

## **REQUEST FOR PROPOSAL (RFP)**

### **HOTEL SERVICES DURING OP DISTINCTION 2017**

**for the DEPARTMENT OF NATIONAL DEFENCE (DND)**

Bid Solicitation Number: W8484-17-VIMY

*Submit Proposals by email to Adèle Leroux*

*Email to: [adele.leroux@forces.gc.ca](mailto:adele.leroux@forces.gc.ca)*

*(DND will confirm receipt of proposal)*

*Submit Inquiries by email to [adele.leroux@forces.gc.ca](mailto:adele.leroux@forces.gc.ca)*

***RFP Closing Time and Date: 14:00 EST on 17 October 2016***

*(All proposals must be received by DND by the RFP Closing Time and Date)*

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The bid solicitation is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

### **1.2 Security Requirements**

This requirement is Unclassified and there is no security associated with this requirement.

### **1.3 Statement of Work**

The Canadian Armed Forces (CAF) will conduct Op DISTINCTION events to commemorate the 100<sup>th</sup> Anniversary of the Battle of Vimy Ridge in France in April 2017. The CAF will require accommodations and hotel services for the duration of these events. These services will be required between 31 March to 13 April 2017.

The Work to be performed is detailed under Annex A.

### **1.4 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

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The 2003 2016-04-04 Standard Instructions – Goods and Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

Section 02, Procurement Business Number is deleted in its entirety.

Section 05, Submission of Bids – Subsection 3 is deleted.

Section 05, Submission of Bids – Subsection 4 is amended as follows:

Delete: 60 days

Insert: 90 days

Section 20, Further Information is deleted in its entirety.

## **2.2 Submission of Bids**

Bids must be submitted only to the Department of National Defence by the date, time and place indicated on page 1 of the bid solicitation.

## **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario, Canada.

# **PART 3 - BID PREPARATION INSTRUCTIONS**

## **3.1 Bid Preparation Instructions**

Canada requests that Bidders provide their bid in sections as follows:

Section I: Technical Bid, one (1) soft copy by email;  
Section II: Financial Bid, one (1) soft copy by email;  
Section III: Certifications, one (1) soft copy by email; and  
Section IV: Additional Information, one (1) soft copy by email

Individual e-mails exceeding five (5) megabytes in size, or those including other factors such as embedded files, macros and/or links, may be rejected by the Department of National Defence (DND) e-mail system and/or firewall(s) without notice to the Bidder or Procurement Authority. Larger bids may be submitted through more than one e-mail. DND will confirm receipt of documents. It is the responsibility of

the Bidder to ensure that their entire bid submission has been received. Bidders must not assume that all documents have been received unless DND confirms receipt of each document. Due to the possibility of e-mail rejection and/or other technical issues, bidders are requested to allow sufficient time before the closing time and date to submit their bid and for DND to confirm receipt. Bid documents received after the closing time and date will not be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

- a. Unit Price  
The firm unit price must be quoted in Euros.

### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

### **Section IV: Additional Information**

- a. Canada requests that Bidders provide information for the contact person responsible for:

#### **General enquiries**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail: \_\_\_\_\_

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

MT1. All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

Bids not meeting these mandatory technical criteria will be declared non-responsive.

## 4.1.2 Financial Evaluation

### 4.1.2.1 Mandatory Financial Criteria

#### Evaluation of Price

The price of the bid will be evaluated in Euro's. Bidder must complete Annex B following the instructions provided within the Annex.

## 4.2 Basis of Selection

### 4.2.1 SACC Manual Clause A0069T (2007-05-25), Basis of Selection.

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

## 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

## 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

## 5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

## 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the *Employment and Social Development Canada (ESDC) - Labour's* website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

#### 6.1.1

**Unclassified:** This requirement is Unclassified and there is no security associated with this requirement.

### 6.2 Statement of Work

The Canadian Armed Forces (CAF) will conduct Op DISTINCTION events to commemorate the 100<sup>th</sup> Anniversary of the Battle of Vimy Ridge in France in April 2017. The CAF will require accommodations and hotel services for the duration of these events. These services will be required between 31 March to 13 April 2017.

The Work to be performed is detailed under Annex A.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

The 2010C 2016-04-04, General Conditions - Services (Medium Complexity) apply to and form part of the Contract, with the following modifications:

a. Definition of Minister is modified as follows:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

## 6.4 Term of Contract

### 6.4.1 Period of the Contract

The period of the Contract is from date of the Contract to 15 May 2017, inclusive.

