of incident reports.
- .8 Submit WHMIS MSDS - Material Safety Data Sheets.

#### **1.04 COMPLIANCE REQUIREMENTS**

- .1 Comply with Occupational Health and Safety Act for Province of Prince Edward Island, and Regulations made pursuant to the Act.
- .2 Comply with Canada Labour Code - Part II (entitled Occupational Health and Safety) and the Canada Occupational Health and Safety Regulations (COSH) as well as any other regulations made pursuant to the Act.
  - .1 The Canada Labour Code can be viewed at:  
[www.http://laws.justice.gc.ca/en/L-2/](http://laws.justice.gc.ca/en/L-2/)
  - .2 COSH can be viewed at: [www.http://laws.justice.gc.ca/eng/SOR-86-304/n e .html](http://laws.justice.gc.ca/eng/SOR-86-304/n_e.html)
  - .3 A copy may be obtained at: Canadian Government Publishing Public Works & Government Services Canada Ottawa, Ontario, K1A 0S9 Tel: (819) 956-4800 (1-800-635-7943) Publication No. L31-85/2000 E or F)
- .3 Observe construction safety measures of:
  - .1 Part 8 of National Building Code
  - .2 Municipal by-laws and ordinances.
- .4 In case of conflict or discrepancy between above specified requirements, the more stringent shall apply.
- .5 Maintain Workers Compensation Coverage in good standing for duration of Contract. Provide proof of clearance through submission of Letter in Good Standing.
- .6 Medical Surveillance: Where prescribed by legislation or regulation, obtain and maintain worker medical surveillance documentation.

#### **1.05 RESPONSIBILITY**

- .1 Be responsible for health and safety of persons on site, safety of property on site and for protection of persons and environment adjacent to the site to extent that they may be affected by conduct of Work.
- .2 Comply with and enforce compliance by all workers, sub-contractors and other

persons granted access to Work Site with safety requirements of Contract Documents, applicable federal, provincial, and local by-laws, regulations, and ordinances, and with site-specific Health and Safety Plan.

## **1.06 SITE CONTROL ACCESS**

- .1 Control the Work and entry points to Work Site. Approve and grant access only to workers and authorized persons. Immediately stop and remove non-authorized persons.
  - .1 Departmental Representative will provide names of those persons authorized by Departmental Representative to enter onto Work Site and will ensure that such authorized persons have the required knowledge and training on Health and Safety pertinent to their reason for being at the site, however, Contractor remains responsible for the health and safety of authorized persons while at the Work Site.
- .2 Isolate Work Site from other areas of the premises by use of appropriate means.
  - .1 Erect fences, hoarding, barricades and temporary lighting as required to effectively delineate the Work Site, stop non-authorized entry, and to protect pedestrians and vehicular traffic around and adjacent to the Work and create a safe environment. See Section 01 50 00 for minimum acceptable requirements.
  - .2 Post signage at entry points and other strategic locations indicating restricted access and conditions for access.
  - .3 Use professionally made signs with bilingual message in the 2 official languages or international known graphic symbols.
- .3 Provide safety orientation session to persons granted access to Work Site. Advise of hazards and safety rules to be observed while on site.
- .4 Ensure persons granted site access wear appropriate PPE. Supply PPE to inspection authorities who require access to conduct tests or perform inspections.
- .5 Secure Work Site against entry when inactive or unoccupied and to protect persons against harm. Provide security guard where adequate protection cannot be achieved by other means.

## **1.07 PROTECTION**

- .1 Give precedence to safety and health of persons and protection of environment over cost and schedule considerations for Work.
- .2 Should unforeseen or peculiar safety related hazard or condition become evident during performance of Work, immediately take measures to rectify situation and prevent damage or harm. Advise Departmental Representative verbally and in writing.

## **1.08 FILING OF NOTICE**

- .1 File Notice of Project with pertinent provincial health and safety authorities prior to beginning of Work.
  - .1 Departmental Representative will assist in locating address if needed.

### **1.09 PERMITS**

- .1 Post permits, licenses and compliance certificates, specified in section 01 10 10, at Work Site.
- .2 Where a particular permit or compliance certificate cannot be obtained, notify Departmental Representative in writing and obtain approval to proceed before carrying out applicable portion of work.

### **1.10 HAZARD ASSESSMENTS**

- .1 Perform site specific health and safety hazard assessment of the Work and its site.
- .2 Carryout initial assessment prior to commencement of Work with further assessments as needed during progress of work, including when new trades and subcontractors arrive on site.
- .3 Record results and address in Health and Safety Plan.
- .4 Keep documentation on site for entire duration of the Work.

### **1.11 UNFORSEEN HAZARDS**

- .1 When unforeseen or peculiar safety-related factor, hazard, or condition occur during performance of Work, follow procedures in place for Employee's Right to Refuse Work in accordance with Acts and Regulations of Province having jurisdiction and advise Departmental Representative verbally and in writing.
- .2 When unforeseen or peculiar safety-related factor, hazard, or condition occur during performance of Work, advise Health and Safety co-coordinator and follow procedures in accordance with Acts and Regulations of Province having jurisdiction and advise Departmental Representative verbally and in writing.

### **1.12 PROJECT/SITE CONDITIONS**

- .1 Following are potential health, environmental and safety hazards at the site for which Work may involve contact with:
  - .1 Known latent site and environmental conditions:
    - .1 Hazardous Materials.
    - .2 Non-Hazardous Materials
    - .2 Working with tides.
    - .3 Uneven work surfaces.
    - .4 On-going work at the facilities/sites
    - .5 On-going traffic vehicles, boats and ferries, ect.
  - .2 Facility on-going operations:
    - .1 The Contractor will co-operate with users of existing facilities. Maintain access to the existing facilities/structures.
    - .2 Should interference occur, take directions from Departmental Representative.
    - .3 Do not unreasonably encumber site with materials.
    - .4 Move stored products or equipment which interfere with operations.
    - .5 Comply with all regulations and authorities having jurisdiction over the work, whether on land or on water.

- .6 Contractor will note that fishing activity in the harbour includes fishing boats, moorings, etc.
- .2 Above items shall not be construed as being complete and inclusive of potential health and safety hazards encountered during Work.
- .3 Include above items in the hazard assessment of the Work.
- .4 MSDS Data sheets of pertinent hazardous and controlled products stored on site can be obtained from Departmental Representative.

### **1.13 MEETINGS**

- .1 Attend pre-construction health and safety meeting, convened and chaired by Departmental Representative, prior to commencement of Work, at time, date and location determined by Departmental Representative. Ensure attendance of:
  - .1 Superintendent of Work
  - .2 Designated Health & Safety Site Representative
  - .3 Subcontractors
- .2 Conduct regularly scheduled tool box and safety meetings during the Work in conformance with Occupational Health and Safety regulations.
- .3 Keep documents on site.

### **1.14 HEALTH AND SAFETY PLAN**

- .1 Prior to commencement of Work, develop written Health and Safety Plan specific to the Work. Implement, maintain, and enforce Plan for entire duration of Work and until final demobilization from site.
- .2 Health and Safety Plan shall include the following components:
  - .1 List of health risks and safety hazards identified by hazard assessment.
  - .2 Control measures used to mitigate risks and hazards identified.
  - .3 On-site Contingency and Emergency Response Plan as specified below.
  - .4 On-site Communication Plan as specified below.
  - .5 Name of Contractor's designated Health & Safety Site Representative and information showing proof of his/her competence and reporting relationship in Contractor's company.
  - .6 Names, competence and reporting relationship of other supervisory personnel used in the Work for occupational health and safety purposes.
- .3 On-site Contingency and Emergency Response Plan shall include:
  - .1 Operational procedures, evacuation measures and communication process to be implemented in the event of an emergency.
  - .2 Evacuation Plan: site and floor plan layouts showing escape routes, marshalling areas. Details on alarm notification methods, fire drills, location of firefighting equipment and other related data.
  - .3 Name, duties and responsibilities of persons designated as Emergency Warden(s) and deputies.
  - .4 Emergency Contacts: name and telephone number of officials from:
    - .1 General Contractor and subcontractors.
    - .2 Pertinent Federal and Provincial Departments and Authorities having jurisdiction.

