



Solicitation No. - N° de l'invitation

W6837-154051/A

Client Ref. No. - N° de réf. du client

Amd. No. - N° de la modif.

File No. - N° du dossier

PWY-6-39057

Buyer ID - Id de l'acheteur

pwy026

CCC No./N° CCC - FMS No./N° VME

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## REQUEST FOR STANDING OFFER (RFSO)

### IMPORTANT NOTICE TO OFFERORS

#### **THIS DOCUMENT CONTAINS AN INDUSTRIAL SECURITY REQUIREMENT**

For further instructions please consult "Special Instruction to Offeror", SI09, "Industrial Security related requirements" and "Supplementary Conditions" SC01 Industrial Security requirements, document safeguarding location.

#### **SUPPORT THE USE OF APPRENTICES**

Through Canada's Economic Action Plan 2013, the Government of Canada proposes to support the employment of apprentices in federal construction and maintenance projects. Refer to SI10.

#### **INTEGRITY PROVISIONS – OFFER**

Changes have been made to the Integrity Provisions - Offer as of 2016-04-04. See GI01, Integrity Provision-Offer of the General Instructions for more information.

#### **LISTING of SUBCONTRACTORS**

As per GI06 you should provide using Annex D at Offer closing a list of Subcontractors that have 20% or more of the tendered price value.

#### **PWGSC UPDATE ON ASBESTOS USE**

Effective April 1, 2016, all Public Works and Government Services Canada (PWGSC) contracts for new construction and major rehabilitation will prohibit the use of asbestos-containing materials. Further information can be found at <http://www.tpsgc-pwgsc.gc.ca/comm/vedette-features/2016-04-19-00-eng.html>

#### **ADDITION OF PERFORMANCE EVALUATION-CONTRACT**

Take note of the additional paragraph to be included in clause R2810D identified in SC03.

#### **ADDITION OF TERMINOLOGY**

Take note of the additional paragraph to be included in clause R2810D identified in SC04.

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**GENERAL INSTRUCTIONS TO OFFERORS – CONSTRUCTION SERVICES (GI)****GI01 (2016-04-04) Integrity provisions—Offer**

1. The *Ineligibility and Suspension Policy* (the “Policy”) in effect on the date the offer solicitation is issued, and all related Directives in effect on that date, are incorporated by reference into, and form a binding part of the offer solicitation. The Offeror must comply with the Policy and Directives, which can be found at [Ineligibility and Suspension Policy](#).
2. Under the Policy, charges and convictions of certain offences against a Offeror, its affiliates or first tier subcontractors, and other circumstances, will or may result in a determination by Public Works and Government Services Canada (PWGSC) that the Offeror is ineligible to enter, or is suspended from entering into a contract with Canada. The list of ineligible and suspended Suppliers is contained in PWGSC’s Integrity Database. The Policy describes how enquiries can be made regarding the ineligibility or suspension of Suppliers.
3. In addition to all other information required in the offer solicitation, the Offeror must provide the following:
  - a. by the time stated in the Policy, all information required by the Policy described under the heading “Information to be Provided when Offering, Contracting or Entering into a Real Property Agreement”; and
  - b. with its offer, a complete list of all foreign criminal charges and convictions pertaining to itself, its affiliates and its proposed first tier subcontractors that, to the best of its knowledge and belief, may be similar to one of the listed offences in the Policy. The list of foreign criminal charges and convictions must be submitted using an Integrity Declaration Form, which can be found at [Declaration form for procurement](#).
4. Subject to subsection 5, by submitting an offer in response to this offer solicitation, the Offeror certifies that:
  - a. it has read and understands the [Ineligibility and Suspension Policy](#);
  - b. it understands that certain domestic and foreign criminal charges and convictions, and other circumstances, as described in the Policy, will or may result in a determination of ineligibility or suspension under the Policy;
  - c. it is aware that Canada may request additional information, certifications, and validations from the Offeror or a third party for purposes of making a determination of ineligibility or suspension;
  - d. it has provided with its offer a complete list of all foreign criminal charges and convictions pertaining to itself, its affiliates and its proposed first tier subcontractors that, to the best of its knowledge and belief, may be similar to one of the listed offences in the Policy;
  - e. none of the domestic criminal offences, and other circumstances, described in the Policy that will or may result in a determination of ineligibility or suspension, apply to it, its affiliates and its proposed first tier subcontractors; and
  - f. it is not aware of a determination of ineligibility or suspension issued by PWGSC that applies to it.
5. Where an Offeror is unable to provide any of the certifications required by subsection 4, it must submit with its offer a completed Integrity Declaration Form, which can be found at [Declaration form for procurement](#).
6. Canada will declare non-responsive any offer in respect of which the information requested is incomplete or inaccurate, or in respect of which the information contained in a certification or declaration is found by Canada to be false or misleading in any respect. If Canada establishes after award of the Contract that the Offeror provided a false or misleading certification or declaration, Canada may terminate the Contract for default. Pursuant to the Policy, Canada may also determine the Offeror to be ineligible for award of a contract for providing a false or misleading certification or declaration.

**GI02 (2014-03-01) Completion of offer**

1. The offer shall be

- a. submitted on the Offer and Acceptance Form provided through the Government Electronic Tendering Service (GETS) or on a clear and legible reproduced copy of such Offer and Acceptance Form that must be identical in content and format to the Offer and Acceptance Form provided through GETS;
  - b. based on the Offer Documents listed in the Special Instructions to Offerors;
  - c. correctly completed in all respects;
  - d. signed by a duly authorized representative of the Offeror; and
  - e. accompanied by
    - i. any other document or documents specified elsewhere in the solicitation where it is stipulated that said documents are to accompany the offer.
2. Subject to paragraph 6) of GI11, any alteration to the pre-printed or pre-typed sections of the Offer and Acceptance Form, or any condition or qualification placed upon the offer may be cause for disqualification. Alterations, corrections, changes or erasures made to statements or figures entered on the Offer and Acceptance Form by the Offeror shall be initialed by the person or persons signing the offer. Alterations, corrections, changes or erasures that are not initialed shall be deemed void and without effect.
3. Unless otherwise noted elsewhere in the Offer Documents, facsimile copies of offers are not acceptable.
4. Canada will make available Notices of Proposed Procurement (NPP), offer solicitations and related documents for download through the Government Electronic Tendering Service (GETS). Canada is not responsible and will not assume any liabilities whatsoever for the information found on websites of third parties. In the event an NPP, offer solicitation or related documentation would be amended, Canada will not be sending notifications. Canada will post all amendments, including significant enquiries received and their replies, using GETS. It is the sole responsibility of the Offeror to regularly consult GETS for the most up-to-date information. Canada will not be liable for any oversight on the Offeror's part nor for notification services offered by a third party.

### **GI03 (2015-02-25) Identity or legal capacity of the Offeror**

In order to confirm the authority of the person or persons signing the offer or to establish the legal capacity under which the Offeror proposes to enter into Contract, any Offeror who carries on business in other than its own personal name shall, if requested by Canada, provide satisfactory proof of

- a. such signing authority; and
- b. the legal capacity under which it carries on business;

prior to contract award. Proof of signing authority may be in the form of a certified copy of a resolution naming the signatory(ies) that is (are) authorized to sign this offer on behalf of the corporation or partnership. Proof of legal capacity may be in the form of a copy of the articles of incorporation or the registration of the business name of a sole proprietor or partnership.

