

1. General
- .1 Submit to the Departmental Representative for review the shop drawings, product data, samples and other information specified.
 - .2 Until submission is reviewed, work involving relevant product may not proceed.
2. Shop Drawings
- .1 Drawings to be originals prepared by Contractor, Subcontractor, Supplier or Distributor which illustrate appropriate portion of work; showing fabrication, layout, setting or erection details as specified in appropriate Sections.
 - .2 Identify details by reference to sheet and detail numbers shown on Contract Drawings.
 - .3 Maximum sheet size 860 x 1120 mm.
 - .4 Reproductions for submissions: opaque diazo prints.
3. Samples
- .1 Submit samples in sizes and quantities specified.
 - .2 Construct field samples and mock-ups at locations acceptable to Departmental Representative.
 - .3 Accepted samples will become standards of workmanship and material against which, installed work will be checked on project.
4. Miscellaneous Data
- .1 Provide certificates, methodologies, designs and test results as required.

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5. Coordination of Submissions
- .1 Review shop drawings, product data, samples and miscellaneous data prior to submission.
 - .2 Verify:
 - .1 Field Measurements.
 - .2 Field Construction Criteria.
 - .3 Catalogue numbers and similar data.
 - .3 Coordinate each submission with requirements of work and Contract documents. Individual submissions will not be reviewed until all related information is available.
 - .4 Contractor's responsibility for errors and omissions in submission is not relieved by Departmental Representative's review of submissions.
 - .5 Contractor's responsibility for deviations in submission from requirements in Contract documents is not relieved by Departmental Representative's review of submission, unless Departmental Representative gives written acceptance of specified deviations.
 - .6 Notify Departmental Representative, in writing at time of submission, of deviations from requirements of Contract documents stating reasons for deviations.
 - .7 After Departmental Representative's review, distribute copies.
6. Submission Requirements
- .1 Schedule submissions at least 10 days before dates reviewed submissions will be needed.
 - .2 Accompany submissions with transmittal letter, in duplicate, containing:
 - .1 Date
 - .2 Project title and number
 - .3 Contractor's name and address
 - .4 Identification and quantity of each shop drawing, product data and sample submitted.

- .5 Other pertinent data.
- .3 Submissions shall include:
 - .1 Date and revision dates.
 - .2 Project title and number.
 - .3 Name and address of:
 - .1 Contractor
 - .2 Sub-contractor
 - .3 Supplier
 - .4 Manufacturer
 - .5 Separate detailer when pertinent.
 - .4 Identification of product material.
 - .5 Field dimensions, clearly identified as such.
 - .6 Specification Section Number.
 - .7 Applicable standards, such as CSA or CGSB numbers.
 - .8 Contractor's stamp, initialed or signed, certifying review of submission, verification of field measurements and compliance with Contract documents.
- 7. Shop Drawing Review
 - .1 The review of shop drawings by the PWGSC or its authorized consultant is for the sole purpose of ascertaining conformance with the general concept. This review shall not mean that PWGSC approves the detail design inherent in the shop drawings, responsibility for which shall remain with the Contractor submitting same, and such review shall not relieve the Contractor of responsibility for errors or omissions in the shop drawings or of responsibility for meeting all requirements of the construction and contract documents. Without restricting the generality of the foregoing, the Contractor is responsible for dimensions to be confirmed and correlated at the job site, for information that pertains solely to fabrication processes or to techniques of construction and installation and for coordination of the work of all sub-trades.