- .3 Local emergency resource organizations.
- .5 Harmonize Plan with Facility's Emergency Response and Evacuation Plan. Departmental Representative will provide pertinent data including name of PWGSC and Facility Management contacts.
- .4 On-site Communication Plan:
  - .1 Procedures for sharing of work related safety information to workers and subcontractors, including emergency and evacuation measures.
  - .2 List of critical work activities to be communicated with Facility Manager which have a risk of endangering health and safety of Facility users.
- .5 Address all activities of the Work including those of subcontractors.
- .6 Review Health and Safety Plan regularly during the Work. Update as conditions warrant to address emerging risks and hazards, such as whenever new trade or subcontractor arrive at Work Site.
- .7 Departmental Representative will respond in writing, where deficiencies or concerns are noted and may request re-submission of the Plan with correction of deficiencies or concerns.
- .8 Post copy of the Plan, and updates, prominently on Work Site.

#### **1.15 SAFETY SUPERVISION**

- .1 Employ Health & Safety Site Representative responsible for daily supervision of health and safety of the Work.
- .2 Health & Safety Site Representative may be the Superintendent of the Work or other person designated by Contractor and shall be assigned the responsibility and authority to:
  - .1 Implement, monitor and enforce daily compliance with health and safety requirements of the Work
  - .2 Monitor and enforce Contractor's site-specific Health and Safety Plan.
  - .3 Conduct site safety orientation session to persons granted access to Work Site.
  - .4 Ensure that persons allowed site access are knowledgeable and trained in health and safety pertinent to their activities at the site or are escorted by a competent person while on the Work Site.
  - .5 Stop the Work as deemed necessary for reasons of health and safety.
- .3 Health & Safety Site Representative must:
  - .1 Be qualified and competent person in occupational health and safety.
  - .2 Have site-related working experience specific to activities of the Work.
  - .3 Be on Work Site at all times during execution of the Work.
- .4 All supervisory personnel assigned to the Work shall also be competent persons.
- .5 Inspections:
  - .1 Conduct regularly scheduled safety inspections of the Work on a minimum bi-weekly basis. Record deficiencies and remedial action taken.
  - .2 Conduct Formal Inspections on a minimum monthly basis. Use standardized safety inspection forms. Distribute to subcontractors.
  - .3 Follow-up and ensure corrective measures are taken.

- .6 Cooperate with Facility's Occupational Health and Safety representative should one be designated by Departmental Representative.
- .7 Keep inspection reports and supervision related documentation on site.

#### **1.16 TRAINING**

- .1 Use only skilled workers on Work Site who are effectively trained in occupational health and safety procedures and practices pertinent to their assigned task.
- .2 Maintain employee records and evidence of training received. Make data available to Departmental Representative upon request.
- .3 When unforeseen or peculiar safety-related hazard, or condition occur during performance of Work, follow procedures in place for Employee's Right to Refuse Work in accordance with Acts and Regulations of Province having jurisdiction and advise Departmental Representative verbally and in writing.

#### **1.17 MINIMUM SITE SAFETY RULES**

- .1 Notwithstanding requirement to abide by federal and provincial health and safety regulations; ensure the following minimum safety rules are obeyed by persons granted access to Work Site:
  - .1 Wear appropriate PPE pertinent to the Work or assigned task; minimum being hard hat, safety footwear, safety glasses and hearing protection.
  - .2 Immediately report unsafe condition at site, near-miss accident, injury and damage.
  - .3 Maintain site and storage areas in a tidy condition free of hazards causing injury.
  - .4 Obey warning signs and safety tags.
- .2 Brief persons of disciplinary protocols to be taken for non-compliance. Post rules on site.

#### **1.18 CORRECTION OF NON-COMPLIANCE**

- .1 Immediately address health and safety non-compliance issues identified by authority having jurisdiction or by Departmental Representative.
- .2 Provide Departmental Representative with written report of action taken to correct non-compliance of health and safety issues identified.
- .3 Departmental Representative will stop Work if non-compliance of health and safety regulations is not corrected in a timely manner.

#### **1.19 INCIDENT REPORTING**

- .1 Investigate and report the following incidents to Departmental Representative:
  - .1 Incidents requiring notification to Provincial Department of Occupational Safety and Health, Workers Compensation Board or to other regulatory Agency.
  - .2 Medical aid injuries.
  - .3 Property damage in excess of \$10,000.00,
  - .4 Interruptions to Facility operations resulting in an operational lost to a Federal department in excess of \$5000.00.

- .2 Submit report in writing.

## **1.20 HAZARDOUS PRODUCTS**

- .1 Comply with requirements of Workplace Hazardous Materials Information System (WHMIS).
- .2 Keep MSDS data sheets for all products delivered to site.
  - .1 Post on site.
  - .2 Submit copy to Departmental Representative.
  - .3 For interior work in an occupied Facility, post additional copy in one or more publicly accessible locations.

## **1.21 BLASTING**

- .1 Blasting or other use of explosives is not permitted on site without prior receipt of written permission and instructions from Departmental Representative.
- .2 Do blasting operations in accordance with section 01 33 00.

## **1.22 POWER ACTUATED DEVICES**

- .1 Use powder actuated fastening devices only after receipt of written permission from Departmental Representative.

## **1.23 SITE RECORDS**

- .1 Maintain on Work Site copy of safety related documentation and reports stipulated to be produced in compliance with Acts and Regulations of authorities having jurisdiction and of those documents specified herein.
- .2 Upon request, make available to Departmental Representative or authorized Safety Officer for inspection.

## **1.24 POSTING OF DOCUMENTS**

- .1 Ensure applicable items, articles, notices and orders are posted in conspicuous location on Work Site in accordance with Acts and Regulations of Province having jurisdiction.
- .2 Post other documents as specified herein, including:
  - .1 Site specific Health and Safety Plan
  - .2 WHMIS data sheets
  - .3 Fire and Safety Requirements
  - .4 Special Procedures on Lockout Requirements



PSPC  
Environmental Remediation  
Standing Offer  
Various Locations, PEI

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HEALTH AND SAFETY  
REQUIREMENTS

SECT 01 35 29.06  
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2 PRODUCTS

2.01 NOT USED

.1 Not used.

3 EXECUTION

3.01 NOT USED

.1 Not used.

END OF SECTION

## **1 DEFINITIONS**

- .1 Hazardous Material: Product, substance, or organism that is used for its original purpose; and that is either dangerous goods or a material that may cause adverse impact to the environment or adversely affect health of persons, animals, or plant life when released into the environment.

## **2 FIRES**

- .1 Fires and burning of rubbish on site not permitted.

## **3 DISPOSAL OF WASTES AND HAZARDOUS MATERIALS**

- .1 Do not bury rubbish and waste materials on site.
- .2 Do not dispose of hazardous waste including volatile materials, such as mineral spirits, paint thinner, oil or fuel into waterways, storm, sanitary sewers or municipal solid waste landfills.
- .3 Store, handle and dispose of hazardous materials and hazardous waste in accordance with applicable federal and provincial laws, regulations, codes and guidelines.
- .4 Perform work in such a way as to:
  - .1 Optimize use of materials and minimize waste.
  - .2 Dispose of leftover products, waste and demolition debris with maximum consideration on recycling and minimizing disposal at landfill sites.
- .5 Dispose of waste and debris at approved landfill sites only and transfer stations. Stringently follow provincial, municipal and landfill operator rules and regulations. Separate out and prevent improper disposal of items banned from landfills.
- .6 Deconstruct and separate at source demolition debris, construction material waste, product packaging and delivery containers into various waste categories in order to maximize recycling abilities of various items and to divert as much waste as possible from disposal at landfill sites in a "mixed state".
  - .1 Where specialized recycling firms exist, transport waste and leftover materials to such facility.
  - .2 Cooperate and follow landfill site operator's recycling program and efforts on landfill diversion.
- .7 Communicate with landfill operator prior to commencement of work, to determine what specific construction, demolition and waste materials have been banned from disposal at the landfill.