### **GI04 (2015-02-25) Applicable Taxes**

"Applicable Taxes" means the Goods and Services Tax (GST), the Harmonized Sales Tax (HST), and any provincial tax, by law, payable by Canada such as, the Quebec Sales Tax (QST) as of April 1, 2013.

### **GI05 (2015-02-25) Capital development and redevelopment charges**

For the purposes of GC1.8, of R2810T "Laws, Permits and Taxes", in the General Conditions of the Contract, only fees or charges directly related to the processing and issuing of building permits shall be included. The Offeror shall not include

any monies in the offer amount for special municipal development, redevelopment or other fees or charges which a municipal authority may seek as a prerequisite to the issuance of building permits.

#### **GI06 (2015-02-25) Listing of Subcontractors and Suppliers**

Notwithstanding any list of Subcontractors that the Offeror may be required to submit as part of the offer, the Offeror shall, within 48 hours of receipt of a notice to do so, submit all information requested in the said notice including the names of Subcontractors and Suppliers for the part or parts of the Work listed. Failure to do so shall result in the disqualification of its offer.

#### **GI07 (2014-03-01) Submission of offer**

1. The Offer and Acceptance Form, duly completed, shall be enclosed and sealed in an envelope provided by the Offeror, and shall be addressed and submitted to the office designated on the Front Page "Invitation to Tender" for the receipt of offers. The offer must be received on or before the date and time set for solicitation closing.
2. Unless otherwise specified in the Special Instructions to Offerors
  - a. the offer shall be in Canadian currency;
  - b. the requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All offers including such provision will render the offer non-responsive.
3. Prior to submitting the offer, the Offeror shall ensure that the following information is clearly printed or typed on the face of the offer envelope:
  - a. Solicitation Number;
  - b. Name of Offeror;
  - c. Return address; and
  - d. Closing Date and Time.
4. Timely and correct delivery of offers is the sole responsibility of the Offeror.

#### **GI08 (2010-01-11) Revision of offer**

1. An offer submitted in accordance with these instructions may be revised by letter or facsimile provided the revision is received at the office designated for the receipt of offers, on or before the date and time set for the closing of the solicitation. The letter or facsimile shall be on the Offeror's letterhead or bear a signature that identifies the Offeror.
2. A revision to a offer that includes unit prices must clearly identify the change(s) in the unit price(s) and the specific item(s) to which each change applies.
3. A letter or facsimile submitted to confirm an earlier revision should be clearly identified as a confirmation.
4. Failure to comply with any of the above provisions may result in the rejection of the non-compliant revision(s) only. The offer shall be evaluated based on the original offer submitted and all other compliant revision(s).

#### **GI09 (2014-09-25) Rejection of offer**

1. Canada may accept any offer, whether it is the lowest or not, or may reject any or all offers.
2. Without limiting the generality of paragraph 1) of GI11, Canada may reject an offer if any of the following circumstances is present:

- 
- a. the Offeror's offering privileges are suspended or are in the process of being suspended;
  - b. the offering privileges of any employee or subcontractor included as part of the offer are suspended or are in the process of being suspended, which suspension or pending suspension would render that employee or subcontractor ineligible to offer on the Work, or the portion of the Work the employee or subcontractor is to perform;
  - c. the Offeror is bankrupt, or where for whatever reason, its activities are rendered inoperable for an extended period;
  - d. evidence, satisfactory to Canada, of fraud, bribery, fraudulent misrepresentation or failure to comply with any law protecting individuals against any manner of discrimination, has been received with respect to the Offeror, any of its employees or any subcontractor included as part of its offer;
  - e. evidence satisfactory to Canada that based on past conduct or behavior, the Offeror, a sub-contractor or a person who is to perform the Work is unsuitable or has conducted himself/herself improperly;
  - f. with respect to current or prior transactions with Canada
    - i. Canada has exercised, or intends to exercise, the contractual remedy of taking the work out of the contractor's hands with respect to a contract with the Offeror, any of its employees or any subcontractor included as part of its offer; or
    - ii. Canada determines that the Offeror's performance on other contracts is sufficiently poor to jeopardize the successful completion of the requirement being offer on.
3. In assessing the Offeror's performance on other contracts pursuant to subparagraph 2)(f)(ii) of GI11, Canada may consider, but not be limited to, such matters as:
- a. the quality of workmanship in performing the Work;
  - b. the timeliness of completion of the Work;
  - c. the overall management of the Work and its effect on the level of effort demanded of the department and its representative; and
  - d. the completeness and effectiveness of the Contractor's safety program during the performance of the Work.
4. Without limiting the generality of paragraphs 1), 2) and 3) of GI11, Canada may reject any offer based on an unfavourable assessment of the
- a. adequacy of the offer price to permit the work to be carried out and, in the case of a offer providing prices per unit, whether each such price reasonably reflects the cost of performing the part of the work to which that price applies;
  - b. Offeror's ability to provide the necessary management structure, skilled personnel, experience and equipment to perform competently the work under the Contract; and
  - c. Offeror's performance on other contracts.
5. Where Canada intends to reject an offer pursuant to a provision of paragraphs 1), 2), 3) or 4) of GI11, other than subparagraph 2)(a) of GI11, the contracting Authority will inform the Offeror and provide the Offeror ten (10) days within which to make representations, before making a final decision on the offer rejection.
6. Canada may waive informalities and minor irregularities in offers received if Canada determines that the variation of the offer from the exact requirements set out in the Offer Documents can be corrected or waived without being prejudicial to other Offerors.

### **GI10 (2015-02-25) Offer costs**

No payment will be made for costs incurred in the preparation and submission of an offer in response to the offer solicitation. Costs associated with preparing and submitting an offer, as well as any costs incurred by the Offeror associated with the evaluation of the offer, are the sole responsibility of the Offeror.



**GI11 (2015-02-25) Procurement Business Number**

Offerors are required to have a Procurement Business Number (PBN) before Contract award. Offerors may register for a PBN in the Supplier Registration Information system on the [Contracts Canada](#) Web site. For non-Internet registration, Offerors may contact the nearest [Supplier Registration Agent](#).

**GI12 (2013-04-25) Compliance with applicable laws**

1. By submission of an offer, the Offeror certifies that the Offeror has the legal capacity to enter into a contract and is in possession of all valid licences, permits, registrations, certificates, declarations, filings, or other authorizations necessary to comply with all federal, provincial and municipal laws and regulations applicable to the submission of the offer and entry into any ensuing contract for the performance of the work.
2. For the purpose of validating the certification in paragraph 1) of GI14, a Offeror shall, if requested, provide a copy of every valid licence, permit, registration, certificate, declaration, filing or other authorization listed in the request, and shall provide such documentation within the time limit(s) set out in the request.
3. Failure to comply with the requirements of paragraph 2) of GI14 shall result in disqualification of the offer.

**GI13 (2015-02-25) Approval of alternative materials**

When materials are specified by trade names or trademarks, or by manufacturers' or suppliers' names, the offer shall be based on use of the named materials. During the solicitation period, alternative materials may be considered provided full technical data is received in writing by the Contracting Officer at least ten (10) calendar days prior to the solicitation closing date. If the alternative materials are approved for the purposes of the offer, an addendum to the offer documents shall be issued.

