



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Nova Scotia
Bid Fax: (902) 496-5016

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9
Nova Scot

Title - Sujet 1-Ton Dump Truck	
Solicitation No. - N° de l'invitation 5P119-160091/A	Date 2016-09-26
Client Reference No. - N° de référence du client 5P119-16-0091	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-405-9937	
File No. - N° de dossier HAL-6-77025 (405)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-11-07	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: MacDonald, Ashley	Buyer Id - Id de l'acheteur hal405
Telephone No. - N° de téléphone (902) 496-5291 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PARKS CANADA SEE HEREIN CHARLOTTETOWN PRINCE EDWARD ISLAND C1A1P0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There are security requirements for this requirement

1.2 Requirement

Public Works and Government Services Canada, on behalf of Park Canada, procurement of a dump truck. The Work to be performed is detailed under Article 6.2 of the resulting contract clauses

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within **15 working days** from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 2016-04-04 Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC **will not** be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **five (5)** calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment- Annex B. The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

Section IV: Additional Information

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

A bid must comply with all the mandatory technical criteria in accordance to **Annex A - Requirement to be declared responsive**

The technical evaluation will assess whether all mandatory requirements are met using information provided with a bid. Canada reserves the right, but is under no obligation to clarify any information or compliance with a mandatory requirement with a bidder.

4.1.2 Financial Evaluation

The price of the bid will be evaluated in **Canadian dollars**, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

4.2.1 Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.1.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement

1 ton dump truck. The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A 2016-04-04, General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables **must** be received on or before **March 31, 2017**.

6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: **Ashley MacLennan**
Title: Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Address: 1713 Bedford Row, Halifax, NS B3J3C9

Telephone: 902-496-5291
Facsimile: 902-496-5016
E-mail address: ashley.maclennan@pwgsc.gc.ca

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The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price. For a cost of \$ _____. Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.3 Single Payments

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada

6.7 Invoicing Instructions

Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Nova Scotia**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

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6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions **2010A (2016-04-04)**;
- (c) Annex A, Mandatory Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____

ANNEX "A"

MANDATORY REQUIREMENT

Truck Chassis Specifications

- 1) Gross Vehicle Weight (GVW): Class III - 10001–14000 lb (4536–6350 kg)
- 2) Wheelbase: Must accommodate a 11' to 12' Landscape Dump Box
- 3) Overall Length: Overall Length: Must accommodate a 11' to 12' Landscape Dump Box
- 4) Cab to Axle: Must accommodate a 11' to 12' Landscape Dump Box
- 5) Limited Slip Differential
- 6) Configuration: 4X2

Engine Specifications

- 1) Engine Type: Gasoline V8 or V10 – Water cooled - Minimum
- 2) Combustion System: Direct injection
- 3) Engine: 300 HP- Minimum
- 4) Transmission: Automatic

Wheels and Tires

- 1) Wheels: Dual Rear Wheels- Minimum
- 2) Wheels and Tires: 18 inch – LT Radial Tires- Minimum

Breaks

- 1) Service Brake: Hydraulic, Front and Rear Disc with Auto adjust
- 2) Control: Hydraulic dual circuit with Antilock Brake System

Steering

- 1) Type: Tilt Steering Column
- 2) Steering: Power Assist

Cab Equipment

- 1) Construction: Steel or Aluminium
- 2) Seating: Three- Driver Seat Adjustable
- 3) Seat Belts: 3- Point type
- 4) Mirrors: Power mirror – Telescopic or Camper Style
- 5) Air Conditioning: Air Conditioning
- 6) Windshield Wipers: Variable speed Electric Window Wipers
- 7) Windows: Electric Power
- 8) Cruise Control: Yes
- 9) Power Outlet: 12V
- 10) Door Locks: Power Door Locks
- 11) Exterior Color: White
- 12) Fuel Tank: 100L Capacity- Minimum
- 13) Conventional Cab: Must accommodate 3 Persons- Minimum
- 14) Radio: AM/FM- Minimum
- 15) Floor Covering: Vinyl