## **4 CARPET RECYCLING**

- .1 Make arrangements and transport existing carpet removed and new carpet remnants to local carpet distributor for their shipment to an approved carpet manufacturer's recycling facility.
- .2 Be responsible for packaging carpet in suitable containers or pallets as per shipping requirements or Recycling Facility.
- .3 Pay all local and long distance transportation costs, shipping charges and disposal

fees incurred by Contractor and required by carpet distributor and Recycling Facility.

- .4 Submit invoices and weigh bill to Departmental Representative certifying quantity of carpet sent to Recycling Facility for recycling.

## **5 PAINT RECYCLING**

- .1 Send leftover paint, thinners and other paint related products to a paint recycling facility.

## **6 POLLUTION CONTROL**

- .1 Prevent contaminations of air beyond applicable work areas, by providing temporary enclosures.
- .2 Maintain inventory of hazardous materials used and hazardous wastes stored on site. List product name, quantity and date when storage began.
- .3 Have emergency spill response equipment and rapid clean-up kit, appropriate to work, at site. Locate adjacent to work and to storage areas of hazardous materials. Provide personal protective equipment as required for clean-up.
- .4 Report to Federal and Provincial Department of the Environment petroleum and other hazardous material spills as well as accidents having potential of polluting the environment. Also, notify Departmental Representative and submit a written spill report to Departmental Representative within 24 hours of occurrence.

**END OF SECTION**

## 1 GENERAL

### 1.02 REFERENCES

- .1 Reference Standards:
  - .1 U.S. Environmental Protection Agency (EPA)/Office of Water
    - .1 EPA 832/R-92-005-92, Storm Water Management for Construction Activities, Chapter 3.
    - .2 EPA General Construction Permit (GCP) 2012.
- .2 WHMS: Workplace Hazardous Materials Information System, Health Canada.
- .3 Transportation of Dangerous Goods Act. Transport Canada, updated 2008-02-21.
- .4 Guidelines for the Use of Explosives In or Near Canadian Fisheries Waters, Department of Fisheries and Oceans Canada, 1998.
- .5 MBCA: Migratory Birds Convention Act, Environment Canada, 1994.
- .6 Canadian Coast Guard Regulations, Department of Fisheries and Oceans Canada.
- .7 Canadian Shipping Act, Transport Canada, 2001.
- .8 AWWPA: American Wood Preserver Association

### 1.03 DEFINITIONS

- .1 Hazardous Material: Product, substance, or organism that is used for its original purpose; and that is either dangerous goods or a material that may cause adverse impact to the environment or adversely affect health of persons, animals, or plant life when released into the environment.
- .2 Wetlands: land where the water table is at, near or above the surface or which is saturated for a long enough period to promote such features as wet-altered soils and water tolerant vegetation. Wetlands include organic wetlands or "peatlands," and mineral wetlands or mineral soil areas that are influenced by excess water but produce little or no peat.
- .3 Watercourse: refers to the bed and shore of a river, stream, lake, creek, pond, marsh, estuary or salt-water body that contains water for at least part of each year.
- .4 Alien species: refers to a species or subspecies introduced outside its normal distribution whose establishment and spread threaten ecosystems, habitats or species with economic or environmental harm.
- .5 Buffer zone: a vegetated land that protects watercourses from adjacent land uses. It refers to the land adjacent to watercourses, such as streams, rivers, lakes, ponds, oceans, and wetlands, including the floodplain and the transitional lands between the watercourse and the drier upland areas.
- .6 Environmental Pollution and Damage: presence of chemical, physical, biological elements or agents which adversely affect human health and welfare; unfavorably

alter ecological balances of importance to human life; affect other species of importance to humans; or degrade environment aesthetically, culturally and/or historically.

- .7 Environmental Protection: prevention/control of pollution and habitat or environment disruption during construction.

#### **1.04 TRANSPORTATION**

- .1 Transport hazardous materials and hazardous waste in compliance with Federal Transportation of Dangerous Goods Act.
- .2 Do not overload trucks when hauling material. Secure contents against spillage.
- .3 Maintain trucks clean and free of mud, dirt and other foreign matter.
- .4 Avoid potential release of contents and of any foreign matter onto highways, roads and access routes used for the Work. Take extra care when hauling dredged material and other hazardous materials. Immediately clean any spillage and soils.
- .5 Before commencement of work, advise the Departmental Representative of the existing roads and temporary routes proposed to be used to access work areas and to haul material to and from the site, including roads to the dredged disposal field.

#### **1.05 HAZARDOUS MATERIAL HANDLING**

- .1 Handle and store hazardous materials on site in accordance with WHMIS procedures and requirements.
- .2 Store all hazardous liquids in location and manner to prevent their spillage into the environment.
- .3 Maintain written inventory of all hazardous materials kept on site. List product name, quantity and storage date.
- .4 Keep MSDS data sheets on site for all items.

#### **1.06 PETROLEUM, OIL AND LUBRICANTS**

- .1 Comply with Federal and Provincial laws, regulations, codes and guidelines for the storage of fuel and petroleum products on site.
- .2 Do not place fuel storage tanks and store fuel or other petroleum products within a 30 metre buffer zone of watercourses and wetlands. Do not fuel or lubricate equipment within this 30 metre buffer zone. Obtain approval from Departmental Representative of acceptable location on site for fuel storage and equipment service.
- .3 Do not dump petroleum products or any other deleterious substances on ground or in the water.
- .4 Be diligent and take all necessary precautions to avoid spills and contaminate the soil and water (both surface and subsurface) when handling petroleum products

on site and during fueling and servicing of vehicles and equipment.

- .5 Maintain on site appropriate emergency spill response equipment consisting of at least one 250-litre (55 gallon) overpack spill kit for containment and cleanup of spills.
- .6 Maintain vehicles and equipment in good working order to prevent leaks on site.
- .7 In the event of a petroleum spill, immediately notify the Departmental Representative and the Canadian Coast Guard (CCG) at 1-800-565-1633 (24 hour report line). Perform clean-up in accordance with all regulations and procedures stipulated by authority having jurisdiction.

#### 1.07 DISPOSAL OF WASTE

- .1 Do not bury rubbish, demolition debris and waste materials on site.
- .2 Dispose and recycle demolition debris and waste materials in accordance with project waste management requirements specified in section 01 74 21.
- .3 Do not dispose of hazardous waste, volatile materials (such as mineral spirits, paints, thinners etc...) and petroleum products into waterways, storm or sanitary sewers or in waste landfill sites.
- .4 Dispose of hazardous waste in accordance with applicable federal and provincial laws, regulations, codes and guidelines.
- .5 Concrete waste:
  - .1 Do not discharge residual or rejected concrete on site.
  - .2 Immediately clean any accidental release of concrete on site prior to solidification.
  - .3 Do not wash and clean concrete vehicles on site.
  - .4 Perform dumping of residual material and truck cleaning operations only at the concrete plant. Follow environmental regulations and good practices as approved by the Provincial Department of the Environment and other authorities having jurisdiction.

