



**RETURN BIDS TO:**

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Bid Receiving Public Works and Government  
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Pacific Region  
401 - 1230 Government Street  
Victoria, B.C.  
V8W 3X4  
Bid Fax: (250) 363-3344

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada -  
Pacific Region  
401 - 1230 Government Street  
Victoria, B. C.  
V8W 3X4

<b>Title - Sujet</b> BOILER REPAIR (over 8700 kW)	
<b>Solicitation No. - N° de l'invitation</b> W6837-156036/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> W6837-156036	<b>Date</b> 2016-09-27
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$VIC-246-7007	
<b>File No. - N° de dossier</b> VIC-5-38226 (246)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-10-13</b>	
<b>Time Zone</b> Fuseau horaire Pacific Daylight Saving Time PDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Kobenter, Hélène	<b>Buyer Id - Id de l'acheteur</b> vic246
<b>Telephone No. - N° de téléphone</b> (250) 508-7491 ( )	<b>FAX No. - N° de FAX</b> (250) 363-3344
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> (type or print) <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation  
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Client Ref. No. - N° de réf. du client  
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Amd. No. - N° de la modif.  
**003**  
File No. - N° du dossier  
VIC-5-38226

Buyer ID - Id de l'acheteur  
vic246  
CCC No./N° CCC - FMS No./N° VME

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**Amendment 003 issued to promulgate the following revisions to the above noted solicitation document:**

**UNDER PAGE 1 (SOLICITATION COVER PAGE) - SOLICITATION CLOSES ON:**

**Revised:**

**From: 2016-10-06 at 14:00 Pacific Daylight Saving Time (PDT)**

**To: 2016-10-13 at 14:00 PDT**

**UNDER PART 1 – GENERAL INFORMATION, Section 1.2 – Summary:**

**DELETE AS SHOWN.**

**INSERT:**

## **1.2 Summary**

Supply all labour, supervision, tools, materials, equipment and transportation required to repair and maintain gas and oil fired boilers (over 8700 kW) and connected ancillary equipment for regular scheduled inspections and maintenance as well as Emergency Requirements at various sites for the Department of National Defence (DND) Real Property Unit (Pacific) Section, CFB Esquimalt, Victoria BC Canada.

[Sites of work include but are not limited to the Greater Victoria Area, Nanoose Bay/Winchelsea Island, and Massett, BC.](#)

The principal trade required to perform the work specified in this requirement is Boiler Contractors.

The period of the contract is three (3) years from date of award with the irrevocable option to extend the term of the contract by two (2) additional one (1) year periods under the same conditions.

The Work to be performed under the Contract will be on an "as and when requested basis" under Task-Authorization (TA).

The cumulative value for all Task Authorizations is estimated to **CAD \$140,000.00** including tax per year.

All work must be carried out by a qualified Contractor and qualified personnel in possession of the following mandatory trade certifications. Bidders must provide proof of the following certification and experience with their bid:

At company Level:

- Valid Class A Boiler License for alterations and repairs from the British Columbia Safety Authority (BCSA).

At personnel Level:

- Steamfitter: Valid Steamfitter/Pipefitter Certificate from the Industry Training Authority (ITA);
- Welder: Valid Pressure Welder Class A Certificate from the ITA; and
- Gas Fitter: Valid Gas Fitter Class A Certificate from the BCSA.

Repair services may be required outside of the normal working hours, including weekends and statutory Holidays.

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria and financial evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated total bid price will be recommended for award of a contract. Canada intends to issue only one (1) contract award.

There are security requirements associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Bidders should refer to the Industrial Security Program (ISP) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

It is the responsibility of the Bidder to ensure that all addenda issued prior to solicitation closing have been obtained and addressed in the submitted bid.

Bidders intending to submit bids should obtain solicitation documents from the Government Electronic Tendering System (GETS) at <https://buyandsell.gc.ca/procurement-data/tenders> .

Addenda, when issued, will be available on GETS. Bidders basing their submissions on solicitation documents obtained from other sources do so at their own risk.

For further information, please refer to the solicitation documents.

**UNDER PART 7 – RESULTING CONTRACT CLAUSES, 7.1.1.2 - Task Authorization Limit:**

**DELETE AS SHOWN.**

**INSERT:**

**7.1.1.2 Task Authorization Limit**

The Project Authority may authorize individual task authorizations up to a limit of **\$25,000.00, Applicable Taxes included**, inclusive of any revisions.

Any task authorization (TA) to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

Any task Authorization where materials and replacement parts exceed more than 40 percent (%) (mark-up included) of the total estimated cost of the individual TA, including revisions, must be approved by the Contracting Authority before issuance.

**UNDER PART 7 – RESULTING CONTRACT CLAUSES, 7.2 - Standard Clauses and Conditions:**

**DELETE AS SHOWN.**

**INSERT:**

**7.2 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

**7.2.1 General Conditions**

2030 (2016-04-04) General Conditions - Higher Complexity – Goods, apply to and form part of the Contract.

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### 7.2.1.1 Warranty – Modification

Section 22 entitled Warranty of general conditions 2030 is amended by deleting subsections 3 and 4 in its entirety and replacing it with the following:

3. The Work or any part of the Work found to be defective or non-conforming will be returned to the Contractor's plant for replacement, repair or making good. However, when in the opinion of Canada it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.
4. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant pursuant to subsection 3. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location directed by Canada.

All other provisions of the warranty section remain in effect.

**UNDER PART 7 – RESULTING CONTRACT CLAUSES, 7.7.4 – Methods of Payment  
DELETE AS SHOWN.  
INSERT:**

#### 7.7.4 Methods of Payment

The Authorized TA must specify one of the two following payment method:

SACC Manual Clause [H1000C](#) (2008-05-12) Single Payment OR  
SACC Manual Clause [H1001C](#) (2008-05-12) Multiple Payments

Unless otherwise specified in the authorized TA, Single Payment will apply.

**UNDER ANNEX A – STATEMENT OF WORK  
DELETE AS SHOWN.  
INSERT: (starts on next page)**

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## ANNEX A - STATEMENT OF WORK

### REPAIR AND MAINTENANCE OF GAS & OIL FIRED BOILERS (**OVER 8700 kW**) DEPARTMENT OF NATIONAL DEFENCE, CFB ESQUIMALT, VICTORIA BC

All work referred in this contract must be carried out by a qualified Contractor and qualified personnel in possession of the following trade certifications:

All work must be carried out by a qualified Contractor and qualified personnel in possession of the following mandatory trade certifications:

- Company: Valid Class A Boiler License for alterations and repairs from the British Columbia Safety Authority (BCSA).
- Steamfitter: Valid Steamfitter/Pipefitter Certificate from the Industry Training Authority (ITA).
- Welder: Valid Pressure Welder Class A Certificate from the ITA.
- Gas Fitter: Valid Gas Fitter Class A Certificate from the BCSA.