## 6.5 Authorities

To be inserted at Contract Award.

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Public Works and Government Services Canada

Acquisitions Branch

Directorate: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_

Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_

E-mail address: \_\_\_\_\_

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Technical Authority

The Technical Authority for the Contract is:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_

Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_

E-mail: \_\_\_\_\_.

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical



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content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

The Contractor has identified the following individual as its representative for administrative matters relating to the Contract.

Contractor Representative's Contact Information.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_

Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_

E-mail: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment

The Contractor will be paid in accordance with Annex B - Basis of Payment, to a maximum of EUR \_\_\_\_\_ (amount to be inserted at contract award).

### 6.6.2 Limitation of Expenditure

Canada's total liability to the Contractor under the Contract must not exceed \$ \_\_\_\_\_. Customs duties are included and Applicable Taxes are extra.

### 6.6.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

## 6.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. One (1) copy of any invoice submitted must be emailed to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

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## 6.8 Certifications and Additional Information

### 6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

### 6.9 Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

### 6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario, Canada.

### 6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C 2016-04-04, General Conditions - Services (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment; and
- (e) the Contractor's bid dated \_\_\_\_\_

### 6.12 Defence Contract

SACC Manual clause [A9006C](#) 2012-07-16, Defence Contract

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## ANNEX "A" - STATEMENT OF WORK

### 1. OVERVIEW AND GENERAL REQUIREMENTS

#### 1.1 Background

The Canadian Armed Forces (CAF) will conduct Op DISTINCTION events to commemorate the 100<sup>th</sup> Anniversary of the Battle of Vimy Ridge in France in April 2017. The CAF will require accommodations and hotel services for the duration of these events. These services will be required between 31 March to 13 April 2017.

#### 1.2 Objective

The objective of this Statement of Work (SOW) is to obtain hotel accommodations and services in support of this CAF operation.

#### 1.3 Scope

All contracted facilities must be located within 70 kilometres of the CANADIAN NATIONAL VIMY MEMORIAL, (50°22'46"N 02°46'25"E). This area encompasses territory in both FRANCE and BELGIUM. One hotel that can accommodate all personnel in one location is preferred; however CAF personnel may be split into several different hotels, with the following caveats:

- a. One of the hotels must be designated as the Prime Contractor Hotel, and possess specific storage, parking and meeting room facilities as described in this document; and
- b. If more than 1 hotel is proposed, all sub-contracted hotels must be no more than 5 km from the Prime Contractor Hotel.

All contracted facilities are required to deliver hotel services to the CAF in accordance with this document.

The general approach to the work described in this SOW is that the contract will be managed and administered by a single Prime Contractor who will either deliver all required services, or through sub-contracts, arrange for the delivery of the required services. In either scenario, the Prime Contractor will be wholly responsible for the seamless delivery of all of the required services and will proactively take the necessary measures to ensure that any conflicts or issues are promptly addressed and resolved.

#### 1.4 CAF Responsibilities

- a. The CAF will provide a single Point of Contact (POC) to the Prime Contractor who will be known throughout this document as the CAF Technical Authority (TA);
- b. The CAF TA must have the option, until 27 January 2017, of shortening the duration of the stay for each sub-component (see table in section 2.2.1) by one room night, without incurring any penalties;
- c. The CAF TA must have the option, until 27 January 2017, of shortening the duration requirement for the meeting and storage rooms (see table in section 2.2.3) by one day, without incurring any penalties;
- d. The CAF TA must have the option, until 27 January 2017, to adjust the composition of sub-components MAIN 1 and MAIN 2, without incurring any penalties (see table in section 2.2.1). The total combined rooms/personnel of MAIN 1 and MAIN 2 will not change, but there may be redistribution between the two;
- e. The CAF TA will be responsible to provide a list of the names of the personnel utilizing the accommodation at least five days prior to the occupancy dates; and

- f. CAF staff must advise the CAF TA on-site, or his/her designate, of any discrepancies/issues, and he will in turn advise the Contractor.

## 2. DETAILED TECHNICAL REQUIREMENTS

The requirements detailed below are the minimum requirements. The Contractor may provide alternatives that exceed these requirements.

### 2.1 Contractor Responsibilities

#### 2.1.1 On-site Representative Requirements.

The Contractor must designate a representative, for the entire period identified in the contract, who will be responsible for:

- a. Coordinating hotel accommodations and amenities, which must be located IAW Para 1.3;
- b. The on-site representative must have the authority to liaise with authorized CAF personnel and facilitate the coordination and completion of the services outlined in the contract; and
- c. The Contractor must provide a local staff member as the primary Point of Contact (POC) for all matters relating to accommodations and hotel services. The POC must be available from 08:00-18:00 daily. Outside these hours, a contact person and telephone number must be provided if different than the designated individual.

