

**REQUEST FOR STANDING OFFER (RFSO)  
JUS-RFSO-PRINT-2016-002**

**FOR THE REQUIREMENT OF  
PRINTING AND REPROGRAPHY SERVICES**

**FOR THE  
DEPARTMENT OF JUSTICE CANADA  
CIVIL LITIGATION SECTION AND  
TAX LAW SERVICES PORTFOLIO  
IN THE NATIONAL CAPITAL REGION (NCR)**

**AMENDMENT 001**

**Contracting Authority:**  
Kayla Pordonick  
Senior Contracting Officer  
Department of Justice Canada  
284 Wellington Street, EMB 1164  
Ottawa, Ontario K1A 0H8  
Email: [Kayla.Pordonick@justice.gc.ca](mailto:Kayla.Pordonick@justice.gc.ca)

# JUS-RFSO-PRINT-2016-002 AMENDMENT 001

## PART 1: Questions and Answers

<b>Question 1</b>	How many orders and how many impressions for each service timeframe in one calendar year?
<b>Answer 1</b>	We are not able to provide you an estimate on how many orders/impressions in one calendar year we will have for each service timeframe because it always fluctuates based on the number and complexity of the cases.

<b>Question 2</b>	Can you please specify if one supplier can be awarded the Civil Litigation Section and Tax Law Services Portfolio?
<b>Answer 2</b>	If we only have one compliant Offeror as a result of the RFSO, that Offeror will be awarded the Civil Litigation Section and Tax Law Services Portfolio. Otherwise, a different Offeror will be awarded a Standing Offer for each section/portfolio. In the Statement of Work, section 6.2 it also outlines: The client will contact the Offeror assigned to their group to verify that they can complete the order within the requested service level timeframe. If that Offeror cannot meet the indicated timeframe, then the client is to document this in writing and proceed to contact the other Offeror to see if they can complete the order. So there is a possibility that each Offeror could do work for each section/portfolio.

<b>Question 3</b>	What is the split of orders/impressions for Civil Litigation Section and Tax Law Services Portfolio?
<b>Answer 3</b>	This will fluctuate based on the number and complexity of cases that each of the groups deal with. But historically based on dollar value, the split has been as follows: Fiscal Year 2014-15: Civil Litigation Section 75%, Tax Law Services Portfolio 25% Fiscal Year 2015-16: Civil Litigation Section 61%, Tax Law Services Portfolio 39% Fiscal Year 2016-17 (To Date): Civil Litigation Section 82%, Tax Law Services Portfolio 18%