



INVITATION TO TENDER NOTICE

Solicitation #: FP802-160229
Closing Date: October 20, 2016
Time for solicitation closure: 02:00 PM (EDT)

Title: Construction of One (1) Equipment Shelter
Work site location: Mount Moriah, Newfoundland & Labrador

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice
2. Specification (Description of required services)
3. Drawings/ Plans (17 in total)
4. Construction Tender Form (**Mandatory - to be completed by Bidder**)

CLOSING LOCATION(S):

Location #1 – For electronic submissions ONLY

Please send all electronic proposals to: **Bozenna.Kazmierczak@dfo-mpo.gc.ca**

Location #2 – For printed submissions and Bid Security ONLY (via Canada Post or by Courier)

**Fisheries and Oceans Canada,
Attention: Bozenna Kazmierczak
Procurement Hub – Ottawa Office,
Station 9S018, 9th Floor,
200 Kent Street,
Ottawa, Ontario K1A 0E6**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.

The bidder is required to supply with their bid:

- Bid Security

PLEASE NOTE:



All bids bonds are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above.

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

SCOPE OF WORK / DELIVERABLES:

The scope of work consists of the furnishing of all architectural, structural, mechanical and electrical work to facilitate the installation of the new equipment shelter for the Canadian Coast Guard, at Mount Moriah, NL.

1. Contract consists of construction of one (1) 3.7m x 9.75 m wood frame equipment shelter as per these specifications and drawings.
2. The supply and installation of all mechanical and electrical equipment/systems, as indicated on the contract drawings and more particularly, specified herein.
3. The supply and installation of foundations as indicated on the contract drawings.
4. Site preparation, including site grading; services, etc. as indicated on the contract drawings.
5. The contractor is responsible for the testing of all systems in presence of Coast Guard personnel at delivery and a report of the testing results to be delivered to owner no later than ten (10) working days after completion of all the testing. Testing shall include but not be limited to:
 - 5.1. Ventilation System
 - 5.2. Lighting
 - 5.3. Heating System
 - 5.4. All alarm points back to alarm cabinet
 - 5.5. Verification of electrical circuit designations
 - 5.6. Verification of documentation
 - 5.7. Physical inspection of equipment shelters
6. Documentation on the system and subsystem is to be provided by the contractor. This shall include but not limited to:
 - 6.1. Complete set of as-built drawings.
 - 6.2. A complete maintenance manual indicating required maintenance for all installed components, schedule and parts list.
 - 6.3. A complete report on all system testing.
7. The work included in this contract is specified in the format of general specification document with specific works identified on drawings. The contractor remains responsible for the appropriation of the work between the trade, contractors, his own forces and suppliers. The Engineer will not be responsible for determination of or for providing opinion on the scope of work split between sub-contractors and trade jurisdictions.

LOCATION OF WORK, WORK SITE AND DELIVERY POINT:

Mount Moriah, NL



FAMILIARIZATION WITH SITE:

Before submitting a bid, bidders can visit the site and its surroundings, at their own expense, to review and verify the form, nature, and extent of the work, materials needed for the completion of the work, the means of access to the site, severity, exposure, and uncertainty of weather, soil conditions, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies, and other circumstances which may influence or affect their bid. No allowance shall be made subsequently in this connection on account or error or negligence to properly observe and determine the conditions that will apply.

A non-mandatory site visit will take place on Friday, October 7, 2016.

Contractors, bidders, or those they invite to site are to review specification Section 013530 – “Health and Safety Requirements” before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

EXPECTED START AND COMPLETION DATES:

Start Date: October 24, 2016
Completion Date: December 31, 2016

SECURITY REQUIREMENTS:

None.

MANDATORY REQUIREMENTS:

1. The tenderer must provide tender security, at the tenderer’s own cost, in accordance with the document entitled "Tender Security Requirements" as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Bond** must be delivered to the Closing Location prior to the closing date.

Note: All tender securities (Bid Bond) will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer (Contractor) has completed the said contract.

QUESTION AND ANSWER PERIOD:

Bidders should note that all questions regarding this Invitation To Tender are to be submitted **ONLY** in writing by email, no later than Friday, October 14, 2016, 2:00 PM (EDT) to the contract Officer listed below. The department may be unable to respond to questions submitted after that date.

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Regards



Bozenna Kazmierczak
Senior Contracting Officer
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Materiel and Procurement Services
Financial and Materiel Management Operations
Fisheries and Oceans Canada
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