#### 1.08 WATER QUALITY

- .1 Conduct dredging of a watercourse or wetland in such a manner to limit turbidity and reduce sediment suspension in the water to an absolute minimum at all times.
  - .1 Maintain appropriate production speed and momentum of the dredging equipment. Make adjustments as required and as approved by Departmental Representative.
  - .2 Strategically position dredging equipment and barge to avoid over the water swings of excavated material whenever possible.
- .2 Where work may affect the water quality adjacent to water intake lines used by Lobster Holding Facilities, Fish Processing Facilities and other harbour users, schedule work in cooperation with the Harbour Authority as directed by Departmental Representative to minimize interference and impact to harbour users.
- .3 Visually monitor the water turbidity of the surrounding areas adjacent to the work

and up to the established dredge limit of 200 metre.

- .1 Should excessive change occur in the turbidity beyond the dredge limit which differs from existing conditions of the surrounding water bodies, such as a distinct color difference; notify the Departmental Representative to obtain appropriate mitigation measures to be followed.
- .4 Water quality during suction dredging:
  - .1 Minimize out-fall of the dredge material at the disposal site by placing the pipeline outtake at or near the water level surface.
  - .2 Restrict vessel traffic adjacent to the disposal site to an absolute minimum to avoid the re-suspension of dredged material from propeller wash.
- .5 Water contamination by preservative treated wood:
  - .1 Preservative treated lumber and timber, whether plant or site treated, shall be cured for a minimum of 30 days from date of the treatment application before their installation in areas which will be in contact with the water.
  - .2 Do not cut treated wood lumber over the surface of a watercourse or wetland.
  - .3 Do not use liquid applied preservative products over the surface of a watercourse or wetland.
  - .4 Wood treated with Chromate Copper Arsenate (CCA) or Ammoniac Copper Zinc Arsenate (ACZA) must be CSA or AWP approved.
  - .5 Do not use timber and lumber treated with cresote, petroleum and pentachlorophenol for any part of the Work.
- .6 Do not washdown equipment within a 30 metre buffer zone of a wetland, watercourse or other identified environmentally sensitive area.

## **1.09 SOCIOECONOMIC RESTRICTIONS**

- .1 Abide by municipal and provincial regulations for any restrictions on work performed during the night time and on flood lighting of the site. Obtain applicable permits.
- .2 Place flood lights in opposite direction of adjacent residential and business areas.
- .3 Equip equipment and machinery with purposely designed mufflers to reduce noise on site to lowest possible level. Maintain mufflers in good operating condition at all times.

## **1.10 BIRD AND BIRD HABITAT**

- .1 Become knowledgeable with abide by the Migratory Birds Convention Act (MBCA) in regards to the protection of migratory birds, their eggs, nests and their young encountered on site and in the vicinity.
- .2 Minimize disturbance to all birds on site and adjacent areas during the entire course of the Work.
- .3 Do not approach concentrations of seabirds, waterfowl and shorebirds when anchoring equipment, accessing wharves or ferrying supplies.
- .4 During night time work, position flood lights in opposite direction of nearby bird nesting habitat.

- .5 Do not use beaches, dunes and other natural previously undisturbed areas of the site to conduct work unless specifically approved by the Departmental Representative.
- .6 Should nests of migratory birds in wetlands be encountered during work, immediately notify Departmental Representative for directives to be followed.
  - .1 Do not disturb nest site and neighboring vegetation until nesting is completed.
  - .2 Minimize work immediately adjacent to such areas until nesting is completed.
  - .3 Protect these areas by following recommendations of Canadian Wildlife Service.

### **1.11 FISH AND FISH HABITAT**

- .1 Be aware of the risk for contamination of the fish habitat at the site as a result of alien species being introduced in the water.
- .2 To minimize the possibility of fish habitat contamination, all construction equipment which will be immersed into the water of a watercourse, or has the possibility of coming into contact with such water during the course of the work, must be cleaned and washed to ensure that they are free of marine growth and alien species.
  - .1 Equipment shall include boats, barges, cranes, excavators, haul trucks, pumps, pipe lines and other all miscellaneous tools and equipment previously used in a marine environment.
- .3 Cleaning and washing of equipment shall be performed immediately upon their arrival at the site and before use in or over the body of water.
- .4 Conduct cleaning and washing operations as follows:
  - .1 Scrap and remove heavy accumulation of mud and dispose appropriately.
  - .2 Wash all surfaces of equipment by use of a pressurized fresh water supply.
  - .3 Immediately follow with application of a heavy sprayed coating of undiluted vinegar or other environmentally approved cleaning agent to thoroughly remove all plant matter, animals and sediments.
  - .4 Check and remove all plant, animal and sediment matter from the all bilges and filters.
  - .5 Drain standing water from equipment and let fully dry before use.
  - .6 Upon removal from the water, drain standing water from equipment and let fully dry before removal off the site.
- .5 Do not perform cleaning and washdown within a 30 metre buffer zone of a wetland, watercourse or other identified environmentally sensitive area.
- .6 Record of Assurance Logbook:
  - .1 Maintain an on-going log of past and present usage and washdowns of all equipment to illustrate mitigation measures undertaken against fish habitat contamination by alien species.
  - .2 Write data in a hard cover bound logbook,
  - .3 Include the following:
    - .1 Date and location where equipment was previously used in a watercourse or wetland;
    - .2 Type of work performed.
    - .3 Dates of washdown for each piece of equipment;
    - .4 Cleaning method and cleaning agent(s) used.



- .7 Keep Record of Assurance Logbook updated from project to project. Upon request, submit logbook to Departmental Representative for review.
- .8 Abide by requirements and recommendations of the Federal Department of Environment and the Department of Fisheries and Oceans - Habitat Protection and Sustainable Development Branch in cleaning and washdown of equipment.

#### **1.12 AIR QUALITY**

- .1 Keep airborne dust and dirt resulting from the work on site to an absolute minimum.
- .2 Apply dust control measures to roads, parking lots and work areas.
- .3 Spray surfaces with water or other environmentally approved product. Use purposely suited equipment or machinery and apply in sufficient quantity and frequency to provide effective result and continued dust control during the entire course of the work.
- .4 Do not use oil or any other petroleum products for dust control.

#### **1.13 FIRES**

- .1 Fires and burning of rubbish on site is not permitted.

**END OF SECTION**

## **1 GENERAL**

### **1.01 REFERENCES**

- .1 Canadian Construction Documents Committee (CCDC)
  - .1 CCDC 2-94, Stipulated Price Contract.

### **1.03 INSPECTION**

- .1 Refer to CCDC 2, GC 2.3.
- .2 Allow Departmental Representative access to Work. If part of Work is in preparation at locations other than Place of Work, allow access to such Work whenever it is in progress.
- .3 Give timely notice requesting inspection if Work is designated for special tests, inspections or approvals by Departmental Representative instructions, or law of Place of Work.
- .4 If Contractor covers or permits to be covered Work that has been designated for special tests, inspections or approvals before such is made, uncover such Work, have inspections or tests satisfactorily completed and make good such Work.
- .5 Departmental Representative will order part of Work to be examined if Work is suspected to be not in accordance with Contract Documents. If, upon examination such work is found not in accordance with Contract Documents, correct such Work and pay cost of examination and correction.

### **1.04 INDEPENDENT INSPECTION AGENCIES**

- .1 Independent Inspection/Testing Agencies will be engaged by Departmental Representative for purpose of inspecting and/or testing portions of Work. Cost of such services will be borne by Departmental Representative.
- .2 Provide equipment required for executing inspection and testing by appointed agencies.
- .3 Employment of inspection/testing agencies does not relax responsibility to perform Work in accordance with Contract Documents.
- .4 If defects are revealed during inspection and/or testing, appointed agency will request additional inspection and/or testing to ascertain full degree of defect. Correct defect and irregularities as advised by Departmental Representative at no cost to Departmental Representative. Pay costs for retesting and reinspection.

### **1.05 ACCESS TO WORK**

- .1 Allow inspection/testing agencies access to Work, off site manufacturing and fabrication plants.
- .2 Co-operate to provide reasonable facilities for such access.