**GI14 (2010-01-11) Performance evaluation**

1. Offerors shall take note that the performance of the Contractor during and upon completion of the work shall be evaluated by Canada. The evaluation shall be based on the quality of workmanship; timeliness of completion of the work; project management, contract management and management of health and safety. Should the Contractor's performance be considered unsatisfactory, the Contractor's offering privileges on future work may be suspended indefinitely.
2. The form [PWGSC-TPSGC 2913](#), SELECT - Contractor Performance Evaluation Report Form, is used to record the performance.

**GI15 (2011-05-16) Conflict of interest—unfair advantage**

1. In order to protect the integrity of the procurement process, Offerors are advised that Canada may reject an offer in the following circumstances:
  - a. if the Offeror, any of its subcontractors, any of their respective employees or former employees was involved in any manner in the preparation of the offer solicitation or in any situation of conflict of interest or appearance of conflict of interest;
  - b. if the Offeror, any of its subcontractors, any of their respective employees or former employees had access to information related to the offer solicitation that was not available to other Offerors and that would, in Canada's opinion, give or appear to give the Offeror an unfair advantage.
2. The experience acquired by a Offeror who is providing or has provided the goods and services described in the offer solicitation (or similar goods or services) will not, in itself, be considered by Canada as conferring an unfair advantage or creating a conflict of interest. This Offeror remains however subject to the criteria established above.

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3. Where Canada intends to reject an offer under this section, the Contracting Authority will inform the Offeror and provide the Offeror an opportunity to make representations before making a final decision. Offerors who are in doubt about a particular situation should contact the Contracting Authority before offer closing. By submitting an offer, the Offeror represents that it does not consider itself to be in conflict of interest nor to have an unfair advantage. The Offeror acknowledges that it is within Canada's sole discretion to determine whether a conflict of interest, unfair advantage or an appearance of conflict of interest or unfair advantage exists.

#### **GI16 (2016-04-04) Code of Conduct for Procurement—offer**

The *Code of Conduct for Procurement* provides that Offerors must respond to offer solicitations in an honest, fair and comprehensive manner, accurately reflect their capacity to satisfy the requirements set out in the offer solicitation and resulting contract, submit offers and enter into contracts only if they will fulfill all obligations of the Contract. By submitting an offer, the Offeror is certifying that it is complying with the *Code of Conduct for Procurement*. Failure to comply with the *Code of Conduct for Procurement* may render the offer non-responsive.

## **SPECIAL INSTRUCTIONS TO OFFEROR'S (SI)**

### **SI01 INTRODUCTION**

1. Public Works and Government Services Canada (PWGSC) is inviting Offerors to submit proposals for Standing Offers. The selected offerors shall provide a range of services as identified in the Statement of Work section of this document.
2. It is PWGSC's intention to authorize a Standing Offer for a period of two (2) years commencing from the start date on the Standing Offer plus Canada will hold an irrevocable option to extend the term of the Standing Offer by up to two (2) additional one (1) year periods under the same conditions. The total dollar value of the Standing Offer is estimated to be \$800,000.00 (GST or HST included). Individual call-ups will vary, up to a maximum of \$60,000.00 (GST or HST included). Offerors should note that there is no guarantee that the full or any amount of the Standing Offers will be called-up; PWGSC will issue call-ups only when the specific services to be provided under the Standing Offer are needed. Please refer to Section SOP04, CALL-UP PROCEDURE.

### **SI02 OFFER DOCUMENTS**

1. The following are the offer documents:
  - a. Invitation to Tender - Page 1;
  - b. Special Instructions to Offerors;
  - c. General Instructions to Offeror's- Construction Services
  - d. Clauses & Conditions identified in "Contract Documents";
  - e. Drawings and Specifications;
  - f. Price Proposal form and related Appendix(s); and
  - g. Any amendment issued prior to solicitation closing.

Submission of an offer constitutes acknowledgement that the Offeror has read and agrees to be bound by these documents.

### **SI03 ENQUIRIES DURING THE SOLICITATION PERIOD**

1. Enquiries regarding this offer must be submitted in writing to the Contracting Officer named on the Request for Standing Offer (RFSO). Enquiries should be received no later than five (5) calendar days prior to the date set or solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
2. To ensure consistency and quality of the information provided to Offerors the Contracting Officer shall examine the content of the enquiry and shall decide whether or not to issue an amendment.
3. All enquiries and other communications related to this offer sent throughout the solicitation period are to be directed ONLY to the Contracting Officer named on the RFSO - Page 1. Failure to comply with this requirement may result in the offer being declared non-responsive.

### **SI04 CONTRACTING AUTHORITY / DEPARTMENTAL REPRESENTATIVE**

1. The Contracting Authority for this Request for Standing Offer is:

Public Works and Government Services Canada  
Real Property Contracting

219 - 800 Burrard Street  
 Vancouver, BC V6Z 0B9  
 Attn: Patty Yi  
 Telephone: (778) 919-2578  
 Facsimile: (604) 775-6633  
 Email: patty.yi@pwgsc.gc.ca

The Contracting Authority is responsible for the establishment of the Standing Offer, its administration, and any contractual issues relating to individual call-ups.

2. A Departmental Representative will be identified at time of each individual Call-Up. The Departmental Representative will be responsible for all matters concerning the technical content of the work under the Call-Up.

#### **SI05 QUANTITY**

The amount of work and estimated expenditure specified in the RFSO are only an approximation of requirements. The making of an offer by the Offeror shall not constitute an agreement by Canada. Canada may make one or several call-ups against a standing offer.

#### **SI06 PWGSC OBLIGATION**

A RFSO does not commit PWGSC to authorize the utilization of a standing offer or to pay any cost incurred in the submission of offers, or cost incurred in making necessary studies for the preparation thereof, or to procure or contract for any services. PWGSC reserves the right to reject or authorize for utilization any offer in whole or in part, with or without further discussion or negotiation. Canada reserves the right to cancel or amend the RFSO at any time.

#### **SI07 REVISION OF OFFER**

An offer may be revised by facsimile in accordance with "General Instructions to Offerors – Construction Services to Offerors". The facsimile number for receipt of revisions is (604)775-9381.

#### **SI08 OFFER VALIDITY PERIOD**

1. The offer cannot be withdrawn for the period of sixty (60) days following the RFSO closing date.
2. Canada reserves the right to seek an extension to the offer validity period. Upon notification in writing from Canada, Offerors shall have the option to either accept or reject the proposed extension.
3. If the extension referred to in paragraph 2 of SI09 is accepted, in writing, by all those who submitted offers, then Canada shall continue immediately with the evaluation of the offers and its approvals processes.
4. If the extension referred to in paragraph 2 of SI09 is not accepted in writing by all those who submitted offers then Canada shall, at its sole discretion, either
  - a. continue to evaluate the offers of those who have accepted the proposed extension and seek the necessary approvals; or
  - b. cancel the request for proposal.

5. The provisions expressed herein do not in any manner limit Canada's rights in law or under G109 "General Instructions to Offerors – Construction Services".