#### SCOPE OF WORK:

To provide all labour, material, tools, equipment, supervision and transportation required to repair and maintain gas & oil fired boilers (**over 8700 kW**) and connected ancillary equipment for regular scheduled inspections and maintenance as well as Emergency Requirements at various locations for Department of National Defence (DND) Real Properties Unit (Pacific), Section Esquimalt at CFB Esquimalt, Victoria BC on an "as and when requested" basis.

#### TRADE:

The principal trade required to perform the work specified in this agreement is: **Boiler Contractors**.

No subcontracting of the principal trade under this agreement shall be permitted without the express written permission of the Contracting Authority (PWGSC). Permission to subcontract the principal work shall only be considered under exceptional circumstances on a case by case basis.

The Contractor shall not be authorized to subcontract to any contractor holding any part of the same Contract.

#### PRINCIPAL PERIOD OF MAINTENANCE:

The principal period of maintenance is the period between 08:00 and 16:30 hours, Monday through Friday **inclusive**, excluding federal government holidays in the city in which the specified equipment is located.

#### SCHEDULING & COMMENCEMENT OF WORK:

All work must:

- a. Be identified and scheduled by the Project Authority.
- b. Be performed when scheduled.
- c. Received prior approval.

### **CONDUCT OF THE WORK:**

The Contractor must provide efficient supervision to ensure that the quality of the workmanship meets the requirements of the Contract.

Canada's facilities, equipment and personnel are not available to the Contractor to perform the Work unless the Contract specifically provides for it. The Contractor is responsible for advising the Contracting Authority in advance if it requires access to Canada's facilities, equipment or personnel to perform the Work. The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.

### **COMPLETION OF WORK:**

The Contractor shall advise the Project Authority on completion of the work within twenty-four (24) hours.

### **WORK INCLUDED:**

Work covered in this contract includes, but is not necessarily confined to, the following:

- a. Steamfitting
- b. Gas fitting
- c. Welding on pressure vessels; and piping
- d. Boiler repairs/cleaning
- e. Replacing boiler sections
- f. Refractory repairs
- g. Minor lagging;
- h. Miscellaneous repairs as required.

### **STANDARD OF WORK:**

All work referred to in this contract must be carried out in a first class manner to the complete satisfaction of the Project Authority by qualified personnel and must comply with all Provincial and Federal codes and regulations. The Project Authority reserve the right to require proof of journeymen status or statement of qualifications from any person(s) performing work under this Contract any time during the period of the Contract.

### **MAINTENANCE SERVICES:**

Maintenance service provided must be such that boilers are kept in good working condition at all times and repairs, when necessary, are completed within the shortest possible period of time to ensure continuous operation.

Preventative maintenance includes period checks at which time the Contractor must make any necessary adjustments in the mechanisms and replace unserviceable parts.

Remedial maintenance and emergency repair services, including replacement of unserviceable parts and labour, during the principal period of maintenance, must respond within two (02) hours of notification by DND Project Authority and must be completed within 24 hours from time of notification.

### **SERVICE CALLS**

At CFB Esquimalt, inside the Greater Victoria Area, service calls must start within 48 hours of receipt of a service call request for regular maintenance and preventative services (Regular Service), and within two (2) hours of receipt of a service call request for remedial and emergency repairs (Emergency Service).

DND is responsible for providing transportation from Nanoose Bay to Winchelsea Island. Due to the necessity of planning transportation schedules with DND to the island, Winchelsea service calls will start as agreed upon between DND and the Contractor.

Due to its remote geographic location, Massett service calls will start as agreed upon between DND and the Contractor.

### CALL BACKS

If a call back is required to make good a previous service call which is due to defective workmanship or materials, **the cost shall be borne by the Contractor.**

### MAINTENANCE PERSONNEL:

The contractor must provide the necessary personnel to perform the above services. The Contractor must provide to the Project Authority, the name and telephone number of the Contractor's maintenance service depot manager who must have full authority to act on behalf of the contractor in connection with any matter relating to the maintenance services.

### REPLACEMENT PARTS:

All parts supplied by the Contractor in performing the maintenance services will be new and of substantially equal quality. The Contractor is responsible for the disposal of all removed parts in accordance with any applicable laws, unless the Project Authority requests to retain the removed parts.

### ACCEPTABILITY OF MATERIALS:

The acceptance of materials other than those specified in the Task-Authorization shall be determined by the Project Authority. Requests for acceptance of non-specified materials shall be submitted in writing to the Project Authority. The request must be supported with sufficient product information to enable the Engineer to make an assessment.

### SITES OF WORK:

Sites of work include but are not limited to the following areas of CFB Esquimalt, Victoria BC:

#	Call Out (CO) Points	Directions
1	Ashton Armouries <sup>(1)</sup>	724 Vanalman St. which is east of the junction of Glanford St. And Vanalman Avenue, Victoria B.C
2	Bay Street Armouries <sup>(1)</sup>	715 Bay St. on the corner of Bay and Douglas St. Victoria BC
3	Colwood <sup>(1)</sup>	West of Victoria via Highway 1 and 1A to Wilfert Rd. Then go left for approx. ½ K to a controlled gate
4	Dockyard <sup>(1)</sup>	West of the Victoria approx. 8K at the western terminus of Esquimalt Rd.
5	HMCS Malahat <sup>(1)</sup>	20 Huron St. which is west of corner of Dallas Rd. & Huron St. in James Bay
6	Naden <sup>(1)</sup>	At Admiral's Rd approx. 1 K north of the junction of Esquimalt Rd. & Admirals Rd.
7	Patricia Bay <sup>(1)</sup>	North of Victoria via the Pat Bay Highway to McTavish Rd. west to Willingdon Rd. ; follow approx. 3 K to Kitty Hawk Rd
8	Rocky Point <sup>(1)</sup>	South and west of Victoria via highway 1 and 1A Sooke Rd. then left at Happy Valley Rd to Rocky Point Rd. then right to East Sooke Rd. and left to controlled gate.
9	Signal Hill <sup>(1)</sup>	West of Victoria approx. 8 K at the western terminus of Esquimalt Rd.

#	Call Out (CO) Points	Directions
10	Work Point Barracks <sup>(1)</sup>	West of Victoria approx. 5 K via Esquimalt Rd and Head St. south on Head St. approx. 1 K to the gates of Work Point Barracks – Head St. at Lyall.
11	Canadian Forces Maritime Experimental and Test Ranges (CFMETR) Nanoose Bay BC / Winchelsea Island <sup>(4)</sup>	Approx. 30K North East of Nanaimo via highway 19-N (direction Campbell River), then right onto NW Bay Rd, then right onto Power Point Rod for approx. 4 K to security gate.
12	Masset BC (Haida Gwaii)	North of Graham Island. By air to Masset's Municipal Airport or by road (Hwy 16) via Prince Rupert - Skigate Ferry, then drive approx. 100 K North on Queen Charlotte Hwy to Massett.
<sup>(1)</sup> Greater Victoria Area <sup>(4)</sup> Contractor responsible for transportation to CFMETR Nanoose Bay, BC only; DND will provide transportation from Nanoose Bay to Winchelsea Island.		

