

1.1 GENERAL

- .1 Due to nature of this Facility, and client operations therein, security regulations pertaining to site will be in place during the work resulting in need for:
 - .1 Control and limit movement of construction workers at the site and inside building;
 - .2 Workers must provide valid government issued ID and sign in and sign out of site.
 - .3 Specific rules and regulations as specified in this section and as directed by the Departmental Representative to be stringently followed.
- .2 It is the Contractor's responsibility to:
 - .1 Become familiar with and abide by security rules and regulations;
 - .2 Brief all workers and subcontractors in respect of the security regulations and ensure that they abide by all rules and directives.
- .3 The Departmental Representative will coordinate a pre-construction meeting between Contractor, Facility Management and Security Personnel who will provide details and directives on control and movement on site.
- .4 Any infraction of site security regulations on the part of the Contractor, members of work force or any Subcontractor in his employ, could result in:
 - .1 Financial penalties in the form of progress payment reduction or holdback assessments being levied against the Contractor and;
 - .2 Demand immediate removal of offending party from the site.

1.2 SECURITY CONTROL LIST

- .1 Provide a list of employee names from workforce and from subcontractors who will be present at site during the course of work.
- .2 List to include each person's name, address and telephone number.
- .3 Submit copy of list to Departmental Representative and to Security Commissionaire for control of workers.
- .4 Update list as work progresses.
- .5 Ensure that each worker can provide government issued proof of identity upon demand, when requested by Facility's Security Personnel, Departmental Representative or by Facility Management.
 - .1 A Commissionaire provided by the Departmental Representative will be on site. All workers are to sign in and sign out of work site with Commissionaire and may be expected to provide proof of identity in the form of a valid government issued ID.

1.3 BUILDING ACCESS

- .1 Keys and door security access cards necessary for access to restricted areas may be issued at the discretion of the Departmental Representative. Follow all instructions in regards to use, care and disposition of all keys and access cards so issued.

- .2 Do not, under any circumstances, make or allow workers to make duplicates of keys issued.
- .3 At end of project, return to Departmental Representative all keys and access cards issued. Departmental Representative will deduct from final contract payment, \$25.00 for each item not returned, regardless of the reason.
- .4 Immediately report to Departmental Representative any lost, stolen or destroyed keys and door security access cards.

1.4 SITE SECURITY

- .1 Where work of this contract requires use of a permanently locked door, it is Contractor's responsibility to ensure that door is unlocked and locked after each use or provide a competent security guard, posted at door, when door must remain open for an elongated period of time during a particular work shift.
 - .1 Notify Building Security when security doors will be used and stringently follow all directives to ensure building security is effectively maintained.
- .2 Where work of this contract results in removal of doors or walls (providing security to the exterior or between spaces and suites), erect temporary security hoarding over openings constructed in such a way to provide the same degree of security as doors/walls removed.
- .3 When work must be carried out during Off Hours or beyond the work hours previously agreed upon at start of work, provide notice within 48 hours beforehand to minimize impact on Facility's security and tenant operations.

END OF SECTION