#### SI09 INDUSTRIAL SECURITY RELATED REQUIREMENTS

1. At offer closing, the Offeror must hold a valid Security Clearance as indicated in section SC01 of the Supplementary Conditions. Failure to comply with this requirement will render the offer non-compliant and no further consideration will be given to the offer.
2. The Successful Offeror's personnel, as well as any subcontractor and its personnel, who are required to perform any part of the work pursuant to the subsequent contract must meet the mandatory security requirement as indicated in section SC01 of the Supplementary Conditions. **Individuals who do not have the required level of security will not be allowed on site.** It is the responsibility of the successful Offeror to ensure that the security requirements are met throughout the performance of the contract. Canada will not be held liable or accountable for any delays or additional costs associated with the successful Offeror's non-compliance with the mandatory security requirement.
3. For additional information on security requirements, offerors should consult the "Security Requirements for PWGSC Offer Solicitations - Instructions for Offerors" on the Standard Procurement Documents Web site [Industrial Security Program](#)

#### SI10 PUBLIC WORKS AND GOVERNMENT SERVICES CANADA APPRENTICE PROCUREMENT INITIATIVE

1. To encourage employers to participate in apprenticeship training, Contractors offering on construction and maintenance contracts by Public Works and Government Services Canada (PWGSC) are being asked to sign a voluntary certification, signaling their commitment to hire and train apprentices.
2. Canada is facing skills shortages across various sectors and regions, especially in the skilled trades. Equipping Canadians with skills and training is a shared responsibility. In Economic Action Plan (EAP) 2013, the Government of Canada made a commitment to support the use of apprentices in federal construction and maintenance contracts. Contractors have an important role in supporting apprentices through hiring and training and are encouraged to certify that they are providing opportunities to apprentices as part of doing business with the Government of Canada.
3. Through the Economic Action Plan 2013 and support for training programs, the Government of Canada is encouraging apprenticeships and careers in the skilled trades. In addition, the government offers a tax credit to employers to encourage them to hire apprentices. Information on this tax measure administered by the Canada Revenue Agency can be found at: [www.cra-arc.gc.ca](http://www.cra-arc.gc.ca). Employers are also encouraged to find out what additional information and supports are available from their respective provincial or territorial jurisdiction.
4. Signed certifications (Appendix 7) will be used to better understand contractor use of apprentices on Government of Canada maintenance and construction contracts and may inform future policy and program development.
5. The Contractor hereby certifies the following:

In order to help meet demand for skilled trades people, the Contractor agrees to use, and require its subcontractors to use, reasonable commercial efforts to hire and train registered apprentices, to strive to fully utilize allowable apprenticeship ratios\* and to respect any hiring requirements prescribed by provincial or territorial statutes

The Contractor hereby consents to this information being collected and held by PWGSC, and Employment and Social Development Canada to support work to gather data on the hiring and training of apprentices in federal construction and maintenance contracts.

To support this initiative, a voluntary certification signaling the Contractor's commitment to hire and train apprentices is available at APPENDIX 7.

If you accept fill out and sign APPENDIX 7.

*\* The journeyman-apprentice ratio is defined as the number of qualified/certified journeymen that an employer must employ in a designated trade or occupation in order to be eligible to register an apprentice as determined by provincial/territorial (P/T) legislation, regulation, policy directive or by law issued by the responsible authority or agency.*

## SI11 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Buy and Sell <https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions <http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual  
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Industrial Security Services <Http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

PWGSC, Code of Conduct and Certifications  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting  
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form  
<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

## STANDING OFFER PARTICULARS

### SOP01 GENERAL

1. The Offeror acknowledges that a standing offer is not a contract and that the issuance of a Standing Offer and Call-up Authority does not oblige or commit Canada to procure or contract for any services listed in the Standing Offer.
2. The Offeror offers to provide and deliver to Canada the services described in the Standing Offer, in accordance with the pricing set out in the Request for Standing Offer if, and when the Contracting Authority may request such services, in accordance with the conditions listed at subsection 3 below.
3. The Offeror understands and agrees that:
  - a. a call-up against the Standing Offer will form a contract only for those services which have been called-up, provided that such call-up is made in accordance with the provisions of the Standing Offer;
  - b. Canada's liability is limited to that which arises from call-ups against the Standing Offer made within the period specified in the Standing Offer;
  - c. Canada has the right to procure the services specified in the Standing Offer by means of any other contract, standing offer or contracting method;
  - d. the Standing Offer cannot be assigned or transferred in whole or in part;
  - e. the Standing Offer may be set aside by Canada at any time.

### SOP02 PERIOD OF THE STANDING OFFER

The period for placing call-ups against the Standing Offer shall be for two (2) years commencing from the start date identified on the Standing Offer plus Canada will hold an irrevocable option to extend the term of the Standing Offer by up to two (2) additional one (1) year periods under the same conditions.

### SOP03 CALL-UP LIMITATION

Each call-up against the Standing Offer will have a maximum limitation of expenditure of \$60,000.00 (Applicable Taxes included).

### SOP04 CALL-UP PROCEDURE

1. Services will be called-up as follows:
  - a. The Departmental Representative will establish the scope of services to be performed. For each individual Call-Up, offerors will be considered using a computerized distribution system. This system will track all all-ups assigned to each offeror and will maintain a running total of the dollar value of business distributed. The system will contain for each offeror an ideal business distribution percentage which has been established as follows; 100% of the business for the top ranked offeror.
  - b. For each individual call-up the Offeror will be provided the scope of work and will submit an offer to the Departmental Representative in accordance with the unit rates established under the Standing Offer. The

Contractor's offer shall include all of the work as specified including; mobilizing, sub-trades, materials, labour, tools, administration fees and supervision including building permits as per local regulations.

- 2. The Offeror will be authorized in writing by the Contracting Authority to proceed with the work by issuance of a Call-up against the Standing Offer using form 2829.
- 3. Any proposed changes to the scope of work are to be discussed with the Departmental Representative but any resulting changes can only be authorized by an amendment issued by the Contracting Authority.

**SOP05 STANDING OFFER RESPONSIBLES**

Standing Offer Contracting Authority is :

Name : Patty Yi  
 Title : Supply Specialist  
 Department : Public Works & Government Services Canada  
 Division : Real Property Contracting  
 Telephone : 778-919-2578  
 e-mail : patty.yi@pwgsc.gc.ca

The Contracting Authority is responsible for the establishment and administration of the Standing Offer and it's revision if needed. The Contracting Authority is responsible for all contractual related questions regarding call-ups.

Standing Offer Technical Authority is :

The Technical Authority represents the Department or Organisation for which the works are executed within a call-up. The Technical Authority is responsible for all technical related questions regarding call-ups.

Name : \*To be provided once Standing Offer is issued\*  
 Title : \_\_\_\_\_  
 Department : \_\_\_\_\_  
 Division : \_\_\_\_\_  
 Telephone : \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_  
 e-mail : \_\_\_\_\_

The selected contractor for the standing offer is :

Name : \*To be determined\*  
 Contact : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Telephone : \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_  
 e-mail : \_\_\_\_\_



## SUPPLEMENTARY CONDITIONS (SC)

### SC01 INDUSTRIAL SECURITY RELATED REQUIREMENTS

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Facility Security Clearance at the level of **SECRET**, issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid personnel security screening at the level of **RELIABILITY STATUS or SECRET** as required, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
  - (a) Security Requirements Check List and security guide (if applicable), attached at Annex A
  - (b) *Industrial Security Manual* (Latest Edition).

### SC02 INSURANCE TERMS

#### 1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

#### 2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force and be maintained throughout the duration of the standing offer period.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

#### 3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after acceptance of its offer, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

#### 4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

#### 5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

#### SC03 PERFORMANCE EVALUATION-CONTRACT

R2810D General Condition is modified to include the following GC1.22.