Electrical Equipment

- 1) Batteries: 2 Parallel Connection – 12V each
- 2) Alarm: Back up
- 3) Safety Lighting: Amber Flashing safety light
- 4) Exterior Wiring: All exterior wiring shall be enclosed in body components or conduit

Landscape Dump Box

- 1) Construction: Steel
- 2) Nominal Width: 7' Minimum, 8' Maximum
- 3) Nominal Length: 11' Minimum, 12' Maximum
- 4) Dump: Hydraulic Dump lift allowing rear end dumping - 8 ton. - Minimum
- 5) Sides:
 - Sides must be mounted on hinges allowing operation while in the upright or down position when driving.
 - The drop sides must be minimum 15" high and equipped with anchoring brackets located on the top in order to house wood panels (2x6" or 2x8") allowing to raise the protected height temporarily
 - When closed, the drop sides must be sealed sufficiently to allow the transport of fine materials such as sand.
- 6) Bed: Bed is to be steal. Constructed from flat stock only, no ribs, checker plate etc.
- 7) Tailgate: 20" Minimum height, dual hinged to allow tailgate to lay flat, or to hinge at the top to allow for dumping of construction materials
- 8) Box Front:
 - The protective guard for the rear of the cab must accommodate the height of the cab and must be equipped with a metal screen window
 - The protective guard (cab shield) for the top of the cab must cover at least 20% of the top section of the cab.
 - The protective guards must not compromise the access and the efficiency of the cab equipment and components such as lights
- 9) Accessories:
 - Provide anchoring devices for securing straps on both sides
 - Trailer hitch receiver for class 3 hitch or greater
 - Brake Module - Towing Package

Documentation

The Contractor **must** provide the following documentation:

- Owner's Manual. The technical evaluation will assess whether all mandatory requirements are met using information provided with a bid. Canada reserves the right, but is under no obligation to clarify any information or compliance with a mandatory requirement with a bidder.

Delivery:

All deliverables **must** be received on or before **March 31, 2017** to
40 Dalvay Crescent
Dalvay, PE C1A 1P0

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ANNEX "B"

BASIS OF PAYMENT

The bidder must provide a firm lot price in **Canadian Dollars**, the Goods and Services Tax or Harmonized Sales Tax excluded, FOB Destination, transportation included, Canadian customs duties and excise taxes included.

Delivery is Delivery Duty Paid (DDP) Incoterms 2000. The contractor is responsible for all delivery charges, administration costs and risks of transport and customs clearance, including the payment of customs duties and taxes to the destination.

A bid must comply with the requirements of the bid solicitation and meet all mandatory criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for a award of contract.

Description:

For the supply and delivery of:
One (1) **1- ton Dump Truck**
to 40 Dalvay Cresent
Dalvay, PE C1A 1P0

As specified in Annex A

1 ton dump truck

Make/Model offered: _____

Year: _____

Total Firm Lot Price

Total \$ _____ (GST/HST excluded)

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ANNEX "C"

Integrity Requirements

Bidder must submit with their bid, prior to bid award:

A complete list of names of all individuals who are currently directors of the Bidder;

Complete Legal Name of Supplier:

Supplier Address: _____

Supplier PBN: _____

List of Directors: Please provide a list of names of all individuals currently on the Board of Directors of the above company.

Board of Directors (Full Name and Position)

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ANNEX "D"

Mandatory Technical Requirements – Cross Reference

NOTE: The Crown is under **NO** obligation to seek clarification of the bid(s) or the supporting technical documentation provided. Failure to meet any of the following will render your proposal non-compliant and will be given no further consideration.