**TELEPHONE:**

Contractor must maintain a telephone (manned continuously) during ordinary working hours (08:00 to 16:30 hours), Monday to Friday, and must also provide an emergency telephone number (or numbers) to ensure twenty four (24) hour service. Use of paging devices is acceptable, however, if undue delays develop in response time to calls, the use of paging devices must be discontinued.

**FIRE AND SAFETY:**

Movement around the various sites is subject to the following:

- a) Strict observance of posted speed limits;
- b) Security and safety regulations as laid down by DND. It shall be the responsibility of the Contractor to ensure that all such regulations are strictly adhered to;
- c) CFB Esquimalt is a NON-SMOKING AREA. Smoking restrictions and all other posted signs must be strictly adhered to;
- d) Damage caused through lack of care or observation of fire and safety measures by the Contractor's employees will be assessed against the Contractor;
- e) Parking of vehicles shall be as directed by Base Traffic Control.

**FIRE PREVENTION WELDING AND CUTTING OPERATIONS:**

Whenever welding or cutting is to be carried out, the Base Fire Department is to be notified;

- a) All combustible construction within 10 m (35') of the worksite shall be protected by approved "flame retardant" coverings, so arranged that sparks cannot get under them or pass through openings between them. Where it is not practicable to protect combustible floors in this manner, they may be kept wet or covered with damp sand;
- b) Wall or floor openings within 10m (35') of the worksite shall be tightly sealed off to prevent the passage of sparks to adjacent areas;
- c) Welding or cutting of pipes or other metal in contact with combustible walls, partitions, ceilings or roofs, shall not be permitted if the work is close enough to cause ignitions by conduction;
- d) Welding or cutting operations shall not be permitted in the presence or explosive atmospheres (mixtures of flammable gases, vapour, liquids or dusts with air).

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**CONSTRUCTION SAFETY MEASURES:**

Observe and enforce construction safety measures required by latest National Building Code.

The Contractor must ensure compliance on his part and on the part of all his subcontractors with the standards of Part II Canada Labour Code and the Occupational Health and Safety Regulations as well as compliance with the Workers' Compensation Act and any regulations thereunder the said Act having to do with the prevention of accidents, the prevention of diseases and the provision of safe working conditions including proper personal protection equipment and ventilation. In the event of conflict between the Workers' Compensation Act and regulations and Canada Labour Code Part II, and Occupational Health and Safety Regulations, the most stringent provisions applies.

**CONFINED SPACE ENTRY:**

All confined space entry must conform to the following:

- a) Canadian Labour Code Part XI
- b) Part 9 Confined Spaces of WCB of B.C OSH Regulations

**DIG PERMITS:**

All work requiring excavation will require the contractor to obtain dig permits prior to digging. Permits require three (3) days for processing. Contractor must schedule work accordingly.

**SECURITY:**

The Contractor must present a list of all employees on this contract to the Base Security Officer, CFB Esquimalt. All employees must complete security forms and obtain DND passes to work on DND property.

**HARASSMENT IN THE WORKPLACE:**

The Contractor acknowledges the responsibility of Canada to ensure, for its employees, a healthy work environment, free of harassment. A copy of the [Policy on Harassment Prevention and Resolution](#), which is also applicable to the Contractor, is available on the Treasury Board Web site.

The Contractor must not, either as an individual, or as a corporate or unincorporated entity, through its employees or subcontractors, harass, abuse, threaten, discriminate against or intimidate any employee, contractor or other individual employed by, or under contract with Canada. The Contractor will be advised in writing of any complaint and will have the right to respond in writing. Upon receipt of the Contractor's response, the Contracting Authority will, at its entire discretion, determine if the complaint is founded and decide on any action to be taken.

**ANNEX A - APPENDIX A.1 – MANDATORY TECHNICAL EVALUATION CRITERIA:**

A Bid must comply with the requirements of the Solicitation and meet all mandatory technical evaluation criteria listed below to be declared responsive and given further consideration in the evaluation process.

If the spaces provided below are insufficient for your remarks, please use a separate sheet, and attach it to your bid.

<b>A.1 Mandatory Technical Evaluation Criteria</b>		<b>Complies</b>	<b>Does not comply</b>
<b>1</b>	<p><b><u>Company Experience</u></b></p> <p>Bidders must provide <b>proof of experience</b> by providing <b>three (3) contracts performed within the last three (3) years, which are similar in scope and value to the services described in Annex A.</b></p> <p><b>Bidders must complete and return this information with their bid.</b></p> <p><u>Note: This is to be separate from the "individual's experience; this is the company's experience.</u></p> <p>Each Contract Reference must include at a minimum the project information listed below:</p>		
<b>1.1</b>	<p><b><u>Contract Reference No.1</u></b></p> <ul style="list-style-type: none"> <li>• Project description:</li> <li>• Start Date:</li> <li>• End date:</li> <li>• Number of individuals involved in each of the following trades: <ul style="list-style-type: none"> <li>- Steamfitter(s)</li> <li>- Pressure Welder(s)</li> <li>- Gas Fitter(s)</li> </ul> </li> <li>• Contract value \$</li> <li>• Client/Company name and contact information</li> </ul>		

<b>A.1 Mandatory Technical Evaluation Criteria</b>		<b>Complies</b>	<b>Does not comply</b>
1.2	<p><b><u>Contract Reference No.2</u></b></p> <ul style="list-style-type: none"> <li>• Project description:</li> <li>• Start Date:</li> <li>• Number of individuals involved in each of the following trades: <ul style="list-style-type: none"> <li>- Steamfitter(s)</li> <li>- Pressure Welder(s)</li> <li>- Gas Fitter(s)</li> </ul> </li> <li>• Contract value \$</li> <li>• Client/Company name and contact information</li> </ul>		
1.3	<p><b><u>Contract Reference No.3</u></b></p> <ul style="list-style-type: none"> <li>• Project description:</li> <li>• Start Date:</li> <li>• Number of individuals involved in each of the following trades: <ul style="list-style-type: none"> <li>- Steamfitter(s)</li> <li>- Pressure Welder(s)</li> <li>- Gas Fitter(s)</li> </ul> </li> <li>• Contract value \$</li> <li>• Client/Company name and contact information</li> </ul>		
2	<p><b><u>Company Certifications</u></b></p> <p><b>Bidders must provide proof of the following licenses with their bid:</b></p>		
2.1	<ul style="list-style-type: none"> <li>• Valid <b>Company Class A Boiler License</b> for alterations and repair from the British Columbia Safety Authority (BCSA).</li> </ul>		
3	<p><b><u>Individual Personnel Certifications</u></b></p> <p><b>Bidders must provide proof of trade certification with their bid for each staff member proposed to perform the work described in Annex A.</b></p> <p><b>Bidders must complete and return this information with their bid.</b></p>		