1. Contractors shall take note that the performance of the Contractor during and upon completion of the services shall be evaluated by Canada. The evaluation includes all or some of the following criteria:
  - a. quality of workmanship
  - b. time
  - c. project management
  - d. contract management
  - e. health and safety
2. A weighting factor of 20 points will be assigned to each of the five criteria as follows:
  - a. unacceptable: 0 to 5 points
  - b. not satisfactory: 6 to 10 points
  - c. satisfactory: 11 to 16 points
  - d. superior: 17 to 20 points
3. The consequences resulting from the performance evaluation are as follows:
  - a. For an overall rating of 85% or higher, a congratulation letter is sent to the Contractor.
  - b. For an overall rating of between 51% and 84%, a standard, meets expectations letter, is sent to the Contractor.
  - c. For an overall rating of between 30% and 50%, a warning letter is sent to the Contractor indicating that if, within the next two (2) years, they receive 50% or less on another evaluation, the firm may be suspended from any new PWGSC solicitations for construction services, architectural and engineering services or facility maintenance services, of real property projects, for a period of one year.
  - d. For an overall rating of less than 30%, a suspension letter is sent to the Contractor indicating that the firm is suspended from any new PWGSC solicitations for construction services, architectural and engineering services or facility maintenance services, of real property projects, for a period of one year.
  - e. For a rating of 5 points or less on any one criterion, a suspension letter is sent to the Contractor indicating that the firm is suspended from any new PWGSC solicitations for construction services, architectural and engineering services or facility maintenance services, of real property projects, for a period of one year.

The form PWGSC-TPSGC 2913, Select - Contractor Performance Evaluation Report (CPEPF), is used to record the performance.

#### SC04 INTERPRETATION

R2810D General Condition GC1.1.2 Terminology is modified to include the following,

“Architectural and Engineering Services”:

means services to provide a range of investigation and recommendation reports, planning, design, preparation, or supervision of the construction, repair, renovation or restoration of a work and includes contract administration services, for real property projects.

“Construction Services”:

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means construction, repair, renovation or restoration of any work except a vessel and includes; the supply and erection of a prefabricated structure; dredging; demolition; environmental services related to a real property; or, the hire of equipment to be used in or incidentally to the execution of any construction services referred to above.

“Facility Maintenance Services ”:

means services related to activities normally associated with the maintenance of a facility and keeping spaces, structures and infrastructure in proper operating condition in a routine, scheduled, or anticipated fashion to prevent failure and/or degradation including inspection, testing, servicing, classification as to serviceability, repairs, rebuilding and reclamation, as well as cleaning, waste removal, snow removal, lawn care, replacement of flooring, lighting or plumbing fixtures, painting and other minor works.

**CALL-UPS CLAUSES OR RESULTING CONTRACT DOCUMENTS (CD)**

1. The following are the "call up" contract documents:

- a. Contract Page when signed by Canada;
- b. Duly completed Price Proposal Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses
 

GC1	General Provisions – Construction Services	R2810D	(2016-04-04);
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2015-02-25);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2550D	(2016-01-28);
GC6	Delays and Changes in the Work	R2860D	(2016-01-28);
GC7	Default, Suspension or Termination of Contract	R2870D	(2008-05-12);
GC8	Dispute Resolution	R2884D	(2016-01-28);
GC9	Insurance	R2900D	(2008-05-12);
	Allowable Costs for Contract Changes under GC6.4.1	R2950D	(2015-02-25);
	Supplementary Conditions		
- e. Any amendment issued or any allowable offer revision received before the date and time set for solicitation closing;
- f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the offer; and
- g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

3. The language of the contract documents is the language of the Price Proposal Form submitted.

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## APPENDIX 1 PRICE PROPOSAL FORM

**BA01 IDENTIFICATION**  
**RFSO: Sheet Metal Work**  
**Various Locations, BC**

**BA02 BUSINESS NAME AND ADDRESS OF OFFEROR**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ PBN: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Industrial Security Program Organisation Number (ISP ORG#) \_\_\_\_\_  
(when required)

**BA03 THE OFFER**

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Scope of Work for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 5.**

**BA04 OFFER VALIDITY PERIOD**

The offer shall not be withdrawn for a period of sixty (60) days following the date of solicitation closing.

**BA05 SIGNATURE**

\_\_\_\_\_  
Name and title of person authorized to sign on behalf of Offerer (Type or print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## APPENDIX 3 SCOPE OF WORK

### REQUEST FOR INDIVIDUAL STANDING OFFER FOR SHEET METAL WORK

#### SCOPE OF WORK

**REQUIREMENT:** Request for Regional Individual Standing Offer to supply all labour, supervision, transportation, materials, tools and equipment required to perform **SHEET METAL** services, maintenance, repairs and upkeep on an as and when requested basis by the Base Construction Engineering Officer or his authorized representative in accordance with the specifications herein.

**Period of Standing Offer:** Two (2) years commencing from the start date on the Standing Offer plus Canada will hold an irrevocable option to extend the term of the Standing Offer by up to two (2) additional one (1) year periods under the same conditions.

Work under this offer covers Sheet Metal construction including:

- a. Duct work repairs and replacement, including supply and installation of HVAC air handling equipment.
- b. Metal claddings/flashings including, building envelope repairs for various buildings and structures.
- c. Repair, maintenance and replacement including supply and installation of air and dust extraction works.
- d. Fabrication and installations of vents, gutters and shields.
- e. Welding of sheet metal (non-structural) on aluminum, mild steel and stainless steel.
- f. Custom metal fabrication using aluminum, mild and stainless steel
- g. Repair, maintenance and replacement of metal roofing and associated flashings. Including pre-engineered metal building repair.
- h. Provide testing and balancing services to assess Mechanical systems and provide balancing for optimum air handling system performance.
- i. Provide duct cleaning on a limited basis when needed for new tie-ins on old duct systems.

All work to meet current S.M.A.C.N.A<sup>1</sup> and A.S.H.R.A.E<sup>2</sup> standards.

#### Site of Work

The site of the work is, but not restricted to the following areas of CFB Esquimalt known as Work Point Barracks, Dockyard, Naden, Patricia Bay, Bay Street Armoury, Ashton Armoury, Belmont Park, Rocky Point, Colwood, HMCS MALAHAT, Albert Head Metchosin, Heals Range Saanich, Lampson School and CFMETER Nanoose CFS Leitrim Detachment Masset.

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<sup>1</sup> Sheet Metal and Air Conditioning Contractors National Association

<sup>2</sup> American Society of Heating, Refrigerating and Air-Conditioning Engineers

(a) CFS Leitrim Detachment Masset. Haida Gwaii, Masset BC.

(a2) CFB Esquimalt (Work Point Barracks) is located West of the City of Victoria, approximately 5 kilometers Via Esquimalt Rd and Head St. South on Head St approximately 1 Kilometer to the gates of work point Barracks-Head St at Lyall St.

(b) CFB Esquimalt (**Dockyard**) is located west of the City of Victoria approximately 8 kilometres at the western terminus of Esquimalt Rd.

(c) CFB Esquimalt (**Naden**) is located at Admirals Rd approximately 1 kilometre north of the junction of Esquimalt Rd and Admirals Rd.

(d) CFB Esquimalt (**Bay Street Armoury**) is located at 715 Bay St at the corner of Bay and Douglas Sts, Victoria, BC. Entrance via Field St.