## **1.06 PROCEDURES**

- .1 Notify appropriate agency and Departmental Representative in advance of requirement for tests, in order that attendance arrangements can be made.
- .2 Submit samples and/or materials required for testing, as specifically requested in specifications. Submit with reasonable promptness and in orderly sequence to not cause delays in Work.
- .3 Provide labour and facilities to obtain and handle samples and materials on site. Provide sufficient space to store and cure test samples.

## **1.07 REJECTED WORK**

- .1 Refer to CCDC, GC 2.4.
- .2 Remove defective Work, whether result of poor workmanship, use of defective products or damage and whether incorporated in Work or not, which has been rejected by Departmental Representative as failing to conform to Contract Documents. Replace or re-execute in accordance with Contract Documents.
- .3 Make good other Contractor's work damaged by such removals or replacements promptly.
- .4 If in opinion of Departmental Representative it is not expedient to correct defective Work or Work not performed in accordance with Contract Documents, Owner will deduct from Contract Price difference in value between Work performed and that called for by Contract Documents, amount of which will be determined by Departmental Representative.

## **2 PRODUCTS**

### **2.01 NOT USED**

- .1 Not Used.

## **3 EXECUTION**

### **3.01 NOT USED**

- .1 Not Used.

**END OF SECTION**

## **1.1 GENERAL**

- .1 Include in the work construction and temporary facilities required as construction aids or by jurisdiction authorities, or as otherwise specified. Install to meet needs of construction as work progresses. Maintain construction and temporary facilities during use, relocate them as required by the work, remove them at completion of need and make good adjacent work and properly affected by their installation.
- .2 Include in the work construction and temporary facilities to provide for construction safety such as: barricades, storage, fire protection, construction equipment, and as otherwise required of the constructor by the Construction Safety Act, or the Province of Nova Scotia, as well as all other applicable regulations or authorities with jurisdiction.
- .3 Construct temporary work of new materials unless use of second-hand materials is approved.

## **1.2 PROTECTION**

- .1 Box with wood or otherwise protect from damage, by continuing construction, finished sills, jambs, corners and the like.
- .2 Provide protection for finished and partially finished building finishes and equipment during performance of work.
- .3 Provide necessary screens, covers and hoardings as required.
- .4 Be responsible for damage incurred due to lack of or improper protection.
- .5 Maintain project in clean condition.
- .6 All costs to repair building damage caused by Contractor or Sub-Contractors will be the responsibility of the Contractor.
- .7 Protect immediate and adjacent property against damage which might occur from falling debris or other cause; do not interfere with use of or safe passage to and from building.
- .8 Take precautions to guard against movement or settlement of adjacent portions of structure; design, provide and place bracing or shoring as required; be responsible for safety and support of such elements; be liable for any such movement or settlement, any damage or injury caused thereby or resulting therefrom. If at any time safety or any adjacent portion of building appears to be endangered, cease operations, notify Departmental Representative, take precautions to support structure; do not resume operations until permission has been granted. If such movement or settlement of adjacent portion of building is caused by negligence or default of Contractor, restore the structural integrity of the structure to the Departmental Representative's design at no extra cost. When Departmental Representative considers additional bracing or shoring necessary to safeguard or prevent such movement or settlement, install bracing and shoring upon order.
- .9 Should any demolition of building commence before any new construction work, provide and maintain legal and necessary guards, railings, lights, warning signs, morality lights, and watchmen during execution of work to fully protect all persons

from loss, damage, death or injury through neglect, carelessness or incompetence of Contractor or his employees or condition or handling of materials.

- .10 All demolition work shall be scheduled outside of regular working hours and shall be coordinated with the local office supervisor.

### **1.3 INSTALLATION AND REMOVAL**

- .1 Pay all costs for installation of temporary utilities, facilities and controls in order to execute the work expeditiously.
- .2 Pay all costs for removal of work from building/site after use and restoration of building/site unless otherwise noted.

### **1.4 TEMPORARY POWER AND LIGHT**

- .1 Level of illumination shall be not less than 162 lx (15 foot candles) of fluorescent lighting.
- .2 Permanent power distribution system of building or parts thereof may be used for temporary power and lighting where approved by Departmental Representative. Be responsible for damage thereof.
- .3 In the event approval of use of permanent power distribution system is given, the Contractor accepts responsibility for that portion of the distribution system under his control and is required to ensure that his operations will in no way affect the normal operation of the building.

### **1.5 TEMPORARY TELEPHONE**

- .1 Provide and pay for temporary telephones and dedicated facsimile machines, necessary for own use.
- .2 Pay for all long distance charges.

### **1.6 SITE STORAGE AND OVER-LOADING**

- .1 The Contractor shall confine his apparatus, the storage of products, and the operations of his employees to limits indicated by the laws, ordinances, permits or Contract Documents, and shall not unreasonably encumber the premises with his products.
- .2 The Contractor shall not load or permit to be loaded any part of the work with a weight or force that will endanger the safety of the work.

### **1.7 CONSTRUCTION PARKING**

- .1 Parking availability will be determined on a case by case basis.

### **1.8 SITE OFFICES**

- .1 Contractors may provide their own offices as necessary, provided they agree to the conditions imposed by the Departmental Representative.
- .2 Locate all site offices as directed by the Departmental Representative.

- .3 Strictly enforce no smoking and use of scent-free product policies.

#### **1.9 EQUIPMENT, TOOL AND MATERIALS STORAGE**

- .1 Provide and maintain, in a clean and orderly condition, lockable areas of tools, equipment and materials.
- .2 Locate all site storage sheds as directed by the Departmental Representative.

#### **1.10 DUST TIGHT SCREENS/PARTITIONS**

- .1 Provide dust tight partitions to localize dust generating activities, and for the protection of workers, finished areas of work and the public. This applies to both above and below ceilings.
- .2 Maintain and relocate protection until such work is complete.

#### **1.11 PEST CONTROL**

- .1 Provide effective non-pesticide pest control to site offices; equipment, tools and materials storage areas; and areas under construction.
- .2 All food stuffs and wrappers are to be kept in sealed containers and remove immediately at the end of each working day.

**END OF SECTION**

## **1 GENERAL**

### **1.01 REFERENCES**

- .1 Canada Green Building Council (CaGBC)
  - .1 LEED Canada-NC Version 1.0-2004, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Package For New Construction and Major Renovations (including Addendum 2007).
  - .2 LEED Canada-CI Version 1.0-2007, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Guide For Commercial Interiors.
- .2 U.S. Environmental Protection Agency (EPA) / Office of Water
  - .1 EPA 832R92005, Storm Water Management for Construction Activities: Developing Pollution Prevention Plans and Best Management Practices.

### **1.02 ACTION AND INFORMATIONAL SUBMITTALS**

- .1 Provide submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 LEED Submittals:
  - .1 Submit erosion and sedimentation control plan for Credit SSpl in accordance with LEED Canada-NC.

### **1.03 INSTALLATION AND REMOVAL**

- .1 Provide temporary utilities controls in order to execute work expeditiously.
- .2 Remove from site all such work after use.

### **1.04 DEWATERING**

- .1 Provide temporary drainage and pumping facilities to keep excavations and site free from standing water.

### **1.05 WATER SUPPLY**

- .1 Provide continuous supply of potable water for construction use.
- .2 Arrange for connection with appropriate utility company and pay costs for installation, maintenance and removal.
- .3 Pay for utility charges at prevailing rates.

### **1.06 TEMPORARY POWER AND LIGHT**

- .1 Provide and pay for temporary power during construction for temporary lighting and operating of power tools.
- .2 Arrange for connection with appropriate utility company. Pay costs for installation, maintenance and removal.
- .3 Provide and pay for Temporary power for electric cranes and other equipment

requiring in excess of above.

- .4 Provide and maintain temporary lighting throughout project. Ensure level of illumination on all floors and stairs is not less than 162 lx.