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<b>A.1 Mandatory Technical Evaluation Criteria</b>		<b>Complies</b>	<b>Does not comply</b>
3.1	<ul style="list-style-type: none"><li>Valid <b>Steamfitter</b>/Pipefitter Certificate from the Industry Training Authority (ITA) Name of proposed staff member(s) (*Minimum of 1 name required + include copy of trade certificate): 1. 2.</li></ul>		
3.2	<ul style="list-style-type: none"><li>Valid <b>Pressure Welder Class A</b> Certificate from the ITA. Name of proposed staff member(s) (*Minimum of 1 name required + include copy of trade certificate): 1. 2.</li></ul>		
3.3	<ul style="list-style-type: none"><li>Valid pressure <b>Gas Fitter Class A</b> Certificate from the BCSA. Name of proposed staff member(s) (*Minimum of 1 name required + include copy of trade certificate): 1. 2.</li></ul>		

**UNDER ANNEX B – BASIS OF PAYMENT  
DELETE AS SHOWN.  
INSERT:**

## **ANNEX B - BASIS OF PAYMENT**

**Bidders must submit their financial bid using the financial evaluation tables B.1 through B.5 provided in this Annex.**

**Bidders must submit firm rates for the entire period of the proposed contract, including option years 4 and 5.**

**A financial bid presented using a format other than that specified in this Annex will be declared non-responsive.**

**A financial bid addressing only a portion of the services listed in each financial evaluation table will be declared non-responsive.**

### **PRICING**

Pricing is in **Canadian dollars**, the goods and services Tax (GST) or the Harmonized Sales Tax (HST) excluded.

### **ESTIMATES**

The estimated annual usage provided in this solicitation and in Tables B.1 through B.5 of this Annex for the work to be performed on an “as and when requested” basis” through task authorizations is provided for financial evaluation purposes only, and does not represent a commitment by Canada. It is only an estimation of the potential value of all Task Authorizations which may be placed against the Contract.

### **CALL OUT RATES**

**Bidders must submit firm call-out rates for each period of the Contract, GST/HST extra**

Bidders must submit firm rates for call-outs during regular operating hours using Table B.1 - Firm Call-out Rates - Regular Time.

**Bidders must submit firm rates for call-outs outside regular operating hours using Table B.2 - Firm Call-out Rates – Overtime.**

- Regular Time (Regular & Emergency Service): Mon. - Fri. **08:00 – 16:30** except Sat., Sun., and Statutory Holidays
- Overtime (Regular & Emergency Service): Mon. - Fri. **16:31 – 07:59**, and Firm Rate for Sat., Sun., and Statutory Holidays.

**Call-out rates must NOT include productive labour rate** (See Table B.3 for productive labour rates)

All-inclusive firm call out rates shall be based only on direct travel FROM Contractor’s plant TO the sites of work specified below AND DIRECT RETURN to Contractor’s plant (**direct return trip**).

Full **call-out** rates shall be charged only ONCE for each **DND 626 Task Authorization** issued.

Estimates will be completed at no-charge to Canada. No further call-out charges will be allowed.

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**TABLE B.1 - FIRM CALL-OUT RATES (DIRECT RETURN TRIP) - REGULAR TIME -- GST/HST Extra (Mon-Fri 08:00 -- 16:30 except Sat., Sun., and Statutory Holidays) \*\* If call out rates do not apply, please fill in as zero dollar "\$0" or as No Charge "N/C"**

CALL OUT (C/O) POINTS REGULAR TIME <sup>(6)</sup>	Estimated # of call-outs per Year	Estimated travel time (Direct Return Trip) in minutes (min) or hours (hrs) <sup>(1)</sup>	Firm Rate per C/O	Firm Rate per C/O	Firm Rate per C/O	Firm Rate per C/O	Firm Rate per C/O	Firm Rate per C/O	EXTENDED TOTAL <sup>(3)</sup>
			YEAR 1 12 months from date of contract award From: date inserted upon award To: date inserted upon award	YEAR 2 12 months period following Year 1 From: date inserted upon award To: date inserted upon award	YEAR 3 12 months period following Year 2 From: date inserted upon award To: date inserted upon award	OPTION YEAR 4 <sup>(2)</sup> 12 months period following Year 3 From: date inserted upon award To: date inserted upon award	OPTION YEAR 5 <sup>(2)</sup> 12 months period following Option Year 4 From: date inserted upon award To: date inserted upon award		
<i>Ex:</i> Ashton Armouries	A	B	C	D	E	F	G	= A*SUM(C:G)	
	1	45 min	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$300.00	
1 Ashton Armouries	1		\$	\$	\$	\$	\$	\$	
2 Bay Street Armouries	1		\$	\$	\$	\$	\$	\$	
3 Colwood	3		\$	\$	\$	\$	\$	\$	
4 Dockyard	4		\$	\$	\$	\$	\$	\$	
5 HMCS Malahat	1		\$	\$	\$	\$	\$	\$	
6 Naden	3		\$	\$	\$	\$	\$	\$	
7 Patricia Bay	1		\$	\$	\$	\$	\$	\$	
8 Rocky Point	1		\$	\$	\$	\$	\$	\$	
9 Signal Hill	1		\$	\$	\$	\$	\$	\$	
10 Work Point Barracks	1		\$	\$	\$	\$	\$	\$	
11 CF METR Nanoose Bay BC /Winchelsea Island <sup>(4)</sup>	4		\$	\$	\$	\$	\$	\$	
12 Massett BC <sup>(5)</sup>	4		\$	\$	\$	\$	\$	\$	
							<b>Subtotal B.1</b>	<b>\$</b>	<b>\$</b>

**TABLE B.1 - FIRM CALL-OUT RATES (DIRECT RETURN TRIP) - REGULAR TIME – GST/HST Extra (Mon-Fri 08:00 – 16:30 except Sat., Sun., and Statutory Holidays) \*\* If call out rates do not apply, please fill in as zero dollar "\$0" or as No Charge "N/C"**

CALL OUT (C/O) POINTS  REGULAR TIME <sup>(6)</sup>	Estimated # of call-outs per Year	Estimated travel time (Direct Return Trip) in minutes (min) or hours (hrs) <sup>(1)</sup>	Firm Rate per C/O	EXTENDED TOTAL <sup>(3)</sup>				
			(Bidder must complete)	(Bidder must complete)				
			YEAR 1	YEAR 2	YEAR 3	OPTION YEAR 4 <sup>(2)</sup>	OPTION YEAR 5 <sup>(2)</sup>	
		12 months from date of contract award	12 months period following Year 1	12 months period following Year 2	12 months period following Year 3	12 months period following Year 4	12 months period following Option Year 4	
		From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	
		To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	
	A	B	C	D	E	F	G	= A*SUM(C:G)

<sup>(1)</sup> Estimated Travel time is **DIRECT RETURN TRIP to/from** Contractor's base at \_\_\_\_\_ (Bidder to specify address) to the job sites above.