(e) CFB Esquimalt (**Ashton Armoury**) is located at 724 Vanalman St which is east of the junction of Glanford and Vanalman Sts, Victoria, BC

(f) CFB Esquimalt (**Patricia Bay**) is north of the City of Victoria via the Pat Bay Highway to McTavish Rd west to Willingdon Rd; follow approximately 3 kilometres to Kitty Hawk Rd.

(g) CFB Esquimalt (**Colwood**) is west of the City of Victoria via Highways 1 and 1A to Wilfert Rd. Then go left for approximately 1/2 kilometre to a controlled gate.

(h) CFB Esquimalt (**Belmont Park**) is west of the City of Victoria via Highways 1 and 1A to Ocean Blvd then left for approximately 1 kilometre.

(i) CFB Esquimalt (**Rocky Point**) is south and west of the City of Victoria via Highways 1 and 1A to Sooke Rd left at Happy Valley Rd to Rocky Point Rd then right to East Sooke Rd and left to controlled gate.

(j) CFB Esquimalt (**HMCS Malahat**) is located in the James Bay area of the City of Victoria at 20 Huron St.

(k) **Albert Head** is located in Metchosin approx 5km west of Colwood on Metchosin Rd. Left on Duke Rd to the Cadet Camp.

(l) **Heals Range** is located Saanich. West Saanich Rod to Wallace Dr

(m) **Lampson School** is Located at the corner of Lampson Street and Old Esquimalt Rd.

(n) **Aldergrove**, the receiver site, is in Langley Municipality, approximately 1.6 kilometres north of the centre of the Town of Aldergrove.

(o) **Matsqui**, the transmitter site, is in the Matsqui-Sumas-Abbotsford Municipality, about 13 kilometres north of Abbotsford.

(p) **CFMETER Nanoose** – Nanoose is located approximately 130 km north of Esquimalt and 25 km northwest of Nanaimo on the east side of Vancouver Island 3400 Fairwinds Drive, Nanoose Bay



## PART ONE

### 1. DEFINITION OF TERMS

**“Departmental Representative”** is interchangeable with **“Engineer”** and means any person authorized by the Minister for the purpose of any contract resulting from a Call-up against this Standing Offer.

**“Engineer”** means such person as may be specifically designated by or on behalf of the Minister upon the award of this contract and includes a person specially authorized by the Engineer to act on his behalf,

**“Standing Offer Authority”** is the person responsible for the establishment of the Standing Offer, its administration, and any contractual issues relating to individual call-ups.

**“Minister”** includes a person acting for, or if the office is vacant, in place of the Minister and his successors in the office, and his or their lawful deputy and any of his or their representatives appointed for the purpose of the contract,

**“Canada”, “Crown”, or “Her Majesty”** means Her Majesty the Queen in right of Canada;

**“Call-up”** means the action of calling up against the Standing Offer as confirmed by a Call-up against a Standing Offer form (PWGSC 2829), duly signed and issued by the Departmental Representative and accepted by the Offerer.

**“Person”** includes, unless there is an express stipulation in the contract to the contrary, any partnership, proprietorship, firm, joint venture, consortium, corporation.

**“herein”, “hereby”, “hereof”, “hereunder”** and similar expressions refer to the Contract as a whole and not to any particular subdivision or part thereof; **“material”** includes all materials, commodities, articles and things required to be furnished under the Contract for incorporation in the Work;

**“plant”** includes all animals, tools, implements, machinery, vehicles, buildings, structures, equipment, articles and things required for the execution of the Work;

**“Subcontractor”** means a person, firm or corporation to whom or to which the Contractor has, pursuant to section 4 of these General Conditions and with the consent of the Engineer, subcontracted the whole or any portion of the Work;

**“superintendent”** means the employee of the Contractor who is designated by the Contractor as being in full charge of the field operations of the Contractor for the purposes of the Contract; and

**“Work”** includes the whole of the works, materials, matters and things required to be done, furnished and performed by the Contractor under the Contract.

### 2. Cleaning the work

Upon completion of the work, the Contractor must clear and clean the work and its site to the satisfaction of and in accordance with any directions of the Engineer.

### 3. Certification

Sheet Metal Trades person working under this contract must hold a valid Sheet Metal ticket with a Red Seal, Inter Provincial or BC designation. **All work must meet current S.M.A.C.N.A and A.S.H.R.A.E standards**

Trades helper can be an apprentice or a laborer but must be skilled in the work being performed and supervised by a fully qualified Sheet Metal Worker.

### 4. Documents Required

Maintain on site copy of:

- a. Drawings.
- b. Specifications and,
- d. Approved work schedule.

### 5. Work Schedule

Provide work schedule showing progress stages and completion of work.

Interim reviews of work progress will be conducted by Engineer and schedule adjusted by Contractor with approval of Engineer.

Normal work hours: between 8:00 AM to 16:30 PM Monday to Friday except holidays unless otherwise requested by Engineer.

### 6. Contractors Use of Site

Use of site and access directly to and from site subject to:

- a. Traffic regulations established by DND.
- b. Security regulations established by DND - Provide a list of all employees and suppliers, when requested.

Work and storage area are limited, consult Engineer.

Do not unreasonably encumber site with materials or equipment.

Move stored products or equipment, which interferes with operations of Engineer or other contractors.

Use of DND facilities not permitted unless otherwise indicated or approved in writing by Engineer.

No smoking allowed in DND buildings - designated smoking areas are available as indicated by local signage.

## PART TWO

### 1. Hazardous Products

Comply with requirements of Workplace Hazardous Materials Information System (WHMIS) regarding use, handling, storage and disposal of hazardous materials, and regarding labelling and provision of Material Safety Data Sheets (MSDS) acceptable to the Technical authority (OPI) and in accordance with the Canada Labour Code.

### 2. Overloading

Ensure no part of work is subjected to a load which will endanger its safety or will cause permanent deformation.

**3. Falsework**

Design and construct falsework in accordance with CSA S269.1.

**4. Scaffolding**

Design, construct and maintain scaffolding in a rigid, secure and safe manner, in accordance with CAN/CSA-S269.2.

**5. Confined Spaces**

Carry out work in confined spaces in compliance with provincial/territorial regulations.

**6. Fire Safety and Hot Work**

a. Obtain the Technical authority's authorization before any welding, cutting or any other hot work operations can be carried out on site.

b. Hot work includes cutting/melting with use of torch, flame heating roofing kettles, or other open flame devices and grinding with equipment which produces sparks.

**7. Fire Safety Requirements**

a. Store oily/paint-soaked rags, waste products, empty containers and materials subject to spontaneous combustion in ULC approved, sealed containers and remove from site on a daily basis.

b. Handle, store, use and dispose of flammable and combustible materials in accordance with the National Fire Code of Canada.

**8. Fire Protection and Alarm Systems**

Fire protection and alarm systems must not be:

- a. Obstructed.
- b. Shut off.
- c. Left inactive at the end of a working day or shift.
- d. Do not use fire hydrants, standpipes and hose systems for purposes other than fire fighting.
- e. Be responsible/liable for costs incurred from the fire department, the building owner and the tenants, resulting from false alarms.

**9. Unforeseen Hazards**

Should any unforeseen or peculiar safety-related factor, hazard or condition become evident during performance of the work, the contractor must immediately stop work and advise the Technical authority verbally and in writing.