### **1.07 TEMPORARY COMMUNICATION FACILITIES**

- .1 Provide and pay for temporary telephone, fax, data hook up, lines, equipment necessary for own use and use of Departmental Representative.

### **1.08 FIRE PROTECTION**

- .1 Provide and maintain temporary fire protection equipment during performance of Work required by insurance companies having jurisdiction and governing codes, regulations and bylaws.
- .2 Burning rubbish and construction waste materials is not permitted on site.

## **2 PRODUCTS**

### **2.01 NOT USED**

- .1 Not Used.

## **3 EXECUTION**

### **3.01 TEMPORARY EROSION AND SEDIMENTATION CONTROL**

- .1 Provide temporary erosion and sedimentation control measures to prevent soil erosion and discharge of soil-bearing water runoff or airborne dust to adjacent properties and walkways, according to requirements of authorities having jurisdiction.
- .2 Inspect, repair, and maintain erosion and sedimentation control measures during construction until permanent vegetation has been established.
- .3 Remove erosion and sedimentation controls and restore and stabilize areas disturbed during removal.

**END OF SECTION**



## **1 GENERAL**

### **1.01 REFERENCES**

- .1 Canadian Construction Documents Committee (CCDC)
  - .1 CCDC 2-1994, Stipulated Price Contract.
- .2 Canada Green Building Council (CaGBC)
  - .1 LEED Canada-NC Version 1.0-2004, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Package For New Construction and Major Renovations (including Addendum 2007).
  - .2 LEED Canada-CI Version 1.0-2007, LEED (Leadership in Energy and Environmental Design): Green Building Rating System Reference Guide For Commercial Interiors.
- .3 Canadian General Standards Board (CGSB)
  - .1 CAN/CGSB 1.189-00, Exterior Alkyd Primer for Wood.
  - .2 CGSB 1.59-97, Alkyd Exterior Gloss Enamel.
- .4 Canadian Standards Association (CSA International)
  - .1 CSA-A23.1/A23.2-04, Concrete Materials and Methods of Concrete Construction/Methods of Test and Standard Practices for Concrete.
  - .2 CSA-0121-M1978(R2003), Douglas Fir Plywood.
  - .3 CAN/CSA-S269.2-M1987(R2003), Access Scaffolding for Construction Purposes.
  - .4 CAN/CSA-Z321-96(R2001), Signs and Symbols for the Occupational Environment.
- .5 Public Works Government Services Canada (PWGSC) Standard Acquisition Clauses and Conditions (SACC)-ID: R0202D, Title: General Conditions 'C', In Effect as of: May 14, 2004.
- .6 U.S. Environmental Protection Agency (EPA) / Office of Water
  - .1 EPA 832R92005, Storm Water Management for Construction Activities: Developing Pollution Prevention Plans and Best Management Practices.

### **1.02 ACTION AND INFORMATIONAL SUBMITTALS**

- .1 Provide submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 LEED Submittals:
  - .1 Submit erosion and sedimentation control plan for Credit SSp1 in accordance with LEED Canada-NC.

### **1.03 INSTALLATION AND REMOVAL**

- .1 Prepare site plan indicating proposed location and dimensions of area to be fenced and used by Contractor, number of trailers to be used, avenues of ingress/egress to fenced area and details of fence installation.
- .2 Identify areas which have to be graveled to prevent tracking of mud.
- .3 Provide construction facilities in order to execute work expeditiously.
- .4 Remove from site all such work after use.

#### **1.04 HOISTING**

- .1 Provide, operate and maintain hoists/ cranes required for moving of workers, materials and equipment. Make financial arrangements with Subcontractors for their use of hoists.
- .2 Hoists/cranes to be operated by qualified operator.

#### **1.05 SITE STORAGE/LOADING**

- .1 Confine work and operations of employees by Contract Documents. Do not unreasonably encumber premises with products.
- .2 Do not load or permit to load any part of Work with weight or force that will endanger Work.

#### **1.06 SECURITY**

- .1 Provide and pay for responsible security personnel to guard site and contents of site after working hours and during holidays.

#### **1.07 OFFICES**

- .1 Provide and pay for own office as required.
- .2 Provide marked and fully stocked first-aid case in a readily available location.
- .3 Subcontractors to provide their own offices as necessary. Direct location of these offices.

#### **1.08 EQUIPMENT, TOOL AND MATERIALS STORAGE**

- .1 Provide and maintain, in clean and orderly condition, lockable weatherproof sheds for storage of tools, equipment and materials.
- .2 Locate materials not required to be stored in weatherproof sheds on site in manner to cause least interference with work activities.

#### **1.09 SANITARY FACILITIES**

- .1 Provide sanitary facilities for work force in accordance with governing regulations and ordinances.
- .2 Post notices and take precautions as required by local health authorities. Keep area and premises in sanitary condition.
- .3 When permanent water and drain connections are completed, provide temporary water closets and urinals complete with temporary enclosures, inside building.

#### **1.10 CONSTRUCTION SIGNAGE**

- .1 Provide and erect project sign, prior to mobilization on site, in a location approved by Departmental Representative.
- .2 No other signs or advertisements, other than warning signs, are permitted on site.

- .3 Signs and notices for safety and instruction in both official languages Graphic symbols to CAN/CSA-Z321.
- .4 Maintain approved signs and notices in good condition for duration of project, and dispose of offsite on completion of project or earlier if directed by Departmental Representative.

#### **1.11 PROTECTION AND MAINTENANCE OF TRAFFIC**

- .1 Provide access to maintain traffic.
- .2 Maintain and protect traffic on affected wharf entrance and wharf during construction period except as otherwise specifically directed by Departmental Representative.
- .3 Provide measures for protection and diversion of traffic, including provision of watch-persons and flag-persons, erection of barricades, placing of lights around and in front of equipment and work, and erection and maintenance of adequate warning, danger, and direction signs
- .4 Protect travelling public from damage to person and property.
- .5 Contractor's traffic on roads selected for hauling material to and from site to interfere as little as possible with public traffic.
- .6 Verify adequacy of existing roads and allowable load limit on these roads. Contractor: responsible for repair of damage to roads caused by construction operations.
- .7 Construct access and haul roads necessary.
- .8 Haul roads: constructed with suitable grades and widths; sharp curves, blind corners, and dangerous cross traffic shall be avoided.
- .9 Provide necessary lighting, signs, barricades, and distinctive markings for safe movement of traffic.
- .10 Dust control: adequate to ensure safe operation at all times.
- .11 Location, grade, width, and alignment of construction and hauling roads: subject to approval by Departmental Representative.
- .12 Lighting: to assure full and clear visibility for full width of haul road and work areas during night work operations.
- .13 Provide snow removal during period of Work.
- .14 Remove, upon completion of work, haul roads.

#### **1.12 CLEAN-UP**

- .1 Remove construction debris, waste materials, packaging material from work site daily.
- .2 Clean dirt or mud tracked onto paved or surfaced roadways.
- .3 Store materials resulting from demolition activities that are salvageable.

- .4 Stack stored new or salvaged material not in construction facilities.

## **2 PRODUCTS**

### **2.01 NOT USED**

- .1 Not Used.

## **3 EXECUTION**

### **3.01 TEMPORARY EROSION AND SEDIMENTATION CONTROL**

- .1 Provide temporary erosion and sedimentation control measures to prevent soil erosion and discharge of soil-bearing water runoff or airborne dust to adjacent properties and walkways that complies with EPA 832/R-92-005 or requirements of authorities having jurisdiction, whichever is more stringent].
- .2 Inspect, repair, and maintain erosion and sedimentation control measures during construction until permanent vegetation has been established.
- .3 Remove erosion and sedimentation controls and restore and stabilize areas disturbed during removal.