<sup>(2)</sup> Rate is subject to the Contract Period extension(s) being exercised under section 7.4 of the Contract.

<sup>(3)</sup> CALCULATION OF EVALUATED CALL-OUT COSTS BASED ON REGULAR TIME RATE =

1. Calculate the extended total for call-out point No. 1 (Ashton Armouries) for Year 1 by multiplying the Yearly Est. Usage (Est. # of call-outs) by the sum of all Firm Call-out Rates offered.  
Example: If the Yearly Est. Usage (number of call-outs) for call-out point 1 is "1", and the call-out rate offered for each year is \$60.00, the extended total for this call-out point will be = 1 \* (\$60+\$60+\$60+\$60) = \$300.00
2. Repeat calculation to obtain the extended total for call-out points 2 to 12.
3. Add the extended line items totals for points 1 through 12 to obtain the Subtotal B.1
4. Report Subtotal obtained in Financial Evaluation Table B.6

Remark: Bidders are not required to complete the Extended Total column for their financial bid to be given further consideration. This calculation is only provided in support of the financial evaluation process detailed in section B.6 of this Annex.

<sup>(4)</sup> DND will provide transportation from Nanoose Bay BC to Winchelsea Island BC. **For financial evaluation purposes only. Bidders must submit the Total Estimated Travel Cost for one (1) Direct Return Trip (to/from) CFMETR/Nanoose BC for one (1) Class A Gas Fitter plus one (1) Helper including one (1) overnight stay and meal allowances.** Actual travel time will be paid in accordance with the hourly rate for regular service "a)" for trade categories required as specified in Table B.3. Actual travel and living expenses will be reimbursed in accordance with the terms and conditions detailed in section below titled "TRAVELAND LIVING EXPENSES".

<sup>(5)</sup> **For financial evaluation purposes only, Bidders must submit the Total Estimated Travel Cost for one (1) Direct Return Trip (to/from) Massett BC for one (1) Class A Gas Fitter plus one (1) Helper including one (1) overnight stay and meal allowances.** Actual Travel hours will be paid in accordance with the hourly rate for regular service "a)" for trade categories required as specified in Table B.3. Actual travel and living expenses will be reimbursed in accordance with the terms and conditions detailed in section below titled "TRAVELAND LIVING EXPENSES".

<sup>(6)</sup> Rates offered for all C/O points 1 through 10 will be firm and binding for the entire period of the contract and regardless of number of Contractor personnel involved in performing the work detailed in the Task Authorization.

Solicitation No. - N° de l'invitation  
W6837-156036/A  
Client Ref. No. - N° de réf. du client  
W6837-156036

Amd. No. - N° de la modif.  
003  
File No. - N° du dossier  
VIC-5-38226

Buyer ID - Id de l'acheteur  
VIC246  
CCC No./N° CCC - FMS No./N° VME

**TABLE B.2 - FIRM CALL-OUT RATES (DIRECT RETURN TRIP) – OVERTIME – GST/HST Extra (Mon-Fri 16:31-07:59 and Sat, Sun & Stat. Holidays)**  
**\*\* If call out rates do not apply, please fill in as zero dollar "\$0" or as No Charge "N/C" \*\***

CALL OUT (C/O) POINTS REGULAR TIME <sup>(6)</sup>	Estimated # of call-outs per Year	Estimated travel time (Direct Return Trip) in minutes (min) or hours (hrs) <sup>(1)</sup>	Firm Rate per C/O (Bidder must complete)					Firm Rate per C/O (Bidder must complete)	EXTENDED TOTAL <sup>(3)</sup>
			YEAR 1 12 months from date of contract award From: date inserted upon award To: date inserted upon award	YEAR 2 12 months period following Year 1 From: date inserted upon award To: date inserted upon award	YEAR 3 12 months period following Year 2 From: date inserted upon award To: date inserted upon award	OPTION YEAR 4 <sup>(2)</sup> 12 months period following Year 3 From: date inserted upon award To: date inserted upon award	OPTION YEAR 5 <sup>(2)</sup> 12 months period following Option Year 4 From: date inserted upon award To: date inserted upon award		
	A	B	C	D	E	F	G	= A*SUM(C:G)	
<i>Ex:</i> Ashton Armouries	1	45 min	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$400.00	
Ashton Armouries	1		\$	\$	\$	\$	\$	\$	
Bay Street Armouries	1		\$	\$	\$	\$	\$	\$	
Colwood	3		\$	\$	\$	\$	\$	\$	
Dockyard	4		\$	\$	\$	\$	\$	\$	
HMCS Malahat	1		\$	\$	\$	\$	\$	\$	
Naden	3		\$	\$	\$	\$	\$	\$	
Patricia Bay	1		\$	\$	\$	\$	\$	\$	
Rocky Point	1		\$	\$	\$	\$	\$	\$	
Signal Hill	1		\$	\$	\$	\$	\$	\$	
Work Point Barracks	1		\$	\$	\$	\$	\$	\$	
CF METR Nanoose Bay BC /Winchelsea Island <sup>(4)</sup>	4		\$	\$	\$	\$	\$	\$	
Masset BC <sup>(5)</sup>	4		\$	\$	\$	\$	\$	\$	
							Subtotal B.2	\$	

**TABLE B.2 - FIRM CALL-OUT RATES (DIRECT RETURN TRIP) – OVERTIME – GST/HST Extra (Mon-Fri 16:31-07:59 and Sat, Sun & Stat. Holidays)**

**\*\* If call out rates do not apply, please fill in as zero dollar "\$0" or as No Charge "N/C" \*\***

CALL OUT (C/O) POINTS  REGULAR TIME <sup>(6)</sup>	Estimated # of call-outs per Year	Estimated travel time (Direct Return Trip) in minutes (min) or hours (hrs) <sup>(1)</sup>	Firm Rate per C/O	Firm Rate per C/O	Firm Rate per C/O	Firm Rate per C/O	Firm Rate per C/O	EXTENDED TOTAL <sup>(3)</sup>
			(Bidder must complete)	(Bidder must complete)	(Bidder must complete)	(Bidder must complete)	(Bidder must complete)	(Bidder must complete)
			YEAR 1	YEAR 2	YEAR 3	OPTION YEAR 4 <sup>(2)</sup>	OPTION YEAR 5 <sup>(2)</sup>	
			12 months from date of contract award	12 months period following Year 1	12 months period following Year 2	12 months period following Year 3	12 months period following Option Year 4	
			From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	
			To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	
	A	B	C	D	E	F	G	= A*SUM(C:G)

<sup>(1)</sup> Estimated Travel time is **DIRECT RETURN TRIP to/from** Contractor's base at \_\_\_\_\_ (Bidder to specify address) to the job sites above.