**10. Correction of Non-Compliance**

a. Immediately address health and safety non-compliance issues identified by the Technical authority.

b. Provide the Technical authority with written report of action taken to correct non-compliance with health and safety issues identified.

- b. The Technical authority may issue a “stop work order” if non-compliance of health and safety regulations is not corrected immediately or within posted time. The Contractor/subcontractors is responsible for any costs arising from such a “stop work order”.

## 11. Clean up

On completion of the work, the contractor must remove all surplus material, equipment, plant tools and debris and leave the job site in a clean and tidy condition to the satisfaction of the Site Authority: Construction Engineering OPI of DND reserves the right to salvage any materials/equipment, which are made surplus during the course of work that they may deem useful to the department in future work.

## 12. Power and Water Supply

DND can provide, free of charge, temporary electric power and water for construction purposes, except at housing units.

## 13. Construction Safety Measures

1. Observe and enforce construction safety measures required by National Building Code (NBC) 2005.
2. The Contractor must ensure compliance on his part and on the part of all his subcontractors with the standards of Part II Canada Labour Code and the Occupational Canada Labour Code Part II, and Occupational Health and Safety Regulations, the most stringent provision applies.
3. All employees to use Fall Arrest equipment when working in areas that require their use as described in Worker's Compensation Regulations, Canada Labour Code Part II.

**END OF SECTION**

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## **APPENDIX 4 MANDATORY REQUIREMENT**

### **CERTIFICATION**

A copy of each employee's Interprovincial Red Seal Certification of Sheet Metal work **MUST** be provided with your bid submission. Bids that do not have a copy(ies) of the noted certification will be deemed non-compliant.

## APPENDIX 5 EVALUATION PROCEDURES OR BASIS OF SELECTION

### SECTION A

Estimate listed are for the purpose of evaluation of the offers and do not express or imply any obligation on the part of Canada to order any or all of the work or materials listed below.

#### **Basis of Payment**

#### **REGULAR FIRM LABOUR RATES - 0800-1630 Hours, Monday-Friday**

Direct Productive Labour used exclusively in work (tradesperson, tools and supervision is included in the rate.

CATEGORY	YEARS ONE & TWO			OPTION YEAR ONE & TWO		
	Estimated Hrs (EHi)	Firm \$/hr (HRi)	Total (EHi x HRi)	Estimated Hrs (EHii)	Firm \$/hr (HRii)	Total (EHii x HRii)
Sheet Metal Worker	5000	\$	\$	2500	\$	\$
Trades Helper	2500	\$	\$	1250	\$	\$
<b>TOTAL YEARS ONE &amp; TWO</b>			\$ (R1)	<b>OPTION YEAR ONE &amp; TWO</b>		\$ (R2)

**REGULAR FIRM LABOUR RATES TOTAL (R1 + R2) \$ \_\_\_\_\_ (1)**

#### **OVERTIME FIRM RATES - 16:31-07:59 Hours**

Monday to Friday & Firm Rates for Saturday/Sunday and Holidays.

CATEGORY	YEARS ONE & TWO			OPTION YEAR ONE & TWO		
	Estimated Hrs (EHi)	Firm \$/hr (HRi)	Total (EHi x HRi)	Estimated Hrs (EHii)	Firm \$/hr (HRii)	Total (EHii x HRii)
Sheet Metal Worker	48	\$	\$	24	\$	\$
Trades Helper	48	\$	\$	24	\$	\$
<b>TOTAL YEARS ONE &amp; TWO</b>			\$ (O1)	<b>OPTION YEAR ONE &amp; TWO</b>		\$ (O2)

**OVERTIME FIRM RATES TOTAL (O1 + O2) \$ \_\_\_\_\_ (2)**

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**EMERGENCY FIRM RATES - As and when requested**

CATEGORY	YEARS ONE & TWO			OPTION YEAR ONE & TWO		
	Estimated Hrs (EHi)	Firm \$/hr (HRi)	Total (EHi x HRi)	Estimated Hrs (EHii)	Firm \$/hr (HRii)	Total (EHii x HRii)
Sheet Metal Worker	16	\$	\$	8	\$	\$
Trades Helper	16	\$	\$	8	\$	\$
<b>TOTAL YEARS ONE &amp; TWO</b>			<b>\$ (E1)</b>	<b>OPTION YEAR ONE &amp; TWO</b>	<b>\$ (E2)</b>	

**EMERGENCY FIRM RATES TOTAL (E1 + E2) \$ \_\_\_\_\_ (3)****MATERIAL REPLACEMENT PARTS**

(except free issue) Must be charged at the laid down cost (which includes invoice cost, transportation costs, exchange, custom and brokerage charges), plus firm mark-up of (see below) (which includes purchasing expenses, internal handling, G&A expenses and profit) excluding Goods and Services Tax, which must be shown as a separate item.

**RENTAL EQUIPMENT**

**When requested and approved in advance** (by the Site Authority) equipment rental requests for other than basic shop and tradespersons tools as specified must be charged at the laid down cost (which includes invoice costs, exchange, custom and brokerage charges) plus firm mark up of (see below) (which includes purchasing expenses, internal handling, G & A Expenses and profit) excluding Goods and Services Tax, which must be shown as a separate item.

Item	Years one and two			OPTION YEAR ONE & TWO		
	Estimated \$ (Ei)	Firm Mark-up (Mi)	Total (Ei x Mi)	Estimated \$ (Eii)	Firm Mark-Up (Mii)	Total (Eii x Mii)
MATERIALS	100,000	+ %	\$	50,000	+ %	\$
RENTALS	8,000	+ %	\$	4,000	+ %	\$
<b>MATERIAL &amp; RENTAL YEARS ONE &amp; TWO</b>			<b>\$ (MR1)</b>	<b>MATERIAL &amp; RENTAL OPTION YEAR ONE &amp; TWO</b>		<b>\$ (MR2)</b>

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**MATERIAL & RENTAL TOTAL (MR1 + MR2) \$ \_\_\_\_\_ (4)**

**TOTAL SECTION A: [(1) + (2) + (3) + (4)] \$ \_\_\_\_\_ (I)**

### **SECTION B**

Estimate listed are for the purpose of evaluation of the offers and do not express or imply any obligation on the part of Canada to order any or all of the work or services listed below.

<b>TIME TYPE</b>	<b>TIME FRAME</b>	<b>CALL BACK WITHIN</b>	<b>ON SITE WITHIN (or time as agreed upon by Site Authority)</b>
REGULAR (REG)	7:30-16:30 Monday to Friday	24 Hours	48 Hours
OVERTIME (OT)	16:31 to 07:29 Monday to Friday, and Saturday, Sunday and Holidays	24 Hours	36 Hours
EMERGENCY	24/7/365	1 Hour	2 Hours

**REGULAR FIRM LABOUR RATES** 07:30-16:30 Monday – Friday. Direct productive labour used exclusively in work.  
(Tradesperson, tools, supervision included in the rate)

Category	Year 1 and 2			Option Year 1 & 2		
	Est Hrs (EHi)	Firm \$/hr (HRi)	Extension (EHi x Hri)	Est Hrs (EHii)	Firm \$/hr (HRii)	Extension (EHii x HRii)
Testing and Balancing Services	400	\$ _____ \$ _____	\$ _____ \$ _____	200	\$ _____ \$ _____	\$ _____ \$ _____
Duct Cleaning Services	400	\$ _____ \$ _____	\$ _____ \$ _____	200	\$ _____ \$ _____	\$ _____ \$ _____
		\$ _____ \$ _____	\$ _____ \$ _____		\$ _____ \$ _____	\$ _____ \$ _____
		\$ _____ \$ _____	\$ _____ \$ _____		\$ _____ \$ _____	\$ _____ \$ _____
		\$ _____ \$ _____	\$ _____ \$ _____		\$ _____ \$ _____	\$ _____ \$ _____