### 2.2 Hotel Accommodations and Amenities Requirements

#### 2.2.1 Room Requirements:

The Contractor must provide non-smoking single and double occupancy rooms as follows:

Dates: Check-in and Check-out	Total Persons	Single Occupancy Rooms	Double Occupancy Rooms	Number of Nights
LOGISTICS PARTY 31 Mar-14 April 2017	3	3	0	14
ADVANCE PARTY 2-13 April 2017	5	5	0	11
MAIN 1 3-13 April 2017	141	13	64	10
MAIN 2 3-13 April 2017	140	13	64	10

All rooms must have at a minimum:

- a. single occupancy rooms with at least one single bed and double occupancy rooms with at least two single/separate beds with clean comfortable bedding and newer mattress. A sofa bed or cot will not be acceptable;
- b. private full bath with a minimum of a toilet, sink and shower;
- c. a key for each person occupying a room;
- d. a telephone capable of making international calls. Personnel will pay phone charges at time of check out. The CAF will not be invoiced for personal calls made from rooms;
- e. removal of mini bar contents in all rooms;
- f. either an alarm clock or easy access to reliable wake-up call services; and
- g. safes must be made available within the room or at a minimum at the front desk.

## 2.2.2 Hotel Services:

Meal Service - Breakfast. The contractor must deliver meals in accordance with the following schedule:

- a. Breakfasts must be served to guests staying in sub-contracted hotels, or centrally at the location of the Prime Contractor, or a combination thereof;
- b. Breakfast must be available between 06:30-08:00 daily;
- c. The breakfast facilities must be able to serve 289 personnel within the above timeframe; and
- d. Food services must be provided in accordance with the local industry standards. The specifications are to be used as a reference to maintain the administration of food services and a minimum level of food service quality, safety and quantity. The specifications are not intended to prescribe how the Contractor will carry out the work, or exactly what selection of meals are to be provided, but only the desired level of service;
- e. Hot breakfast contents must include:
  - (1) Juice, Coffee, and Tea;
  - (2) Breakfast entrée;
  - (3) Breakfast meat or alternative;
  - (4) Cheese or Yogurt;
  - (5) Two fruit options;
  - (6) Breakfast starch;
  - (7) Breakfast vegetable;
  - (8) Bread product; and
  - (9) Condiments/Preserves.

Check-in and out. The hotel(s) must provide early check-in and late check-out services as required to accommodate flight changes. If not feasible, in lieu of early or late check-out, a secured luggage storage area must be provided.

Cleaning Requirements. Accommodations must be:

- a. cleaned, including bathrooms, daily;
- b. beds made up, daily;
- c. hand-towels, bath towels washcloths and bath mat must be changed daily;
- d. fresh towels, soap and shampoo sufficient for the number of personnel in each room provided daily;
- e. at least one (1) sanitized drinking glass per person; and
- f. linens must be changed at least once per week.

## 2.2.3 Hotel Amenities Requirements:

Parking. From 3-13 April 2017, within five hundred (500) metres of the main hotel, parking must accommodate:

- a. five (5) x 60 passenger buses;
- b. two (2) x cargo trucks; and
- c. four (4) x 8 passenger vans.

Meeting and Storage Rooms. The CAF requires the use of one (1) meeting room and one (1) storage room, which must be in the location of the Prime Contractor.

- a. 3-12 April 2017 - one meeting room that has:

- (1) sufficient size to accommodate 20 personnel;
- (2) boardroom seating;
- (3) flip chart and stand; and
- (4) water available.