<sup>(2)</sup> Rate is subject to the Contract Period extension(s) being exercised under section 7.4 of the Contract.

<sup>(3)</sup> CALCULATION OF EVALUATED CALL-OUT COSTS BASED ON OVERTIME RATE =

- Calculate the extended total for call-out point No. 1 (Ashton Armouries) for Year 1 by multiplying the Yearly Est. Usage (Est. # of call-outs) by the sum of all Firm Call-out Rates offered.  
Example: If the Yearly Est. Usage (number of call-outs) for call-out point 1 is "1", and the call-out rate offered for each year is \$80.00, the extended total for this call-out point will be = 1 \* (\$80+\$80+\$80+\$80) = \$400.00
- Repeat calculation to obtain the extended total for call-out points 2 to 12.
- Add the extended line items totals for points 1 through 12 to obtain the Subtotal B.2
- Report Subtotal obtained in Financial Evaluation Table B.6

Remark: Bidders are not required to complete the Extended Total column for their financial bid to be given further consideration. This calculation is only provided in support of the financial evaluation process detailed in section B.6 of this Annex.

<sup>(4)</sup> DND will provide transportation from Nanoose Bay BC to Winchelsea Island BC. **For financial evaluation purposes only. Bidders must submit the Total Estimated Travel Cost for one (1) Direct Return Trip (to/from) CFMETR/Nanoose BC for one (1) Class A Gas Fitter plus one (1) Helper including one (1) overnight stay and meal allowances.** Actual travel time will be paid in accordance with the hourly rate for regular service "a)" for trade categories required as specified in Table B.3. Actual travel and living expenses will be reimbursed in accordance with the terms and conditions detailed in section below titled "TRAVELAND LIVING EXPENSES".

<sup>(5)</sup> **For financial evaluation purposes only, Bidders must submit the Total Estimated Travel Cost for one (1) Direct Return Trip (to/from) Massett BC for one (1) Class A Gas Fitter plus one (1) Helper including one (1) overnight stay and meal allowances.** Actual Travel hours will be paid in accordance with the hourly rate for regular service "a)" for trade categories required as specified in Table B.3. Actual travel and living expenses will be reimbursed in accordance with the terms and conditions detailed in section below titled "TRAVELAND LIVING EXPENSES".

<sup>(6)</sup> Rates offered for all C/O points 1 through 10 will be firm and binding for the entire period of the contract and regardless of number of Contractor personnel involved in performing the work detailed in the Task Authorization.

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## **PRODUCTIVE LABOUR RATES AND TRAVEL TIME TO CFMTR/NANOOSE BAY ET MASSETT BC**

**Bidders are required to submit firm hourly rates for each period of the, GST/HST extra.**

Labour rates must be ALL-INCLUSIVE and include ALL necessary labour, tools, equipment, materials, supervision, and profit required for the work described in Annex A. No other charges will be allowed.

Productive labour rates exclude all travel cost unless otherwise specified herein. Refer to Call-out Rates (Tables B.1 and B.2) for eligible travel costs to specified locations.

No rental charges shall be paid for tools or equipment incidental to the trade.

The Contractor must not perform any overtime under the Contract unless authorized in advance in the Authorized Task Authorization.

The Contractor will be paid for the actual hours worked at the firm hourly labour rates detailed in this Annex.

The Contractor will be paid an initial one (1) hour minimum charge calculated from the time the Contractor arrives on-site. All additional chargeable time, over and above the first hour, will be rounded to the nearest quarter hour.

The Contractor must be able to provide a copy of the labour vouchers showing time of arrival and departure on the job site to support the time claimed upon request from the DND Project Authority;

**(a) Regular Hourly rate for regular maintenance and preventative services (*Regular Service*) and for travel time to/from CFMETR/Nanoose Bay and Massett BC:**

Mon. - Fri. 08:00 – 16:30 except Sat., Sun., and Statutory Holidays, on site within 48 hours of receipt of a service call request inside the Greater Victoria Area. Service calls to start as agreed upon between DND and the Contractor for CFMETR and Massett BC.

**(b) Overtime Hourly rate for *Regular Service (same job)***

Mon. - Fri. 16:31 - 07:59, and Firm Rate for Sat., Sun., and Statutory Holidays, on site within 48 hours of receipt of a service call request inside the Greater Victoria Area. Service calls to start as agreed upon between DND and the Contractor for CFMETR and Massett BC.

**(c) Regular Hourly rate for remedial maintenance and emergency repair services (*Emergency Service*):**

Mon. - Fri. 08:00 - 16:30 except Sat., Sun. and Statutory Holidays, on site within two (2) hours of receipt of a service call request inside the Greater Victoria Area. Service calls to start as agreed upon between DND and the Contractor for CFMETR and Massett BC.

**(d) Overtime Hourly rate for *Emergency Service (same job)*:**

Mon. - Fri. 16:31 - 07:59, and Firm Rate Sat., Sun., and Statutory Holidays, on site within two (2) hours of receipt of a service call request inside the Greater Victoria Area. Service calls to start as agreed upon between DND and the Contractor for CFMETR and Massett BC.

It may be possible to arrange alternate work schedules with the site authority but only if the schedule will benefit DND. Overtime costs on the part of the contractor to suit his own schedule without prior approval from the Project Authority will not be accepted.

TABLE B.3 - ALL INCLUSIVE PRODUCTIVE LABOUR RATES - ALL CALL-OUT POINTS (GST/HST Extra)							
TRADE CATEGORY	Yearly Estimated Usage (hours)	Firm Hourly Rate (Bidder must complete)	Firm Hourly Rate (Bidder must complete)	Firm Hourly Rate (Bidder must complete)	Firm Hourly Rate (Bidder must complete)	EXTENDED TOTAL <sup>(3)</sup>	
		YEAR 1 12 months from date of contract award From: date inserted upon award To: date inserted upon award	YEAR 2 12 months period following Year 1 From: date inserted upon award To: date inserted upon award	YEAR 3 12 months period following Year 2 From: date inserted upon award To: date inserted upon award	OPTION YEAR 4 <sup>(2)</sup> 12 months period following Year 3 From: date inserted upon award To: date inserted upon award	OPTION YEAR 5 <sup>(2)</sup> 12 months period following Option Year 4 From: date inserted upon award To: date inserted upon award	F
A		B	C	D	E	F	
= A*SUM(B:F)							
<b>1. Steamfitter/Pipefitter</b>							
1(a)	Regular hourly rate for Regular Service and travel to Nanoose Bay and Massett 1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
1(b)	Overtime hourly rate for Regular Service 1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
1(c)	Regular hourly rate for Emergency Service 1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
1(d)	Overtime hourly rate for Emergency Service 1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
<b>2. Welder (Class A)</b>							
2(a)	Regular hourly rate for Regular Service and travel to Nanoose Bay and Massett 35 hrs	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
2(b)	Overtime hourly rate for Regular Service 1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
2(c)	Regular hourly rate for Emergency Service 1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
2(d)	Overtime hourly rate for Emergency Service 1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$