See attached

Annex A

Specifications: Medium Truck with landscape dump box

BIDDERS MUST INDICATE THEIR CONFORMANCE TO THE SPECIFICATIONS

					Mandatory (M)	Yes	No
Truck Chassis Specifications							
1	Gross Vehicle Weight (GVW):			Class III - 10001–14000 lb (4536–6350 kg)	M		
2	Wheelbase:			Must accommodate a 11' to 12' Landscape Dump Box	M		
3	Overall Length:			Must accommodate a 11' to 12' Landscape Dump Box	M		
4	Cab to Axle:			Must accommodate a 11' to 12' Landscape Dump Box	M		
5	Limited Slip Differential:				M		
6	Configuration:			4X2	M		
Engine Specifications							
1	Engine Type:			Gasoline V8 or V10 - Water cooled	Minimum	M	
2	Combustion System:			Direct injection		M	
3	Engine:			300HP	Minimum	M	
4	Transmission:			Automatic		M	
Wheels and Tires							
1	Wheels:			Dual Rear Wheels	Minimum	M	
2	Wheels and Tires:			18 inch - LT radial tires	Minimum	M	
Brakes							
1	Service Brake:			Hydraulic, Front and Rear Disc with Auto adjust.		M	
2	Control:			Hydraulic dual circuit with Antilock Brake System		M	
Steering							
1	Type:			Tilt steering column		M	
2	Steering:			Power Assist		M	
Cab Equipment							
1	Construction:			Steel or Aluminium		M	
2	Seating:			Three - Driver Seat adjustable		M	
3	Seat Belts:			3 - point type		M	
4	Mirrors:			Power mirrors - Telescopic or Camper Style		M	
5	Air Conditioning:			Air Conditioning:		M	
6	Windshield Wipers:			Variable speed Electric Window Wipers		M	
7	Windows:			Electric Power		M	
8	Cruise Control:			Yes		M	
9	Power Outlet			12V		M	
10	Door Locks:			Power Door locks		M	
11	Exterior Color:			White		M	
12	Fuel Tank:			100L Capacity	Minimum	M	
13	Conventional Cab:			Must accommodate 3 Persons	Minimum	M	
14	Radio			AM/FM	Minimum	M	
15	Floor Covering			Vinyl		M	
Electrical Equipment							
1	Batteries:			2 parallel connection - 12V each		M	
2	Alarm:			Back up		M	
3	Safety Lighting			Amber flashing safety light		M	
4	Exterior wiring			All exterior wiring shall be enclosed in body components or conduit.		M	
Landscape Dump Box							
1	Construction			Steel		M	
2	Nominal width			7' Minimum, 8' Maximum		M	
3	Nominal Length			11' Minimum, 12' Maximum		M	
4	Dump			Hydraulic Dump lift allowing rear end dumping - 8 ton.	Minimum	M	
5	Sides			Sides must be mounted on hinges allowing operation while in the upright or down position when driving.		M	
6	Sides			The drop sides must be minimum 15" high and equipped with anchoring brackets located on the top in order to house wood panels (2x6" or 2x8") allowing to raise the protected height temporarily		M	
7	Sides			When closed, the drop sides must be sealed sufficiently to allow the transport of fine materials such as sand.		M	
8	Bed			Bed is to be steel. Constructed from flat stock only, no ribs, checkerplate etc.		M	
9	Tailgate			20" Minimum height, dual hinged to allow tailgate to lay flat, or to hinge at the top to allow for dumping of construction materials		M	
10	Box Front			The protective guard for the rear of the cab must accommodate the height of the cab and must be equipped with a metal screen window		M	
11	Box Front			The protective guard (cab shield) for the top of the cab must cover at least 20% of the top section of the cab.		M	
12	Box Front			The protective guards must not compromise the access and the efficiency of the cab equipment and components such as lights		M	
12	Accessories			Provide anchoring devices for securing straps on both sides		M	
13	Accessories			Trailer hitch receiver for class 3 hitch or greater		M	
14	Accessories			Brake Module - Towing Package		M	