**END OF SECTION**

## **1 GENERAL**

### **1.01 REFERENCES**

- .1 Canadian General Standards Board (CGSB)
  - .1 CGSB 1.59-97, Alkyd Exterior Gloss Enamel.
  - .2 CAN/CGSB 1.189-00, Exterior Alkyd Primer for Wood.
- .2 Canadian Standards Association (CSA International)
  - .1 CSA-O121-M1978(R2003), Douglas Fir Plywood.
- .3 Public Works Government Services Canada (PWGSC) Standard Acquisition Clauses and Conditions (SACC)-ID: R0202D, Title: General Conditions 'C', In Effect as Of: May 14, 2004.

### **1.02 INSTALLATION AND REMOVAL**

- .1 Provide temporary controls in order to execute Work expeditiously.
- .2 Remove from site all such work after use.

### **1.03 HOARDING**

- .1 Erect temporary site enclosure using new 1.2 m high snow fence wired to rolled steel "T" bar fence posts spaced at 2.4 m on centre. Provide one lockable truck gate. Maintain fence in good repair.
- .2 Provide barriers around trees and plants designated to remain. Protect from damage by equipment and construction procedures.

### **1.05 GUARD RAILS AND BARRICADES**

- .1 Provide secure, rigid guard rails and barricades around deep excavations.
- .2 Provide as required by governing authorities.

### **1.06 WEATHER ENCLOSURES**

- .1 Design enclosures to withstand wind pressure and snow loading.

### **1.07 ACCESS TO SITE**

- .1 Provide and maintain access roads, sidewalk crossings, ramps and construction runways as may be required for access to Work.

### **1.08 PUBLIC TRAFFIC FLOW**

- .1 Provide and maintain competent signal flag operators, traffic signals, barricades and flares, lights, or lanterns as required to perform Work and protect public.

## **1.10 FIRE ROUTES**

- .1 Maintain access to property including overhead clearances for use by emergency response vehicles.

## **1.11 PROTECTION FOR OFF-SITE AND PUBLIC PROPERTY**

- .1 Protect surrounding private and public property from damage during performance of Work.
- .2 Be responsible for damage incurred.

## **1.12 PROTECTION OF BUILDING FINISHES**

- .1 Provide protection for finished and partially finished building finishes and equipment during performance of Work.
- .2 Provide necessary screens, covers, and hoardings.
- .3 Confirm with Departmental Representative locations and installation schedule 3 days prior to installation.
- .4 Be responsible for damage incurred due to lack of or improper protection.

## **1.13 WASTE MANAGEMENT AND DISPOSAL**

- .1 Separate waste materials for recycling in accordance with Section 01 74 21 - Construction/Demolition Waste Management And Disposal.

## **2 PRODUCTS**

### **2.01 NOT USED**

- .1 Not Used.

## **3 EXECUTION**

### **3.01 NOT USED**

- .1 Not Used.

**END OF SECTION**

## **1 GENERAL**

- .1 Use new material and equipment unless otherwise specified.
- .2 Within five (5) days of written request by Departmental Representative, submit following information for materials and equipment proposed for supply:
  - .1 name and address of manufacturer,
  - .2 trade name, model and catalogue number,
  - .3 performance, descriptive and test data,
  - .4 manufacturer's installation or application instructions,
  - .5 evidence of arrangements to procure.
- .3 Use products of one manufacturer for material and equipment of same type or classification unless otherwise specified.

## **2 MANUFACTURERS INSTRUCTIONS**

- .1 Unless otherwise specified, comply with manufacturer's latest printed instructions for materials and installation methods.
- .2 Notify Departmental Representative in writing of any conflict between these specifications and manufacturers instructions. Departmental Representative will designate which document is to be followed.

## **3 FASTENINGS - GENERAL**

- .1 Provide metal fastenings and accessories in same texture, colour and finish as base metal in which they occur. Prevent electrolytic action between dissimilar metals. Use non- corrosive fasteners, anchors and spacers for securing exterior work.
- .2 Space anchors within limits of load bearing or shear capacity and ensure that they provide positive permanent anchorage. Wood plugs not acceptable.
- .3 Conceal fasteners where indicated. Space evenly and lay out neatly.
- .4 Fastenings which cause spalling or cracking are not acceptable.
- .5 Obtain Departmental Representative's approval before using explosive actuated fastening devices. If approval is obtained comply with CSA Z166- 1975.

## **4 FASTENINGS - EQUIPMENT**

- .1 Use fastenings of standard commercial sizes and patterns with material and finish suitable for service.
- .2 Use heavy hexagon heads, semi-finished unless otherwise specified. Use No. 304 stainless steel for exterior areas.
- .3 Bolts may not project more than one (1) diameter beyond nuts.
- .4 Use plain type washers on equipment, sheet metal and soft gasket lock type washers where vibrations occur. Use resilient washers with stainless steel.

**5 DELIVERY AND STORAGE**

- .1 Deliver, store and maintain packaged material and equipment with manufacturer's seals and labels intact.
- .2 Prevent damage, adulteration and soiling of material and equipment during delivery, handling and storage. Immediately remove rejected material and equipment from site.
- .3 Store material and equipment in accordance with suppliers instructions.
- .4 Touch-up damaged factory finished surfaces to Departmental Representative's satisfaction. Use primer or enamel to match original. Do not paint over name plates.

**6 CONSTRUCTION EQUIPMENT AND PLANT**

- .1 On request, prove to the satisfaction of Departmental Representative that the construction equipment and plant are adequate to manufacture, transport, place and finish work to quality and production rates specified. If inadequate, replace or provide additional equipment or plant as directed.
- .2 Maintain construction equipment and plant in good operating order.

**END OF SECTION**



## **1 GENERAL**

### **1.01 REFERENCES**

- .1 Canadian Construction Documents Committee (CCDC)
  - .1 CCDC 2-94, Stipulated Price Contract.
- .2 Public Works Government Services Canada (PWGSC) Standard Acquisition Clauses and Conditions (SACC)-ID: R0202D, Title: General Conditions "C", In Effect as Of: May 14, 2004.

### **1.02 PROJECT CLEANLINESS**

- .1 Maintain Work in tidy condition, free from accumulation of waste products and debris, other than that caused by Owner or other Contractors.
- .2 Remove waste materials from site at daily regularly scheduled times or dispose of as directed by Departmental Representative. Do not burn waste materials on site, unless approved by Departmental Representative.
- .3 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .4 Provide on-site containers for collection of waste materials and debris.
- .5 Provide and use marked separate bins for recycling. Refer to Section 01 74 21 - Construction/Demolition Waste Management and Disposal.
- .6 Dispose of waste materials and debris off site.
- .7 Store volatile waste in covered metal containers, and remove from premises at end of each working day.

### **1.03 FINAL CLEANING**

- .1 When Work is Substantially Performed remove surplus products, tools, construction machinery and equipment not required for performance of remaining Work.
- .3 Remove waste products and debris other than that caused by others, and leave Work clean and suitable for occupancy.
- .4 Prior to final review remove surplus products, tools, construction machinery and equipment.
- .5 Remove waste products and debris other than that caused by Owner or other Contractors.
- .6 Remove waste materials from site at regularly scheduled times or dispose of as directed by Departmental Representative. Do not burn waste materials on site, unless approved by Departmental Representative.
- .7 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.

### **1.04 WASTE MANAGEMENT AND DISPOSAL**

- .1 Separate waste materials in accordance with Section 01 74 21 - Construction/Demolition Waste Management And Disposal.

PSPC  
Environmental Remediation  
Standing Offer  
Various Locations, PEI

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CLEANING

SECTION 01 74 11  
PAGE 2

2 PRODUCTS

2.01 NOT USED

.1 Not Used.

3 EXECUTION

3.01 NOT USED

.1 Not Used.

END OF SECTION

## 1 GENERAL

### 1.01 WASTE MANAGEMENT GOALS

- .1 Accomplish maximum control of solid construction waste.
- .2 Preserve environment and prevent pollution and environment damage.