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		\$ _____	\$ _____		\$ _____	\$ _____
		\$ _____	\$ _____		\$ _____	\$ _____
		\$ _____	\$ _____		\$ _____	\$ _____
Contractor's Mark Up on Allowance for unspecified material, replacement parts, required permits and certificates.		\$100,000 + _____%	\$ _____		\$50,000 + _____%	\$ _____
Contractor's Mark Up on Rental Equipment		\$5,000 + _____%	\$ _____		\$2,500 + _____%	\$ _____
Contractor's Mark Up on unspecified labour		\$200 000 + _____%	\$ _____		\$100,000 + _____%	\$ _____
		Total Year 1 and 2 (A)	\$ _____		Option Year1 (B)	\$ _____

**OVERTIME FIRM LABOUR RATES 16:31-07:29 Monday – Friday and firm rates for Saturdays, Sundays and Holidays**

Category	Year 1 and 2			Option Year 1 and 2		
Trade	Est Hrs (EHi)	Firm \$/hr (HRi)	Extension (EHi x Hri)	Est Hrs (EHii)	Firm \$/hr (HRii)	Extension (EHii x Hrii)
Testing and balancing Services.	400	\$ _____ \$ _____	\$ _____ \$ _____	200	\$ _____ — \$ _____	\$ _____ \$ _____
Duct cleaning services	400	\$ _____ \$ _____	\$ _____ \$ _____	200	\$ _____ — \$ _____	\$ _____ \$ _____
		\$ _____	\$ _____		\$ _____	\$ _____
		\$ _____ \$ _____	\$ _____ \$ _____		\$ _____ —	\$ _____ \$ _____

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					\$ _____	
		\$ _____ \$ _____	\$ _____ \$ _____		\$ _____ — \$ _____	\$ _____ \$ _____
		\$ _____ \$ _____	\$ _____ \$ _____		\$ _____ — \$ _____	\$ _____ \$ _____
		\$ _____ \$ _____	\$ _____ \$ _____		\$ _____ — \$ _____	\$ _____ \$ _____
Contractor's Mark Up on Allowance for unspecified material, replacement parts, required permits and certificates.		\$10,000 + _____%	\$ _____		\$5,000 + _____%	\$ _____
Contractor's Mark Up on Rental Equipment		\$500 + _____%	\$ _____		\$250 + _____%	\$ _____
Contractor's Mark Up on unspecified labour		\$20 000 + _____%	\$ _____		\$10,000 + _____%	\$ _____
		Total Year 1 and 2 (C)	\$ _____		Option Year 1 & 2 (D)	\$ _____

**TOTAL SECTION B: [(A) + (B) + (C) + (D)] \$ \_\_\_\_\_ (II)**

**TOTAL BID AMOUNT: (I) + (II) \$ \_\_\_\_\_**

Applicable Taxes Extra



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**APPENDIX 7**  
**VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES**

*Note; The contractor will be asked to fill out a report every six months as included a Annex C*

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Legal Name: \_\_\_\_\_

Solicitation Number: \_\_\_\_\_

Optional information to provide: \_\_\_\_\_

Number of apprentices planned to be working on this contract: \_\_\_\_\_

Trades of those apprentices:

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*A sample of the "Voluntary Reports for Apprentices Employed during the Contract" is provided at Annex C*

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**ANNEX A**  
**SECURITY REQUIREMENT CHECK LIST (SRCL)**



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat W6837-154051
Security Classification / Classification de sécurité UnClassified

DEC 15 2015

SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

<b>PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE</b>		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine <b>DND</b>		2. Branch or Directorate / Direction générale ou Direction <b>Real Properties Operations Section (Esquimalt)</b>
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Repair and installation of Sheet Metal, air movement units and bearing replacement including testing and balancing of air handling equipment in CFB Esquimalt.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input checked="" type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>



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Security Classification / Classification de sécurité UnClassified

**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui  
If Yes, indicate the level of sensitivity:  
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?  No / Non  Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :  
Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- |   |   |  |  |
|---|---|--|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS<br>COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL<br>CONFIDENTIEL           | <input checked="" type="checkbox"/> SECRET<br>SECRET | <input type="checkbox"/> TOP SECRET<br>TRÈS SECRET               |
| <input type="checkbox"/> TOP SECRET-SIGINT<br>TRÈS SECRET - SIGINT          | <input type="checkbox"/> NATO CONFIDENTIAL<br>NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET<br>NATO SECRET  | <input type="checkbox"/> COSMIC TOP SECRET<br>COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS<br>ACCÈS AUX EMPLACEMENTS              |   |  |  |

Special comments: / Commentaires spéciaux : \_\_\_\_\_

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?  No / Non  Yes / Oui  
If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté?  No / Non  Yes / Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?  No / Non  Yes / Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?  No / Non  Yes / Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?  No / Non  Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?  No / Non  Yes / Oui



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**PART C - (continued) / PARTIE C - (suite)**

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.  
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.  
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC				
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED / PROTÉGÉ			SECRET	TOP SECRET
				CONFIDENTIEL		TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL			A	B	C		
Information / Assets / Renseignements / Biens / Production															
IT Media / Support TI															
IT Link / Lien électronique															

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?  
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?  
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



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**ANNEX B**  
**CERTIFICATE OF INSURANCE (Not required at offer closing)**



# CERTIFICATE OF INSURANCE

Description and Location of Work  RISO – Sheet Metal Work Various, BC	Contract No. W6837-154051
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
------------------------------	-----------------------	------	----------	-------------

Additional Insured  
**Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services**

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
<b>Commercial General Liability</b>				\$	\$	\$
				\$	\$	\$
<b>Umbrella/Excess Liability</b>				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)

Telephone number

Date D / M / Y

Signature

## CERTIFICATE OF INSURANCE Page 2 of 2

### General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The insurance policies must be endorsed to provide Canada with not less than thirty (30) days notice in writing in advance of a cancellation of insurance or any reduction in coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

### Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.



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## ANNEX D LISTING OF SUBCONTRACTORS

- 1) In accordance with GI06 – Listing of Subcontractors and Suppliers of R2410T- General Instructions - Construction Services, the Offeror should provide a list of Subcontractors with his Offer.
- 2) The Offeror should submit the list of Subcontractors and for any portion of the Work valued at 20% or greater of the submitted Offer Price.

	Subcontractor	Division	Estimated value of work
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

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**NOTE TO TENDERERS:** Use the mailing label below and affix it securely to the outside of the envelope or package containing your tender. Always ensure your company name, return address, tender number and closing date appear legibly on the outside of your bid submission.

**REAL PROPERTY CONTRACTING**  
**Public Works & Government Services Canada**  
**219- 800 Burrard Street**  
**Vancouver, B.C. V6Z 0B9**

**Requisition No.:** W6837-154051A

**Tender Closing Date & Time:** October 11, 2016 @ 1400 P.D.S.T.

**Project Description:** RISO – Sheet Metal Work  
Various, BC

PY