

**Questions for Request for Proposal no. 201602547
Official Languages Training at CMHC**

Question 9:

I'm wondering what is required of me to say in my proposal by the words in section 4.6 (d) "The firm's specific experience with the proposed work." Are the evaluators looking for the total number of years of experience or something else?

Answer 9:

CMHC is requesting information about your firm's qualifications, including a description of your firm's specific experience with the proposed work described within RFP.

Question 10:

I'm wondering what is meant by the words in section 3.7: "Indicate the class schedule in accordance with the individual needs of the participant within the established parameters"?

Is this question asking for the coordinator to indicate the self-directed learning periods on the class schedule?

Answer 10:

Paragraph 3.7 of Section 3 STATEMENT OF WORK, refers to the inclusion of the class schedule within the learning plan of each language training participant.

Question 11:

Dedicated Learning Coordinator: What exactly does this position entail? Is it the primary contact person with respect to the RFP or will it be an employee that will be in charge of all aspects of the training, scheduling etc. Is this person assigned 100 percent to CMHC? Is it part-time or full-time?

Answer 11:

CMHC's requirements for the dedicated coordinator and description of the role are explained in Section 3 STATEMENT OF WORK, paragraph 3.4.

Question 12:

PFL2 or other established method: Will we be using the PFL2 or will we be allowed to use our institution own method for the language training?

Answer 12:

As per paragraph 3.8 of Section 3 STATEMENT OF WORK, the proponent must use a methodology based on the PFL2 **OR other established method. The proponent must describe the methodology to be used during instruction.**