<b>TABLE B.3 - ALL INCLUSIVE PRODUCTIVE LABOUR RATES - ALL CALL-OUT POINTS (GST/HST Extra)</b>							
<b>TRADE CATEGORY</b>	<b>Yearly Estimated Usage (hours)</b>	<b>Firm Hourly Rate (Bidder must complete)</b>					<b>EXTENDED TOTAL <sup>(3)</sup></b>
		<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>OPTION YEAR 4 <sup>(2)</sup></b>	<b>OPTION YEAR 5 <sup>(2)</sup></b>	
		12 months from date of contract award	12 months period following Year 1	12 months period following Year 2	12 months period following Year 3	12 months period following Option Year 4	
		From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	From: date inserted upon award	
		To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	To: date inserted upon award	
<b>A</b>		<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>= A*SUM(B:F)</b>
<b>3. Gas Fitter (Class A)</b>							
3(a)	285 hrs	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
3(b)	1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
3(c)	1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
3(d)	1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
<b>4. Helper for Steamfitter/Pipefitter, for Welder (Class A), and for Gas Fitter (Class A)</b>							
4(a)	85 hrs	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
4(b)	1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
4(c)	1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$
4(d)	1 hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$ /hr	\$

<b>TABLE B.3 - ALL INCLUSIVE PRODUCTIVE LABOUR RATES - ALL CALL-OUT POINTS (GST/HST Extra)</b>						
<b>TRADE CATEGORY</b>	<b>Yearly Estimated Usage (hours)</b>	<b>Firm Hourly Rate (Bidder must complete)</b>	<b>EXTENDED TOTAL <sup>(3)</sup></b>			
Refer to Annex A for mandatory Trade Certifications	A	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>OPTION YEAR 4 <sup>(2)</sup></b>	
		12 months from date of contract award	12 months period following Year 1	12 months period following Year 2	12 months period following Year 3	
		From: <i>date inserted upon award</i>				
		To: <i>date inserted upon award</i>				
		B	C	D	E	
					<b>F</b>	<b>= A*SUM(B:F)</b>
						<b>Subtotal B.3</b>

<sup>(2)</sup> Rate is subject to the Contract Period extension(s) being exercised under section 7.4 of the Contract.

<sup>(3)</sup> CALCULATION OF EVALUATED PRODUCTIVE LABOUR COSTS = Follow same procedure as for Tables B.1 and B.2. Report Subtotal B.3 obtained in Financial Evaluation Table B.6

Remark: Bidders are not required to complete the Extended Total column to be given further consideration. This calculation is provided in support of the financial evaluation process detailed in section B.6 of this Annex

**MATERIALS & REPLACEMENT PARTS**

**Bidders are required to submit firm mark-up rates for each period of the Contract, GST/HST extra.**

The Contractor will be reimbursed for materials and replacement parts reasonably and properly incurred in the performance of the Work.

Materials and replacement parts (except free issue) will be paid at the laid down cost (which includes invoice cost) plus a firm mark-up (which includes purchasing expenses, internal handling, General and Administrative Expenses, and profit) **as specified in Table B.4 below** upon submission of an itemized statement supported by receipt vouchers. Goods and Services Tax or Harmonized Sales Tax (GST/HST) is extra, if applicable and must be shown as a separate item.

**Firm mark-up rates offered must not include transportation costs, exchange, customs and brokerage charges to the call-out point specified in the TA. The Contractor will prepay transportation costs in accordance with the conditions detailed in the section titled TRANSPORTATION COSTS further below.**

Materials and replacement parts may not exceed more than 40 percent (%) of the limitation of expenditure specified in the authorized TA, Applicable Taxes included without prior approval from the Contracting Authority.

Material and replacement parts must be itemized on the Authorized Task Authorization so as to clearly evidence the cost before and after mark-up.

All requests for reimbursement must be supported by invoices and receipt vouchers.

<b>TABLE B.4 - FIRM MARK-UP ON MATERIALS &amp; REPLACEMENT PARTS – ALL CALL-OUT POINTS (GST/HST Extra)</b>				
		<b>Estimated Yearly Usage (CAN\$)</b>	<b>Firm Mark-Up (Bidder must complete)</b>	<b>Extended Total <sup>(3)</sup></b>
<b>1</b>	<b>Firm Mark-up Rate YEAR 1</b> (12 months from date of contract award) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$40,000.00	+ _____%	\$
<b>2</b>	<b>Firm Mark-up Rate YEAR 2</b> (12-month period following Year 1) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$40,000.00	+ _____%	\$
<b>3</b>	<b>Firm Mark-up Rate YEAR 3</b> (12-month period following Year 2) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$40,000.00	+ _____%	\$
<b>4</b>	<b>Firm Mark-up Rate OPTION YEAR 4 <sup>(2)</sup></b> (12-month period following Year 3) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$40,000.00	+ _____%	\$
<b>5</b>	<b>Firm Mark-up Rate OPTION YEAR 5 <sup>(2)</sup></b> (12-month period following Option Year 4) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$40,000.00	+ _____%	\$
			<b>Subtotal B.4</b>	<b>\$</b>

<sup>(2)</sup> Rate is subject to the Contract Period extension(s) being exercised under section 7.4 of the Contract.

<b>TABLE B.4 - FIRM MARK-UP ON MATERIALS &amp; REPLACEMENT PARTS – ALL CALL-OUT POINTS (GST/HST Extra)</b>				
		<b>Estimated Yearly Usage (CAN\$)</b>	<b>Firm Mark-Up (Bidder must complete)</b>	<b>Extended Total <sup>(3)</sup></b>
<p><sup>(3)</sup> CALCULATION OF EVALUATED COSTS FOR MATERIALS AND REPLACEMENT PARTS =</p> <ol style="list-style-type: none"> <li>1. Apply the firm mark-up rate offered to the Estimated Yearly Usage amount (CAN\$) to obtain the Extended Total for Item 1 (Year 1).  Example: For an estimated yearly usage of \$40,000 and a firm mark-up rate of 5%, the extended yearly total would be <math>\\$40,000 * 1.05 = \\$42,000</math></li> <li>2. Repeat calculation to obtain the extended total for items 2 through 5 (Year 2 through Option Year 5).</li> <li>3. Report Subtotal obtained in Financial Evaluation Table B.6</li> </ol> <p>Remark: Bidders are not required to complete the Extended Total column to be given further consideration. This calculation is provided in support of the financial evaluation process detailed in section B.6 of this Annex</p>				

### TRANSPORTATION COSTS

The Contractor must ship the goods prepaid DDP - Delivered Duty Paid to the call-out point (C/O) specified in the approved Task Authorization. Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and Applicable Taxes.