### 1.02 DEFINITIONS

- .1 Class III: non-hazardous waste - construction renovation and demolition waste.
- .2 Cost/Revenue Analysis Workplan (CRAW): based on information from WRW, and intended as financial tracking tool for determining economic status of waste management practices.
- .3 Demolition Waste Audit (DWA): relates to actual waste generated from project.
- .4 Inert Fill: inert waste - exclusively asphalt and concrete.
- .5 Materials Source Separation Program (MSSP): consists of series of ongoing activities to separate reusable and recyclable waste material into material categories from other types of waste at point of generation.
- .6 Recyclable: ability of product or material to be recovered at end of its life cycle and re-manufactured into new product for reuse.
- .7 Recycle: process by which waste and recyclable materials are transformed or collected for purpose of being transferred into new products.
- .8 Recycling: process of sorting, cleansing, treating and reconstituting solid waste and other discarded materials for purpose of using in altered form. Recycling does not include burning, incinerating, or thermally destroying waste.
- .9 Reuse: repeated use of product in same form but not necessarily for same purpose.  
Reuse includes:
  - .1 Salvaging reusable materials from re-modelling projects, before demolition stage, for resale, reuse on current project or for storage for use on future projects.
  - .2 Returning reusable items including pallets or unused products to vendors.
- .10 Salvage: removal of structural and non-structural materials from deconstruction/disassembly projects for purpose of reuse or recycling.
- .11 Separate Condition: refers to waste sorted into individual types.
- .12 Source Separation: acts of keeping different types of waste materials separate beginning from first time they became waste.

### **1.03 STORAGE, HANDLING AND PROTECTION**

- .1 Store, materials to be reused, recycled and salvaged in locations as directed by Departmental Representative.
- .2 Unless specified otherwise, materials for removal become Contractor's property.
- .3 Protect, stockpile, store and catalogue salvaged items.
- .4 Separate non-salvageable materials from salvaged items. Transport and deliver non-salvageable items to licensed disposal facility.
- .5 Protect structural components not removed for demolition from movement or damage.

### **1.04 DISPOSAL OF WASTES**

- .1 Do not bury rubbish or waste materials.
- .2 Do not dispose of waste, volatile materials, mineral spirits, oil, paint thinner into waterways, storm, or sanitary sewers.

### **1.05 USE OF SITE AND FACILITIES**

- .1 Execute work with least possible interference or disturbance to normal use of premises.

## **2 PRODUCTS**

### **2.01 NOT USED**

- .1 Not Used.

## **3 EXECUTION**

### **3.01 APPLICATION**

- .1 Handle waste materials not reused, salvaged, or recycled in accordance with appropriate regulations and codes.

### **3.02 CLEANING**

- .1 Remove tools and waste materials on completion of Work, and leave work area in clean and orderly condition.
- .2 Clean-up work area as work progresses.
- .3 Source separate materials to be reused/recycled into specified sort areas.

**3.03 CANADIAN GOVERNMENTAL DEPARTMENTS CHIEF RESPONSIBILITY FOR THE ENVIRONMENT**

Government Chief Responsibility for the Environment:

Province	Address	General Inquires	Fax
Prince Edward Island	Department of Environmental Resources 11 Kent Street, 4th Floor, PO Box 2000 Charlottetown PE C1A 7N8	902-368-5000	902-368-5830

**END OF SECTION**

## 1 GENERAL

### 1.01 REFERENCES

- .1 Canadian Construction Documents Committee (CCDC)
  - .1 CCDC 2-2008, Stipulated Price Contract.

### 1.02 ADMINISTRATIVE REQUIREMENTS

- .1 Acceptance of Work Procedures:
  - .1 Contractor's Inspection: Contractor: conduct inspection of Work, identify deficiencies and defects, and repair as required to conform to Contract Documents.
    - .1 Notify Departmental Representative in writing of satisfactory completion of Contractor's inspection and submit verification that corrections have been made.
    - .2 Request Departmental Representative inspection.
  - .2 Departmental Representative Inspection:
    - .1 Departmental Representative and Contractor to inspect Work and identify defects and deficiencies.
    - .2 Contractor to correct Work as directed.
  - .3 Final Inspection:
    - .1 When completion tasks are done, request final inspection of Work by Departmental Representative.
    - .2 When Work incomplete according to Departmental Representative, complete outstanding items and request re-inspection.
  - .4 Declaration of Substantial Performance: when Departmental Representative considers deficiencies and defects corrected and requirements of Contract substantially performed, make application for Certificate of Substantial Performance.
  - .5 Commencement of Lien and Warranty Periods: date of Owner's acceptance of submitted declaration of Substantial Performance to be date for commencement for warranty period and commencement of lien period unless required otherwise by lien statute of Place of Work.
  - .6 Final Payment:
    - .1 When Departmental Representative considers final deficiencies and defects corrected and requirements of Contract met, make application for final payment.
  - .7 Payment of Holdback: after issuance of Certificate of Substantial Performance of Work, submit application for payment of holdback amount in accordance with contractual agreement.

### 1.03 FINAL CLEANING

- .1 Clean in accordance with Section 01 74 11 - Cleaning.
  - .1 Remove surplus materials, excess materials, rubbish, tools and equipment.
- .2 Waste Management: separate waste materials in accordance with Section 01 74 21 - Construction/Demolition Waste Management and Disposal.

PSPC  
Environmental Remediation  
Standing Offer  
Various Locatins, PEI

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CLOSEOUT PROCEDURES

SECTION 01 77 00  
PAGE 2

2 PRODUCTS

2.01 NOT USED

.1 Not Used.

3 EXECUTION

3.01 NOT USED

.1 Not Used.

END OF SECTION

## **1 GENERAL**

### **1.01 RELATED REQUIREMENTS**

- .1 Section includes:  
Project Record Documents as follows:
  - .1 As-built drawings;
  - .2 As-built specifications;
  - .3 Reviewed shop drawings.

### **1.02 REFERENCES**

- .1 Canadian Environmental Protection Act (CEPA)
  - .1 SOR/2008-197, Storage Tank Systems for Petroleum Products and Allied Petroleum Products Regulations.

### **1.03 ACTION AND INFORMATIONAL SUBMITTALS**

- .1 Provide submittals in accordance with Section 01 33 00 - Submittal Procedures.

### **1.04 AS -BUILT DOCUMENTS AND SAMPLES**

- .1 Maintain, in addition to requirements in General Conditions, at site for Departmental Representative one record copy of:
  - .1 Contract Drawings.
  - .2 Specifications.
  - .3 Addenda.
  - .4 Change Orders and other modifications to Contract.
  - .5 Reviewed shop drawings, product data, and samples.
  - .6 Field test records.
  - .7 Inspection certificates.
  - .8 Manufacturer's certificates.

### **1.05 RECORDING INFORMATION ON PROJECT RECORD DOCUMENTS**

- .1 Record information on set of opaque drawings, provided by Departmental Representative.
- .2 Use felt tip marking pens, maintaining separate colors for each major system, for recording information.
- .3 Record information concurrently with construction progress.
  - .1 Do not conceal Work until required information is recorded.
- .4 Contract Drawings and shop drawings: mark each item to record actual construction, including:
  - .1 Field changes of dimension and detail.
  - .2 Changes made by change orders.
  - .3 Details not on original Contract Drawings.
  - .4 References to related shop drawings and modifications.



**1.06 FINAL SURVEY**

- .1 Submit final dredging survey certificate in accordance with Section 01 33 00 - Examination and Preparation, certifying that elevations and locations of completed Work are in conformance, or non-conformance with Contract Documents.

**2 PRODUCTS**

**2.01 NOT USED**

- .1 Not Used.

**3 EXECUTION**

**3.01 NOT USED**

- .1 Not Used.

**END OF SECTION**