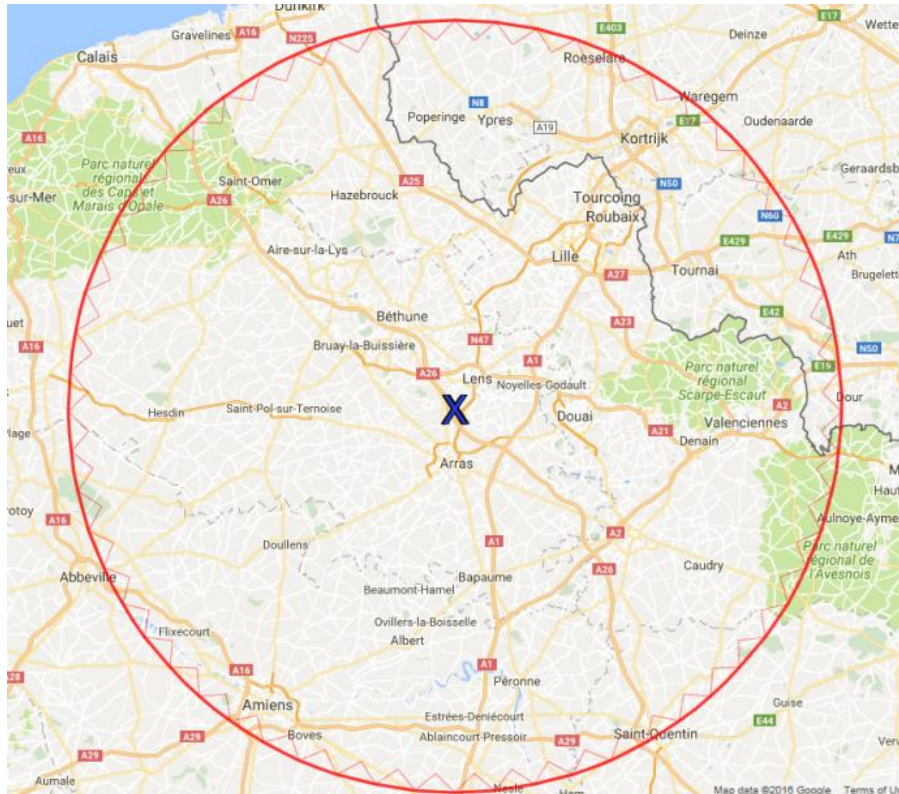
b. 3-13 April 2017 - a storage room or rooms for musical instruments that:

- (1) has secure access;
- (2) is dry and climate controlled; and
- (3) offers total floor space of at least 6m x 6m.

Dates: Check-in and Check-out	Requirement	Capacity	Number of Days
3-12 April 2017	One meeting room	20	10
3-13 April 2017	One musical instrument storage room	6m x 6m	11

Internet. High-speed Internet must be available on-site in guest rooms. It is preferable that the Internet be wireless and accessible throughout common areas, including guest rooms and conference rooms.

### 2.3 70 km radius from CANADIAN NATIONAL VIMY MEMORIAL



**ANNEX "B" - BASIS OF PAYMENT**

The Bidder must provide accommodations services in accordance with Annex A – Statement of Work. Cost for all services, including breakfast, must be included in room prices;

Basis of payment will be firm fixed rate for the duration of the contract. Applicable taxes are extra. All prices must be in Euros.

Bidders are asked to propose the costs below and fill in the table:

(D) Nightly price room single occupancy: \_\_\_\_\_

(E) Nightly price room double occupancy: \_\_\_\_\_

(F) Daily rate meeting room: \_\_\_\_\_

(G) Daily rate storage: \_\_\_\_\_

Date Check-in and Check-out	Total Persons	Single Occupancy Rooms ( A )	Double Occupancy Rooms- Suites ( B )	Number of Nights ( C )	Total cost for Single rooms (A*C*D)	Total cost for Double rooms (B*C*E)
LOGISTICS PARTY 31 Mar-14 April 2017	3	3	0	14		
ADVANCE PARTY 2-13 April 2017	5	5	0	11		
MAIN 1 3-13 April 2017	141	13	64	10		
MAIN 2 3-13 April 2017	140	13	64	10		

Total Cost Accommodations: \_\_\_\_\_

Date	Requirement	Quantity (A)	Number of days (B)	Total cost for meeting room (A*B*F)
3-12 April 2017	One meeting room to accommodate 20 people, boardroom seating, flip chart and stand, with water available	1	10	

Total Cost Meeting Room: \_\_\_\_\_

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

W8484-17-VIMY

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

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<b>Date</b>	<b>Requirement</b>	<b>Quantity (A)</b>	<b>Number of days (B)</b>	<b>Total cost for storage (A*B*G)</b>
3-13 April 2017	Musical instrument storage room, or rooms, with a totally of 6m x 6m of floor space which is dry and climate controlled and has secure access	1	11	

Total Cost Storage: \_\_\_\_\_

Total Estimated Taxes: \_\_\_\_\_

Total Proposed Cost: \_\_\_\_\_

Bidders are asked to offer the following information. This will not form part of the evaluation process.

Check-in Time: \_\_\_\_\_

Check-out Time: \_\_\_\_\_