Estimated Transportation costs must be pre-approved by the Project Authority and identified in the Authorized Task Authorization as a separate line item.

Prepaid transportation costs must be shown as a separate item on the Contractor invoice, supported by a certified copy of the prepaid transportation bill of lading.

### SUBCONTRACTED LABOUR RATES

**Bidders are required to submit firm mark-up rates for each period of the Contract, GST/HST extra.**

For labour categories other than those listed in Table B.3, the Contractor will be reimbursed for the subcontracted labour expenses reasonably and properly incurred in the performance of the Work, at cost, plus a firm mark-up as specified in table B.5 below upon submission of an itemized statement supported by receipt vouchers. Goods and Services Tax or Harmonized Sales Tax (GST/HST) is extra, if applicable and must be shown as a separate item.

The Contractor must obtain the Project Authority's written consent before subcontracting or permitting the subcontracting of any part of the Work.

Estimated subcontracted expenses (subcontracted labour costs and travel and living expenses) must be pre-approved by the Project Authority and identified in the Authorized Task Authorization as a separate line item.

All subcontracted labour must meet the security requirements detailed in section 7.3 of the contract, and all other terms and conditions of the contract.

Subcontracted labour charges must not exceed more than 40 percent (%) of the limitation of expenditure specified in the authorized TA, Applicable Taxes included.

All reimbursement requests must be supported by a copy of times sheets, invoices and receipts.

**TABLE B.5 - FIRM MARK-UP ON SUBCONTRACTED LABOUR - ALL CALL-OUT POINTS (GST/HST Extra)**

		<b>Estimated Yearly Usage (CAN\$)</b>	<b>Firm Mark-Up (Bidder must complete)</b>	<b>Extended Total <sup>(3)</sup></b>
<b>1</b>	<b>Firm Mark-up Rate YEAR 1</b> (12 months from date of contract award) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$12,000.00	+ _____%	\$
<b>2</b>	<b>Firm Mark-up Rate YEAR 2</b> (12-month period following Year 1) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$12,000.00	+ _____%	\$
<b>3</b>	<b>Firm Mark-up Rate YEAR 3</b> (12-month period following Year 2) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$12,000.00	+ _____%	\$
<b>4</b>	<b>Firm Mark-up Rate OPTION YEAR 4 <sup>(2)</sup></b> (12-month period following Year 3) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$12,000.00	+ _____%	\$
<b>5</b>	<b>Firm Mark-up Rate OPTION YEAR 5 <sup>(2)</sup></b> (12-month period following Option Year 4) <i>From: date inserted upon award</i> <i>To: date inserted upon award</i>	\$12,000.00	+ _____%	\$
			<b>Subtotal B.5</b>	<b>\$</b>

<sup>(2)</sup> Rate is subject to the Contract Period extension(s) being exercised under section 7.4 of the Contract.

<sup>(3)</sup> CALCULATION OF EVALUATED COSTS FOR SUBCONTRACTED LABOUR =

1. Apply the firm mark-up rate offered to the Estimated Yearly Usage amount (CAN\$) to obtain the Extended Total for Item 1 (Year 1).

Example: For an estimated yearly usage of \$12,000 and a firm mark-up rate of 5%, the extended yearly total would be  $1.05 * \$12,000 = \$12,600$

2. Repeat calculation to obtain the extended total for items 2 through 5 (Year 2 through Option Year 5).
3. Report Subtotal obtained in Financial Evaluation Table B.6

Remark: Bidders are not required to complete the Extended Total column to be given further consideration. This calculation is provided in support of the financial evaluation process detailed in section B.6 of this Annex

## TRAVEL AND LIVING EXPENSES

For call-out services outside of the Greater Victoria area e.g. Nanoose Bay and Massett BC, the Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the National Joint Council Travel Directive (<http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php>) and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel and living expenses must have the prior authorization of the Project Authority and the approved Estimated Cost identified in the authorized Task Authorization as a separate line item.

All reimbursement requests must be supported by a copy of times sheets, invoices and receipts.

All payments are subject to government audit.

Solicitation No. - N° de l'invitation  
W6837-156036/A  
Client Ref. No. - N° de réf. du client  
W6837-156036

Amd. No. - N° de la modif.  
003  
File No. - N° du dossier  
VIC-5-38226

Buyer ID - Id de l'acheteur  
vic246  
CCC No./N° CCC - FMS No./N° VME

**EVALUATED TOTAL BID PRICE AND BASIS OF SELECTION**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria and financial evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated total bid price will be recommended for award of a contract.

<b>TABLE B.6 - FINANCIAL EVALUATION</b>	<b>TOTAL</b> (Year 1 + Year 2 + Year 3 + Option Year 4 + Option Year 5)
<b>CALL OUT COSTS - REGULAR TIME</b> (per Table B.1)	\$
<b>CALL OUT COSTS – OVERTIME</b> (per Table B.2)	+ \$
<b>PRODUCTIVE LABOUR COSTS</b> (per Table B.3)	+ \$
<b>COSTS FOR MATERIAL AND REPLACEMENT PARTS</b> (per Table B.4)	+ \$
<b>SUBCONTRACTED LABOUR COSTS</b> (per Table B.5)	+ \$
<b>EVALUATED TOTAL BID PRICE (GST/HST Extra)</b>	= \$ _____

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**UNDER ANNEX C – INSURANCE REQUIREMENTS  
DELETE AS SHOWN.  
INSERT:**

**ANNEX C - INSURANCE REQUIREMENTS**

**C.1 Commercial General Liability Insurance**

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
  - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
  - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
  - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
  - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
  - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage Coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
  - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
  - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
  - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
  - m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
  - n. Sudden and Accidental Pollution Liability (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.
  - o. Litigation Rights: Pursuant to subsection 5(d) of the *Department of Justice Act*, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance

policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

**For the province of Quebec, send to:**

*Director Business Law Directorate,  
Quebec Regional Office (Ottawa),  
Department of Justice,  
284 Wellington Street, Room SAT-6042,  
Ottawa, Ontario, K1A 0H8*

**For other provinces and territories, send to:**

*Senior General Counsel,  
Civil Litigation Section,  
Department of Justice  
234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to codefend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

**C.2 Automobile Liability Insurance**

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
  - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
  - b. Accident Benefits - all jurisdictional statutes
  - c. Uninsured Motorist Protection
  - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION REMAIN UNCHANGED.**